

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, January 8, 1996**

- 9:00 a.m. - 10:00 a.m. Board of Health - Pat Pearce, Director.
- 1) Introduction of New Staff.
 - 2) Public Hearing - Revisions to Schedule of Charges.
 - 3) Transition of Chest X-rays to Private Sector.
 - 4) Marblemount Community Water Supply Survey.
 - 5) Public Health Improvement Plan Partnership Funding.
 - 6) Miscellaneous.
- 10:00 a.m. - 11:00 a.m. Public Works Department - Jan Keiser, Director.
- 1) Public Hearing - Vacation of County Road Known as Behrens-Millet Road #45820.
 - 2) Signature - Revised Local Agency Agreement and Revised Federal Aid Project Prospectus for Bow Hill Roadway Improvement Project (Darrk Lane to Old Highway 99).
 - 3) Signature - GeoEngineers, Inc. - Consulting Services Agreement.
 - 4) Miscellaneous.
- 11:00 a.m. - 11:30 a.m. Discussion - Clarification of Personnel Policies for Clerk's Office.
- CONSENT AGENDA.**
- MISCELLANEOUS.**
- 1:30 p.m. - 1:45 p.m. Consideration of Hearing Examiner's Recommendation for Approval of Timber Open Space Application of James Gauthier for Property located at 2677 Bacus Road, Sedro Woolley.
- 1:45 p.m. - 2:00 p.m. Consideration of Hearing Examiner's Recommendation for Approval of Timber Open Space Application of Daniel Vandenburg for Property located at 621 and 623 Fruitdale Road, Sedro Woolley.
- 2:00 p.m. - 2:15 p.m. Consideration of Hearing Examiner's Recommendation for Approval of Timber Open Space Application of Don Wahlgren for Property located at 717 Ershig Road, Bow.
- 2:15 p.m. - 2:30 p.m. Consideration of Hearing Examiner's Recommendation for Approval of Timber Open Space Application of Willard Hendrickson for Property located east of Alger on the Whatcom-Skagit Counties Boundary, on the South Side of Camp 2 Road.
- 2:30 p.m. - 3:00 p.m. Parks Projects Update.
- 3:00 p.m. - 4:00 p.m. Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, January 8, 1996, with Commissioners Ted W. Anderson, Harvey Wolden and Robert Hart present.

BOARD OF HEALTH - Pat Pearce, Director.

1. Introduction of New Staff.

Pat Pearce, Director, introduced Barbara Barr, who will fill the position of Office Supervisor in the Health Department.

John Thayer, Health Department Staff, introduced DeeDee Kouthong, a new employee who will fill the Environmental Health Trainee position.

The Board welcomed the new staff.

2. Public Hearing - Revisions to Schedule of Charges.

John Thayer, Health Department Staff, reviewed the Environmental Health Proposed Fee Revisions to the Schedule of Charges as follows; Seasonal School Cafeteria fee proposed to be reduced to \$75, the Espresso Operation additional permit at \$20, Modified Atmosphere Packaging reduced to \$125, Reinspection After Permit Suspension at \$300, and the Hourly Charge (Environmental Health) increased from \$35 to \$45.

Mr. Thayer continued by reviewing the Nursing Proposed Fee Revisions as follows; Travel Consultation proposed to increase from \$15 to \$25, Immunization Administration Fee (cost of vaccine is additional) from \$5 to \$10, and Immunization Minimal Visit fee removed completely.

Chairman Anderson opened the Public Hearing.

There being no public comment, Commissioner Hart made a motion to close the Public Hearing. Commissioner Wolden seconded the motion and it passed unanimously.

Commissioner Hart made a motion to approve the Revised Schedule of Charges with the exception that the hourly charge for Environmental Health be \$50 instead of the proposed \$45. Commissioner Wolden seconded the motion as stated and it passed unanimously.

These fees will be in effect February 1, 1996, and staff will provide documentation, reflecting the changes as indicated, at a later date.

3. Transition of Chest X-rays to Private Sector.

Ms. Pearce presented information in regard to the continuation of providing X-ray services at the Skagit County Health Department or contracting with private sector services to whom clients would be referred. Ms. Pearce stated her recommendation that the Health Department continue the service as it is currently provided.

Chairman Hart inquired as to the quality of the County's 20 year X-ray equipment. Ms. Pearce confirmed that the equipment has been inspected and it has been determined that this equipment still produces high quality materials. A discussion ensued in regard to the charges and payments of X-rays taken by the County and the race ratio.

A discussion ensued in this regard.

