

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
Tuesday, January 2, 1996**

**Monday, January 1, 1996:**

**NEW YEAR'S HOLIDAY OBSERVED**

**Tuesday, January 2, 1996:**

7:30 a.m. - 8:30 a.m.

Commissioners' Staff Meeting.

Flag Salute.

8:30 a.m. - 9:00 a.m.

1996 Election of Chairman of the Board and Committee Assignments.

9:00 a.m. - 10:00 a.m.

Planning & Permit Center - Roxanne Michael, Director.

- 1) Discussion - Critical Path Timing for Comprehensive Plan.
- 2) Discussion - Planning/Permit Center Consolidation Transition.
- 3) Miscellaneous.

10:00 a.m. - 11:00 a.m.

Public Works Department - Jan Keiser, Director.

- 1) Signature - Resolution Adopting County Road Standards.
- 2) Signature - Supplement No. 2 to Consultant Services Agreement No. 2062 Between Skagit County and Parsons, Brinckerhoff, Quade and Douglas, Inc.
- 3) Discussion - Local Government Financial Subsystems (LGFS).
- 4) Discussion - Seventeenth Annual Nookachamps Winter Run.
- 5) Miscellaneous.

11:00 a.m. - 11:30 a.m.

Project Update - Westshore Tenants' Association.

**CONSENT AGENDA.**

**MISCELLANEOUS.**

1:30 p.m. - 2:00 p.m.

Approval - Uncollectible Personal Property Taxes

2:00 p.m. - 3:00 p.m.

Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Tuesday, January 2, 1996, with Commissioners Robert Hart, Harvey Wolden and Ted W. Anderson present.

**1996 ELECTION OF CHAIRMAN OF THE BOARD AND COMMITTEE ASSIGNMENTS.**

Commissioner Hart moved to elected Ted W. Anderson as Chairman of the Skagit County Board of Commissioners for 1996. Commissioner Wolden seconded the motion, which passed unanimously.

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Committee Assignments were reviewed and discussed. Several changes were made to the committee assignments as necessitated by the change in the chairmanship.

### **PLANNING & PERMIT CENTER - Roxanne Michael, Director.**

#### **1. Discussion - Critical Path Timing for Comprehensive Plan.**

Roxanne Michael, Director, stated that a meeting was held among various Planning Department personnel, together with Bob Taylor and Mike Woodmansee and Chief Civil Deputy John Moffat to outline the steps needed and resultant dates for adoption of the Comprehensive Plan.

Ms. Michael reviewed the time schedule for the adoption of the Critical Areas Ordinance. She advised that this is an aggressive schedule, but that it is imperative that the Critical Areas Ordinance be adopted prior to adoption of the Comprehensive Plan.

The Board acknowledged that this is indeed an ambitious schedule.

Ms. Michael then reviewed the time schedule for adoption of the Comprehensive Plan. Ms. Michael acknowledged the work of Staff over the holiday weekend to assist in adherence to the schedules as presented.

Commissioner Hart expressed his displeasure in the time schedule being increased by one month.

Chairman Anderson queried staff on whether the Planning Commission had been apprised of this schedule and if it was felt that the Planning Commission can adhere to this schedule. Staff confirmed that the schedule will be reviewed with the Planning Commission, and that updates will be given during the weekly Planning Department agenda time.

Chairman Anderson commended Staff on the formation of the timeline and noted his approval of the sequence as presented.

Staff assignments for the various aspects of this schedule were reviewed.

#### **2. Discussion - Planning/Permit Center Consolidation Transition.**

Ms. Michael reviewed with the Board an organizational chart for the Planning/Permit Center following the consolidation. The various workgroups and responsibilities were detailed and discussed. Ms. Michael noted that many physical changes have already been accomplished with recent moves to new locations within the Administration Building.

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Commissioner Hart applauded the amount of work that has been done to date and noted his pleasure at the maintenance of long range planning and water quality functions being kept separate from the day-to-day permit operation, allowing the County to pursue long range goals.

**3. Miscellaneous.**

Commissioner Hart queried Staff on the number of land division applications that have been received by the Department since the lifting of the 5 acre interim control. Staff advised that the Department has received 2 land division applications for a total of 34 lots less than 5 acres in size being proposed since the controls were lifted. There have been 3 submittals for lot certifications in this same regard.

**PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.**

**1. Signature - Resolution Adopting County Road Standards.**

Dave Sheridan, Public Works Department Staff, reviewed with the Board a proposal to amend the current standards to include a standard for short subdivision roads in order to offer the public other options for road construction requirements. The significant changes were briefly discussed. Commissioner Wolden moved to approve the Resolution as presented by Staff. The motion was seconded by Commissioner Hart and passed unanimously. (Resolution No. 16010)

Louie Requa, Skagit Surveyors, thanked Public Works Director Jan Keiser and Mr. Sheridan for their efforts in facilitating these changes.

