

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, April 1, 1996**

- 10:00 a.m. - 11:00 a.m. Public Works Department - Jan Keiser, Director.
- 1) Discussion - Request for Statement of Qualifications for South Burrows Bay Stormwater Improvement Project.
 - 2) Signature - Construction Plans - Bow Hill Road, County Road Project #2120-3.
 - 3) Signature - Personal Services Agreement for Right-of-Way Acquisition Appraisals - County Road Projects #7900-3 and #2120-4.
 - 4) Miscellaneous.

CONSENT AGENDA.

MISCELLANEOUS.

- 1:30 p.m. - 2:30 p.m. Discussion - Consideration of Adoption of Regulatory Reform Ordinance.
- 2:30 p.m. - 3:00 p.m. Parks Projects Update.
- 3:00 p.m. - 4:30 p.m. Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, April 1, 1996, with Commissioners Ted W. Anderson, Robert Hart and Harvey Wolden present.

PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.

1. **Discussion - Request for Statement of Qualifications for South Burrows Bay Stormwater Improvement Project.**

Dave Brookings, Surface Water Management, explained to the Board that the South Burrows Bay Project has been identified as the top priority project by the Montgomery-Watson Study and is the priority project of the Drainage Utility Commission. Mr. Brookings stated that in order to facilitate potential construction in 1997, the final design and permitting must be completed in 1996.

Commissioner Hart queried Mr. Brookings on a funding mechanism being put in place by the Drainage Utility Commission in the near future. Mr. Brookings clarified that the Drainage Utility Commission is working diligently on developing a source of funding for this and other projects in the future.

Jan Keiser, Director, clarified that funding has been budgeted for this project through the Road Fund and is part of the settlement achieved with the South Burrows Bay citizens.

Commissioner Wolden cautioned Public Works that he does not want to bring false hopes to the residents of the South Burrows Bay area if funding will not be forthcoming.

Ms. Keiser clarified that this basically is a request to go forward with the Request for Proposals/Statement of Qualifications. There is no obligation to go forward with the project.

Commissioner Wolden indicated that the Drainage Utility Commission needs to proceed with developing a source of funding in a timely manner.

Chairman Anderson indicated his support for issuing the Request for Statements of Qualifications and his support for the work the Drainage Utility Commission is doing.

Ms. Keiser explained that rather than going forward with an RFP, perhaps those currently on a consultants list could be approached to submit informal quotations for the project. The Board concurred that this is a better choice of action due to the uncertainty of funding. Ms. Keiser confirmed that she would seek a minimum of 3 proposals.

Commissioner Hart made a motion to authorize the informal request for proposals using the consultants roster to request statements of qualifications for the South Burrows Bay Project. Commissioner Wolden seconded the motion. The motion passed unanimously.

2. Signature - Construction Plans - Bow Hill Road, County Road Project #2120-3.

Dave Sheridan, Public Works Staff, presented the Board with the Construction Plans for Bow Hill Road Project #2120-3. The improvements will be between Chuckanut Drive and Worline Road. The Board signed the Construction Plans as presented by Staff.

3. Signature - Personal Services Agreement for Right-Of-Way Acquisition Appraisals - County Road Projects #7900-3 and #2120-4.

James P. Karcher, Public Works Staff, presented a Personal Services Agreement for Right-of-Way Acquisition Appraisals with Hewitt Appraisals Services not to exceed \$800. Commissioner Wolden moved to approve the Agreement as presented by Staff. Commissioner Hart seconded the motion. The motion passed unanimously. (Contract No.02805).

4. Miscellaneous.

Ms. Keiser advised that on Friday, March 29, a Lease Agreement has been signed by Mr. & Mrs. Fritz Inman for property located near the Inman Pit after much negotiation.

CONSENT AGENDA.

Commissioner Wolden moved to approve the Consent Agenda for Monday, April 1, 1996. Commissioner Hart seconded the motion, and it passed unanimously.

* Commissioners Office:

1. Record of the Proceedings of Monday, March 18, 1996.
2. Record of the Proceedings of Tuesday, March 19, 1996.
3. Record of the Proceedings of Wednesday, March 20, 1996.
4. Record of the Proceedings of Monday, March 25, 1996.
5. Record of the Proceedings of Tuesday, March 26, 1996.
6. Record of the Proceedings of Wednesday, March 27, 1996.
7. Resolution Awarding County Legal Printing Bid for 1996 - 1997 to Skagit Valley Herald whose bid was \$2.50 per column inch and the Skagit Argus bid was \$2.65 per column inch. (Resolution #16105).
8. Resolution Appointment of Members to LaConner Rural Partial County Library District Board of Trustees, appointing Barbara Corrigan to complete Ruth White's term which will expire on September 27, 1997. (Resolution #16106).
9. Resolution Appointing James Leamon, M. Ed. to serve as a Mental Health Professional to assist the Emergency Services Unit of the Skagit County Mental Health Center in its involuntary treatment program. (Resolution #16107).

