

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, June 10, 1996**

- 9:00 a.m. - 10:00 a.m. Board of Health - Pat Pearce, Director.
- 1) Update - Epidemiology.
 - 2) Update - Child Death Review Team.
 - 3) Discussion - 1996 Recreational Shellfish Beach Action Plan.
 - 4) Update - Urgent Needs.
 - a. Preventing Access to Tobacco.
 - b. Injury Prevention.
 - 5) Discussion - Environmental Health Emergency Team.
 - 6) Director's Report.
 - a. Exploring Post Kick-Off.
 - b. Mount Vernon High School Internship Program.
 - c. Teen Pregnancy Prevention.
 - 7) Miscellaneous.
- 10:00 a.m. - 11:00 a.m. Public Works Department - Jan Keiser, Director.
- 1) Signature - Resolution for Bid Award - Brickyard Creek Outlet Improvement Project.
 - 2) Discussion - Update on Surface Water Management Projects.
 - 3) Discussion - Update on Engineering Projects.
 - 4) Discussion - Update on Solid Waste Projects.
 - 5) Miscellaneous.
- 11:00 a.m. - Noon. Work Session - Solid Waste Advisory Committee.
- CONSENT AGENDA.**
- MISCELLANEOUS.**
- 1:30 p.m. - 2:00 p.m. Bid Opening - Removal of Houses at 1813 Cleveland Street and 1814 Harrison Street, Mount Vernon.
- 2:00 p.m. - 2:30 p.m. Facilities Projects Update.
- 2:30 p.m. - 3:00 p.m. Parks Projects Update.
- 3:00 p.m. - 3:30 p.m. Presentation - Developing Washington State University Learning Center in Skagit County.
- 3:30 p.m. - 4:30 p.m. Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, June 10, 1996 with Commissioners Ted W. Anderson, Harvey Wolden and Robert Hart present.

BOARD OF HEALTH - Pat Pearce, Director.

1. Update - Epidemiology.

Andy Ross, Regional Epidemiologist, provided the Board with a written update on his activities within Island, Skagit and San Juan Counties and briefly reviewed the content of the report with the Board. One of Mr. Ross' major focuses is developing a database to assist with the community health assessment process. Several proposed studies for specific health problems were reviewed. Mr. Ross noted that health concerns will be determined in consultation with representatives from each County and a further review of health statistics will be forthcoming to the Board in the coming months.

2. Update - Child Death Review Team.

Linda Ehrlich, Public Health Nurse, gave the Board an update on the activities of the Child Death Review Team and their efforts at prevention of these fatalities. Ms. Ehrlich reviewed the success of media attention in spreading information on potential hazards and potential deaths of young children. Ms. Ehrlich reviewed the multi-agency Child Death Review Team

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of Skagit County which includes representatives from the Coroner, Law Enforcement, Child Protective Services, Emergency Medical Services and others. Ms. Ehrlich stated that prevention and community collaboration are a major part of the assessment process.

3. Discussion - 1996 Recreational Shellfish Beach Action Plan.

John Hadman, Health Department Staff, reviewed the County Recreational Shellfish Program and advised that six beaches within Skagit County have been recognized and approved by the State as Recreational Shellfish areas. In 1996 it is intended to continue to receive and transport samples from the public to the state laboratory in Seattle. A summer intern will assist with this process. Appropriate signage for the public beaches will also be developed. As a new project, the Health Department will start a volunteer program to monitor and maintain the quality of the public access beaches in Skagit County.

Commissioner Anderson noted that there are volunteers through the Soil Conservation District who might be interested in assisting with this worthwhile program.

4. Update - Urgent Needs.

a. Preventing Access to Tobacco.

Tom Wiedemann, Health Department Staff, advised the Board that a recent report indicates that youth usage of cigarettes and tobacco products is on the increase. Many efforts are forthcoming to address prevention and peer education. Mr. Wiedemann reviewed the current activities of the Youth Tobacco Advisory Committee and Health Department staff. A number of stores are being targeted for selling cigarettes to underage purchasers.

b. Injury Prevention.

Maryl Skjei, Public Health Nurse, reviewed with the Board her efforts at coordinating and networking with other agencies within the County on injury prevention. Ms. Skjei reviewed the results of an Injury Data Collection Workshop which was held on May 7, 1996 at Skagit Valley Hospital. Presentations from representatives from the Washington State Department of Health, Injury Prevention Program highlighted the program.

