

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS**

Monday, March 25, 1996

9:00 a.m. - 10:00 a.m.

Fair Advisory Board Update.

10:00 a.m. - 11:00 a.m.

Public Works Department - Jan Keiser, Director.

- 1) Public Hearing - Renaming of Sauk Prairie Road to Fawcett Road.
- 2) Signature - Right-of-Way Plans for Roadway Improvements to Bow Hill Road (Darrk Lane to Old 99).
- 3) Discussion-Cook Road/City Limits Line of Sedro Woolley Capacity & Safety Issues.
- 4) Discussion - Update on Interaction with Sheriff's Office Traffic Unit.
- 5) Discussion - Spot Safety Improvements & Funds.
- 6) Signature - Resolution Establishing County Road Project - Baker Lake Road.
- 7) Signature - Local Agency Agreement/Prospectus - Baker Lake Road.
- 8) Signature - Resolution Establishing County Road Project - South Skagit Highway.
- 9) Signature - Local Agency Agreement/Prospectus - South Skagit Highway.

11:00 a.m. - 11:30 a.m.

Discussion - Skagit County Housing Authority Line of Credit.

**CONSENT AGENDA.
MISCELLANEOUS.**

1:30 p.m. - 2:30 p.m.

Work Session - Consideration of Regulatory Reform Ordinance.

2:30 p.m. - 3:00 p.m.

Facilities Projects Update.

3:30 p.m. - 4:30 p.m.

Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, March 25, 1996, with Commissioners Ted W. Anderson and Harvey Wolden present. Commissioner Robert Hart's absence was excused for portions of the regular session as indicated in the Record of Proceedings.

PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.

1. **Public Hearing - Renaming of Sauk Prairie Road to Fawcett Road.**

Linda Leonhart, Record Tech, presented an illustration of the location of the road in regard to the renaming of the Sauk Prairie Road.

Chairman Anderson opened the Public Hearing.

Frank Bryson, descendent of one of the property owners along this road, stated that the Bryson family acquired the property in 1919 and proceeded to review the change of road name.

Commissioner Wolden made a motion to close the Public Hearing. Chairman Anderson seconded the motion and it passed unanimously.

Chairman Anderson made a motion to change the name of the road, as referenced above. Commissioner Wolden seconded the motion and it passed unanimously. **(Resolution #16095).**

2. **Signature - Right-Of-Way Plans for Roadway Improvements to Bow Hill Road (Darrk lane to Old 99).**

Ed Hawes, Road Engineer, presented the right-of -way plans and the Board signed the plans as presented.

3. **Discussion-Cook Road/City Limits Line of Sedro Woolley Capacity & Safety Issues.**

Mr. Hawes presented a map illustrating the proposed location of playfields within the City of Sedro Woolley and stated that the purpose of this discussion is to update the Board on the capacity/safety needs of this area and for the Board to provide some direction. Mr. Hawes also presented photos of the area. Commissioner Wolden inquired as to the right-of-way that will be necessary for the County to provide.

Mr. Hawes stated that the City had earlier requested to lower the speed limit of this area and Public Works deemed it necessary that a joint study be completed. The City did not have sufficient staff to complete the study and the County completed it on its own. Mr. Hawes stated that the study revealed that the speed limit should remain the same and that development that will generate non-motorized traffic along Cook Road should be discouraged as

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should transit bus stops be discouraged. The City has since that time resubmitted a proposal.

Chairman Anderson stated that he felt speed limit alone would not reduce the problems and continued to discuss right-of-way issues. Mr. Hawes stated that a traffic study is necessary and that a joint solution between Sedro Woolley and County should be established. Commissioner Wolden again discussed the right-of-way property and reiterated that a collaborative effort would be necessary.

The Board stated that activities would ensue soon and that this activity would likely begin before the road improvements are completed.

Mr. Hawes reviewed the Boards direction and Ms. Keiser offered discussion as to the City of Sedro Woolley's participation in this project. Mr. Hawes stated they will proceed to work with the City and will return to the Board with cost estimates.