* Public Works:

10. Resolution Calling for Bid for County Road Project #2120-3, Bow Hill Road. (Resolution #16101).

* Sheriff:

11. Out-Of-State Travel request for Julie Bjorn-Fisher to attend Swanson Commissary Version 6 Seminar in San Francisco, California on April 11 and 12, 1996. Total Cost will be \$335 and the purpose is to learn the upgrade to Version 6 of the Swanson Inmate Commissary System.
12. Personal Services Agreement with Skagit Community Mental Health for the period of January 1, 1996, until terminated to provide services to jail inmates as outlined in Exhibit "A" with compensation as outlined in Exhibit "B". (Contract No. 02806).

- Information Services:
 13. Personal Services Agreement with JES & Associates for the period of March 25, 1996, until terminated to provide UNIVERSE training for six people from the Assessors office. Information Services and the Treasurers office. The cost is \$6,000 for a one week class plus travel and lodging, not to exceed \$20,000 annually. (Contract No. 02807).
 14. Vendor Services Agreement with SSI Microage for procurement computer hardware, associated peripherals, software, training, hardware repair and support, network support and design. The contract period is from March 15, 1996, until terminated. Compensation is as outlined in the contract attachment of the SSI Microage RFP Submittal for 1996. (Contract No. 02808).
- Best Self:
 15. Interlocal Cooperative Agreement with the Best SELF Program and the Conway School District #317, effective February 1, 1996, until August 31, 1996, to provide the services associated with the Best SELF Program. The total costs are outlined in the attachment to the contract. (Contract No. 02809).
- Facilities:
 16. Vendor Services Agreement with Window Dressing & Floor Covering to provide carpeting and pad in the Commissioners Hearing Room, Commissioners Offices, Hallway and Conference room, Superior Court #2 Administration Offices and the Public defenders Office. Compensation will not exceed \$16,000. Other carpeting projects will be on an "as requested" basis and the total will not exceed \$4,000. (Contract No. 02810).
 17. Vendor Services Agreement with Northwest Moving Services, Inc. for the period of March 25, 1996 until terminated to provide moving services at the Public Defenders office, Superior Court office and Commissioners Office. Compensation will not exceed \$8,250. (Contract No. 02811).
 18. Vendor Services Agreement with Wahlquist Painting and Construction for the period of March 25, 1996 until terminated with compensation not to exceed \$22,000 to provide services of materials and labor necessary to paint various areas of the Courthouse campus. (Contract No. 02812)
- Parks:
 19. Vendor Services Agreement with Beaver Marsh Blacktop to provide services in the amount of \$8,613.22 for the period of March 6, 1996 until terminated to tear apart and dispose of damaged areas and provide paving services at the Fairgrounds. (Contract #02813).
- Senior Services:
 20. Vendor Services Agreement with BKGH Inc. to provide services of construction of a curb ramp and stripping at the Senior Services location in accordance with the American Disabilities Act requirements in the amount of \$512.05. (Contract #02814).
- Planning:
 21. Personal Services Agreement with Allen Emerson, Court Report, for the term of March 18, 1996 until terminated in an amount not to exceed \$9,500 to provide Court Reporting and Transcript Service for planning related issues before the Planning Commission, Hearing Examiner and/or other planning related hearings/meetings/study sessions. (Contract #02815).

MISCELLANEOUS.

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1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.
As of this date, April 1, 1996, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows:

Vouchers #P1-92001 - P1-92017, #P1-228001, P1-232001 - P1-232036, P1-232039 - P1-232042, P1-233001 - P1-233004 and Warrants #150025 - #150063 in the amount of \$1,114,461.57. (Transmittal #C17-96).

Vouchers #151408 - #152326 and #PW960000459 - #PW9600000753 and Warrants #73182 - #74063 in the total amount of \$1,144,295.07. (Transmittal P-07-96)

2. The Board approved the Plat of Sunrise Estates, Division II, by Chairman Anderson signing the Plat Map.
3. The Board approved the Chuckanut View Subdivision, by Chairman Anderson signing the Plat Map.

DISCUSSION - CONSIDERATION OF ADOPTION OF REGULATORY REFORM ORDINANCE.

