

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Tuesday, September 3, 1996**

Monday, September 2, 1996:

LABOR DAY HOLIDAY OBSERVED.

Tuesday, September 3, 1996:

7:30 a.m. - 8:30 a.m.

Commissioner's Staff Meeting.

Flag Salute.

T 8:45 a.m. - 9:00 a.m.

Public Comment Period.

T 9:00 a.m. - 10:00 a.m.

Planning & Permit Center - Roxanne Michael, Director.

- 1) Public Hearing - Consideration of Adoption of Revised Fee Schedule.
- 2) Discussion - Recorded Motion from Skagit County Planning Commission regarding Amendments to Skagit County Code 15.20 Flood Damage Prevention Ordinance.
- 3) Miscellaneous.

T 10:00 a.m. - 11:00 a.m.

Public Works Department - Jan Keiser, Director.

- 1) Divisional Projects/Programs Updates:
 - a) Surface Water Management Division.
 - b) Operations Division.
 - c) Engineering Division.
- 2) Miscellaneous.

CONSENT AGENDA.
MISCELLANEOUS.

2:00 p.m. - 3:00 p.m.

Work Session - Updates on Global Positioning System and Mapping Services.

3:00 p.m. - 4:30 p.m.

Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Commissioners met in regular session on Tuesday, September 3, 1996, with Commissioners Ted W. Anderson, Harvey Wolden and Robert Hart present.

PUBLIC COMMENT PERIOD.

Randy Good, 2346 Minkler Road, Sedro Woolley, questioned the Board on a recent County Synopsis concerning an amendment to an IAC contract for purchase of 64 acres of property. Commissioners Hart and Anderson confirmed that this property is in private ownership and is not a part of the existing trail. The Board confirmed that the property would be purchased with IAC grant funds. Mr. Good noted that the purchase of this property is an abuse of power, done behind closed doors. Commissioner Wolden stated that a public hearing is not necessary in land acquisitions. Mr. Good stated that as elected officials the Board is charged with the task of protecting property rights and water rights and should remember this during the Board's important agenda this week.

PLANNING & PERMIT CENTER - Roxanne Michael, Director.

1. Public Hearing - Consideration of Adoption of Revised Fee Schedule.

Chairman Anderson opened the Public Hearing. Roxanne Michael, Planning Director, reviewed the process involved in developing the new fee schedule. Commissioner Hart queried Ms. Michael on the members of the citizens committee that assisted in the development of the fees being proposed today.

Tom Karsh, Assistant Director of Planning, briefly discussed the effective date of the proposed fee schedule. The Planning Department is proposing the effective date to be January 1, 1997.

There being no public comment forthcoming, Commissioner Hart moved to close the public hearing. Commissioner Wolden seconded the motion, which passed unanimously.

Commissioner Hart moved to approve the Resolution Revising the Fee Schedule for the Skagit County Planning and Permit Center and Repealing Resolutions #9830, #12371, and #13026, together with the accompanying Ordinance Revising the Fee Schedule in Skagit County Code Chapter 15.04./030 Uniform Codes. Commissioner Wolden seconded the motion, which passed unanimously (Resolution No. 16276 and Ordinance No. 16275).

2. Discussion - Recorded Motion from Skagit County Planning Commission regarding Amendments to Skagit County Code 15.20 Flood Damage Prevention Ordinance.

Corey Schmidt, Planning Staff, briefly reviewed the July 30 Public Hearing and the flood damage prevention ordinance that was approved as a recorded motion by the Planning Commission. The additions to the Skagit County Code were briefly reviewed. Mr. Schmidt advised that there were no deletions to the Code. The portion of the recorded motion regarding recreational vehicles was discussed at some length. Various letters from FEMA and their requirements were discussed. Commissioner Anderson clarified that if the information in the letters from FEMA would require an additional public hearing to change the recommendations from the Planning Commission.

Commissioner Wolden moved to call for a Public Hearing on this matter at 10:00 a.m. on Wednesday, September 18, 1996. to further make necessary changes to come into compliance with FEMA's requirements. Commissioner Hart seconded the motion, which passed unanimously. A Resolution will be provided by Staff at a later date.

3. Miscellaneous.

There were no miscellaneous items for discussion.

PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.

• Surface Water Management Division.

Dave Brookings, Surface Water Management Division Manager, reviewed several projects which are currently underway including Brickyard Creek, Parker Creek, Cockreham Island, Jackman Creek, Coal Creek Sedimentation Basin, Muddy Creek, and Sauk Prairie Road. Commissioners Hart and Wolden indicated their desire to tour the Muddy Creek area at Mr. Brookings' convenience.

Mr. Brookings then advised that his division is proceeding with the Skagit River Feasibility Study. Mr. Brookings stated that a work session with the Board will be scheduled in the not too distant future.