4. Discussion - Update on Interaction with Sheriff's Office Traffic Unit.

Steve Blair, Traffic Engineering, and Jim Mowrer, Sgt Traffic Unit, presented an update of the interaction with the Sheriff's Office Traffic Unit. Sgt. Mowrer commented on the excellent relationship with Public Works, reporting that the relationship is better than he has seen in the last 19 years. Sgt. Mowrer proceeded to discuss the areas that will be emphasized by patrols, including, DWI task forces, Seatbelt programs, Bike Helmet programs, and the programs involving the S.R. 20 Corridor. A discussion ensued in regard to the helmet programs in place at this time. Mr. Blair also stated that speeding complaints are also addressed as a cooperative effort and reviewed the process of handling these complaints. The Campbell Lake Road, Peterson Road and Chilberg Road areas were discussed and Mr. Blair stated that the cooperative effort has decreased accidents in this areas.

Mr. Blair continued by discussing the upcoming Tulip Festival traffic activities and reported that heavy traffic intersections would be patrolled with additional Sheriff and Public Works personnel during the Tulip Festival. Mr. Blair also reported that there would be roving patrols and the anticipated accident investigations. Mr. Blair also stated that there has been a meeting with the EMS people and everyone is ready to proceed. Mr. Blair stated that passes for the farm equipment will be available through the Sheriff's office and that during the week of the Tulip Festival, the Sheriff's office will be the contact and will provide primary response.

5. Discussion - Spot Safety Improvements & Funds.

Mr. Blair reviewed the Spot Safety Improvements & Funding and stated that \$40,000 is proposed for signing to increase the operational safety of county roads. Mr. Blair also reported that \$25,000 would be allocated to improve the sight distance from the intersection of Valley View Road onto F & S Grade Road.

Commissioner Hart returned for this portion of the agenda.

Mr. Blair also stated that \$10,000 should be directed to improving curve enhancement signing throughout the road system.

6. Signature - Resolution Establishing County Road Project - Baker Lake Road.

Dave Sheridan, Engineering Division Manager, discussed that C.R.P.'s need to established for the Baker Lake Road projects for reimbursement from the Department of Transportation.

Commissioner Hart made a motion to approve the resolution as referenced above for a total amount of \$191,117. Commissioner Wolden seconded the motion and it passed unanimously. (Resolution #16096).

7. Signature - Local Agency Agreement/Prospectus - Baker Lake Road.

Mr. Sheridan presented the agreement as referenced above. Commissioner Hart made a motion to approve the agreement, as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Contract #02886).

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8. Signature - Resolution Establishing County Road Project - South Skagit Highway.

Mr. Sheridan presented a Resolution establishing the South Skagit Highway as a County Road Project in the total amount of \$118,199. Commissioner Hart made a motion to approve the Resolution, as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Resolution #16097).

9. Signature - Local Agency Agreement/Prospectus - South Skagit Highway.

Mr. Sheridan presented the local agency agreement and prospectus, as referenced above. Commissioner Hart made a motion to approve the agreement. Commissioner Wolden seconded the motion and it passed unanimously. (Contract #02887).

1. Miscellaneous.

1. Robin LaRue discussed with the Board the correspondence received from the City of Anacortes in regard to the Solid Waste issue. Mr. LaRue suggested presenting this information at a City/County meeting. The Board concurred that a date should be set for discussion with the other municipalities.

DISCUSSION - SKAGIT COUNTY HOUSING AUTHORITY LINE OF CREDIT.

John Smith, Executive Director, highlighted several activities that have taken place during the last year. Mr. Smith noted that the newest project was the acquisition of the President Apartments in Mount Vernon, primarily providing housing for elderly residents at low income costs. Mr. Smith also reviewed that they would like to proceed in establishing a line of credit with the County's support.

Commissioner Hart inquired as to the provision of additional units instead of preserving housing that is already there. Mr. Smith stated that building affordable units are not able to be funded.

