

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Monday, May 15, 1995**

Flag Salute.

9:30 a.m. - 10:00 a.m.

Parks Department - Jon Aarstad, Director.

- 1) Discussion - Squires Lake Project.
- 2) Discussion - Recreational Resources, Inc.
- 3) Discussion - Parks Tour.
- 4) Discussion - Economic Assistance Grant on Howard Miller Steelhead Park and Pressentin Creek Park.

10:00 a.m. - 11:00 a.m.

Public Works Department - Jan Keiser, Director.

- 1) Rural Arterial Program Project Agreement for Construction Proposal regarding Campbell Lake Road.
- 2) Adopt-A-Road Litter Control Program Agreement.
- 3) Bid Award Resolution/Contract: Tomasko Brothers, Inc. regarding Hoehn Road Fish Passage Project.
- 4) Bid Award Resolution/Contract: Tomasko Brothers, Inc. regarding Hooper Creek Fish Passage Project.
- 5) Resolution Calling For Bids/Signature of Plans regarding Franklin Road Fish Passage Project.
- 6) Resolution - Road Closure - Hoehn Road - May 24-26, 1995.
- 7) Miscellaneous.

CONSENT AGENDA.

MISCELLANEOUS.

1:30 p.m. - 2:00 p.m.

Public Hearing - Budget Amendments.

2:00 p.m. - 3:00 p.m.

Work Session - Enforcement of County Code.

3:30 p.m. - 4:30 p.m.

Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, May 15, 1995, with Commissioners Robert Hart, Harvey Wolden and Ted W. Anderson present.

PARKS DEPARTMENT - Jon Aarstad, Director.

1. Discussion - Squires Lake Project.

Jon Aarstad, Director, reviewed the proposal of the Whatcom County Land Trust to purchase Squires Lake through an extended contract of 10-15 years for an amount that could total \$150,000.

A discussion ensued in regard to the proposed transaction. The Board expressed their concurrence in regard to the issue of limiting further purchases of property.

Nancy Thompson, 230 Pacific Highway, stated that she resides and owns property adjacent to Squires Lake. Ms. Thompson mentioned that the only access is a one-way road to the Lake and that there are four residences on the road. She indicated that there is concern in opening this up as a Park due to the road situation and the vagueness as to which County responds in an emergency situation, since the Lake is situated in both counties. Ms. Thompson also mentioned that there would be an effect on the eco-system.

Ms. Thompson, per Commissioner Wolden's request, stated that the road into the area begins in Whatcom County, with portions venturing into Skagit County, as it meanders around the lake, as half of the lake is in Skagit County.

Dorothy Fowler, Mount Vernon, Squire Lake property owner, stated that her family has maintained road for the last 52 years.

Keith Wiggers, 902 District Line Road, Burlington, presented maps of the area, illustrating the location of Squires Lake and surrounding roads.

A discussion ensued in this regard.

2. Discussion - Parks Tour.

Mr. Aarstad suggested the Park Tour begin at Guemes Island, leaving at 8:00 a.m. on Friday, June 16, 1995, and presented a Parks and Recreation/Fair brochure to the Board listing County parks.

3. Discussion - Recreational Resources, Inc.

Mr. Aarstad mentioned that Pacific Recreation Group has requested permission to enter into an unbinding agreement to complete a feasibility study of developing and operating a Recreation Vehicle Park at the Northern State Recreation Area. Mr. Aarstad mentioned that on completion of the study, Mr. Aarstad would then approach the Board for approval to issue a Request for Qualifications in order to proceed.

Commissioner Anderson and Chairman Hart expressed their concordance in this regard.

Mr. Aarstad mentioned the Park Board has reviewed this proposal and provided the Board with minutes of the Park Board meeting in this regard.

Mr. Aarstad mentioned he will return to the Board for further recommendation at a later date.

4. Discussion - Economic Assistance Grant on Howard Miller Steelhead Park and Pressentin Creek Park.

Mr. Aarstad requested the Boards permission to allow to proceed with the selection of an engineering firm through the Consultant Roster selection process and selection of the priority project in the event that there is not enough money to complete both the Pressentin Park and Howard Miller Steelhead Park projects.

Chairman Hart concurred and suggested Pressentin Park be the priority.

