

RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS

Monday, September 11, 1995

Flag Salute.

9:00 a.m. - 10:00 a.m.

Board of Health - Pat Pearce, Director.

- 1) Skagit County Community Health Assessment Process.
- 2) Peer Education Retreat Report.
- 3) Miscellaneous.

10:00 a.m. - 11:00 a.m.

Public Works Department - Jan Keiser, Director.

- 1) Signature - Hathaway Road Railway Crossing Signalization.
- 2) Signature - Resolution and Interlocal Agreement - Skagit Transit.
- 3) Signature - Skagit County Drainage Utility Commission.
- 4) Miscellaneous.

11:00 a.m. - Noon.

Best SELF Annual Report.

CONSENT AGENDA.

MISCELLANEOUS.

1:30 p.m. - 2:00 p.m.

Skagit Housing Solutions Presentation.

2:00 p.m. - 3:00 p.m.

Customer Service Action Plan for Permit Center.

3:30 p.m. - 4:30 p.m.

Executive Session - Personnel, Litigation, and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, September 11, 1995, with Commissioners Robert Hart, Harvey Wolden and Ted W. Anderson present.

BOARD OF HEALTH - Pat Pearce, Director.

1. **Skagit County Community Health Assessment Process.**

John Thayer, Health Department Staff, presented the Community Assessment Process update and briefly reviewed the APEX II (Assessment Protocol for Excellence in Public Health) process, stating that this process focuses on key public health challenges and that the aim is to mobilize community resources in pursuit of locally relevant public health objectives. Mr. Thayer stated that this partnership would strengthen the health programs within the community.

A discussion ensued in regard to the validity of this process for assessing key public health issues.

Mr. Thayer mentioned that funding has been provided by the legislature in the 1996 Consolidated Contract and that it is anticipated that the plan be completed by the end of 1996.

The Board suggested that the Health Department return next month with anticipated staff time estimations to produce the APEX report.

2. Peer Education Retreat Report.

Rory Rochelle, Health Department Staff, presented an overview of the first annual peer education retreat, stating that a peer education coalition was comprised of members from the Health Department, Planned Parenthood, DSHS, Community Action and VISTA. Mr. Rochelle stated that the goals were to lower the incidence of teen pregnancy, gang involvement and STD's, take ample information back to their peer group, increase the communication between the child and the parent or guardian, and to identify at risk behaviors with self and/or peers. Mr. Rochelle stated that the Kiwanis organization provided most of the funding for the retreat in the amount of \$57 per student.

Mr. Rochelle mentioned that they will continue to meet with this coalition once a month and will also present this update to the local Kiwanis Clubs.

3. Miscellaneous.

1. Pat Pearce, Director, stated that there will be a Teen Pregnancy Prevention Group presentation and discussion on Tuesday, September 26, 1995, at 7:00 p.m. in Hearing Room "B", hosted by the Citizen Advisory Council of the Health Department.
2. Ms. Pearce stated that approximately 100 car seats have been provided by General Motors for distribution to low income families to promote child safety. Ms. Pearce mentioned that staff must attend a four hour training session before distribution of the car seats.

PUBLIC WORKS - Robin LaRue, Assistant Director.

1. Signature - Hathaway Road Railway Crossing Signalization.

Ed Hawes, Road Engineer, reviewed the signalization of the Hathaway Railway Crossing. Mr. Hawes stated that they are ready to proceed with the construction phase of this project and presented various documents for signature prior to the Federal Highway Administration providing the construction fund authorization of 99%.

Commissioner Anderson made motion to update CRP #9160-1, as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Resolution #15880).

A discussion ensued in regard to various railroad crossings.

2. Signature - Resolution and Interlocal Agreement - Skagit Transit.

Mr. Hawes presented the Interlocal Agreement and Resolution with Skagit Transit in regard to the Public Works Department providing preliminary assessment and engineering for a permanent maintenance and operations base for Skagit Transit.

Commissioner Anderson made a motion to approve the Interlocal Agreement, as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Contract #02605 and Resolution #15881).

3. Signature - Skagit County Drainage Utility Commission.

Staff provided a Resolution regarding a Public Drainage Utility being formed to render certain essential services to the public regarding surface water management.

