

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Tuesday, January 16, 1996**

Monday, January 15, 1996:

MARTIN LUTHER KING, JR. HOLIDAY OBSERVED.

Tuesday, January 16, 1996:

7:30 a.m. - 8:30 a.m. Commissioners' Staff Meeting.

Flag Salute.

9:30 a.m. - 10:00 a.m. Facilities Project Update.

10:00 a.m. - 11:00 a.m. Public Works Department - Jan Keiser, Director.

- 1) Signature - Skagit River Feasibility Study Letter.
- 2) Signature - Personal Services Agreement - Cascade Communications.
- 3) Signature - Resolution Establishing CRP #6300-6 - Cook Road.
- 4) Signature - Resolution Establishing CRP #4400-4 - McLean Road, March's Point Road, and North Skagit Street.
- 5) Miscellaneous.

**CONSENT AGENDA.
MISCELLANEOUS.**

11:00 a.m. - 11:30 a.m. Discussion - Mount Vernon Volunteer Program.

1:30 p.m. - 3:30 p.m. Work Session - Critical Areas Ordinance.

3:30 p.m. - 4:30 p.m. Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Tuesday, January 16, 1996, with Commissioners Ted W. Anderson, Robert Hart, and Harvey Wolden.

FACILITIES PROJECTS UPDATE.

1. Roger Howard, Facilities Manager, presented a Vendor Services Agreement with John D. Griffin Engineers, Inc. to provide design services for the Courthouse Foundation System Upgrade. Mr. Howard mentioned that this work will include the excavation around the perimeter of the Courthouse for the inspection of the existing piling and pile caps. The compensation for these services will not exceed \$170,000 and will commence on January 2, 1996 until terminated.

A discussion ensued in regard to the projected total cost and the structural support of the building during excavation. Mr. Howard suggested that he ask Mr. Griffin to present to the Board an explanation of the procedures and steps involved in the excavation and the scope of services. The Board concurred and did not sign the agreement at this time.

2. Mr. Howard also presented a Vendor Services Agreement with Semrau and Lisser to provide surveying services for the removal of the two houses south of the fairgrounds. The term of this contract is from January 2, 1996, through termination and will not exceed \$5,000.

Commissioner Hart made a motion to approve the agreement as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Contract #02739).

3. Mr. Howard presented Change Order No. 8 with Biwell Construction in the amount of \$1,918.80 on the First Floor Remodel Project and Commissioner Hart made a motion to approve the Change Order as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Contract #02627).

Mr. Howard also discussed the contract presented on the Consent Agenda in regard to the repair of the cannon wheels and also discussed the re-roof of the jail, which he will discuss further with the Board next week.

PUBLIC WORKS DEPARTMENT - JAN KEISER, DIRECTOR.

1. Signature - Skagit River Feasibility Study Letter.

Dave Brookings, Public Works Staff, discussed the feasibility study request letter, suggesting that the Board formally request that the Army Corps of Engineers reinstate and pursue the Skagit River Feasibility Study. Mr. Brookings emphasized that this study phase requires a 50% cost share from the local sponsor.

A discussion ensued.

Commissioner Hart made a motion approving signature of the letter to institute the feasibility study. Commissioner Wolden seconded the motion and it passed unanimously.

2. Signature - Personal Services Agreement - Cascade Communications.

Jan Keiser presented the personal services agreement as indicated above. The term of this agreement is from January 16, 1996, until terminated. This agreement is for Cascade Communications to provide present a Interpersonal Communications workshop and the cost will be \$600.

Commissioner Hart made a motion to approve the agreement, as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Contract #02740).

3. Signature - Resolution Establishing CRP #6300-6 - Cook Road.

Dave Sheridan, Public Works Staff, presented a Resolution establishing CRP #6300-6 Cook Road for a construction project requesting funding covering construction costs necessary to widen and resurface the existing road. This also approves \$35,000 for preliminary engineering.

A brief discussion ensued.

Commissioner Wolden made a motion to approve the Resolution, as presented. Commissioner Hart seconded the motion and it passed unanimously. (Resolution #16022).

4. Signature - Resolution Establishing CRP #4400-4 - McLean Road, March's Point Road and North Skagit Street.

Mr. Sheridan also presented a Resolution establishing CRP #4400-4, McLean Road overlays, March's Point overlay and No. Skagit Street. Mr. Sheridan indicated that this Resolution would appropriate \$440,000 for the project.

Commissioner Wolden made a motion to approve the Resolution, as presented. Commissioner Hart seconded the motion and it passed unanimously. (Resolution #16023).

5. Miscellaneous.

1. Ms. Keiser mentioned to the Board that an update will be presented to the Board in regard to seismic studies on county bridges.
2. Ms. Keiser stated that the Guemes ferry will be back out of the water to repair leaking seals at the end of the month.
3. Ms. Keiser also reported on the recent CRAB Board Meeting and the approved funding.
4. Ms. Keiser presented a Resolution in regard to Sick Leave transfer for Gail Logsdon, a long-time Public Works employee. A discussion ensued in regard to the personnel policies criteria in this regard.

