

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, February 26, 1996**

Flag Salute.

- 10:00 a.m. - 11:00 a.m. Public Works Department - Jan Keiser, Director.
1) Signature - Request for Proposals for Rental of Road and Drainage Maintenance Equipment.
2) Miscellaneous.
- 11:00 a.m. 11:15 a.m. Consideration of Hearing Examiner's Recommendation for Approval of Timber Open Space Application of Ray DeVries for Property Bordering Marihugh Road (OST 93-007).
- 11:15 a.m. - 11:30 a.m. Budget/Finance Matters:
1) Signature - Bond Purchase Agreement with the Rensselaerville Institute.
2) Request for Proposals for Integrated Financial Management System.

CONSENT AGENDA.

MISCELLANEOUS.

- 1:30 p.m. - 2:30 p.m. Public Hearing - Lease of County Property located at 399 Concrete-Sauk Valley Road, Concrete.
- 2:30 p.m. - 3:30 p.m. Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioner met in regular session on Monday, February 26, 1996, with Commissioners Ted W. Anderson, Robert Hart and Harvey Wolden present.

PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.

1. **Signature - Request for Proposals for Rental of Road and Drainage Maintenance Equipment.**

Charlie Sisson, E.R.R. Coordinator, presented the request for proposals for rental of road and drainage maintenance equipment.

Commissioner Wolden made a motion to approve the Resolution, as presented. Commissioner Hart seconded the motion and it passed unanimously. **(Resolution #16071).**

2. **Miscellaneous.**

1. Jacque Gent, Public Works Staff, presented a final draft of the Overview of Colleague Review Appraisal Form Process. The Board concurred that this appeared to be a valuable program. Commissioner Wolden inquired as to the amount of time involved in this process and Ms. Keiser stated that there is a great amount of time involved in the initial set up of the process, but that it is anticipated that this will decrease when the program is up and running. Commissioner Hart complimented the programs that provide a process of examining what and why we are doing our jobs and the level of efficiency. A discussion ensued. Ms. Keiser stated that Ms. Gent will continue to proceed with the implementation of this program and will update the Board in this regard during the process.

2. Ed Hawes and Vicki Griffiths, Public Works Department Staff, reviewed the Pavement Management System and the Pavement Rehabilitation Program.

Mr. Hawes discussed the issue of trying to determine the actual time during the life of the roads when it is most cost effective to repair to the roads. Mr. Hawes stated that despite that the County has excellent roads, there is an urgent need for rehabilitation in the next year.

CONSIDERATION OF HEARING EXAMINER'S RECOMMENDATION FOR APPROVAL OF TIMBER OPEN SPACE APPLICATION OF RAY DEVRIES FOR PROPERTY BORDERING MARIHUGH ROAD (OST 93-007).

Grace Roeder, Permit & Planning Center Staff, presented the above referenced application, illustrating the location and reviewing the plan of Mr. DeVries.

Commissioner Hart made a motion to approve the Resolution, as presented. Commissioner Wolden seconded the motion and it passed unanimously. **(Resolution #16072).**

BUDGET/FINANCE MATTERS:

1. **Signature - Bond Purchase Agreement with the Rensselaerville Institute.**

This item was not presented at this time.

2. **Request for Proposals for Integrated Financial Management System.**

Alicia Huschka presented a Resolution in regard to the Request for Proposals for Integrated Financial Management System.

A discussion ensued in regard to timelines and the expected effect during the transition of implementation.

Commissioner Hart made a motion to approve the Resolution, as presented. Commissioner Wolden seconded the motion and it passed unanimously. **(Resolution #16073).**

CONSENT AGENDA

Commissioner Wolden made a motion to approve the Consent Agenda, as presented. Commissioner Hart seconded the motion and it passed unanimously.

* **Commissioners Office:**

1. Record of the Proceedings of Tuesday, February 20, 1996.
2. Record of the Proceedings of Wednesday, February 21, 1996.

* **Public Works Department:**

3. **Vendor Services Agreement with Grove's City Electric Service, Inc. to desensitize four existing induction loops, and install two 6 X 50' induction loops on Cook Road Project, total not to exceed \$4,088. Contract time ends September 1, 1996. (Contract #02844).**

* **Administrative Services:**

4. **Personal Services Agreement with Industrial Training Services for the period of March 20, 1996, until terminated, to teach operation and safety training on a variety of road maintenance equipment. When workshops are held on-site, Skagit County will provide the facility and equipment to conduct the training program. Compensation will be at \$175 per person for one day workshop, \$375 for two-day workshop, and \$475 for three day workshop. (Contract #02845).**

* **Public Defender:**

5. **Personal Services Agreement with Alan Erickson, Skagit Recovery Center, for the term of February 1, 1996, until terminated, to provide drug and alcohol findings and assessment of Public Defender clients. Compensation will be at a rate of \$93 per assessment. (Contract #02846).**

VOL 83 PAGE 92

* Human Services:

6. Amended Work Order with Department of Social and Health Services, Division of Alcohol and Substance Abuse, moving a portion of the state funds for youth outpatient treatment and adult outpatient treatment into the county Title XIX match pool. This shift will allow for increased funding of these treatment modalities by the matching of state funds with federal dollars. In addition, there is a clarification of the prevention statement work and budget summary. There is no change in the amount of funds contracted to the county. (Contract #02533).