Several other activities within the County including the Kudos for Kids Project, distribution of bicycle helmets to low-income children, and the grant funded purchase of 23 infant safety carseats to low income maternal-Child health clients and WIC clients in Skagit County were briefly summarized by Ms. Skjei.

5. Discussion - Environmental Health Emergency Team.

John Thayer, Director of Environmental Health, reviewed the process of developing an emergency response procedure and team to battle outbreaks of dangerous, contagious or infectious diseases within Skagit County. Mr. Thayer noted that outbreaks occurring in 1990 and 1993 entailed joint efforts between the Environmental and Personal health staff as well as the medical community. Outbreaks in 1994 and 1995 entailed significant time expenditures but were managed primarily by the Environmental Health Staff. The various steps in dealing with an emergency situation were reviewed in detail by Mr. Thayer.

6. Director's Report.

a. Exploring Post Kick-Off.

Pat Pearce, Director, briefly mentioned this activity .

b. Mount Vernon High School Internship Program.

Ms. Pearce briefly noted that internships for young people to work with health department staff are being investigated.

c. Teen Pregnancy Prevention.

Ms. Pearce gave the Board a brief update on this subject.

7. Miscellaneous.

There were no miscellaneous items for discussion.

PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.

1. Signature - Resolution for Bid Award - Brickyard Creek Outlet Improvement Project.

John Abenroth, Public Works Department Staff, presented a Resolution Awarding a Bid for the Brickyard Creek Outlet Improvement Project to Island Construction in the amount of \$313,475.49. Commissioner Hart moved to approve the bid award, with Commissioner Wolden seconding the motion. The motion passed unanimously. (Resolution No. 16190).

2. Discussion - Update on Surface Water Management Projects.

Dave Brookings, Surface Water Management Division Manager, reviewed a list of current projects for his division. These include structural projects as follows: Brickyard Creek Outlet Improvement Project, Parker Creek, Coal Creek Fish Passage, Cockreham Island Levee Repair, Jackman Creek Channel Maintenance, Grandy Creek Channel Maintenance, Wiseman Creek Channel Maintenance, Coal Creek Sediment Basin, Robinson Road Bank Stabilization, Muddy Creek, Sauk Prairie Road, and additional miscellaneous non-structural projects. Mr. Brookings reviewed each project in detail.

3. Discussion - Update on Engineering Projects.

Dave Sheridan, Engineering Division Manager, presented the Board with a status report of Roadway Repair/Construction Projects and gave a brief update on each project. These include the Cascade River Road, Lyman Hamilton Highway/Muddy Creek, Upper Finny Creek Road, Bow Hill Road - Worline Road to State Route 11 (Chuckanut Drive), Bow Hill Road - Darrk Lane to Old Highway 99 North, McLean Road Overlays, Francis Road Cook Road, and Gear Bridge.

4. Discussion - Update on Solid Waste Projects.

Robin LaRue, Solid Waste Division Manager, gave a status report on current and future projects of the Solid Waste Division. These topics included approval of the Solid Waste Management Plan, increased recycling efforts, and improvements to the transfer station including installation of new scale.

5. Miscellaneous.

Jan Keiser, Director, advised the Board of a meeting she has held with the Swinomish Tribe regarding a grant application for public lands discretionary funding. Ms. Keiser advised that strong local support is necessary for the grant application and provided the Board with a draft letter for their consideration. Commissioner Hart moved to approve the letter regarding the March Point Intersection Improvements. Commissioner Wolden seconded the motion, which passed unanimously.

CONSENT AGENDA.

Commissioner Hart moved to approve the Consent Agenda for Monday, June 10, 1996, as presented by Staff. Commissioner Wolden seconded the motion, and it was approved unanimously.

* Commissioner's Office:

1. Record of the Proceedings of Monday, June 3, 1996.
2. Record of the Proceedings of Tuesday, June 4, 1996.
3. Resolution for Appointment of Member to Northwest Senior Services Advisory Board appointing Helen Aamot to a three year term effective July 1, 1996, through June 30, 1999. (Resolution No. 16191).

* Sheriff Office:

4. Out-Of-State Travel Request for Detective Dean Miller to attend the Northwest Polygraph Examiners Association and Annual Training in Bend, Oregon from June 16, 1996, through June 22, 1996. The total cost of travel and expense is \$931.38. (Approved).

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5. Resolution Adjusting the Monetary Amount of Change Fund for Cash Transactions in the Skagit County Sheriff's Office increasing the Sheriff's Office Petty Cash Fund to be increased from \$200 to \$300 and that the number of cash drawers be increased from two to three. (Resolution #16192).