Commissioner Hart made a motion for approval of the Resolution as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Resolution #16024).

CONSENT AGENDA.

Commissioner Wolden made a motion to approve the Consent Agenda, as presented. Commissioner Hart seconded the motion and it passed unanimously.

• Commissioners' Office:

1. Record of the Proceedings from Monday, January 8, 1996.
2. Record of the Proceedings from Tuesday, January 9, 1996.
3. Record of the Proceedings from Thursday, January 11, 1996.
4. Memorandum of Understanding to Current Bargaining Agreement Between Skagit County and Public Works Employees represented by AFSCME Local #176, Council #2 regarding Implementation of U.S. Department of Transportation Alcohol and Controlled Substances Testing Requirements. (Contract #02039).

• Assigned Counsel:

5. Personal Services Agreement with Jay Carey, Attorney, for the term beginning on January 1, 1996, until terminated, to provide professional legal services in performing all Superior Court, District Court and Juvenile Court cases that are considered to be conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. Compensation will be as stated on "Exhibit B". (Contract #02741).
6. Personal Services Agreement with Stephen C. Schutt, Attorney, for the term beginning January 1, 1996, until terminated, to provide professional legal services in performing all Superior Court, District Court and Juvenile Court cases that are considered to be conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. (Contract #02742).
7. Personal Services Agreement with Marilyn McLean, Attorney for the term of January 1, 1996, until terminated, to provide professional legal services in performing all Superior Court, District Court and Juvenile Court cases that are considered to be conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. (Contract #02743).

• Human Services:

8. Personal Services Agreement with Kathy Isbrandtsen for the period of January 1, 1996, through June 30, 1996. Compensation will be in the amount of \$10,010 and allows for clerical support services in order for the County to meet contractual requirements regarding the Mental Health Resource management Information System. This position is fully funded through the North Sound Regional Support Network. (Contract #02745).

* Facilities:

9. Vendor Services Agreement with Murchison Wagon Works for the period of December 18, 1995 until terminated. Compensation will not exceed \$2,000 for restoration of two cannon wheels. (Contract #02746).
10. Vendor Services Agreement with Skagit Farmers Sheet Metal and Heating, commencing on January 8, 1996, for services of sheet metal addition and modification in courtroom #1 as per operations supervisor. Compensation will be not exceed \$1,500. (Contract #02747).
11. Vendor Services Agreement with Walker and Associates, commencing on October 23, 1995, to provide services of photogrammetric mapping for Howard Miller Steelhead Park and Pressentin Park. Compensation will not exceed \$2,700. (Contract #02748).
12. Vendor Services Agreement with Walker and Associates, commencing on October 23, 1995, until terminated, to provide photogrammetric mapping for Skagit County Shooting Range, not to exceed \$1,850. (Contract #02749).
13. Vendor Services Agreement with Azimuth Northwest, Inc. commencing on November 13, 1995, until terminated, to provide horizontal and vertical positions using GPS methods for the Coyote Ridge topographic mapping. Compensation will not exceed \$3,300. (Contract #02750).

* Health:

14. Guest Speaker Contract with Lonny R. Jensen to present Personal Perspectives on HIV/AIDS during 1996. Compensation for each presentation is \$25. (Contract #02751).
15. Resolution to update the Skagit County Health Department Schedule of Charges Applicable to the Water Laboratory, Environmental Health, Nursing, Clinical Laboratory and Vital Records. (Resolution #16025).
16. Amendment to the Agreement between the Snohomish Health District, for Regional 3 AIDS Service Network and the County, for Department of Health. This amendment adjusts cost allocations to different line items and results in no charge in agreement total. (Contract #02320).

• Treasurer:

17. Resolution certifying Judyann Menish as County Treasurer of Skagit County, certifying the following listed banks as depositaries for all public funds held: Seattle First National Bank, State Bank of Concrete, Skagit State Bank, Key Bank of Washington, First Interstate Bank of Washington, U.S. Bank of Washington, West One Bank, Horizon Bank, Washington Mutual Savings Bank, Interwest Savings Bank, Anacortes Branch, Washington Federal Savings and Loan, Sterling Savings and Loan, First Mutual Savings Bank, and Columbia Savings Bank. (Resolution #16026).

- * Public Defender:
 18. Personal Services Agreement with Skelton & Tims, Attorneys, for the term of January 1, 1996, until terminated, to provide services of handling a caseload in Skagit County District Court plus 55 new referrals during the months of January, March through December 1996. There will be no referrals during the month of February, 1996. Compensation will be \$3,000 monthly. (Contract #02752).

- * Senior Services:
 19. Contract with Northwest Regional Council providing funding for Congregate and Home-delivered Meals, as well as Senior Employment in Skagit County for the 1996 Nutrition and Senior Employment Services. The computation of funds awarded total \$179,364. (Contract #02753).

