

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, March 11, 1996**

- 9:00 a.m. - 10:00 a.m. **Board of Health - Pat Pearce, Director.**
1) **Local and State Department of Health Relationships.**
 a) **Regional Partnership Funds.**
 b) **Public Health Improvement Plan Opportunities.**
2) **Environmental Health Staffing Concerns and Recommendations.**
3) **Miscellaneous.**
- 10:00 a.m. - 11:00 a.m. **Public Works Department - Jan Keiser, Director.**
1) **Signature - Supplemental Agreement No. 2 to Bow Hill Road/Daark Lane to Old
 99 Contract.**
2) **Miscellaneous.**
- 11:00 a.m. - 11:30 a.m. **Public Defender's Office Quarterly Report.**
- CONSENT AGENDA
MISCELLANEOUS.**
- 1:30 p.m. - 1:45 p.m. **Consideration of Hearing Examiner's Recommendation for Approval of Timber Open
Space Application of Kevin Quigley for property located north of Highway 20 at the end of
Sauk View Lane (OST 95-009).**
- 1:45 p.m. - 2:00 p.m. **Consideration of Hearing Examiner's Recommendation for Approval of Timber Open
Space Application of Lawrence Verbano for property located at 593 Guemes Island Road,
Anacortes (OST 95-010).**
- 2:00 p.m. - 2:15 p.m. **Consideration of Hearing Examiner's Recommendation for Approval of Open Space
Application of Lyle Zahn for property located at 1149 Bayview Road, Mount Vernon (OST
95-043).**
- 2:15 p.m. - 2:45 p.m. **Training Program Activities Update.**
- 3:30 p.m. - 4:30 p.m. **Executive Session - Personnel, Litigation and Land Acquisition.**

The Skagit County Board of Commissioners met in regular session on Monday, March 11, 1996, with Commissioners Ted W. Anderson, Robert Hart and Harvey Wolden present.

BOARD OF HEALTH - Pat Pearce, Director.

1. **Local and State Department of Health Relationships.**

Bruce Miyahara, State Director of Health, reviewed the State of Washington's role and strategies regarding public health. A discussion ensued. The Board commented on the role of the County in this regard. A discussion continued in regard to Community Network.

Mr. Miyahara introduced Joan Brewster, who is the local liaison between the State Department of Health and the local Health Department.

2. **Environmental Health Staffing Concerns and Recommendations.**

Howard Leibrand, M.D. reviewed the concern in regard to Environmental Health staffing and discussed suggestions and recommendations in this regard. Dr. Leibrand mentioned that staff has diminished and workloads have increased and asked for the support of the Board for staffing to be brought back to the original level.

Mike Woodmansee, Budget/Finance Director, suggested that the budget should be reviewed in regard to the positions in Environmental Health and then proceed with the review of making modifications in this regard. Commissioner Hart commented on the desire of the taxpayer to limit increasing government employment and utilizing more technology to assist in this problem. Commissioner Wolden discussed the possibility of further cross

training to alleviate the problem of under-staffing. Chairman Anderson suggested reviewing the situation in more detail, evaluating the prior commitment to technology. A discussion ensued and the Board commended the Department for bringing this issue before the Board. The Board concurred that this will be reviewed further.

PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.

1. **Signature - Supplemental Agreement No. 2 to Bow Hill Road/Daark Lane to Old 99 Contract.**

Dan Tolliver, Public Works Staff, presented a Supplemental Agreement No. 2 for the Parker Creek Project, stating that this project is proceeding and that this supplemental agreement is to cover some additional work.

Commissioner Hart made a motion to approve the agreement, as presented. Commissioner Wolden seconded the motion and it passed unanimously. **(Contract #02737).**

2. **Miscellaneous.**

1. Ms. Keiser stated that Cliff Butler will not be able to attend the conference as previously approved by an Out-Of-State Travel Request. Ms. Keiser requested that she be approved to attend in Mr. Butler's absence. Commissioner Wolden made a motion to approve the transfer. Commissioner Hart seconded the motion and it passed unanimously. Ms. Keiser stated that she would provide the necessary document in this regard.

2. Ms. Keiser also discussed sending a team to a Quality & Participation Spring Conference in Portland, Oregon, in regard to customer service applications. Ms. Keiser stated that she gathered and rated applications from her department and selected four applicants. Ms. Keiser requested sending Don McKeehen and Jacque Gent and that she selected alternates Jan Bradshaw and Dave Baltz in this regard. Commissioner Wolden made a motion to approve the request. Commissioner Hart seconded the motion and it passed unanimously.

