

**RECORD OF THE PROCEEDINGS**  
**SKAGIT COUNTY BOARD OF COMMISSIONERS**  
**Wednesday, March 8, 1995**

**Wednesday, March 8, 1995:**

- 8:30 a.m. - 9:30 a.m.                    Executive Session - Personnel, Litigation and Land Acquisition.  
Flag Salute.
- 9:30 a.m. - 10:00 a.m.                Discussion - Courthouse Renovation Concerns.
- 10:00 a.m. - 11:00 a.m.               Public Works Department - Jan Kelsner, Director
- 1)        Signature - Bid Award Recommendation 1995 Backhoe/Loader.
  - 2)        Signature - Washington State Department of Transportation  
          Enhancement Project Application.
  - 3)        Discussion - Drainage Utility Advisory Committee.
  - 4)        Miscellaneous.
- 11:00 a.m. - 11:30 a.m.                Presentation of County Property Inventory.

**CONSENT AGENDA.**

**MISCELLANEOUS.**

**DISCUSSION - COURTHOUSE RENOVATION CONCERNS.**

Stan Bruhn, Superior Court Judge, presented a summary of the condition of the judicial "center" facility. Mr. Bruhn mentioned that there has been no previous action, in regard to renovating this facility. Mr. Bruhn reviewed the various conditions in each part of the courthouse building.

Mr. Bruhn reviewed the history of the judicial center, mentioning that previous plans of a judicial center have never materialized.

Mr. Bruhn expressed his concern in regard to other anticipated renovations and the lack of consideration to improving the judicial center.

Mr. Bruhn suggested that the judicial facilities be more of a priority, due to the deteriorating condition of the existing facilities. Lack of space, inadequate air circulation and poor sound systems are unacceptable. Mr. Bruhn mentioned that the drapes are deteriorating.

Chairman Hart responded by mentioning that these are real concerns and the Board would not dispute that there is a need for improvement.

A discussion ensued in regard to various options, including the use of the Hearing Rooms, the costs involved in constructing a new complex and the expense of bringing an existing building up to code.

Roger Howard, Facilities, mentioned that progression of any construction depends greatly on the decision of how to proceed with the 4th floor addition to the administration building.

Susan Cook, Court Commissioner, mentioned that previous plans have been disregarded for one reason or another and mentioned that she hoped the Board would not abandon another plan.

Phyllis Coole-McKeehan, Clerk, mentioned the need for communication between the departments and the Board in regard to renovation and remodel. Ms. McKeehan reviewed some of the specific facility problems problems in her department.

Mike Rickert, Superior Court Judge, mentioned that security measures are absolutely necessary and must be established as soon as possible. Mr. Rickert mentioned that there is considerable frustration in the fact that there has been no decision. Mr. Rickert requested that a decision be made to eliminate this frustration.

Judy Menish, Treasurer, mentioned that department heads and elected officials are not being utilized as a resource to the Board in discussing County matters and asked that the Board open communication lines.

Commissioner Anderson mentioned that all departments have concerns in regard to facility improvements. Commissioner Anderson also mentioned that the expense of these ideas may not be accepted by the general public. Commissioner Anderson stated that he does not anticipate any new building taking place.

**PUBLIC WORKS DEPARTMENT - Jan Kelser, Director.**

1. **Signature - Bid Award Recommendation 1995 Backhoe/Loader.**

Charlie Tewart, Public Works Staff, presented a Resolution awarding a bid for one new 1995 Backhoe/Loader with Extendable Dipper Stick to Smith Tractor & Equipment Company for the total bid price of \$101,746.56. Commissioner Wolden made a motion to approve the Resolution as presented. Commissioner Anderson seconded the motion and it passed unanimously. **(Resolution #15672).**

2. **Signature - Washington State Department of Transportation Enhancement Project Application.**

Jan Kelser presented two applications for signature for the Transportation Enhancement Projects. One of the applications is for the Padilla Bay Trail, South Parking Lot, to provide 24 off street parking spaces at the south trail head. The other application is for the Burlington/Sedro Woolley Trail Connection project to construct a bicycle and pedestrian trail which will link two similar trails being developed by the City of Burlington and the City of Sedro Woolley.

A discussion ensued with Steve Blair, Public Works staff, in regard to the surface and signage of the bicycle and pedestrian trail project.

