

RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS

Monday, March 27, 1995

Flag Salute.

9:00 a.m. - 10:00 a.m.

Discussion - Courthouse Security.

10:00 a.m. - 11:00 a.m.

Public Works Department - Jan Keiser, Director

- 1) Discussion - South Skagit Highway Bridge and Fish Passage Project Submitted for Statewide STP Competitive Funding.
- 2) Signature - Personal Services Agreement - Hoehn Road Fish Passage Project.
- 3) Signature - Resolution Calling For Public Hearing - Amendment of Six-Year Transportation Improvement Program.
- 4) Miscellaneous.

11:00 a.m. - Noon

Discussion - Conway Tavern On-Site Sewage Situation.

CONSENT AGENDA.

MISCELLANEOUS.

1:30 p.m. - 2:00 p.m.

Signature - Resolution Establishing the Skagit County Domestic Violence Task Force.

2:00 p.m. - 3:00 p.m.

Discussion - Re-Addressing System Plan.

3:00 p.m. - 4:00 p.m.

Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit Board of Commissioners met in regular session on Monday, March 27, 1995, with Commissioners Robert Hart, Harvey Wolden and Ted W. Anderson present.

DISCUSSION - COURTHOUSE SECURITY.

Ed Goodman, Skagit County Sheriff, reviewed the Court Security Enhancement AD HOC Committee's recent activities. Sheriff Goodman provided plans illustrating the proposed physical modifications.

Sheriff Goodman reviewed the security equipment and approximate costs involved, mentioning the committee's research involved touring the Pierce County facility.

A discussion followed in regard to having a protocol in place before a situation arises, including policies on weapons and after hours entrance to buildings.

Sheriff Goodman presented the security personnel recommendations. The Committee recommended one full-time "roving" person, and five full-time employees assigned to work stations. A discussion ensued on the advantages of utilizing a private security company to provide such officers.

Bob Taylor, Administrative Officer, mentioned that the "rover" would also be the lead supervisor for the security crew and Sheriff Goodman suggested a corrections officer for this position.

A discussion followed in regard to personnel equipment, costs and the importance of reviewing the personnel procedures after one year.

Mike Rickert, Superior Court Judge, referred to the Courthouse Security Summit, recently attended by several of the committee members, stating that Skagit County is well ahead of other Washington counties and anticipates Skagit County to be a leader in security. Judge Rickert commended the Board for their support.

Susan Ward-Cook, Court Commissioner, applauded the Board for taking the security issue seriously and for the immediate response of addressing the issue.

Commissioner Wolden mentioned his appreciation for the Committee's proficient proposal.

Sheriff Goodman mentioned the issue of safe keeping evidence in the Clerk's office should be addressed and Phyllis Coole-McKeehan, County Clerk, suggested looking at other areas for long-term storage.

Larry Moller, District Court Judge, presented a letter of appreciation to the Board commending their support. Judge Moller reviewed survey results obtained at the Security Summit, indicating that 82% of state judges indicated inadequate security. Survey results showed 63% of the public thought security needed to be enhanced.

Judge Moller mentioned that the Summit was beneficial, as there were several high level keynote speakers with security experience. Judge Moller mentioned that it is crucial to establish security and then put the plan in place. Judge Moller mentioned that he has contacted local Mayors in regard to implementing security plans in their buildings.

Judge Moller stated that he appreciated the Board's consideration.

Sheriff Goodman mentioned that additional figures were necessary before finalization. Roger Howard, Facilities Manager, will provide the cost information and stated that the scanners have been ordered.

Sheriff Goodman stated that this security plan will take place in phases.

A discussion ensued in regard to County employees photo identification, confiscating of weapons and a layered security system.

Mr. Taylor presented an Emergency Resolution Regarding Declaration of Courtroom Security. Chairman Hart read the Resolution which authorizes the expenditure of funds as required to meet this emergency and waiving the standard bidding requirements.

Chairman Hart reminded the Committee to research equipment and services available in the immediate area.

Commissioner Anderson made a motion to adopt the Resolution as presented. Commissioner Wolden seconded the motion and it passed unanimously. (Resolution #15692).

**PUBLIC WORKS DEPARTMENT - Jan Keiser, Director.**

1. **Discussion - South Skagit Highway Bridge and Fish Passage Project Submitted for Statewide STP Competitive Funding.**

Dave Baltz, Public Works Staff, reviewed the philosophy of looking for state and federal funding to stretch local funds. In this regard, the Public Works Grants Task Force found that Statewide STP Funding is available for this project, which involves building a bridge on Parker Creek on the South Skagit Highway for \$100,000 of county funds and \$300,000 of state funds.

A discussion ensued in regard to various bridge costs and construction.

The Board concurred that Public Works should proceed with this project as presented.

