

**RECORD OF THE PROCEEDINGS**  
**SKAGIT COUNTY BOARD OF COMMISSIONERS**  
**Monday, April 3, 1995:**

Flag Salute.

9:00 a.m. - 10:00 a.m.

Facilities Project Update.

10:00 a.m. - 11:00 a.m.

Public Works Department - Jan Keiser, Director

- 1) Discussion - Proposed Amendment to Joint Recycling Program Contract.
- 2) Signature - Resolution Calling for Bids - Haul-out and Dry Docking of the M/V Guemes Ferry.
- 3) Signature - Resolution of Road Closure Notice, Challenger Road, No. 9630.
- 4) Signature - Resolution Calling for Public Hearing - Consideration of Vacation of a Portion of Unused Right-of-Way known as Amick Road, No. 8925.
- 5) Signature - Pre-emption Agreement Between Skagit County and Burlington Northern Railroad - Cook Rd./Old Hwy. 99 Signalization.
- 6) Signature - Local Agency Participating Agreement Avon Allen Road - Star Route 536 Signalization Project.
- 7) Signature - Resolution Calling for Bids - Hoehn Road Fish Passage Project and Plans.
- 8) Signature - Resolution Calling for Bids - Hooper Creek Fish Passage Project and Plans.
- 9) Signature - Resolution Calling for Bids - Concrete Sauk Valley Fishway Replacement Project and Plans.
- 10) Miscellaneous.

11:00 a.m. - 11:15 a.m.

Bid Award - County Legal Printing 1995-1996.

**CONSENT AGENDA.**

**MISCELLANEOUS.**

2:30 p.m. - 3:00 p.m.

Discussion - Open Space/Farm & Agriculture Advisory Committee.

3:00 p.m. - 3:30 p.m.

Commendation - Special Recognition to County Employees.

3:30 p.m. - 4:30 p.m.

Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, April 3, 1995, with Commissioner Robert Hart, Harvey Wolden and Ted W. Anderson present.

**FACILITIES PROJECT UPDATE.**

Roger Howard, Facilities Director, mentioned that during this work session, Lowell Larsen, Henry Klein Partnership Architects, would present various cost breakdowns in regard to the pending Facilities Projects.

Mr. Larsen reviewed the costs in regard to the seismic upgrades, ADA improvements, exterior brick veneer comparison, and exterior wall material comparison. Mr. Larsen also reviewed the air conditioning costs of each area, mentioning that first floor air conditioning for the Fourth Floor Administration Project would be essential for the equipment on that floor.

Mr. Larsen addressed the fire alarm system concern, mentioning the compatibility and availability problems in connecting to the current system and recommended that a total new system be installed.

Mr. Larsen mentioned that the cabinets and colling wall costs would involve the Treasurer, Health and Assessor's offices.

The first floor lobby North enclosure was reviewed and the stair enclosure of the Central and North stair and elevator concerns were reviewed by Mr. Larsen.

The summary of the costs were presented by Mr. Larsen as follows: 1st floor North, \$551,513, 2nd floor North, \$698,347, 3rd floor South, \$888,333 for a total of \$2,138,193. The Southeast elevator extension and seismic related elements totaled \$253,730.

A discussion ensued in regard to ADA and seismic requirements and air conditioning concerns.

A discussion followed in regard to various ways to reduce costs. Mr. Larsen mentioned that requirements substantially multiply with a 4 story building, subsequently increasing the costs. A brief discussion ensued in regard to the option of purchasing property for a facility outside of Mount Vernon, eliminating the stringent requirements of a 4th floor addition.

The Board suggested meeting with Mr. Howard for a continued work session in regard to the Administration Building Facilities Project to review the project in more detail.

**PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.**

1. **Discussion - Proposed Amendment to Joint Recycling Program Contract.**

Jeff Hegedus, Public Works Staff, presented the Joint Recycling Program, mentioning that the proposed changes to the existing program would be to add the following ; 1) yard waste, 2) colored #2 plastics, and 3) scrap metal.