Randy Good, Sedro Woolley, asked whether Mr. Aarstad had an update available on the Centennial Trail. Mr. Aarstad stated that in regard to the Centennial Trail, the process is in the phase of approaching property owners for input.

PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.

1. Rural Arterial Program Project Agreement for Construction Proposal regarding Campbell Lake Road.

Dave Sheridan, Public Works Staff, presented the Project Agreement for Construction Proposal authorizing Rural Arterial Program funding in the amount of \$500,000 for the Campbell Lake Road Project.

Mr. Sheridan mentioned this project is listed on the Six Year Transportation Improvement Program and Preliminary Engineering is scheduled for 1996.

Jan Keiser, Public Works Director, stated that Public Works will be approaching this project differently than the Rosario Road project, alleviating the concerns of the citizens in the area by entering into a public involvement process. Ms. Keiser inquired as to whether the Board desires Public Works to proceed with this project.

A discussion ensued in this regard.

Bob Bell, Campbell Lake resident, inquired as to whether the \$500,000 was designated for preliminary design and would therefore not be available if the project was not completed.

In this regard, Mr. Sheridan stated that funds are paid as the project progresses, not in lump sum at completion.

Mr. Bell questioned the rationale of directing traffic onto the Campbell Lake Road since this is a cross-island road.

Chairman Hart responded by stating that the County Road Administration Board directs Public Works as to what projects receive these disbursements.

Chairman Hart suggested a community meeting be arranged to gather input and Commissioner Wolden reiterated that community acceptance is of utmost importance in a project such as this.

Carol Ehlers, Anacortes, mentioned in regard to procedure, that the roads should be posted to alert residents of impending discussions on the projects, eliminating the lack of notice to those involved.

A discussion ensued in this regard and Ms. Keiser stated she would provide notice in the future.

Chairman Hart made a motion to approve the Project Agreement for Construction Proposal. Commissioner Wolden seconded the motion and it passed unanimously. (Contract #2445).

2. Adopt-A-Road Litter Control Program Agreement.

Robin LaRue, Public Works Staff, presented an agreement from Mount Vernon Rotary Club to adopt Francis Road from Lindgren Road for 2 miles ending at the 45 degree turn at the Johnson's Dairy Farm.

Commissioner Wolden made a motion to approve the agreement as presented. Commissioner Anderson seconded the motion and it passed unanimously. (Contract #2446).

3. Bid Award Resolution/Contract: Tomasko Brothers, Inc. regarding Hoehn Road Fish Passage Project.

Dave Brookings, Public Works Staff, presented the Hoehn Road Fish Passage Project bid award Resolution and Contract, awarding the bid to Tomasko Brothers, Inc., in the amount of \$69,767.99.

Commissioner Anderson made a motion to approve the Resolution as presented. Commissioner Wolden seconded the motion. Commissioner Anderson amended the motion to approve the resolution and include the bid award contract as an amendment to the previous motion. (Resolution #15754 & Contract #2447).

4. Bid Award Resolution/Contract: Tomasko Brothers, Inc. regarding Hooper Creek Fish Passage Project.

Mr. Brookings presented the Hooper Creek Fish Passage Project resolution and Contract, awarding the bid to Tomasko Brothers, Inc., in the amount of \$66,189.10.

Commissioner Anderson made a motion to approve the Resolution and Contract as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Resolution #15755 & Contract #2448).

5. Resolution Calling for Bids/Signature of Plans regarding Franklin Road Fish Passage Project.

Mr. Brookings presented the Resolution Calling for Bids and Plans for the Franklin Fish Passage Project.

Commissioner Wolden made a motion to approve the Resolution Calling for Bids for the Franklin Road Fish Passage Project, using the Small Works Roster to obtain bids. Commissioner Anderson seconded the motion and it passed unanimously. (Resolution #15756).

The Board signed the Plans, as presented.

June Kite, mentioned that she would like to work with Public Works on this project.

6. Resolution - Road Closure - Hoehn Road - May 24-26, 1995.

Mr. Brookings presented the Road Closure Resolution in regard to Hoehn Road.

Commissioner Anderson inquired as to whether residents would be notified. Dan Tolliver, Public Works Staff, mentioned that Staff intends to make an extra effort to notify everyone involved.

Commissioner Anderson made a motion to approve the Resolution, as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Resolution #15757).