3. Ms. Keiser discussed the issue of privatizing solid waste and asked for some direction from the Board. A discussion ensued and the issue of liability, the marketability and the cost was reviewed. The Board concurred that the County would not be willing to fund privatization.

Ms. Keiser also discussed recycling and stated that there is a need to develop a program to proceed, as the Department of Public Works does not have the resources to operate a recycling program at this time. A discussion was held in this regard.

4. Ms. Keiser also discussed the proposed maintenance shop in Burlington and the concept of sharing a maintenance facility with SKAT. Ms. Keiser reported that a suggestion has been made to review the possibility of purchasing property adjacent to the Burlington shop for this purpose. The pros and cons were discussed by the Board. Commissioner Hart stated that the taxpayers might benefit by this type of venture.

PUBLIC DEFENDER'S OFFICE QUARTERLY REPORT.

Rob Jones, Public Defender, presented the quarterly report, stating that his office is currently in a "caseload crisis". Mr. Jones reviewed the reasons for the dramatic increase and stated that this increase was not anticipated. The Board requested figures in regard to the increases in the juvenile caseloads to be used as information to present to the legislators. A discussion ensued in regard to the earlier budget discussions, recognizing that the results of the recent juvenile truancy bill had not actually arrived at the Public Defender's office at that time. Mr. Jones stated that he would like to work with Mike Woodmansee, Budget & Finance Director, and Bob Taylor, Administrative Officer, to resolve the problem of handling the additional caseloads. Mr. Jones reviewed the liability of the County in this regard and reiterated the need to resolve the problem.

CONSENT AGENDA.

Commissioner Wolden made a motion to approve the Consent Agenda, as presented. Commissioner Hart seconded the motion and it passed unanimously.

• Commissioners Office:

1. Record of the Proceedings of Tuesday, March 5, 1996.
2. Record of the Proceedings of Wednesday, March 6, 1996.
3. Dance Hall License for Pleasant View Inn Tavern to conduct public dances for the period of February 1, 1996, through January 31, 1997. **(License #528).**

• Public Works:

4. Adopt-A-Road Litter Control Program Agreement with Kiwanis Club of LaConner to adopt the Chilberg Road from LaConner-Whitney Road to Best Road for the term of March 11, 1996, through March 11, 1997. **(Contract #02862).**
5. Resolution establishing the eligibility list for procurement of maintenance materials. **(Resolution #16081).**

• Human Services:

6. Personal Services Agreement with Clegg and Associates dba The Evaluation Forum for the period of March 29, 1996 through May 15, 1996, allowing the Evaluation Forum to provide outcome evaluation training for substance abuse prevention providers in Skagit County. The funds to support this substance abuse prevention strategy are contracted to the County by DSHS/Division of Alcohol and Substance Abuse for the 1995-97 biennium. The maximum consideration for the initial term of this agreement shall not exceed \$1,250. **(Contract #02783).**

• ARIS:

7. Personal Services Agreement with United Karatedo Organization for the period of January 1, 1996, through December 31, 1996, to provide karate lessons two times per week to ARIS approved clients. Compensation will be as outlined in Exhibit 'B' of the contract. **(Contract #02864).**
8. Vendor Services Agreement with Kathryn Kavanaugh, Ph.D. to provide 2 days of training for a minimum of 10.5 hours total on the "First Steps" program for the period of February 28, 1996, until terminated. Compensation will be at the rate of \$500 for training and \$245 for per diem, hotel and travel. **(Contract #02865).**
9. Interlocal Cooperative Agreement Best SELF Program with Burlington School District #101 for the period of February 1, 1996, through August 31, 1996, **(Contract #02866).**
10. Interlocal Cooperative Agreement with Best SELF Program with Sedro Woolley School District #101 for the period of February 1, 1996, through August 31, 1996. **(Contract #02867).**
11. Personal Services Agreement with Alicia Acosta-Thomas, M.Ed., for the period of January 1, 1996, through December 31, 1996, to provide individual and/or family therapy at the rate of \$65 per 50 minute session and \$20 per hour for travel. **(Contract #02871).**
12. Personal Services Agreement with Channel Town Soo Bahk Do, for the period of January 1, 1996, through December 31, 1996, to provide Karate lessons two times per week to ARIS approved clients. Compensation will be as outlined in Exhibit "B" of the contract. **(Contract #02868).**

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13. Vendor Services Agreement with Bruce Stiller, Ph.D., to provide two days of training for a minimum of 10.5 hours total on the "First Steps" program for the period of February 28, 1996, until terminated. Compensation will be \$500 for training, \$375 per diem, hotel and travel and \$525 for materials. **(Contract #02869)**.

MISCELLANEOUS.