Commissioner Wolden made a motion to approve the Resolution in regard to the Skagit County Drainage Commission. Commissioner Anderson seconded and it passed unanimously. (Resolution #15882).

4. Miscellaneous.

1. Mr. LaRue disclosed that several complaints have been received regarding citizens target shooting in the gravel pits. Mr. LaRue stated that communication with the Sheriff Department has ensued and that Public Works will be installing signs indicating that shooting in these areas is prohibited.

A discussion ensued and the Board mentioned that the planned Rifle Range Park development is proceeding, which should help eliminate this problem.

A discussion ensued.

2. Mr. LaRue mentioned that the department has been working with the committee in regard to readdressing and that an organizational chart has been developed. Mr. LaRue proposed the utilization of two individuals for this address program whose positions were scheduled to terminate in December of this year. The Board concurred.

BEST SELF ANNUAL REPORT.

Rene Guarriello presented the Best SELF Program 1995 Annual Report. Ms. Guarriello also reviewed the program objectives, coordination, enrollment, staffing and various projects. Ms. Guarriello also provided the Board with an overview of each Best SELF site.

Ms. Guarriello reviewed several areas of program improvement that occurred in 1995 and the anticipated improvements for the 1996 program.

The Board commended the program and complimented those who have contributed to the success of the program. The Board presented tile trivets of commendation to several individuals for their outstanding assistance in the program.

CONSENT AGENDA

Commissioner Wolden made a motion to approve the Consent Agenda, as presented. Commissioner Anderson seconded the motion and it passed unanimously.

* Commissioners' Office:

1. Record of the Proceedings from Tuesday, September 5, 1995.

• Parks:

2. Out-of-State Travel Request for Wayne Soucy to attend the International Northwest Parks and Recreation Association Training Institute in Kelowna, British Columbia, on September 20, 21 and 22, 1995, for the total amount of \$345 .

3. Out-of-State Travel Request for Marshall Pederson to attend the International Northwest Parks and Recreation Association Training Institute in Kelowna, British Columbia, on September 20, 21 and 22, 1995, for the total amount of \$345.
4. Application and Agreement for Use of School Facilities with Burlington-Edison Public Schools to use the High School Field House for Volleyball League on June 9, 1995, from 6:00 p.m. to 9:00 p.m. (Contract #02606).

* Senior Services:

5. Administrative Grant Award in the amount of \$1,085, which will be a permanent annual increase in the amount of federal funding received by the Retired & Senior Volunteer Program. (Contract #02607).
6. Contract Amendment which decreases USDA funds and shifts funds from home-delivered into congregate for the Nutrition Contract. This amendment also accepts the revised budget submitted by the project for 1995. (Contract # _____).

• ARIS:

7. Personal Services Agreement with Kees C. Hofman, PhD., for the term of January 1, 1995, through December 31, 1995, to provide individual and family therapy at the compensation rate of \$80 per 50 minute therapy hour. (Contract #02608).
8. Personal Services Agreement with Mary Kay Barbieri, for the term of January 1, 1995, through December 31, 1995, to provide individual and family therapy at the compensation rate of \$60 per hour. (Contract #02609).

• Public Works:

9. Resolution of Request for Proposals for Procurement of Maintenance Materials to be used to establish the eligibility list to purchase products during the period beginning October 1, 1995, through March 31, 1996. (Resolution #15883).
10. Resolution Rejecting Bids for Construction of Brickyard Creek Outlet Improvement Project due to one bid opened for this project on August 22, 1995, in the amount of \$329,005.87 which was \$116,054.73 above the Engineer's Estimate of \$212,951.44. This project will be rebid in the Spring. (Resolution #15884).

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090 have been recorded on a listing which has been made available to the Board.

As of this date, August 11, 1995, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows:

Vouchers # 5008825 through #5008888, #5008891 through #5009229, #5001-80 through #5001-84, #5007-376 through #5007-383, #5010-606 through #5010-612, #5010-614 through #5010-623, #5010-625 through #5010-626, #5010-628 through #5010-630, #5010-632, and #5014-403 in the amount of \$1,489,386.27, Warrants #137354 through #137943. (Transmittal #C38-95).