A discussion followed in regard to a time line with or without STP funds. Jan Keiser, Director, mentioned that without funds, this project would compete with other projects and would look for other funding sources.

Mr. Baltz and Ms. Keiser stated that this project will likely qualify for funds due to the modest size of the project in comparison with larger projects of other competitors.

In regard to bridge projects, Ms. Keiser mentioned that Tribes have asked the County for support on the Cavanaugh Project. Ms. Keiser mentioned that the County is not in position to help on a \$700,000+ project at this time, as there is not funding available.

2. Signature - Personal Services Agreement - Hoehn Road Fish Passage Project.

Dave Brookings, reviewed the Hoehn Road Fish Passage Project, stating that this has been identified as a barrier to fish migration and flooding. Mr. Brookings mentioned that the property owners involved are in support of this project, but County must purchase 0.175 acres of additional right-of-way from two property owners. Mr. Brookings stated that an independent appraisal must be done on one of the parcels and Hewitt Appraisal Service submitted the lowest price for appraising this parcel.

Commissioner Wolden made a motion to sign a Personal Services Agreement with Hewitt Appraisal Service complete an appraisal of parcel at a compensation rate of \$250. Commissioner Anderson seconded the motion and it passed unanimously. (Contract #2385).

3. Signature - Resolution Calling for Public Hearing - Amendment of Six-Year Transportation Improvement Program.

Dave Sheridan, Public Works Staff, asked for a Call for a Public Hearing to Amend the Six-Year Road Program. Mr. Sheridan indicated the changes would involve three projects that have received additional grant funding, as follows, Avon Allen Road - \$156,000, Bow Hill Road - \$725,000 and Bow Hill (Worline to SR11) - \$206,000. Mr. Sheridan stated that there have been four additional projects added as follows; two Enhancement Projects, Burlington-Sedro Woolley Trail and Padilla Bay parking lot, South Skagit Fish Passage Project and the Francis Road curve realignment. Mr. Brookings mentioned that the Helmick Road project is being taken off the program.

Commissioner Wolden made a motion to approve the Resolution Calling for Public Hearing as presented. Chairman Hart seconded the motion and it passed unanimously. (Resolution #15693).

4. Miscellaneous.

1. Dave Brookings presented a letter in regard to FCAP funds. Mr. Brookings mentioned that he would deliver the letter in person to the Department of Ecology Office in Olympia on Tuesday, March 28, 1995.

A discussion ensued in regard to these funds and projects. The Board signed the letter as presented.

2. Ms. Keiser reviewed the recent Drainage Utility Committee meeting last week. Ms. Keiser mentioned that there are various ideas of procedures and duties and Ms. Keiser asked the Board for some clarification in this regard.

Chairman Hart stated that the Committee needs to look at finding funding sources and determining what the boundaries of the utility should be.

Commissioner Wolden mentioned that the committee does not have the authority of a taxing district, however, they could present the Board with recommendations.

**DISCUSSION - CONWAY TAVERN ON-SITE SEWAGE SITUATION.**

Tom Karsh, Permit Center Coordinator, reviewed the sewage situation at the Conway Tavern and mentioned the Resolution that was passed in regard to the deadline of April 9, 1995.

Mr. Karsh mentioned that at the Board of Health meeting on March 9, 1995, Staff recommended that the proprietor be given an extension. Mr. Karsh stated that it appeared at that time that most repairs were made and that the minor repairs would be accomplished.

Mr. Karsh stated that the results of water quality testing performed by the Permit Center indicated that there is no seepage from the mound system into nearby grounds or drainage waters. Mr. Karsh mentioned that the open cesspool has been covered as of this date.

Mr. Karsh mentioned that State law mandates restaurant on-site sewage systems.

Frank Sybrandy, Conway, inquired about the State violation issue. John Thayer, Health Department Staff, responded by stating that this situation is not a critical violation by state law.

Mr. Karsh mentioned that repair was done this summer to the sand filter and that such system did not function as intended. A discussion followed in regard to the ponding and surfacing water near the sand filter system.

A discussion followed in regard to the liability of the designer or installer.

Dean Bannister was introduced and mentioned that he is on the review committee at the State level to resolve on-site sewage problems.

Mr. Bannister reviewed the installation of the original intermittent sand filter which should have been a circulating sand filter and stated that possibly it should have been a gravel filter. Mr. Bannister illustrated the difference between sand and gravel systems. Mr. Bannister stated that the intermittent sand filter was destined for failure.

Mr. Bannister stated that the system is currently failing, indicating that the mound can be recovered with a Nibbler Waste Water Treatment System, which is designed for use with extremely high usage systems, such as restaurants. Mr. Bannister presented a video in this regard.