1. Staff presented a Resolution regarding Designation of Applicant's Agent for the February 1996 flooding, authorizing Thomas J. Sheahan, Director of the Skagit County Department of Emergency Management to execute for and in behalf of the county for obtaining federal and/or emergency or disaster assistance funds. Commissioner Hart made a motion to approve the Resolution, as presented. Commissioner Wolden seconded the motion and it passed unanimously. **(Resolution #16083)**.
2. Staff presented an Out-Of-State Travel Request for Donna Sitts, Senior Services, to attend the National Senior Service Corp Training Conference July 13 - 17, 1996, in Washington, D.C. The total cost is \$385.73. Commissioner Wolden made a motion to approve the request, as presented. Commissioner Hart seconded the motion and it passed unanimously. **Approved.**
3. Staff presented an Out-Of-State Travel Request for Alicia Huschka to attend the GFOA Annual Conference in Portland Oregon on May 19 - 22, 1996, to gain continued education relating to financial statements and multiple other areas of interest. The total cost is \$550. Commissioner Wolden made a motion to approve the request, as presented. Commissioner Hart seconded the motion and it passed unanimously. **Approved.**
4. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090 have been recorded on a listing which has been made available to the Board. As of this date, March 11, 1996, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows:

Vouchers #6EL-49 through #8EL-65, #6007-65 through #6007-90, #6010-79, #6010-81, #6010-116 through #6010-117, #6014-90 through #6014-91, #6014-94, #6014-96, #6014-98, #6014-102 in the total amount of #886,845.33 and Warrants #148123 through #148955. **(Transmittal #C14-96)**.
5. Staff presented a Resolution Calling for Bids for County Legal Printing for 1996 - 1997. Commissioner Wolden made a motion to approve the Resolution, as presented. Commissioner Hart seconded the motion and it passed unanimously. **(Resolution #16082)**.
6. Dan Cain, Emergency Management Fire Marshal, presented an addendum to an agreement with the Town of LaConner in regard to building code inspections, which includes the Fire Marshal duties and fee schedule. Commissioner Wolden made a motion to approve the addendum as presented. Commissioner Hart seconded the motion and it passed unanimously. **(Contract #02870)**.

Consideration of Hearing Examiner's Recommendation for Approval of Timber Open Space Application of Kevin Quigley for property located north of Highway 20 at the end of Sauk View Lane (OST 95-009),

Grace Roeder, Planning Staff, presented the above referenced application. Commissioner Hart made a motion to approve the application, as presented. Commissioner Wolden seconded the motion and it passed unanimously. **(Resolution #16084)**.

Consideration of Hearing Examiner's Recommendation for Approval of Timber Open Space Application of Lawrence Verbano for property located at 593 Guemes Island Road, Anacortes (OST 95-010).

Ms. Roeder presented the above referenced application. Commissioner Wolden made a motion to approve the application, as presented. Commissioner Hart seconded the motion and it passed unanimously. **(Resolution #16085)**.

Consideration of Hearing Examiner's Recommendation for Approval of Open Space Application of Lyle Zahn for property located at 1149 Bayview Road, Mount Vernon (OST 95-043).

Ms. Roeder presented the above referenced application. Commissioner Hart made a motion to approve the application, as presented. Commissioner Wolden seconded the motion and it passed unanimously. **(Resolution #16086)**.

Training Program Activities Update.

Ric Boge, Training Administrator, presented an outline regarding the training program summary for 1995. Mr. Boge reviewed the statistics in regard to Equipment Training/Certification, Customer Service Training, Supervisory Training, Computer User Training, First Aid/CPR, Preventing Sexual Harassment, Bloodborne Pathogen Training, Defensive Driving, Technology Fair and Stress Management Week. Mr. Boge also reported on the use of the training library. Mr. Boge reviewed the Employee Training History Report, illustrating the records kept by the Training office on each employee.

Chairman Anderson made a motion to adjourn into Executive Session for approximately one hour to discuss litigation matters.

ADJOURNMENT.

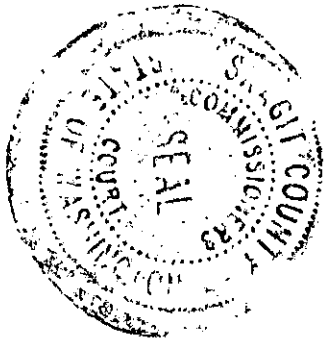
Chairman Anderson made a motion to adjourn the proceedings. Commissioner Wolden seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON


Ted W. Anderson, Chairman


Harvey Wolden, Commissioner


Robert Hart, Commissioner



ATTEST.


Debby Sims, Clerk
Skagit County Board of Commissioners