The Board expressed their appreciation of Mr. Brookings' diligence in juggling these many projects and in completing the permitting process for many of them.

Operations Division.

Cliff Butler, Maintenance Road Superintendent, reviewed the status of various projects throughout the County involving chip sealing, sweeping, mowing, and general maintenance.

Commissioner Anderson noted some specific items that need attention on Robinson Road.

• Engineering Division.

Ed Hawes, Engineering Division, reviewed the road construction and improvement projects in progress including Reservation Road, Bow Hill Road (Darrk Lane to Old 99), Bow Hill Road (Worline to Chuckanut), Cook Road, Curve Realignment for Francis Road, Green Road Railroad Grade Crossing, and Allen Road.

Steve Blair, Engineering Division, advised the Board of traffic studies done during the summer utilizing summer interns. The problem of speeding along residential streets was briefly discussed.

* Solid Waste

Robin LaRue, Solid Waste Division Manager, gave an update on his division including the progress being made on hiring a Hazardous Materials Specialist, and recent problems with the crane circuit board,

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The progress on the installation of the second scale was briefly discussed by Mr. LaRue. Mr. LaRue noted that following the rate change, recycling has increased dramatically.

- **Miscellaneous.**

There were no miscellaneous items for discussion.

CONSENT AGENDA.

Commissioner Wolden moved to approve the Consent Agenda for Tuesday, September 3. Commissioner Hart seconded the motion, which passed unanimously.

- * **Commissioners Office:**

1. Record of the Proceedings of August 26, 1996.

- **ARIS:**

2. Personal Services Agreement with Skagit Community Mental Health for the period of July 1, 1996, until terminated, to provide Individual Treatment Aids to work specifically with ARIS referred children and their families residing in Skagit County. Compensation will be billed at the rate of \$16 per hour and transportation for direct client care only will be billed at .30 per mile. **(Contract No. 03142).**
3. Personal Services Agreement with Fidalgo Pool and Fitness Center for the period of June 1, 1996 through August 31, 1996, to furnish a portion of its swimming facility and personnel for the swimming instruction of Anacortes Best SELF Program participants. Compensation will be in the amount of \$4,012.50 for these services. **(Contract No. 03143).**

- **Health:**

4. Personal Services Agreement with Madrona Medical Group for the period of August 1, 1996, until terminated, to provide readings of chest x-rays submitted by Skagit County Health Department in addition to recommendation for prophylactic and curative treatment for tuberculosis infection. **(Contract No. 03144).**
5. Guest Speaker Contract with Terry Tofoya for a presentation on Personal Perspectives on HIV/AIDS during 1996 at a compensation rate of \$25 per session. **(Contract No. 03145).**

- **Parks:**

6. Agreement with Scott A. Morrow in regard to the occupancy of the Resident Security Person in the Caretaker's trailer located at the Skagit County Fairgrounds. The tenant will live in the Fairgrounds trailer in exchange for Security Services. **(Contract No. 03146).**
7. Quit Claim Deeds in regard to the Centennial Trail with the following land owners:

Hobbick Family Trust	#002943	\$6,608.00	<u>(Deed No. 00423).</u>
Robert A. Wilcox	#002941	\$6,104.00	<u>(Deed No. 00424).</u>
William Wilcox	#02942	\$2,464.00	<u>(Deed No. 00425).</u>
Dal B. Farias III	#00295		
	#00417	\$3,192.00	<u>(Deed No. 00426).</u>
Walter A. O'Neill	#02997		
	#00420	\$2,744.00	<u>(Deed No. 00420).</u>
John P. Snyder	#002998		
	#00418	\$7,616.00	<u>(Deed No. 00418).</u>
8. Real Estate Purchase and Sale Agreement and Quit Claim Deed with Catapult Heavy Construction, Inc. in regard to the Centennial Trail. **(Contract No. 03147 and Deed No. 00427).**
9. Real Estate Purchase and Sale Agreement and Quit Claim Deed with Mike and Linda Cheek in regard to the Centennial Trail. **(Contract No. 03148 and Deed No. 00428).**