CONSENT AGENDA.

Commissioner Anderson made a motion to approve the consent agenda, as presented. Commissioner Wolden seconded the motion and it passed unanimously.

* Commissioners' Office:

1. Record of the Proceedings from Monday, May 8, 1995.
2. Record of the Proceedings from Tuesday, May 9, 1995.
3. Community Development Block Grant, Contract #1-95-744-019, with the Department of Community, Trade and Economic Development in regard to funding assessments for low-income, owner-occupied households of the West Shore area of the Swinomish reservation on Fidalgo Island. The contract award is in the amount of \$500,000. (Contract #02449).
4. Letter of Understanding to current Collective Bargaining Agreement with Inlandboatmen's Union of the Pacific dated January 1, 1994, through December 31, 1996, amending portions of the agreement in regard to Seniority/Probation and Union Security. (Contract #02450).

* Public Works:

5. Resolution Calling for Public Hearing - Parking Restrictions on a Portion of Old Highway 99 South. (Resolution #15758).
6. Resolution Calling for Public Hearing - Speed Limit Establishment on a Portion of Best Road, Portion of Chilberg Road, Entire Length of Rudene Road, Entire Length of the Proposed Chilberg Lane. (Resolution #15759).

• Health:

7. Agreement with Evergreen Aids Support Services to implement and support an HIV care consortium as defined by the Ryan White Comprehensive AIDS Resources Emergency (CARE) Act of 1990, specifically, case management services. The term of this agreement is April 1, 1995, through March 31, 1996, and the compensation rate will be as shown on Exhibit B. Reimbursed expenditures shall not exceed the amounts outlined in Exhibit B for the relevant time period. The maximum consideration for this Agreement shall not exceed \$17,500.00. (Contract #02450).

* **Data Processing:**

8. **Personal Services Agreement with SSI Microage for the term of May 1, 1995, through December 31, 1995, to provide training for MicroSoft DOS, Windows and software applications that operate under these environments. The maximum consideration for the initial term of this Agreement or for any renewal term shall not exceed \$20,000. (Contract #02451).**

• **Human Services:**

9. **Amendment to the Contract with Service Alternatives for Washington, a provider of Developmental Disabilities Services, for the period ending June 30, 1995. The amendment increases the contract to \$160,000 and provides for additional community access services in the community. (Contract #02089).**

* **Planning:**

10. **Resolution to approve the Starbird Planned Unit Development PPT 92-005 in regard to the recorded motion approving the Planned Unit Development and Championship Golf Course. (Resolution #15760).**

* **Prosecuting Attorney:**

11. **Personal Services Agreement with Eugene Knapp and Lane, Powell, Spears, Lubersky for the term of March 7, 1995, through December 31, 1995, to provide legal counseling and representation for Skagit County in the case of Molina v. Skagit County, Snohomish County Superior Court, Case #94-2-02775-0, and the case of Meaney v. Skagit County, Skagit County Superior Court Cause Number 93-2-01270-8. The rate of compensation will be \$125 per billable hour. (Contract #02452) and (Contract #2460).**

• **Juvenile Probation:**

12. **Addendum to Personal Services Agreement #002044 with Steve Ruhl, in regard to Decision Making Class provided by facilitating instructional content and experiential learning exercises with referred juvenile offenders in a group setting and facilitating discussion with parents to address parent/teen issues and how they affect a teen's decision making skills. Compensation will be at the rate of \$25 per juvenile. (Contract #02044).**
13. **Contract for Educational Services with Northwest Educational Service District 189 for the purpose of providing educational instruction to juveniles confined within the Skagit County Detention Center pursuant to ESD 189's agreements with a local school district for the term of September 1, 1995, through August 31, 1996. (Contract #02453).**
14. **Personal Services Agreement with Claus Tjaden, for the term of March 1, 1995, through May 1, 1995, for the preparation of the Target Site grant in collaboration with Juvenile Probation and Claus Tjaden, including attendance at meetings, research, writing and phone calls. Compensation will be \$650 for the duration of this contract. (Contract #02454).**

* Parks:

15. Instructional Services Contract with Jim Poth to provide services in regard to Special Trips for the year of 1995, at the advertised fee of \$5.00. (Contract #02455).
16. Interlocal Cooperation Agreement with Community College District No. 4, Skagit Valley College, for use of the multi-use facility. This agreement supersedes and replaces the prior Interlocal Cooperation Agreement between the parties dated August 2, 1978. (Contract #2456).
17. Agreement with Community College District No. 4, Skagit Valley College, for the duration until June 30, 2028, to accomplish the coordination of recreation activity fields and courts on property held by the State of Washington for the use of Skagit Valley College. This agreement supersedes and replaces the prior Inter-local Cooperation Agreement between the parties dated June 14, 1983. (Contract #02457).