Tom Karsh, Assistant Director of Planning & Permit Center, advised that this is a continuation of a discussion from last Wednesday, which allowed time for the County attorney to fine-tune the draft Interim Ordinance on Regulatory Reform. Mr. Karsh advised that there are two documents for discussion.

Mr. Karsh briefly described the scope and purpose of the documents.

This ordinance will be adopted as a "interim" ordinance, with emphasis on "interim" according to Mr. Karsh. It is the intention that what is adopted will then be routed through the Planning Commission and brought back to this Board.

It is the belief of Staff that this proposed ordinance is in compliance with ESHB 1724.

Jay Derr, Buck & Gordon, consultants to the County, has made a number of suggestions to the document which have been incorporated in the documents. Mr. Derr indicated that the entire Chapter 14 to the Skagit County Code is not very "user friendly." Mr. Karsh concurred that Chapter 14 is internally inconsistent.

Mr. Karsh indicated that within the next 60 days, Staff will make the document as legally defensible as possible. The rewriting of developmental codes will take place in conjunction with the finalization of the Comprehensive Plan.

To comply with 1724, workload to Planning will increase, one of the focuses of 1724 is to reduce number of open hearings on any project or development and basically reduces to 1 open hearing and 1 closed hearing.

Commissioner Wolden asked about the increased workload to the Planning and Permit Center. How do we get away from the compressed workload and get all of these elements meshed?

A lengthy discussion ensued on the problems of staffing and accomplishing the tasks that need to be done.

Commissioner Hart expressed his frustration at the futility of the process.

Chairman Anderson noted that regulatory reform needs to mesh well with the Growth Management Act. During the 60 day period, need to come up with the most consistent document we can come up with. We must continue to work on the process. We need to adopt.

Commissioner Hart concurred with Chairman Anderson's comments, and moved to adopt the Interim ordinance for Regulatory Reform. Commissioner Wolden seconded the motion. The motion passed unanimously. (Resolution No. 16102).

PARKS PROJECTS UPDATE.

Jon Aarstad, Parks Department Director, indicated that Tracy Garner has responded to appointment to the Fair Advisory Board. Commissioner Hart moved to reappoint Tracy Garner to a new term on the Fair Advisory Board effective January 1, 1996 through December 31, 1999. The motion was seconded by Commissioner Anderson and passed unanimously. (Resolution No. 16103).

Mr. Aarstad presented an Instructional Services Contract with Mount Vernon High School for a Girls Fastpitch Camp. Commissioner Wolden moved to approve the Instructional Services Contract. The motion was seconded by Commissioner Hart and passed unanimously. (Contract No. 02816).

Mr. Aarstad then presented a Restrictive Covenant for wellhead protection adjacent to the Cascade Trail. The subject family is subdividing their property and need protection for their well. Commissioner Hart moved to grant an easement to Jim and Nancy Moody for Wellhead Protection on their property adjacent to the Cascade Trail. Commissioner Wolden seconded the motion, and it passed unanimously. (Deed # 00409).

Mr. Aarstad advised that he attended a Salmon & Timber Symposium in Ellensburg last week for consideration of an EAP grant for funding the development of Pressentin Park. The proposal presentation to legislators and department heads was made on Friday, March 29. Mr. Aarstad advised that this is a long term project. He further indicated that Richard Green from Marblemount has made a great time commitment to this project. The problem of water rights permits and possible expediting of the permit process may occur was briefly discussed with the hope of not delaying the process any longer.

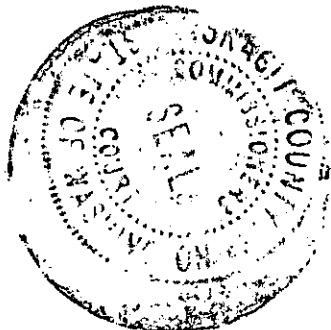
Commissioner Wolden asked for an update on the Dreamfield. Mr. Aarstad advised that one of the main persons working on the Dreamfield has taken ill and unfortunately some delays have been incurred.

Mr. Aarstad noted that the Centennial Trail that the Universal Services Representative and Paul Reilly, Prosecutor's Office, are working on Quit Claim Deeds for property along the trail. Mr. Aarstad stated that this task should be completed by the end of May.

ADJOURNMENT.

Chairman Anderson made a motion to adjourn the proceedings. Commissioner Hart seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON





Ted W. Anderson, Chairman



Harvey Wolden, Commissioner



Robert Hart, Commissioner

ATTEST.



Debby Sims, Clerk
Skagit County Board of Commissioners