Mr. Sybrandy reviewed his situation in regard to the failing system. Mr. Sybrandy stated that the cesspool was open from the first of January and was covered only a couple of days ago. Mr. Sybrandy remarked that waste water ran onto his property during heavy rains. Mr. Sybrandy expressed his discontent and mentioned the four previous deadlines have not resulted in a suitable solutions to the problem. Mr. Sybrandy asked that the problems be addressed and that wastewater be kept out of his yard and that the septic system be restarted to work properly, as this has reduced the value of his home.

Mr. Bannister stated that from a design standpoint, when the installation area for the Nibbler is determined, the problems will be solved.

A discussion ensued in regard to a timely solution and eliminating the possibility of this happening again.

Commissioner Anderson reiterated that the previous extension was given to address the problem and Commissioner Anderson supported legitimate complaints. Commissioner Anderson stated he is not in favor of another extension.

Kerny Hammer, legal counsel for the Prossers, owners of the Conway Tavern business, mentioned that the wet weather is one problem in regard to meeting the April 9th deadline. Mr. Hammer mentioned that they are currently working with Mr. Bannister and the American Legion, the owner of the property, to determine a physical location for installation of the Nibbler, mentioning that the logistics must be agreed upon. Mr. Hammer mentioned that a lawsuit is likely. Mr. Hammer also mentioned that although his clients have already spent approximately \$20,000 of their funds, they are committed to resolving this issue.

The Board asked that the Health Department continue to monitor the situation.

Mr. Prosser mentioned that prior to his anticipated heavy business on March 17, 1995, he removed 2,000 gallons from holding tanks in an attempt to eliminate a potential problem. Mr. Prosser stated that he will continue to do this, if necessary.

Mr. Karsh stated that a possible agreement between all parties would come back before the Board on the Consent Agenda, and that there will be additional discussion at the next Board of Health meeting on Monday, April 10, 1995.

**CONSENT AGENDA.**

\* Commissioners' Office:

1. Record of the Proceedings from Monday, March 20, 1995.
2. Record of the Proceedings from Tuesday, March 21, 1995.
3. Resolution Calling for Public Hearing to Amend the Boundary Lines for Various Precincts in Skagit County in regard to county authority to divide, alter or combine over-populated precincts so that they shall contain no more than 900 registered voters, where due to the annexation by the Cities of Burlington, Mount Vernon and Sedro Woolley voting precincts have exceeded the maximum number of registered voters allowed by law. (Resolution #15694).
4. Resolution to Appoint John "Jack" Keepers as a Member of the Board of Equalization for a three year term expiring March 19, 1998. (Resolution #15695).
5. Resolution regarding Establishment of Revolving Fund in the amount of \$1,000 for Skagit County Kid's Spring Fair. This is to be established as a Revolving Fund by warrant drawn on the County Fair Fund, and is to remain active for a duration not to exceed thirty days from May 1, 1995, to May 30, 1995. (Resolution #15696).

\* Health:

6. Resolution Allowing Use of an Alternative Private Water System and Waiver of Chapter 12.48.270 (5) of the Skagit County Code for a Subdivision of Land for Lisle Brown and David Crabb on Barrel Springs Road near Alger to allow for the Brown & Crabb land division to proceed. (Resolution #15691).
7. Guest Speaker Contract with Robert Haverly to present Personal Perspectives on HIV/AIDS at the rate of \$25 per presentation for 1995. (Contract #2387).

\* Sheriff:

8. Memorandum of Understanding Between Skagit County and Skagit County Deputy Sheriff's Guild, allowing the specialty positions of the SAR Coordinator, the two DARE positions and the detective position that is assigned to the interlocal drug task force, to have a 40 hour renewable comp time bank. All comp time accrued over 40 hours will be used or paid out within 30 days of accrual or at a time mutually agreed upon by the employee and the Sheriff. (Contract #2388).

• Parks:

9. Instructional Services Contract for Maria Chaves Instructing Youth Dance from January 1, 1995, through December 31, 1995, at the rate of 75% of program fees. (Contract #2389).

\* Juvenile Probation:

10. Addendum to Exhibit "A" of Personal Services Agreement #02285, to provide services provided by 1) contracting and meeting with juvenile offenders and their victims, 2) arranging/facilitating the mediation process as scheduled and as voluntarily agreed to by the juvenile and the victim and, 3) preparing and submitting a summary report to the Skagit County Juvenile Probation Department. Compensation shall be at the rate of \$150 per referral. (Contract #2285).

**MISCELLANEOUS.**

1. Kathy Hill, Auditor, introduced Mr. John Radzewich, to the Board as the new Accounting Manager.
2. A Work Plan/Financial Plan was presented to the Board for signature in regard to Bird Control Program. The cost estimate for these budgeted services is \$12,487.

Commissioner Wolden made a motion to approve the Plan, as presented. Commissioner Anderson seconded the motion and it passed unanimously. (Contract #2390).