* Emergency Services:

18. Personal Services Agreement with DuCap Electronics, Inc. for the term of March 1, 1995, through March 15, 1995, to remove all radios and antennas and the weather station from the courthouse and reinstall the antennas on the roof of the Riverview Office Building located at 227 North 4th Street and the antennas and weather station in Room 107 of that Building which is the office of the Skagit County Department of Emergency Management. The compensation will not exceed \$2,479.40. (Contract #02458).

* Planning:

19. Three Out-Of-State Travel Requests from Bill Dowe, Corey Schmidt and Roxanne Michael to attend the 73rd Annual ICBO Code Development Conference in Clark County, Nevada, on September 9 - 15, 1995. There is no cost for Bill Dowe, \$575 for Corey Schmidt and \$1,055 for Roxanne Michael. Signed and approved by the Board.

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, May 15, 1995, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Vouchers MW-131352-09 through MW-131357-14 and Warrants #MW-131352-09 through MW-131357-14 in the total of \$17,538.23.

2. Staff presented an Agreement for Town & Country Pest Control amending the previous agreement due to a typographical error. Staff mentioned that total compensation should be \$1,400 rather than the correct \$1,440.00. The Board initialed this change as presented.

Record of the Proceedings

Page 8

May 15, 1995

3. Staff presented an amendment to a Personal Services Agreement with Leonard, Boudinot and Skodje, Inc. to authorize payment for the additional work performed on the Burlington Shop project in the amount of \$2,725.00.

Commissioner Wolden made a motion to approve the amendment, as presented. Commissioner Anderson seconded the motion and it passed unanimously. (Contract #1983).

4. Staff presented a Resolution and Interlocal Agreement to provide jail services with Whatcom County - to provide for transportation of prisoners.

Commissioner Wolden made a motion to approve the Resolution and the Interlocal Agreement. Commissioner Anderson seconded the motion and it passed unanimously. (Resolution #15761 and Contract #2459).

PUBLIC HEARING - BUDGET AMENDMENTS.

Chairman Hart opened the Public Hearing in regard to Budget Amendments.

Mike Woodmansee, Budget/Finance Director, presented two Resolutions authorizing the supplemental budget.

Mr. Woodmansee first presented the supplemental budget in regard to the Public Health Fund #001 in the amount of \$38,832.

Mr. Woodmansee mentioned that the State provides vaccine and by letter discloses the amount of the vaccine. Mr. Woodmansee stated that this is a non-cash process, but the amount must be included in the budget.

There being no further public comment forthcoming, Commissioner Wolden made a motion to close the Public Hearing. Commissioner Anderson seconded the motion and it passed unanimously.

Commissioner Wolden made a motion to authorize the supplemental budget, as presented. Commissioner Anderson seconded the motion and it passed unanimously. (Resolution #15762).

Mr. Woodmansee presented the second Resolution authorizing supplemental budget in regard to the Current Expense Fund and 911 Communication Fund in the amount of \$1,656,250 and \$300,000, respectively.

Randy Good, Sedro Woolley, expressed concerns of budget information not being readily available to the public.

A discussion ensued in regard to the availability of documents and information.

Commissioner Wolden made a motion to close the Public Hearing. Commissioner Anderson seconded the motion and it passed unanimously.

Commissioner Anderson made a motion to adopt the Resolution for Current Expense Fund #001 and 911 Communication Fund #125. Commissioner Wolden seconded the motion and it passed unanimously. (Resolution #15763).

ADJOURNMENT:

Chairman Hart made a motion to adjourn the proceedings. Commissioner Wolden seconded the motion. The motion was carried unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON



Robert Hart, Chairman



Harvey Wolden, Commissioner



Ted W. Anderson, Commissioner



ATTEST:



Debby Sims, Clerk
Skagit County Commissioners