**2. Signature - Supplement No. 2 to Consultant Services Agreement No. 2062 Between Skagit County and Parsons, Brinckerhoff, Quade and Douglas, Inc.**

Mr. Sheridan presented Supplement No. 2 to Consultant Services Agreement No. 2062 Between Skagit County and Parsons, Brinckerhoff, Quade and Douglas, Inc. to extend the term of the agreement through December 31, 1995. Commissioner Hart clarified with Staff that the contract amount would not be changed by this supplement. Commissioner Hart then moved to approve the supplement as presented by Staff. Commissioner Wolden seconded the motion, which passed unanimously. (Contract No. 002062)

**3. Discussion - Local Government Financial Subsystems (LGFS).**

Marcia Jaeger, Public Works Department Controller, reviewed with the Board the status of the implementation of the Local Government Financial Subsystems (LGFS) areas of Work Orders and Fleet Management. Ms. Jaeger reviewed an outline of the conversion to date and the events that

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have occurred in this regard since 1991. Ms. Jaeger advised that these subsystems represent the final stage for converting Public Works cost and payroll from the computer service bureau processing and reporting (previously accomplished by DK Dennis) to the internal systems and software of American Management Systems (AMS) which is fully integrated with the baseline system of LGFS. The advantages of this conversion were briefly reviewed by Ms. Jaeger.

#### **4. Discussion - Seventeenth Annual Nookachamps Winter Run.**

Steve Blair, Public Works Department Staff, reviewed the course for the 17th Annual Nookachamps Winter Run sponsored by the Skagit Runners Club. The roads that will be briefly closed to provide safety for the runners are Francis Road, Mud Lake Road and Swan Road. The race is scheduled for Saturday, January 20, 1996.

#### **5. Miscellaneous.**

- A. Charlie Tewalt, Public Works Department Staff, reviewed with the Board an Emergency Resolution regarding repairs to the Guemes Ferry. The ferry is now in drydock and will be repaired immediately, with repairs estimated to cost approximately \$11,000. The ferry should be back in service on Friday, January 5. Commissioner Hart moved to approve the Emergency Resolution as presented by Staff. Commissioner Wolden seconded the motion, which passed unanimously. **(Resolution No. 16011)**
  
- B. Mr. Tewalt further presented a Personal Services Agreement with Dakota Creek for the necessary repairs and routine maintenance to the Guemes Ferry. Commissioner Hart moved to approve the Agreement as presented by Staff in the amount of \$14,000. Commissioner Wolden seconded the motion, which passed unanimously. **(Contract No. 002722)**

#### **PROJECT UPDATE - WESTSHORE TENANTS' ASSOCIATION.**

Mike Woodmansee, Budget/Finance Director, reviewed the progress made since the subject CDBG grant was awarded slightly over one year ago. Mr. Woodmansee briefly reviewed the application and eligibility processes. It was noted that due to the hard work of Paul Schissler, the grant writer for this project, CTED raised the assistance amount to include improvements to water systems. The status of the individual grant recipients was briefly discussed as well as assessments and accruing interest.

Commissioner Hart asked Mr. Schissler to clarify the procedure for reviewing applications. Mr.

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Schissler outlined the procedure and further stated that the program is intended to benefit low income households. Mr. Schissler further noted that disagreements with residents and the tribal community have caused delays in bringing closure to this project. Commissioner Wolden indicated his concern that these delays may cause problems with future grants applied for within the County. Mr. Woodmansee also expressed his concern in this regard, and noted that there are other grant applications within the County that are pending.

Ellen Bynum of the Westshore Tenants' Association outlined the legal entanglement involving the Association and tribal representatives, stating the a delay in a Federal judge's consideration has caused these on-going problems. Ms. Bynum stated that the Westshore Tenants' Association does not want to jeopardize any other grant monies applied for by the County, but is obligated to proceed with their various legal remedies.

Commissioner Wolden indicated that the County feels it is being held hostage and is being used as a wedge in the lawsuit with the Association, the tribe and the Bureau of Indian Affairs.

Ms. Bynum then brought up the question of the establishment of a committee regarding displacement and relocation of individuals affected by the tribe's lease cancellation. Mr. Woodmansee stated his doubt that this situation would require the County to act in this regard. Mr. Schissler clarified that this grant would not cause the dislocation of households, and therefore the dislocation policy does not come in to play.

Representatives of the tribe stated that they would like to schedule a meeting time with the Board to discuss these issues further.

Bo Miller, President of the Westshore Tenants' Association, reiterated the complexity of this situation.

Mr. Schissler indicated the need to send further letters to those eligible to determine their intent on pursuing the grant monies available. The Board indicated their approval to send the additional inquiries.

### **CONSENT AGENDA.**

Commissioner Wolden moved to approve the Consent Agenda for Tuesday, January 2, 1996, as presented by Staff. Commissioner Hart seconded the motion, which passed unanimously.

