

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Tuesday, August 20, 1996**

7:30 a.m. - 8:30 a.m. Commissioner's Staff Meeting.

 Flag Salute.

8:30 a.m. - 9:00 a.m. Customer Service Update.

9:00 a.m. - 10:00 a.m. Planning & Permit Center - Roxanne Michael, Director.
 1) Discussion - Continuation of Suggested Permit Fee Revision.
 2) Miscellaneous.

10:00 a.m. - 11:00 a.m. Request for Waiver from Skagit County Code Chapter 12.48.270(5) to Allow Use
 of Alternative Water Sources for a Proposed Subdivision at 295 Barrel Springs
 Road.

The Skagit County Board of Commissioners met in regular session on Tuesday, August 20, 1996, with Commissioners Ted W. Anderson, Harvey Wolden and Robert Hart present.

CUSTOMER SERVICE UPDATE.

Bob Taylor, Administrative Officer, and the Steering Committee responsible for assisting this customer service plan through the Parks Department, consisting of Jon Aarstad, Tony Rees, Dennis Lind, and Pete Mayer, were in attendance for this update.

Mr. Taylor reviewed the results of the Customer Service survey and the Customer Service action plan derived from the results.

Jon Aarstad, Parks Director, reviewed the Customer Service aspects of various Parks sites throughout the County.

Tony Rees, Fair staff, reviewed several Customer Service strategies and improvements in regard to the Fair. The Board commented on the success of the Fair this year and commended those who contributed to this success.

Dennis Lind, Recreation staff, reviewed the Customer Service ideas that have transpired from the Customer Service survey in the Recreation portion of the Department.

Mr. Aarstad stated that several action plans were anticipated in regard to Howard Miller Steelhead Park.

A brief discussion took place in regard to a general overview of the Parks and Recreation Department with Pete Mayer reviewing his activities in his new position.

PLANNING & PERMIT CENTER - Roxanne Michael, Director.

1. Discussion - Continuation of Suggested Permit Fee Revision.

Tom Karsh, Assistant Director, continued from last week, a discussion on the proposal of a suggested Permit Fee Schedule. Mr. Karsh presented an updated version of the schedule, stating that if this meets the Board's approval, a Public Hearing will be scheduled in this regard.

Mr. Karsh reviewed the proposed fee schedule and commented on how the permit fees were derived. Mr. Karsh discussed copying fees. Mr. Karsh also reported that it has been determined that Pre-application meeting fees will be omitted from the schedule in order to prevent people from being discouraged to come in for this meeting. Mr. Karsh also mentioned that the Penalty Fee will be reduced to double what the Permit Fee is normally, rather than tripling. A discussion ensued in regard to who would be responsible for the fee in regard to frivolous complaints.

Mr. Karsh also reviewed the Sewage & Water section of the schedule, explaining the difference between the individual sites and multiple sites, and the monitoring costs involved in the fee schedule.

Mr. Karsh mentioned that site evaluations and designs combined will be less than the cost of a separate site evaluation and design submittal and under Major Developments, Mr. Karsh discussed the maximum/minimum deposits.

Mr. Karsh pointed out that in regard to anticipated errors on the maps in regard to the Comprehensive Plan, if errors are the responsibility of the County, those fees will not be charged to the public.

Mr. Karsh stated that the revisions as discussed today will be made. Commissioner Hart made a motion to call for Public Hearing for Notice of Public Hearing to Consider A Revised Fee Schedule for the Planning and Permit Center. Commissioner Wolden seconded the motion and it passed unanimously. **(Resolution No. 16263)**. The Public Hearing will be held on Tuesday, September 3, 1996, at 9:00 p.m.

A discussion ensued in regard to the Planning & Permit Center's authorization to reduce fees. It was determined that those requests would come to the Board of Commissioners.

REQUEST FOR WAIVER FROM SKAGIT COUNTY CODE CHAPTER 12.48.270(5) TO ALLOW USE OF ALTERNATIVE WATER SOURCES FOR A PROPOSED SUBDIVISION AT 295 BARREL SPRINGS ROAD.

Lorna Haycox, briefly reviewed this issue and discussed the Conditions of Approval.

Commissioner Hart made a motion to approve the request for waiver as presented. Commissioner Wolden seconded the motion and it passed unanimously.

Staff will bring a Resolution in this regard for Consent Agenda next week.

MISCELLANEOUS.

1. Staff presented two Out-Of-State Travel Requests for Ken Chovil and Mike Woodmansee to attend the Eleventh Annual Conference on Child Abuse and Neglect in Washington, D. C., from September 16, 1996 to September 21, 1996. The cost of travel is estimated at \$1,500. Commissioner Hart made a motion to approve the Requests and Commissioner Wolden seconded the motion and it passed unanimously. Approved.
2. Staff presented an Out-Of-State Travel Request for Renee Brumm to attend a Teaching Presenting Discipline Way in San Diego, California on October 21, to October 23, 1996. The cost of travel will be \$500, with Sedro Woolley School District paying for lodging costs. Commissioner Hart made a motion to approve the request as presented. Commissioner Wolden seconded the motion and it passed unanimously. Approved.
3. Staff presented an Addendum to Personal Services Agreement with Paul Schissler Associates for the period of January 1, 1996 through December 31, 1996. This addendum will increase the maximum payment of \$15,000 to \$25,000 in regard to the increased work load. Commissioner Hart made a motion to approve the Addendum, as presented. Commissioner Wolden seconded the motion and it passed unanimously. **(Contract No. 02756)**.
4. Staff presented Concessionaire Contracts with vendors for the August 24, 1996, Skagi-Palooza event. Commissioner Hart made a motion to approve the Contracts, as presented. Commissioner Wolden seconded the motion and it passed unanimously. **(Contracts No. 03118, 03119, 03120, 03121)**.
5. Staff presented a Contract with the Public Health Employees and the County for the period of September 1, 1996, through December 31, 1998. Commissioner Hart made a motion to approve the Contract as presented. Commissioner Wolden seconded the motion and it passed unanimously. **(Contract No. 03122)**.

ADJOURNMENT.

Chairman Anderson made a motion to adjourn the proceedings. Commissioner Hart seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON


Ted W. Anderson, Chairman


Harvey Wolden, Commissioner


Robert Hart, Commissioner



ATTEST.


Debby Sims, Clerk
Board of Commissioners