The Board concurred that while the machine is producing quality X-rays and because the system is working that the County should continue as it is currently.

With the Board concurrence of continuing with the current program, Ms. Pearce asked for direction as to whether the Health Department should pursue a contract for outside services. The Board suggested keeping negotiations open and keeping outside services apprised of the situation in case the County equipment should not be dependable or outdated in the future.

4. Marblemount Community Water Supply Survey.

Mr. Thayer asked the Board to defer this item at this time, as a schedule conflict occurred for the person who was planned to present this information to the Board.

5. Public Health Improvement Plan Partnership Funding.

Ms. Pearce reported that funds have been approved for Island, San Juan and Skagit Counties. A brief discussion ensued.

6. Miscellaneous.

Ms. Pearce presented an updated agenda for the Board of Health Advance scheduled for Friday, January 12, 1996 from 9:00 a.m. to Noon at 1747 Milltown Road.

PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.

1. Public Hearing - Vacation of County Road Known as Behrens-Millet Road #45820.

Linda Leonhart, Public Works Staff, reviewed the proposed vacation illustrating the location of the property.

Chairman Anderson opened the Public Hearing.

Darlene Pearson, representing Mount Vernon School District, stated that this vacation has an effect on the Washington School property and that the school board recently expressed its support of this vacation to ensure flood control and the issue of safety to children. Ms. Pearson requested on behalf of the school board that a portion of the dike be accessible to citizens for hiking.

Tom Shane, Chairman of Dike District No. 1, expressed gratitude for the support from the County in this regard and stated his support of the vacation.

John Leonard, Leonard, Boudinot & Skodje, engineer's for the project, stated that they are in favor of this project and were here to answer any questions in this regard.

Steve Schuh, 1480 Dunbar Road, Mount Vernon, stated that he is in favor of the vacation.

John Shultz, Mount Vernon, attorney for the Dike District, stated that they support this vacation. Mr. Shultz reviewed the information received from the title company, stating that this reveals that the County has no interest in the Behrens-Millet Road. Mr. Shultz inquired as to whether the current level of county services would remain in effect in connection with the vacation for the benefit of the adjacent owners. Commissioner Hart stated that a letter confirming the continuation of services has been sent to the Dike District in this regard.

There being no further public testimony, Commissioner Hart made a motion to close the Public Hearing. Commissioner Wolden seconded the motion and it passed unanimously.

Commissioner Hart made a motion to approve the vacation as presented. Commissioner Wolden seconded the motion and it passed unanimously.

Staff did not provide documentation for signature at this time.

2. Signature - Revised Local Agency Agreement and Revised Federal Aid Project Prospectus for Bow Hill Roadway Improvement Project (Darrk Lane to Old Highway 99).

Ed Hawes, Public Works Road Engineer, presented the Revised Project Prospectus and Local Agency Agreement for the expenditure of federal funds on the Bow Hill Road Improvement Project. Mr. Hawes stated that these documents were previously signed on December 12, 1995, and that it was then determined that there was a discrepancy in the funding columns, which has been corrected.

Commissioner Hart made a motion to approve the revised agreement and prospectus, as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Contract #02729).

3. Signature - GeoEngineers, Inc. - Consulting Services Agreement.

Mr. Hawes presented the consulting service agreement with GeoEngineers, Inc. in regard to the Bow Hill Road Improvement Project between Darrk Lane and Old Hwy. 99 North to perform soils and design assistance. Mr. Hawes stated that the lump sum amount of this agreement is \$13,396.72.

Commissioner Hart made a motion to approve the agreement, as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Contract #02737).

4. Miscellaneous.

1. Ms. Keiser reported that the Guemes Ferry is now back in service after the necessary repairs were made.
2. A discussion ensued in regard to clean-up activities within the County and providers of these services. Ms. Keiser stated that Public Works will return to the Board with information within their budget on these issues for further discussion.

DISCUSSION - CLARIFICATION OF PERSONNEL POLICIES FOR CLERK'S OFFICE.

Phyllis Coole-McKeehan, Clerk, presented the Board with a handout of various sections from the Personnel Policies manual, discussing the sick and annual leave policies. Ms. McKeehan asked the Board to approve two of her employees to use accrued annual leave for their unanticipated days away from work due to illness, despite the fact that they had not completed the probationary period and therefore did not have annual leave to use but were forced to use leave without pay. Ms. Coole-McKeehan asked the Board to review these policies and possibly re-address Section 6.6 in this regard. A discussion ensued in regard to the union bargaining agreement and the differences between that agreement and the personnel policy and Stephanie Wood, Personnel Director, clarified the differences.