Commissioner Wolden inquired as to the ADA requirements in the acquired buildings. Mr. Smith stated that extensive renovation would trigger ADA requirements. Mary Lamm stated that additional units are being created, non tax-exempt, in LaConner and discussed the reasons why the Housing Authority has opted to purchasing existing buildings, rather than new construction. A discussion ensued in regard to the purchases by the Housing Authority impacting the services of the area when a decrease in tax revenue is shown.

Chairman Anderson expressed his concern of finding a solution to providing necessary housing.

Mike Woodmansee, Budget/Finance Director, directed the discussion towards the Contingent Loan Agreement between the County and the Housing Authority, and discussed the liability of the County if the Housing Authority should default. Mr. Woodmansee stated that there are times during the year that the Current Expense Fund does not have the necessary funds to support this proposal.

Mr. Smith stated that the reason for the request of the County to support the Authority is to have financing more readily available, at a better rate and in the event of the default, the County would have some options. Mr. Woodmansee reviewed the options, stating that they are very weak.

Commissioner Hart discussed looking at this on a project by project basis. Mr. Smith stated that the projects would be brought before the Board project-by-project, however, the line of credit would allow the Housing Authority to have immediate access to funds when the Board approved each project.

Commissioner Hart excused himself from the proceedings at this time.

Mr. Woodmansee stated that the documents provided do not state the language as outlined by Mr. Smith. A discussion ensued in regard to what the Housing Authority was actually requesting and exactly what the County could provide.

Chairman Anderson stated that he supports the idea, however, the fundamentals need to be addressed and the Board determined that the language should be resolved in this regard. The Board concurred that the Housing Authority should work with Mr. Woodmansee in this regard and then return to the Board with a more viable document with all issues being addressed.

CONSENT AGENDA.

Commissioner Wolden made a motion to approve the Consent Agenda with the exception of Items # 1 & 2, as they were not included. Commissioner Hart seconded the motion and it passed unanimously.

* Commissioners Office:

1. Record of the Proceedings of Monday, March 18, 1996.
2. Record of the Proceedings of Tuesday, March 19, 1996.
Record of the Proceedings of Wednesday, March 20, 1996.
3. Resolution Authorizing Call for Public Hearing Regarding Supplemental Budget. **(Resolution #16098).**

* District Court:

4. Resolution Establishing an Administrative Court Cost and Service Fee In Domestic Violence Protection Order Cases, stating that a fee of \$50 will be charged for processing of Domestic Violence Protection Order Cases. **(Resolution #16099).**

* Public Works:

5. Out-Of-State Travel Request for Don McKeehan and Jacque Gent to attend the AQP 18th Annual Spring Conference in Portland, Oregon on April 29, 30 and May 1, 1996.

* Facilities:

6. Lease Agreement with George Theodoratus for the property located in Concrete, Washington for the period of five years commencing January 1, 1996, through December 31, 2000. The lease will be in the amount of \$1,200 per year. **(Contract #02888).**

* Emergency Management:

7. Agreement with State of Washington Military Department to allow reimbursement of eligible costs and activities necessary for the repair and restoration of public facilities damaged during the period of January 26, 1996, from federal funding provided by FEMA. **(Contract #02889).**

* Senior Services:

8. Rental Agreement with Saturday Community Market Association for rental of real estate located at 153 Railroad Avenue in Concrete, Washington, for the term of May 18, 1996, through August 31, 1996 for the sum of \$240. **(Contract #02890).**

* Health Department:

9. Guest Speaker Contract with Rick Moreno to provide Presentation titled Personal Perspectives on HIV/AIDS for the fee of \$25 per presentation during 1996. **(Contract #02891).**
10. Amendment No. 1 to 1996 Consolidated Contract with the Department of Health increasing the contract amount in the amount of \$3,600. **(Contract #02892).**
11. Personal Services Agreement with Christy Rice for the term of March 1, 1996 until terminated in regard to oral health education at the compensation rate of \$8 per hour for 24 hours per week. **(Contract #02893).**
12. Personal Services Agreement with David Garcia for the term of March 1, 1996 until terminated in regard to oral health education services at the compensation rate of \$8 per hour for 24 hours per week. **(Contract #02894).**
13. Personal Services Agreement with Norma Fuentes for the term of March 1, 1996 until terminated in regard to oral health education services at a compensation rate of \$8 per hour for 24 hours per week. **(Contract #02895).**