Mr. Hegedus also mentioned that Public Works proposes to add small business recycling opportunities and allow the contractor to collect from both single and multi-family residences at the same time.

Mr. Hegedus proposed that the Board extend the current contract with JRP for three years.

The Board concurred that Public Works should proceed with this program, applauding it's tremendous success.

Jan Keiser, Public Works Director, commended Mr. Hegedus for his work on this program.

A discussion followed in regard to the waste facility operation schedule. Mr. Hegedus explained the restricted schedule to accept hazardous materials is due to the time involved in the necessary follow-up process disposing of hazardous materials.

2. **Signature - Resolution Calling for Bids - Haul-Out and Dry Docking of the M/V Guemes Ferry.**

Charlie Tewalt, Public Works Staff, reviewed the requirement to perform the 24 month hull inspection and maintenance for the Guemes Ferry.

Chairman Hart commended the Coast Guard and the Public Works staff in the completing the previous inspections.

Commissioner Wolden made a motion to approve the Resolution as presented. Commissioner Anderson seconded the motion and it passed unanimously. **(Resolution #15698).**

3. Signature - Resolution of Road Closure Notice, Challenger Road, No. 9630.

Charlie Sisson, Public Works Staff, presented the Resolution to close Challenger Road, due to planned road reconstruction. Mr. Sisson mentioned that the closure will be from Monday, April 10, through April 13, 1995.

Commissioner Wolden made a motion to approve the Notice of Road Closure - Challenger Road, #9630. Commissioner Anderson seconded the motion and it passed unanimously. (Resolution #15699).

Mr. Sisson mentioned he will be notifying residents in this regard.

4. Signature - Resolution Calling for Public Hearing - Consideration of Vacation of a Portion of Unused Right-of-Way known as Amick Road, No. 8925.

Dave Sheridan, Public Works Staff, presented a Resolution calling for a Public Hearing in regard to the vacation of unused right-of-way along the Amick Road, #8925. Mr. Sheridan mentioned the right-of-way was deeded to the County in 1921 for a portion of Amick Road, however, the road is not located on the allocated right-of-way, but slightly to the South of it. The constructed road, and the original deeded right-of-way both encroach on the private property of Doug and Patti Dore. After surveying, the Dore's have deeded the right-of-way to the County for the location of the existing road. This request is to vacate the portion of unused right-of-way, back to them.

Commissioner Wolden made a motion to approve the Resolution as presented. Commissioner Anderson seconded the motion and it passed unanimously. (Resolution #15670).

5. Signature - Pre-emption Agreement Between Skagit County and Burlington Northern Railroad - Cook Rd./Old Hwy. 99 Signalization.

Mr. Sheridan presented the pre-emption agreement. This agreement provides 40 seconds of warning time to the new signal system at the Cook Road/Old Hwy. 99 intersection. The estimated cost is \$5,708, which includes connection to the Burlington Northern Railroad system and any additional wiring or detection systems which BNRR might have to install, in addition to their existing system.

Commissioner Wolden made a motion to approve the agreement as presented. Commissioner Anderson seconded and it passed unanimously. (Resolution #002392).

6. Signature - Local Agency Participating Agreement Avon Allen Road-Star Route 536 Signalization Project.

Ed Hawes, Public Works Staff, presented a map to the Board, illustrating the signalization project on the intersection of Avon Allen Road and State Route 536. Mr. Hawes mentioned that the State is asking the County for 18% of the total estimated cost, which is \$49,604.33.

A discussion ensued in regard to the possibility of signalization on Best Road. Mr. Hawes indicated that he would check the State schedule for this project.

Commissioner Anderson made a motion to approve the agreement as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Contract #002393).

7. Signature - Resolution Calling for Bids - Hoehn Road Fish Passage Project and Plans.

David Brookings, Public Works Staff, presented the Plans and Resolution in regard to the Hoehn Road Fish Passage Project.

Chairman Hart made a motion to approve the Resolution Calling for Bids for the Hoehn Road Fish Passage Project. Commissioner Wolden seconded the motion and it passed unanimously. (Resolution #15701).