* Parks Department:

6. Resolution Establishing a Change Fund for the Clear Lake Park Swim Beach authorizing \$100 as a change fund by warrant drawn on the Parks and Recreation Fund and that the change fund be known as the "Clear Lake Swim Beach Change Fund, (Resolution #16193).

* Health Department:

7. Guest Speaker Contract with Silverio Vivanco to present Personal Perspectives on HIV/AIDS during 1996 at a compensation rate of \$25 per presentation. (Contract #02987).

* Public Works:

8. Resolution Denying a Vacation for a Portion of Garden Street #09580 Right-Of-Way which was determined at a Public Hearing held on June 3, 1996. (Resolution #16194).
9. Personal Services Agreement with Arrow Launch to provide emergency and scheduled back-up service for the "Guemes" ferry from February 1, 1996, through August 31, 1997. All bid requirements have been met and proof of insurance has been received. Compensation will be at \$150 per hour, \$1,500 per day (12 hour day) and \$2,000 per day (18 hour day). (Contract #02988).
10. Resolution Calling for Bids for South Skagit Highway C.R.P. #0700-4. The project consists of replacing the existing culverts with a precast concrete bridge and a roughened channel to allow for flood flows and provide juvenile fish passage. The estimated cost of this project is \$150,000 to \$250,000. (Resolution #16195).

* Planning:

11. Personal Services Agreement with David Nemens Associates, Inc. relating to the Preparation of a Supplemental Draft Environmental Impact Statement on a Revised Comprehensive Plan Together with Related Studies and Plans. The term of this agreement is from May 21, 1996, until terminated. Compensation will be as outlined in the attached Exhibit "A". (Contract #02989).

* Health Department:

12. Interagency Agreement for Fiscal and Administrative Services for Skagit Community Network outlining the fiscal and administrative responsibilities to be assumed by the fiscal agency. This agreement will be for a one year period commencing on June 10, 1996. Contract #02990.

* Parks:

13. Personal Services Agreement with Cascade Tree Service from May 24, 1996, through June 11, 1996. for removing debris from the abandoned railroad right-of-way between Rockport State Park and Howard Miller Steelhead Park. (Contract #02991).

* Information Services:

14. Courseware License Agreement with Catapult to authorize purchase of electronic copies of Windows 95 manuals for training. (Contract #02992).

MISCELLANEOUS.

1. Staff presented an Appointment of Emmet Owens to the Northwest Senior Services Advisory Board. Commissioner Hart moved to approve the appointment and Commissioner Wolden seconded the motion. It passed unanimously. (Resolution No. 16197).
2. Staff presented an Out-of-State Travel Request for Mary Beth Conlee, Cooperative Extension Staff, to attend a

Process Work Seminar in Victoria, B.C. on June 21, 22 and 23, 1996 for a total expenditure of \$245. Commissioner Hart moved to approve the Out-of-State Travel Request and Commissioner Wolden seconded the motion. The motion passed unanimously. (Approved).

3. Staff presented for the Board's consideration a Narcotics Enforcement Multi-Jurisdictional Task Force Interlocal Agreement. Commissioner Hart moved to approve the Agreement as presented by Staff. Commissioner Wolden seconded the motion, which passed unanimously. (Contract No. 02993)
4. Staff presented a Personal Services Agreement with Smokey Point Home Brokers for the period of June 10, 1996 through June 18, 1996, not to exceed \$15,003.45 for the purchase and delivery and set-up of a 1977 Allen Bon Prix 14' X' 56' manufactured home, serial #6062. (Contract #02986).

BID OPENING - REMOVAL OF HOUSES AT 1813 CLEVELAND STREET AND 1814 HARRISON STREET, MOUNT VERNON.

Roger Howard, Facilities Management Director, opened the following bids from the companies and in the amounts detailed below:

Timothy B. White Properties
bid bond attached
\$68,400

SRV Construction
bid bond attached
\$56,564.60

DBA Scimitar Construction
bid bond attached
\$79,385

Catapult Heavy Construction
bid bond attached
\$44,990

J Harper Contractor
bid bond attached
\$53,600

Mr. Howard advised that the estimate for this project was \$50,000, and that he would be back to the Board with a bid award within one week.

FACILITIES PROJECTS UPDATE.