Chairman Anderson recommended that in the future, bargaining contracts be negotiated to be consistent with personnel policies.

Ms. McKeehan stated that the personnel policy should be clarified in regard to the fact that annual leave is accrued but not available until after the probationary period.

The Board concurred that the personnel policy remain as it is currently.

CONSENT AGENDA

Commissioner Wolden made a motion to approve the Consent Agenda as presented, with the request for a discussion with Tim Hollaran, Senior Services Director, in regard to Item #4, and revising Item #2 as follows: Coroner - 60% - 1996, 65% - 1997, 70% - 1998 and thereafter. Commissioner Hart seconded the motion and it passed unanimously. with exception of

* Commissioners' Office:

1. Record of the Proceedings from Monday, Tuesday, January 2, 1996.
2. Resolution Establishing Salary levels for Skagit County Elected Officials, with the exception of District and Superior Court Judges, shall be adjusted on an annual basis as a percentage of the Board of County Commissioners annual salary as follows: Prosecuting Attorney - 155%, Sheriff - 110%, Assessor - 90%, Auditor - 90%, Treasurer - 90%, Clerk - 90% and Coroner - 60%. Also, the Assessor, Auditor, Clerk and Treasurer will be paid the sum of \$100 per month for the utilization of his/her private vehicle for all official transportation. (Resolution #16021).
3. Resolution Appointing Dianne Crawford to the Mental Health Advisory Board for a three year term effective January 2, 1996, and expiring on January 2, 1999. (Resolution #16915).

* Senior Services:

4. Agreement for Mutual Support of the Skagit County Senior Information & Assistance and Case Management Program for 1996. adopt the option , Number 1, Section E, to loan the furnishings to NWRC for their use. (Contract #02730).
5. Contract for Provision of Senior Services for 1996 with the City of Anacortes. (Contract #02731).

* Health Department:

6. Contract Amendment #4 with the State of Washington Department of Health, increasing the amount of the contract to \$35,552. (Contract #02231).
7. Personal Services Agreement with Island Hospital for the term of December 15, 1995 until terminated to establish and administer a teen clinic as a pilot project for three months commencing on October 12, 1995, with funding in the amount of \$1,000 toward the costs of establishing and conducting the teen clinic at Island Prenatal Care Center. (Contract #02732).

* Assigned Counsel:

8. Personal Services Agreement with Gerald T. Osborn, Attorney, for the term of January 1, 1996, until terminated, to provide professional legal services in performing all Superior Court, District Court, Juvenile Court Cases that are considered to be conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. Compensation will be as outlined in the attached Exhibit A. (Contract #02733).

* Parks:

9. Facilities Use/Rental Agreement with Skagit Valley College for use of the Theatre on Friday, March 29, 1996 and Saturday, March 30, 1996 at 6:00 p.m. to 9:00 p.m. Rental amount shall be \$15 per hour of use. (Contract #02734).

• Treasurer:

10. Resolution regarding Skagit County Treasurer's Property Tax Refunds Made During 1995, accepting the 1995 property tax refund list as attached to the Resolution. (Resolution #16016).

• Human Services:

11. Contract Amendment with North Sound Regional Support Network for the period of 5/1/94 to 3/31/96. The amendment amount of \$23,721 increases the contract to \$230,098 and covers the next three month period while the NSRSN undergoes changes to its organizational structure. (Contract #02063).

MISCELLANEOUS.

1. Staff presented a Plat Map for signature regarding the plat of Cascade Ridge Court in Section 4, Township 33 North, Range 4 East W.M. The Board signed the Plat Map as presented.
2. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, January 8, 1996, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Voucher #5013444 - #5013514, #5013912 - #5014002, #5019-598A, #5021-848A, #5114-1287 through #5114-1322, #6000001 - #6000009, #6000010 - #6000017 in the amount of \$412,258.89 and Warrants #144174 - #144314. (Transmittal #C02-96).

Consideration of Hearing Examiner's Recommendation for Approval of Timber Open Space Application of James Gauthier for Property located at 2677 Bacus Road, Sedro Woolley.

Grace Roeder, Planning Staff, presented information in regard to the application referenced above.

Commissioner Hart made a motion to approve the application as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Resolution #16017).

Consideration of Hearing Examiner's Recommendation for Approval of Timber Open Space Application of Daniel Vandenburg for Property located at 621 and 623 Fruitdale Road, Sedro Woolley.

Ms. Roeder presented information on the above referenced application.

Commissioner Wolden made a motion to approve the application as presented. Commissioner Hart seconded the motion and it passed unanimously. (Resolution #16018).