8. Signature - Resolution Calling for Bids - Hooper Creek Fish Passage Project and Plans.

Mr. Brookings presented the Resolution Calling for Bids in regard to the Hooper Creek Fish Passage Project.

Commissioner Wolden made a motion to approve the Resolution Calling for Bids, as presented. Commissioner Anderson seconded the motion and it passed unanimously. (Resolution #15702).

9. Signature - Resolution Calling for Bids - Concrete Sauk Valley Fishway Replacement Project and Plans.

Mr. Brookings presented the Resolution Calling for Bids in regard to the Concrete Sauk Valley Fishway Replacement Project.

Commissioner Wolden made a motion to approve the Resolution as presented. Commissioner Anderson seconded the motion and it passed unanimously. (Resolution #15703).

10. Miscellaneous.

1. Mr. Brookings summarized his trip to Olympia to deliver the letter signed by the Board in regard to the FCAAP funding. Mr. Brookings mentioned that the Department of Ecology anticipates meeting with Public Works in the near future in regard to the Comprehensive Plan progress.

2. Ms. Keiser presented an out-of-state travel request, for Ms. Keiser and Jan Bradshaw to attend a "Transforming Local Government" seminar, which teaches total quality management principles. This seminar is to be held in Long Beach, California. Ms. Keiser reviewed the concept of these principles and reviewed her desire to receive this additional education.

A discussion followed in regard to the current Customer Service Program offered within the County and the necessity of additional training from outside sources in this regard.

Commissioner Wolden suggested Ms. Keiser meet with Bob Taylor, Administrative Officer, and Duanne Knapp, Consultant, to discuss the Transforming Local Government seminar in comparison to the Customer Service Program currently in place. A discussion ensued in this regard.

Chairman Hart made a motion to authorize the out-of-state travel request to attend the seminar in Long Beach, as presented, for the total amount of \$1,384. Commissioner Anderson seconded the motion. Commissioner Wolden opposed the motion. The motion passed.

**BID AWARD - COUNTY LEGAL PRINTING 1995-1996.**

Patti Chambers, Administrative Coordinator, mentioned that after review and comparison of the bids received, the County Legal Printing Bid should be awarded to the Skagit Valley Herald.

Commissioner Wolden made a motion to approve the Resolution. Commissioner Anderson seconded the motion and it passed unanimously. **(Resolution #15704).**

**CONSENT AGENDA.**

Commissioner Wolden moved to approve the Consent Agenda for Monday, April 3, 1995, with the deletion of #8. Commissioner Anderson seconded the motion, which was unanimously approved.

\* Commissioners' Office:

1. Record of the Proceedings from Monday, March 27, 1995.
2. Record of the Proceedings from Tuesday, March 28, 1995.
3. Parking Lease Agreement with Brakefield Elite Physique for the purpose of parking County vehicles on property owned by Brakefields for the term of January 1, 1995 through December 30, 1995. This agreement is for 24 hour parking, Sunday through Saturday, for two County-owned vehicles in parking stalls, located in the east parking lot owned by Brakefields. Compensation will be at \$6.00 per vehicle per month and will be paid on a bi-yearly basis. **(Contract #002394).**
4. Resolution to Appoint Doug Avery as a Member of the Planning Commission for a four year term expiring April 3, 1999. **(Resolution #15705).**
5. Resolution to Appoint Louis Requa as a Member of the Planning Commission for a four year term expiring April 3, 1999. **(Resolution #15706).**

\* Human Services:

6. Resolution to Appoint James R. King as a Board Member to the Mental Health Advisory Board for the term of April 3, 1995, through April 3, 1998. Mr. King is a Residential Program Manager. **(Resolution #15707).**

\* ARIS:

7. Best S.E.L.F. Program Interlocal Cooperative Agreement with Mount Vernon School District #320 for the term of February 1, 1995, through August 31, 1995, to allow the County and the School District to work together to provide the Best SELF Program. **(Contract #002395).**

\* Hearing Examiner:

8. Resolution Concerning an Agricultural Variance for Gary Lohman. A Public Hearing was held on March 1, 1995, to review the application for an Agricultural Variance. The Hearing Examiner recommended Denial of the Agricultural Variance and the Hearing Examiner adopted the findings of the Planning Department. **(Omitted).**

• Parks:

9. Facilities Contract with Mount Vernon Parks and Recreation for Kami Manley to use the Hillcrest facility for Softball for the months of March, April, May & June, 1995 at the fee of \$3 per game/practice. (Contract #002398).

