

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Tuesday, April 9, 1996**

7:30 a.m. - 8:30 a.m. Commissioners' Staff Meeting.

8:30 a.m. - 9:00 a.m. Work Session - Operations Division Manager/District Maintenance Supervisors.
Flag Salute.

9:00 a.m. - 10:00 a.m. Planning & Permit Center - Roxanne Michael, Director.
1) Consideration - Planning Commission Referral: Recommended Critical Areas Ordinance and Findings.

10:00 a.m. - 11:00 a.m. Discussion - Washington State University and Skagit County Cooperative Extension Programming.

11:00 a.m. - 11:30 a.m. Discussion - Electronic Monitoring Program.

1:30 p.m. - 2:00 p.m. Bid Opening - County-Wide Office Supplies.

2:00 p.m. - 3:30 p.m. Work Session - Flood Damage Restoration Projects.

The Skagit County Board of Commissioners met in regular session on Tuesday, April 9, 1996, with Commissioners Ted W. Anderson, Harvey Wolden and Robert Hart present.

PLANNING & PERMIT CENTER - Roxanne Michael, Director.

1) **Consideration - Planning Commission Referral: Recommended Critical Areas Ordinance and Findings.**

Jim Cahill, Planning Staff, presented a draft Critical Areas Ordinance for the Board to review. Mr. Cahill also presented the Findings to the Board, indicating that there are 55 findings outlined in the document. Mr. Cahill commended the Planning Commission on their tremendous effort to produce this document.

Commissioner Hart asked if there were copies of Critical Areas Ordinance available from other counties to use as examples and Mr. Cahill responded by stating that six documents were available.

Tom Karsh, Planning Staff, reported that copies of this draft will be available for public review later this afternoon as they have been sent for printing. Mr. Karsh reminded the Board that a hearing is scheduled before the Growth Hearings Board on May 2, 1996, and mentioned to the Board that if this was adopted tomorrow, the Public Hearing could be held on April 23, 1996, however, if adopting the document was delayed a week, the Public Hearing would not be able to be held until after the Growth Hearings Board scheduled hearing.

The Board concurred that they would review the document this evening in order to discuss it tomorrow under the Planning Department agenda.

DISCUSSION - WASHINGTON STATE UNIVERSITY AND SKAGIT COUNTY COOPERATIVE EXTENSION PROGRAMMING.

Woody Bernard, Interim Cooperative Extension Director, was present for the telephone conference call with the Board and Harry Burcalow of Washington State University, to discuss the proposed changes to Kay Haaland's responsibilities and changes in relationship between Washington State University and Skagit County.

Mr. Burcalow outlined Ms. Haaland's proposed major duties and responsibilities to be involved in the area of Community Resource Development with major responsibilities in the 1)WSU Mount Vernon Research and Extension Center, 2) Program for Local Government Education, and 3) Collaborative Problem Solving and Conflict Resolution Program. It was mentioned that this position would report to the chair of Snohomish/Skagit County Extension offices and that WSU would fund the portion that the County is currently funding.

A discussion followed in regard to the proposal of this position having an office site at the WSU Cooperative Extension Skagit County office located in Mount Vernon and it was determined that the location of the position in this office would be monitored to eliminate any problem form occurring.

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Mr. Burcalow stated that he will initiate the paperwork in this regard with this position commencing on April 1, 1996.

Also discussed was the salary of \$15,884 and the proposal of the County buying out a part (\$5,600) of Snohomish County in this regard. The Board concurred, although it was determined that this would need official action and that Mike Woodmansee, Budget/Finance Director would be notified in this regard.

The concept of bringing in additional 4-H support in the form of agents from Whatcom and Snohomish Counties was also proposed and the Board agreed to this idea. Commissioner Hart mentioned that Skagit County would also be able to utilize their summer hire program in the 4-H program.

A brief discussion followed in regard to meeting with Mr. Burcalow to discuss the future of the position Mr. Bernard is currently filling and the possibility of using a multi-county chair person. Mr. Bernard stated he would contact the Board at a later date after making meeting arrangements.

DISCUSSION - ELECTRONIC MONITORING PROGRAM.

Ed Goodman, Sheriff, requested a full-time corrections person to operate an electronic monitoring system. Sheriff Goodman presented the Board with statistical information regarding the population of the jail which supported Sheriff Goodman's report of the increasing trend of inmate population. Sheriff Goodman stated that the electronic monitoring program is self-supporting and would decrease and control the additional inmate population.

A discussion ensued in regard to the type of inmate that would be involved in this program.

Mike Woodmansee, Budget/Finance Director, reminded the Board that Sheriff Goodman has implemented the program, as directed previously by the Board, without the addition of an employee and is now, as requested, asking for this additional employee, as it is documented that this program is successful.

A discussion followed in regard to the possibility of the requested position being contracted out.

Sheriff Goodman outlined the charges involved, indicating that the inmate is charged for the electronic monitoring and the fee is paid up front. Sheriff Goodman reported that we are charged a minimal fee for the equipment, which is covered by the inmate charge, thus, eliminating the use of taxpayer dollars.

The Board concurred that this is a very good program and because it is self-supportive, directed Sheriff Goodman to proceed with employing the additional full-time corrections officer for this position.

Sheriff Goodman will provide a Resolution in this regard at a later date.

BID OPENING - COUNTY-WIDE OFFICE SUPPLIES.

Kathy Hill, Auditor, opened the bids received as follows:

- 1) Collins Office Supply
Mount Vernon, WA
List A - \$113,234.40
List B - \$1903.25
Sales Tax Rate - 7.8%
- 2) College Way Office Products
Mount Vernon, WA
List A - \$108,415.48
List B - \$1,120.48
Sales Tax Rate - 7.8%
- 3) Boise Cascade
Kent, WA
List A - \$69,681.28
List B - \$725.27
Sales Tax Rate - 8.2%
- 4) Alliance Office Products
Mount Vernon, WA
No Bid

- 5) Corporate Express
Renton, WA
List A - \$59,036.78
List B - \$938.02
Sales Tax Rate - 8.2%

- 6) Office Depot
Kent, WA
List A - \$62,473.74
Option One - List B - @ 48% - \$924.75
Option Two - List B - @ 51% - \$949.09
Sale Tax Rate - 8.2%

Ms. Hill stated that a committee from various departments has been formed and will be meeting tomorrow to begin to review the bids and will return to the Board in approximately two weeks with the results.

ADJOURNMENT.

Chairman Anderson made a motion to adjourn the proceedings. Commissioner Hart seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON



Ted W Anderson

Ted W. Anderson, Chairman

Harvey Wolden

Harvey Wolden, Commissioner

Robert Hart

Robert Hart, Commissioner

ATTEST.

Debby Sims

Debby Sims, Clerk
Skagit County Board of Commissioners