3. The Board signed an Ordinance adding a New Chapter to the Skagit County Code to Establish a Clean Water (Shellfish Protection) District. (Resolution #15708).
4. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090 have been recorded on a listing which has been made available to the Board.

As of this date, March 27, 1995, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows:

Vouchers #5001-35, #5007-102 through #5007-123, #5010-138 through #5010-171, #5014-129 through #5014-159, #5017-75 through #5017-93, #5019-77 through #5019-95, #5020-50 through #5020-63, #5101-115 through #5101-140, #5114-317 through #5114-399, #5118-62 through #5118-79 in the total of \$672,131.19 (Warrant #128419 through #129108). Transmittal #C12-95.

**SIGNATURE - RESOLUTION ESTABLISHING THE SKAGIT COUNTY DOMESTIC VIOLENCE TASK FORCE.**

Charles Wend, Washington State Department of Corrections, presented the Resolution Establishing the Skagit County Domestic Violence Task Force. Mr. Wend mentioned that sub committees have already been formed. Doug Wood, Sedro Wooley Police Department, mentioned that considerable communication has been established and remarked on the positive influence of this task force. Officer Wood mentioned the importance of identifying weaknesses in response situations and working on incorporating this issue into the law and justice plan.

Commissioner Wolden made a motion to approve the Resolution, as presented. Commissioner Anderson seconded the motion and it passed unanimously. (Resolution #15697).

**DISCUSSION - RE-ADDRESSING SYSTEM PLAN.**

Mike Almvig, Data Processing, reviewed the readdressing plan before the Board.

Mr. Almvig mentioned that this is a joint presentation of Data Processing, Mapping and Public Works, with the objective to present the total plan, show project costs and schedules and obtain authority from the Board to proceed.

Mr. Almvig reviewed the history of the readdressing plan from 1993 through March 1995.

Mr. Almvig stated that the GPS Base Station & Receivers is important and will support survey and mapping activities and will reside on the County campus.

Mr. Almvig mentioned that the survey grade GPS and contract with vendor has been budgeted in the 1995 budget. Mike Woodmansee, Budget/Finance Director mentioned that the amount appropriated was \$50,000. Mr. Woodmansee mentioned that there is an Interlocal Agreement with Snohomish County and that the County could purchase equipment from their contract.

In regard to AutoCad Stations, Mr. Almvig mentioned that one laptop for the road crew, a station for the Addressing Technician and two stations for Mapping Technicians would be required.

A discussion followed in regard to the physical location at the Public Works Department of the station for the Addressing Technician.

Mr. Almvig stated that the Central Data Base Server would provide access for all county agencies and provide high data reliability.

In regard to Personnel, Mr. Almvig stated that all new positions would be funded with E911 funds.

Mr. Almvig stated that the Pilot Project would demonstrate technology concepts and reduce risk, while identifying problems early in the process.

Mr. Almvig presented the data collection process and the flow chart of duties for data processing, assessor, public works and mapping.

Rodney VanderSyden, Public Works Staff, mentioned that contact needs to be made with the public in regard to road name changes. Mr. VanderSyden reported that there will be a time line for this procedure.

A discussion ensued in regard to signs being constructed by a private firm.

Mr. VanderSyden discussed the anticipated plans for the road name changes, indicating that all roads with four or more residences will be named.

A discussion followed in regard to gaining business support by offering services for businesses.

In regard to Public Information, it was mentioned how critical it is to inform the public through advertising, radio, emphasizing emergency response.

In regard to maintenance, Mr. Almvig mentioned new address assignments, new plats, existing lots and fee collection, assessor and mapping maintenance, database maintenance and emergency response benefits. Mr. Almvig stated that the Assessors office will assign parcel numbers, mapping department will maintain base maps and new address information will be propagated to GTE for incorporation into the E911 System.

A discussion in regard to addressing sequences, numbering methods and importance of consistency, with mention of the importance of making the fundamental changes immediately.

The Board concurred that this project should proceed, including posting job notices.

**ADJOURNMENT:**

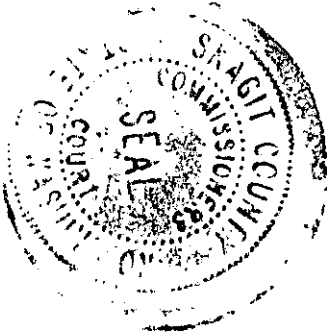
Chairman Hart made a motion to adjourn the proceedings. Commissioner Anderson seconded the motion. The motion was carried unanimously.

BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON

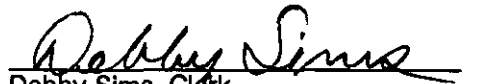
  
Robert Hart, Chairman

  
Harvey Wolden, Commissioner

  
Ted W. Anderson, Commissioner



ATTEST:

  
Debby Sims, Clerk  
Skagit County Board of Commissioners