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090 have been recorded on a listing which has been made available to the Board.

As of this date, April 3, 1995, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows:

Voucher numbers P1-78001 through P1-78017, P1-191001 through P1-191031, P1-192001 through P1-192005, P1-193001 through P1-193002 for the total amount of \$1,036,100.64. (Transmittal Number C14-95). Voucher numbers 139862 through 140644 and PW9500011343 through PW9500011630 and (Warrants numbered 59619 through 60430) in the total amount of \$1,086,392.06. (Transmittal Number P-07-95).

2. An Ordinance for Amending Portions of Chapter 2.20 of the Skagit County Code was presented for signature. Commissioner Wolden made a motion to approve the Ordinance, as presented.

Commissioner Anderson seconded the motion and it passed unanimously. (Resolution #15709).

3. A Personal Services Agreement with College Way Office Products was presented for signature in regard to providing services of ordering, delivering and installing BPI brand panel systems to the Juvenile Probation office area, in an amount not to exceed \$3,500 for the period of March 24, 1995, through April 30, 1995.

Commissioner Wolden made a motion to approve the Agreement, as presented. Commissioner Anderson seconded the motion and it passed unanimously. (Contract #002396).

DISCUSSION - OPEN SPACE/FARM & AGRICULTURE ADVISORY COMMITTEE.

Mark Leander, Assessor, mentioned that the advisory committee reports to the Assessor's office to advise the Assessor on typical crops, land quality and net cash rental assessments.

Mr. Leander mentioned that the W.A.C. specifies that the Board appoint a five-member advisory committee, however, Mr. Leander suggested increasing the number of members.

Commissioner Wolden made a motion to contact the suggested committee members. The Board made several suggestions for additional committee members to contact in this regard.

Commissioner Anderson seconded the motion and it passed unanimously.

COMMENDATION - SPECIAL RECOGNITION TO COUNTY EMPLOYEES.

Ric Boge, Training Administrator, asked the Board to formally recognize the contributions made by several employees in regard to the success of training related activities this year.

Mr. Boge presented a brief review of the recent Technology Fair.

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Mr. Boge mentioned that Mike Almvig, Nancy Renison and Bob Lee were not able to be in attendance today.

Mr. Boge commended Bill Dowe - Permit Center, Amy Massey - Law Library, Dave Cunningham - Auditor's Office, and Geoff Almvig - Mapping, and the Board presented each with a Certificate.

Mr. Boge commended Roxanne Michael and Cori Russell, in regard to their support and help in developing the Customer Service Training Program and the Board presented a Certificate to each of them.

The Board expressed their thanks to these employees for their tremendous effort.

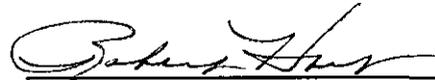
Roxanne Michael, expressed her thanks to Mr. Boge and the Board, and briefly reviewed the success of the Customer Service Training Program.

**ADJOURNMENT:**

Chairman Hart made a motion to adjourn the proceedings. Commissioner Anderson seconded the motion. The motion was carried unanimously.

**BOARD OF COMMISSIONERS**  
**SKAGIT COUNTY, WASHINGTON**

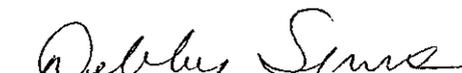


  
Robert Hart, Chairman

  
Harvey Wolden, Commissioner

  
Ted W. Anderson, Commissioner

ATTEST:

  
Debby Sims, Clerk  
Skagit County Commissioners