Consideration of Hearing Examiner's Recommendation for Approval of Timber Open Space Application of Don Wahlgren for Property located at 717 Ershig Road, Bow.

Ms. Roeder presented information in regard to the application referenced above.

Commissioner Hart made a motion to approve the application as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Resolution #16019).

Consideration of Hearing Examiner's Recommendation for Approval of Timber Open Space Application of Willard Hendrickson for Property located east of Alger on the Whatcom-Skagit Counties Boundary, on the South Side of Camp 2 Road.

Ms. Roeder presented information in regard to the application referenced above. Ms. Roeder reported that there his ownership does extend into Whatcom Property.

Commissioner Wolden made a motion to approve the application, as presented. Commissioner Hart seconded the motion and it passed unanimously. (Resolution #16020).

PARKS PROJECTS UPDATE.

1. Jon Aarstad, Parks Director, reported that a letter has been received in regard to reviewing the application for Pressentin Park and that Parks will proceed.
2. Mr. Aarstad presented a Vendor Services Agreement with Scott Leggett in regard to waterproofing the Commercial, Flower and Pavilion building roofs with an application of aluminum roofing coating, coming with a minimum guarantee of five years. The compensation amount will not exceed \$5,000.

Commissioner Hart made a motion to approve the agreement, as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Contract #02735).

3. Mr. Aarstad presented to the Board, an illustration of the Northern State property, mentioning that the findings of farming possibilities are that this property could be used for grass or livestock. A discussion ensued.

Mr. Aarstad also stated that Mr. John Bates is interested in 40 acres of the property for his Scottish Highlander cattle and would do some improvements prior to running cattle. Mr. Aarstad stated that this has been discussed with Sam Kelsner, the other lessor.

4. Mr. Aarstad stated that several meetings have taken place with exhibitor groups involved in the fair and that it appears various groups will volunteer to help with improvements.
5. Mr. Aarstad reported to the Board that there will be a Fair Board meeting tomorrow night, Tuesday, January 9, 1996, and will be every 2nd Tuesday night. Mr. Aarstad welcomed the Board to attend the meetings and also mentioned that four positions need to be filled, three of which are reassignments or replacements due to expired terms.
6. Mr. Aarstad also informed the Board that the Park Advisory Board meetings are every 3rd Thursday of the month.
7. Mr. Aarstad reported that last Saturday a firearms range group held a shooting simulation in order to measure sound from 12:00 p.m. to 1:00 p.m., attempting to simulate what would be take place on a firearms range. Mr. Aarstad stated that high winds reduced accuracy of this simulation. Mr. Aarstad continued to review the results of the Saturday test.

A discussion ensued in this regard.

Tom Grillot, 2236 Highway 9, Mount Vernon, inquired as to why this particular site was chosen. Mr. Grillot also asked for a list of those on the committee and Mr. Aarstad stated that this list would be provided to him.

Commissioner Hart expounded that many sites were eliminated due to the issues of availability of land, sound and various other issues. Mr. Grillot also asked whether taxpayer money would be used for this range. Commissioner Hart stated that there is a certain amount of tax money that will be used for this purpose, explaining that there will be a certain loss in income due to the restrictions of harvesting of timber on the site. Mr. Grillot asked whether the range would be built and used in stages or if the whole project will be completed before use begins. Mr. Aarstad stated that it is his understanding that this would be completed and used in stages. Mr. Aarstad mentioned that the plan would be available soon would then be available upon request. Chairman Anderson stated that this project is very much similar to the procedure that is used in playgrounds. Chairman Anderson suggested that Mr. Grillot attend the upcoming meetings to be accurately informed of the plan. Mr. Aarstad stated that there was a meeting schedule for Tuesday, January 9, 1996, in Hearing Room C at 7:00 p.m. A discussion ensued in regard to the numbers of people using the range at one time, especially during tournaments.

Travis Martinez, Sedro Woolley, complimented Jon Aarstad on securing the necessary permits in regard to this range.

Chairman Anderson made a motion to adjourn into Executive Session to discuss personnel and litigation issues for approximately one hour.

ADJOURNMENT.

Chairman Anderson made a motion to adjourn the proceedings. Commissioner Hart seconded the motion and it was carried unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON



Ted W Anderson 1-16-96
Ted W. Anderson, Chairman

Harvey Wolden
Harvey Wolden, Commissioner

Robert Hart
Robert Hart, Commissioner

ATTEST.

Debby Sims
Debby Sims, Clerk
Skagit County Commissioners