- * Public Works:
 20. Supplement No. 1 to Regional Disposal Company Contract which covers the "long-hauling" of municipal solid waste from Skagit County to the Roosevelt Landfill. This supplement amends the base fee of the Contract #01795, in regard to Article 8, subsection 8.1, as outlined in the supplement. (Contract #01795).

 21. Final Order of Vacation of County Road known as Behrens-Millet Road, which was approved for vacation at the January 8, 1996, Public Hearing.

 22. Resolution calling for Public Hearing on Monday, February 5, 1996, at 10:00 a.m. for Vacation of Unused Right-of-Way in the Plat of C.W. Grist's Plat of Grassmere. The right-of-way was platted in 1910 as a 60 foot roadway for Lincoln Avenue and has never been opened. (Resolution #16027).

 23. Personal Services Agreement with Unitec Corporation for conditioning and installation of 2nd Scale at the Recycling and Transfer Station on Ovenell Road, upgrade of existing computer software for operation of two scales, training of personnel on software. The period will be from January 17, 1996, through March 1, 1996. and shall not exceed \$24,770.28. (Contract #02754).

 24. Supplemental Agreement No. 1 to Personal Services Agreement #02200 with Arrow Launch Service for the term of September 1, 1995, through January 31, 1996, for services of providing passenger ferry service to Guemes Island when the MV/Guemes was out of service for emergency repairs. The revised contract total, inclusive of the original agreement and all other supplements is now \$30,000. (Contract #02200).

 25. Supplemental Agreement No. 2 to Personal Services Agreement #01869 with Burlington Environmental (Phillip Environmental), Blackriver Corporate Park to add PCB ballasts and capacitors to disposal list of materials for proper disposal and extending the disposal contract for a one year period for the term of January 10, 1996, to January 10, 1997. (Contract #01869).

 26. Letter of Understanding amending the Collective Bargaining Agreement which continues the Labor/Management Relations Committee through the end of 1996. (Contract #02039).

 27. Letter of Understanding amending the current Collective Bargaining Agreement which continues the current compensatory time policy for an additional one year, December 31, 1996, for the AFSCME union. (Contract #02039).

MISCELLANEOUS.

1. Patti Chambers, Administrative Coordinator, presented a Resolution Calling for Public Hearing Amending Portions of Chapter 2.20 of the Skagit County Code Providing a Defense to County Officers, Officials, Agents or Employees when a Lawsuit Is Commenced.

Commissioner Hart made a motion to approve the Resolution as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Resolution #16028).

2. Staff presented an agreement for Computer Network Access for Senior Services with Northwest Regional Council for the term of January 1, 1996, through December 31, 1996, allowing Council access to data compiled by the Council and stored in the County computer network.

Commissioner Wolden made a motion to approve the Agreement as presented. Commissioner Hart seconded the motion and it passed unanimously. (Contract #02755).

3. Staff presented a Personal Services Agreement with Paul Schissler Associates for the term of January 1, 1996, through December 31, 1996, to provide CDBG services. Compensation will not exceed \$5,000.

The Board asked for further explanation in regard to this contract.

4. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, January 16, 1996, the Board, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows:

Vouchers #5014056 - #50144385, #5014411 - #50144678, #5007-531, #5007-534 - #5007-545, #5007-547 - #5007-549, #5007-552, #5007-554 - #5007-556, #5017-430, #5017-432 - #5017-438, #5017-442 in the amount of \$612,081.53 and Warrants #144316 - #145048. (Transmittal #C04-96).

5. Tom Sheahan, Emergency Services Management, presented a Resolution in regard to Designation of Applicant's Agent, naming Thomas J. Sheahan as be the authorized representative for obtaining federal and/or disaster assistance funds.

Commissioner Wolden made a motion to approve the Resolution, as presented. Commissioner Hart seconded the motion and it passed unanimously. (Resolution #16030).

DISCUSSION - MOUNT VERNON VOLUNTEER PROGRAM.

Mount Vernon Mayor Skye Richendrfer introduced Leslie Gilkey and proceeded to discuss the important link between the City and the County. Mr. Richendrfer reviewed the goals of Mount Vernon in regard to the volunteer programs. Mr. Richendrfer updated the Board on the anticipated Visioning Conference to take place during the summer of 1996 and stated that the County would be asked to participate in this process.

Ms. Gilkey reviewed the planned events proceeding the Visioning Conference.

Commissioner Hart commended Mount Vernon's effort in organizing this event and developing a strong volunteer program.

A discussion ensued in this regard.

The Board concurred in supporting the efforts of Mount Vernon in this regard and stated their approval in coordinating efforts with Mount Vernon on upcoming projects.

Chairman Anderson noted that the Board would meet in Executive Session in regard to Personnel and Land Acquisition matters for approximately one hour.

ADJOURNMENT:

Chairman Anderson made a motion to adjourn the meeting. Commissioner Wolden seconded the motion and it passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY**



Ted W. Anderson

Ted W. Anderson, Chairman

Harvey Wolden

Harvey Wolden, Commissioner

Robert Hart

Robert Hart, Commissioner

ATTEST.

Debby Sims

Debby Sims, Clerk