\* Commissioners' Office:

1. Record of the Proceedings from Friday, December 22, 1995.
2. Record of the Proceedings from Tuesday, December 26, 1995.

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- Planning:
  3. Resolution Denying the Appeal of Don Clark #AAP95-015 Appealing the Administrative Determination of the Skagit County Shoreline Administrator. (Resolution No. 16012)
- Senior Services:
  4. Vendor Services Agreement with Window Dressing for carpet installation and removal for total compensation of \$759.46 for the period December 11, 1995 through January 10, 1996. (Resolution No. 002723)
  5. 1996 Retired & Senior Volunteer Program Grant Award Continuation from the Corporation for National Service in the first quarter amount of \$9,649. (Contract No. 002607)
- Sheriff's Office:
  6. Interlocal Agreement with Whatcom County to provide for transportation services for prisoners for the period January 1, 1996 through December 31, 1996. (Contract No. 002724)
- Assigned Counsel:
  7. Personal Services Agreement with Stephen R. Skelton to provide professional legal services in cases that are considered to be conflict of interest cases for the Skagit County Public Defender's Office in the amounts detailed in Exhibit "B" thereto for the period January 1, 1996 until terminated. (Contract No. 002727)
  8. Personal Services Agreement with William R. McCann to provide professional legal services in cases that are considered to be conflict of interest cases for the Skagit County Public Defender's Office in the amounts detailed in Exhibit "B" thereto for the period January 1, 1996 until terminated. (Contract No. 002728)
  9. Personal Services Agreement with David G. Arganian to provide professional legal services in cases that are considered to be conflict of interest cases for the Skagit County Public Defender's Office in the amounts detailed in Exhibit "B" thereto for the period January 1, 1996 until terminated. (Contract No. 2725)
  10. Personal Services Agreement with Morgan Witt to provide professional legal services in cases that are considered to be conflict of interest cases for the Skagit County Public Defender's Office in the amounts detailed in Exhibit "B" thereto for the period January 1, 1996 until terminated. (Contract No. 002726)

### MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

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As of this date, January 2, 1996, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Voucher Nos. P1-89001 through P1-89014, P1-223001 through P1-223035, P1-224001 through P1-224005, 5013540 through 5013617, 5007-522 through 5007-530, 5010-1047, 5014-656 through 5014-669, 5014-671 through 5014-675, 5014-677 through 5014-680, 5014-682 (Warrants 143535 through 143740) in the amount of \$1,033,986.37 (Transmittal No. C54-95);

Voucher Nos. 5013515 through 5013539, 5013618 through 5013911, 5014-681, 5019-570, 5021-820, 5021-855 through 5021-856, 5114-1305, 5114-1307 through 5114-1309, 5114-1312 through 5114-1315, 5114-1317 through 5114-1321 (Warrants 143741 through 144172) in the amount of \$753,998.50 (Transmittal No. C55-95);

Voucher Nos. 148700 through 149570 and PW9500014017 through PW9500014322 and payroll warrants 69969 through 70824 in the total amount of \$1,175,385.86 (Transmittal No. P-27-95).

2. Patti Chambers, Administrative Coordinator, asked the Board to correct the Record of the Proceedings for December 18, 1995. Under the "Parks Projects Update" the dollar amount to be expended by the County should be \$4,477 rather than the \$477 listed in the Minutes. Commissioner Hart moved to correct the Record of the Proceedings for December 18, 1995 as explained by Staff. Commissioner Wolden seconded the motion, which passed unanimously.
3. A resolution was presented Approving the Formation of the Starbird Sewer District per the public hearing held on December 18, 1995. Commissioner Hart moved to approve the Resolution as presented by Staff. Commissioner Wolden seconded the motion, which passed unanimously. (Resolution No. 16013)

**APPROVAL - UNCOLLECTIBLE PERSONAL PROPERTY TAXES.**

Kathy Hill, County Auditor, presented the Board with a list of the 1995 Write-Offs for Personal Property Taxes as prepared by the County Treasurer. The write-offs total \$832.13. Commissioner Hart moved to approve the Resolution as presented by Ms. Hill. Commissioner Wolden seconded the motion, which passed unanimously. (Resolution No. 16014)

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**ADJOURNMENT.**

Commissioner Wolden made a motion to adjourn the meeting. Commissioner Hart seconded the motion, which passed unanimously.

**SKAGIT COUNTY BOARD OF COMMISSIONERS**



*Ted W Anderson*  
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**Ted W. Anderson, Chairman**

*Robert Hart*  
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**Robert Hart, Commissioner**

*Harvey Wolden*  
\_\_\_\_\_  
**Harvey Wolden, Commissioner**

**ATTEST:**

*Debby Sims*  
\_\_\_\_\_  
**Debby Sims, Clerk**  
**Skagit County Board of Commissioners**