Roger Howard, Facilities Manager, presented to the Board an amendment to a contract with John Griffin for supplemental work to be done to the old Courthouse foundation. Mr. Howard advised that approximately \$35,000 of the original contract will not be expended. The supplement is for \$68,500 for the additional work. Commissioner Hart moved to approve the amendment to the contract with John Griffins. Commissioner Wolden seconded the motion, which passed unanimously. (Contract No. 2760)

Mr. Howard then displayed to the Board drawings of the preliminary foundation plan for the Courthouse. A brief discussion ensued.

Mr. Howard then discussed with the Board the Vehicle Maintenance Facility. Mr. Howard reviewed with the Board a tentative layout, reflecting the possibility of later including a facility for SKAT. The plan shows a shop facility of five service bays with an additional 30' by 80' bay at the north end of these drive-through service bays to house the County's and SKAT infrastructure facility, such as parts storage, lube and compressor room, restroom facilities and office, for a total proposed square footage of 10,400.

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Commissioner Hart mentioned to Mr. Howard the availability of Jail Trustees to do routine maintenance and other tasks around the County Campus. Mr. Howard noted that several Trustees are working around the county campus, and that he will continue to use such crews on a daily basis.

PARKS PROJECTS UPDATE.

Jon Aarstad, Parks Department Director, presented a Restrictive Covenant for James & Nancy Moody wherein they are requesting a Well Easement in Birdsvew. Commissioner Hart moved to enter into a Restrictive Covenant with James and Nancy Moody to provide a wellhead protection area in Section 16, Township 35 North, Lot 3, north of Highway 20. The motion was seconded by Commissioner Wolden, and was approved unanimously. **(Deed No.00414).**

After brief explanation by Jon Aarstad, Commissioner Hart moved to approve a Private Roadway and Crossing Easement for James & Nancy Moody to provide access in Tax Parcel 3507162001009. Commissioner Wolden seconded the motion, which passed unanimously. **(Deed No. 00415)**

After brief explanation by Mr. Aarstad, Commissioner Wolden moved to approve a Deed with the State of Washington for property located at the former Northern State Hospital Site. Commissioner Hart seconded the motion, which passed unanimously. **(Deed No. 00416)**

Mr. Aarstad discussed with the Board an opportunity for a private/public activity at the former Northern State Hospital Site. This developer is interested in developing a campground which would be open year round and run and developed by this private individual. Mr. Aarstad presented a Request for Proposals and Qualifications for private individuals to present to us a proposal and plan for the development of facilities on the former Northern State Hospital Site. The Board indicated their approval of this concept for development to proceed on this site. Commissioner Hart moved to issue a Request for Proposals and Qualifications Seeking Qualified Professional in this regard. Commissioner Wolden seconded the motion, which passed unanimously. **(Resolution No. 16196).**

Mr. Aarstad presented a copy of the Leisure Guide to the Board for their review.

Mr. Aarstad advised that Jack Davis, long-time Parks Department employee, is retiring and that a celebration of his years of service will be held on June 24 at 2:30 in Hearing Room C.

PRESENTATION - DEVELOPING WASHINGTON STATE UNIVERSITY LEARNING CENTER IN SKAGIT COUNTY.

Woody Bernard, Chair, Skagit County Cooperative Extension, and Kay Haaland, Washington State University Regional Extension Agent, made a presentation to the Board on a proposed WSU Learning Center in Skagit County. Possible locations for the Center were discussed.

Ms. Haaland stressed the need to get better clarification of the collaborations between Skagit County, Skagit Valley College and WSU. Ms. Haaland reviewed with the Board a hand-out detailing the purposes of the Learning Centers throughout the State. Commissioner Hart noted that building these partnerships is essential to the development of a local Learning Center. Specific programs and benefits were briefly discussed.

Mr. Bernard shared a proposal with the Board to rent a building across from the college to establish a 2,500 - 3,000 square foot Learning Center. Some possible funding is available from WSU. Mr. Bernard asked if the County would be willing to support a full-time person to manage this Learning Center. In answer to a query from Commissioner Wolden, Mr. Bernard stated that the rent for the proposed site would be approximately \$2,600. A lengthy discussion followed on the merits and possibilities of this proposal.

The Board indicated their support for the proposed Learning Center and indicated that they would prepare a letter of support in that regard.

ADJOURNMENT.

Chairman Ted Anderson made a motion to adjourn in to Executive Session to discuss personnel and land acquisition matters.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON


Ted W. Anderson, Chairman


Harvey Wolden, Commissioner


Robert Hart, Commissioner



ATTEST.


Debby Sims, Clerk
Board of Commissioners