* Sheriff:

7. Plantation Rifle Range Agreement with Whatcom County Parks and Recreation Department for the Skagit County Sheriff Department for Plantation Rifle Range, 5102 Samish Highway, Bellingham, Washington for the purpose of providing firearms qualifications for commissioned personnel. The term of this agreement will be for five years, commencing January 1, 1996, at the rate of \$5,122.60 during 1996, based on the 20-day period set forth in this contract. (Contract #02847).

* Best SELF:

8. Interlocal Cooperative Agreement with Anacortes School District #103 for the term of February 1, 1996 through August 31, 1996, to provide the Best SELF program. (Contract #02848).

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090 have been recorded on a listing which has been made available to the Board.

As of this date, February 26, 1996, by a majority vote, did approve for payment, those vouchers included in the above mentioned list and further described as follows:

Vouchers #MW-146876-06 through MW14686-06 and Warrants #MW-146876-06 through #MW-146876-06 in the total amount of \$4,477. (C-11-96).

Vouchers #6EL-39 through 6EL-43, #6007-41 through #6007-63, #6010-77, #6010-80, #6010-82 through #6010-85, #6010-88 through #6010-97, #6010-99 through #6010-107, #6010-109, #6010-111 through #6010-113, #6010-115. in the amount of \$635,825.79. Warrants #146877 through #147536. (Transmittal #C12-96).

2. Debby Sims, Clerk of the Board, presented a Resolution in regard to Authorizing the Purchase and Installation of Television Broadcasting Equipment to offer the public the option of viewing Commission and other public proceedings on local cable television.

Commissioner Hart made a motion to approve the Resolution, as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Contract #16074).

3. Ms. Sims presented a Vendor Services Agreement with Skagit Whatcom Electronic to provide and install satellite antenna with de-scrambler per quote plus attendant TV reception devices.

Commissioner Hart made a motion to approve the Vendor Services Agreement, as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Contract #02849).

4. Dan Cain, Fire Marshall, discussed with the Board the concept of running grant monies in regard to the State Patrol and the Region Task Force through Emergency Management in the amount of \$10,000.

Commissioner Wolden made a motion to sign the Interagency Agreement between the Washington State Patrol and the Skagit County Department of Emergency Management, as presented. Commissioner Hart seconded the motion and it passed unanimously. (Contract #02850).

5. Jon Aarstad, Parks Director, discussed closing the acquisitions on the Centennial Trail and the possibility of hiring a firm to assist in this regard. A discussion ensued. Mr. Aarstad stated that he would return to the Board with a proposal in this regard.

PUBLIC HEARING - LEASE OF COUNTY PROPERTY LOCATED AT 399 CONCRETE SAUK VALLEY ROAD, CONCRETE.

Chairman Anderson opened the Public Hearing.

Roger Howard, Facilities Manager, reviewed the lease of the above referenced property, stating that the previous lease with George Theodoratus has expired and Mr. Theodoratus has requested to continue the lease.

There being no further public comment, Commissioner Hart made a motion to close the Public Hearing. Commissioner Wolden seconded the motion and it passed unanimously.

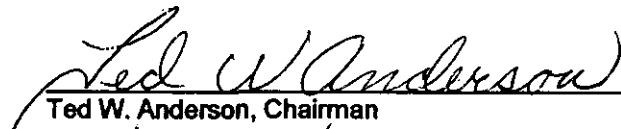
Commissioner Hart made a motion to exercise the five year option lease at an annual fee of \$1,200 per year with Mr. Theodoratus including a further option for five additional years in addition to the leasehold tax. Commissioner Wolden seconded the motion and it passed unanimously.

Staff will provide the documents in this regard at a later date.

ADJOURNMENT.

Chairman Anderson made a motion to adjourn the proceedings. Commissioner Hart seconded the motion and it passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON



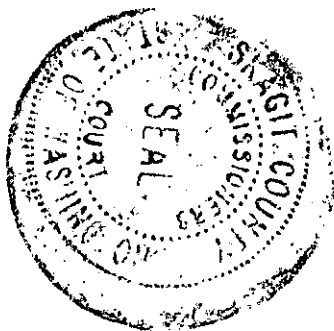
Ted W. Anderson, Chairman



Harvey Wolden, Commissioner



Robert Hart, Commissioner



ATTEST.



Debby Sims, Clerk
Skagit County Board of Commissioners