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10. Vendor Services Contract with Mocha Express, Spotted Monkey, St. Pauls Catholic Church, Washington Hemp Company and Bumper Fish to operate concession stands at Skagi-Palooza on Saturday, August 24, 1996. The County will receive 10% of the total gross receipts less sales tax from all sources. (Contracts No. 003149, 003150, 003151, 003152 and 003153).
11. Personal Services Agreement with Macaulay & Associates, Ltd. For the period of August 12, 1996, until terminated, to provide an appraisal report to determine the fair market value of an 80+/- acre track of land located on the west side of Highway 9 and north of the Skagit/Snohomish County line of unincorporated Skagit County as to the requirements of the Interagency Committee for Outdoor Recreation. (Contract No. 003154).
- Treasurer:
 12. Appointment of Michelle R. Pedersen as Deputy County Clerk in the Treasurer's Office. This is a revised form to reflect a name change for Ms. Pedersen. Approved.
 13. Appointment of Elaine L. Eliason as Deputy County Clerk and Chief Deputy Clerk in the Treasurer's Office. This is a revised form to reflect an address change for Ms. Eliason. Approved.
- Public Works:
 14. Resolution to update the funding for the preliminary engineering and right-of-way costs incurred during this project. The amount of appropriation will be Engineering - \$100,000, Right-of-Way Acquisition - \$10,000, Construction - \$572,431.75 for a total of \$682,431.75. (Resolution No. 16274).
 15. Vendor Services Agreement with Land Title Company for 20 to 25 Parcel Title Reports along the reservation Road. The total is not to exceed \$5,000. The contract will commence on August 26, 1996 until terminated. (Contract No. 03155).
 16. Personal Services Agreement Dakota Creek Industries in an amount not to exceed \$14,000 for the purpose of performing mechanical repairs to the Guemes Island Ferry. The term of this agreement is from July 8, 1996, until terminated. (Contract No. 003156).
 17. Rural Arterial Program Project Agreement for the Cook Road Project in the amount of \$500,000 which was approved by the County Road Administration Board. (Contract No. 003157).
 18. Vendor Services Agreement with Valley Paving and Construction, Inc. to provide gravel base at \$2,10 a ton and accepting roadway excavation waste at \$.50 per yard. The contract will commence on July 18, 1996, until terminated. (Contract No. 003158).
 19. Standard Consultant Agreement to retain Graham-Bunting & Associates for the purpose of performing an Environmental Review on the Reservation Road Improvement Project. The contract is a negotiated hourly rate of \$50 with a not-to-exceed amount of \$10,000. (Contract No. 003159).
 20. Agreement with Island Hospital to provide services of Congregate and Home-Delivered meals hot, in bulk and deliver to Anacortes Senior Center. The cost will be as outlined in Contract Addendum A. The term of this agreement is from January 1, 1997, to December 31, 1997. (Contract No. 003160).
 21. Agreement with State of Washington Department of Corrections to prepare individual frozen meals according to the pre-approved menu and deliver to the Burlington Community Center. The cost will be as outlined in Contract Addendum A and the term of the agreement is from January 1, 1997, to December 31, 1997. (Contract No. 003161).
 22. Agreement with Affiliated Health Services to prepare Congregate meals hot, in bulk and deliver to Burlington Senior Center, Sedro Woolley Senior Center and Mount Vernon Senior Center. The cost will be as outlined in Contract Addendum A and the term of the agreement is from January 1, 1997, to December 31, 1997. (Contract No. 003162).

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090 have been recorded on a listing which has been made available to the Board.

As of this date, September 3, 1996, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows:

Voucher #PW9600002909 through #PW9600002339 and #156602 through #158140 and Warrants #78985 through #80165 in the total amount of \$1,555,972.04.

2. Patti Chambers, Administrative Coordinator, presented a Resolution appointing Andrew Mayer to the State Ferry Advisory Committee. Commissioner Hart moved to approve the Resolution as presented by Staff. Commissioner Wolden seconded the motion, and it passed unanimously. (Resolution No. 16277) .
3. Bob Taylor, Administrative Officer, presented a Personal Services Agreement with Jeff's Janitorial Services beginning September 3, 1996 for 1 year to provide janitorial services throughout the county complex. Maximum compensation is \$110,643 for primary services and \$2,000 for additional services as requested by Skagit County. Mr. Taylor advised that the document has been reviewed by John Moffat and Dave Fleming. Commissioner Hart moved to approve the Contract as presented by Staff. Commissioner Wolden seconded, the motion, which passed unanimously. (Contract No. 03163)
4. Bob Taylor, Administrative Officer, presented to the Board application documents for PEBSCO to become a deferred compensation plan provider. Commissioner Hart moved to execute the necessary documents. Commissioner Wolden seconded the motion, and it passed unanimously.
5. Alicia Huschka presented a Contract with SFG Technologies who is the selected vendor for the new financial system software. After a brief explanatnion, Commissioner Wolden moved to approve the contract as presented by Staff. Commissioner Hart seconded the motion, which passed unanimously. (Contract No. 03164)

ADJOURNMENT.

Chairman Anderson made a motion to adjourn the proceedings into Executive Session. Commissioner Hart seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

Ted W. Anderson, Chairman



Harvey Wolden, Commissioner



Robert Hart, Commissioner

ATTEST.



Debby Sims, Clerk
Board of Commissioners

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