2. Staff presented an Interlocal Agreement to provide prevention intervention services. Commissioner Wolden made a motion to approve the Agreement, as presented. Commissioner Anderson seconded the motion and it passed unanimously. (Contract #02610).

SKAGIT HOUSING SOLUTIONS PRESENTATION.

Linda Pettit, President, Board of Directors of Skagit Housing Solutions, briefly reviewed the history of the Skagit Housing Solutions corporation. Ms. Pettit stated that the Board of Directors for the Skagit Housing Solutions represents variance agencies that assist low income families in obtaining housing. Ms. Pettit stated that the reason for being before the Board today is to request a grant in the amount of \$5,000 to assist covering project costs which aren't covered by existing funding.

Dan O' Donnell, Mayor of LaConner, reviewed the Southhill project, a planned residential community in LaConner and endorsed the request for funds supporting the development of affordable housing.

Commissioner Anderson made a motion to approve the request for funding in the amount of \$5,000 for project costs not covered by existing funding. Commissioner Wolden seconded the motion. A discussion ensued in regard to locating the funds for this grant. The motion passed unanimously.

CUSTOMER SERVICE ACTION PLAN FOR PERMIT CENTER.

Tom Karsh, Permit Center, presented a draft of the revisions to the zoning ordinance (environmental policy ordinance) to implement the customer service action plan for the Permit Center. Mr. Karsh mentioned that as a result of the customer survey, an action plan was previously approved by the Board of County Commissioners. Mr. Karsh stated that he would like some direction in regard to the Code Revision portion of that action plan.

Mr. Karsh reviewed the draft Recommendations to Amend Chapter 14.04 of the Zoning Ordinance of Skagit County, pointing out various changes in the following areas:

Definition of Dwelling Unit, which will assist the Code Compliance Officer in enforcing violations.

Setback Lines section changes.

A portion changed to be more specific in regard to time limits regarding Travel Trailer Parks.

Commercial-Limited Industrial District Dimensional Requirements, the Primary Structure and Accessory Structure portion has been changed in regard to setbacks.

Omission regarding Residential District Accessory Uses in regard to second story reference.

In regard to 14.04.150, Unclassified Special Uses, all references to "temporary mobile homes for elderly or disabled parents" have been removed. This has been replaced with 14.04.190 (11) "Not more than one (1) dwelling unit shall be allowed on any legal lot of record except..." A lengthy discussion ensued.

Regarding 14.04.190, the provisions of this code are intended to allow reasonable use of property, in order to allow for flexibility in an expedient manner. Mr. Karsh stated that in the proposal, the applicant may propose a reduction of the required zoning setback, this request then evaluated for compliance with certain criteria. A discussion ensued in regard to the notification of neighbors.

In regard to lot aggregation, the requirement to aggregate lots has been removed in this draft. A discussion ensued in this regard.

Regarding Enlargement, Alteration, Reconstruction, the addition of "an existing structure that currently does not comply with zoning setbacks shall not be enlarged, altered or extended so that it further encroaches upon a required setback."

Mr. Karsh reviewed the draft Ordinance Amending Chapter 14.24.070 of the Skagit County Code Relating to the 1995, Editions of the Environmental Policy Ordinance, Part Three, Thresholds for Categorical Exemptions. Mr. Karsh mentioned that this ordinance basically increases the thresholds for categorical exemptions.

Mr. Karsh explained that under state law, changing an ordinance would require a recommendation from the Planning Department and Planning Commission. A discussion ensued in regard to procedural issues in this regard.

Chairman Hart suggested that these changes be incorporated into the Comprehensive Plan Adoption process.

A discussion ensued.

Mr. Hough stated that these changes are already being considered to be incorporated into the Interim Zoning Ordinance to be adopted with the Comprehensive Plan.

The Board concurred that this incorporation of the ordinances should proceed

The Board adjourned into executive session to discuss litigation issues for approximately one hour.

ADJOURNMENT.

Chairman Hart made a motion to adjourn the proceedings. Commissioner Wolden seconded the motion and the motion was carried unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON



Robert Hart

Robert Hart, Chairman

Harvey Wolden

Harvey Wolden, Commissioner

Ted W. Anderson, Commissioner

ATTEST.

Debby Sims

Debby Sims, Clerk
Skagit County Commissioners