14. Personal Services Agreement with Debra Hunter for the term of March 1, 1996 until terminated in regard to oral health education services at a compensation rate of \$8 per hour for 24 hours per week. (Contract #02896).
15. Personal Services Agreement with Christina Beckworth for the term of March 1, 1996, until terminated in regard to oral health education at the compensation rate of \$8 per hour for 24 hours per week. (Resolution #16100).
16. Resoution Calling for Bid for Purchases of Office Supplied for a one year period. (Contract #02838).
17. Vendor Services Agreement with Katrina Jarman to provide the service of sign language interpreting for the compensation rate of \$40 per hour. (Contract #02838).

• Assigned Counsel:

18. Personal Services Agreement with Thomas L. Verge, Attorney, for the period of Feberuary 1, 1996, until terminated to provide professional legal services with compensation as outlined in Exhibit "B". (Contract #02899).
19. Personal Services Agreement with Lynn J. Miner, Attorney, for the period of Feberuary 1, 1996, until terminated to provide professional legal services with compensation as outlined in Exhibit "B". (Contract #02800).

* Parks:

20. Personal Services Agreement with Arne Scendsen Trucking, Inc. for the term of march 6, 1996, until terminated to provide services of cleaning up silt in boat launch area and hauling it to low area by dike and level rock road from dike to boat launch at Conway Park. Compensation will be at, bur not exceed, \$1,431.05. (Contract #02801).

• Information Services:

21. Personal Services Agreement with Lon's Inc. EXCEL Business Graphics for the term of February 13, 1996, until terminated to develop marketing materials, advertisng design, graphic design, media coordination, event production and consultation with the intent of desseminating information to the public for the Enhanced 911/Readdressing project. Compensation will be as outlined in Exhibit "B" of the contract. (Contract #02802).

MISCELLANEOUS.

1. Staff presented a 1997 Consolidated Washington State Department of Health Contract for the Board's signature listing the amount of the contract as \$605,287. Commissioner Wolden made a motion to approve the Contract. Commissioner Hart seconded the motion and it passed unanimously. (Contract #2803).
2. Staff presented a Vendor Services Agreement with Sound Elevator to install optical leveling system to replace micro switches in the Administration Building elevators at compensation not to exceed \$7,500, commencing on March 10, 1996 until terminated. (Contract #02804).
3. Vouchers certified and audited by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090 have been recorded on a Isiting which has been made available to the Board.

As of this date, March 25, 1996, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows:

Vouchers #6002234 - #6003012 and Warrants #148958 - #150024 in the amount of \$812,562.11. (Transmittal #C-16-96).

FACILITIES PROJECTS UPDATE.

Roger Howard, Facilities Manager, reported to the Board that discussions are still taking place regarding the new Vehicle Maintenance Shop at Burlington. Mr. Howard stated he would bring a contract for architectural services with Tom Theisen to the Board at a later date when a direction is more definite. Commissioner Wolden expressed his concern of possible ramifications of a shared facility and suggested that Mr. Howard contact Dave Fleming, Risk Manager, and John Moffat, Prosecuting Attorney, in this regard.

Chairman Anderson adjourned the meeting into Executive Session for approximately one hour.

ADJOURNMENT.

Chairman Anderson made a motion to adjourn the proceedings. Commissioner Wolden seconded the motion and it passed unanimously.



BOARD OF COMMISSIONER
SKAGIT COUNTY, WASHINGTON



Ted W. Anderson, Chairman



Harvey Wolden, Commissioner



Robert Hart, Commissioner

ATTEST.



Debby Sims, Clerk
Skagit County Board of Commissioners