Commissioner Wolden made a motion to approve the applications as presented. Commissioner Anderson seconded the motion and it passed unanimously. **(Contracts #2350 & #2351).**

3. **Discussion - Drainage Utility Advisory Committee.**

David Brookings, Public Works Staff, requested a memorandum from the Board in this regard. The Board mentioned that they will provide this memorandum to Mr. Brookings by the end of today.

**PRESENTATION OF COUNTY PROPERTY INVENTORY.**

Vicki Haven, Staff, presented the inventory list in the absence of Mike Woodmansee, Budget/Finance Director. Ms. Haven reviewed the acquisitions and disposals of inventory. Commissioner Anderson requested some time to review the inventory list before signing the certification.

Staff will present the certification for signature on the next consent agenda.

CONSENT AGENDA.

Commissioner Anderson moved to approve the Consent Agenda for Wednesday, March 8, 1995, with the exception of #15, appointing Dody Goode and Randy Pepper to the Skagit County Fair Advisory Board. Dody Goode passed away on March 6, 1995. Commissioner Wolden seconded the motion, which passed unanimously.

\* Commissioners' Office:

1. Record of the Proceedings from Monday, February 27, 1995.
2. Record of the Proceedings from Tuesday, February 28, 1995.
3. Interlocal Cooperative Agreement, with Concrete School District #11, in regard to the BEST S.E.L.F. Program, effective February 1, 1995, through August 31, 1995. (Contract #2352).

\* Data Processing:

4. Personal Services Agreement with Ballard Computer to provide services in regard to purchases of computer hardware, peripherals and associated services as outlined in Exhibit "A". The term will begin on February 1, 1995, and terminate on December 31, 1995. Payment for services rendered under this agreement shall be as set forth in Exhibit "B". (Contract #2353).

\* ARIS:

5. Personal Services Agreement with Linda Jordan to provide individual and/or family therapy at the rate of \$65 per hour. If the client has insurance, the County will be billed only for the portion that insurance does not cover. (Contract #2354).
6. Personal Services Agreement with Judith McCarthy to provide individual and/or family therapy at the rate of \$60 per hour. If the client has insurance, the County will be billed only for the portion that insurance does not cover. (Contract #2355).
7. Personal Services Agreement with Alicia Acosta-Thomas, M. Ed., to provide individual and family therapy for the term of January 1, 1995, through December 31, 1995, at the rate of \$65 per hour for individual therapy/\$70 per hour for family therapy for cases active prior to January 1994. For cases beginning after January 1994, the compensation will be \$40 per hour. (Contract #2356).
8. Personal Services Agreement with Charles Britt, M.A., to provide individual or family therapy at the rate of \$60 per hour for cases active before January 1, 1994 and \$40 per hour for cases starting after January 1, 1994. (Contract #2357).

\* Juvenile Probation:

9. Personal Services Agreement with Northwest Youth Services to provide individual and/or family therapy and Anger Management education and counseling for the term of January 1, 1995, through December 31, 1995. The compensation rate will be \$45 per hour for individual and family therapy and \$75 per individual for 6 hours of Anger Management classes, \$175 total for individual Anger Management counseling. Travel compensation is \$8.00 per hour plus \$.26 per mile (calculated from Mount Vernon Office). (Contract #2358).
10. Contract Addendum with Northwest Youth Services changing the scope of work as indicated in Exhibit "A" and changing the compensation rate as indicated in Exhibit "B" due to the expansion of the Skagit County Juvenile Court "Core Program" and co-leadership of an ongoing support group for youth having completed the program. (Contract #02162).

11. Personal Services Agreement with Comprehensive Toxicology Services, Tacoma, to provide drug and alcohol testing, specifically through screening of urine samples as submitted. Compensation will be as indicated in Exhibit "B". Insurance will be provided as indicated in Exhibit "C". (Contract #2359).
- \* Public Works:
  12. Contract with Associated Sand & Gravel Co., Inc. for the Cook Road/Old Highway 99 Signalization project in the amount of \$382,519.75. (Contract #2360).
- \* Senior Services:
  13. Rental Agreement with the Saturday Community Market Association to rent the real estate located at 153 Railroad Avenue, Concrete, WA, for the term of May 20, 1995, through September 2, 1995. The fee for this rental will be \$240. (Contract #2361).
- \* Parks:
  14. Contract between Skagit County Parks and Recreation and Rebekah Near to provide instruction in Youth Dance for the term of January 1, 1995 through December 31, 1995. The County shall pay 75% of program fees after any equipment purchases, which are agreed upon by the County and the Contractor. Rental costs for facilities shall be shared evenly between County and Contractor. (Contract #2362).
  15. Resolution for Appointment of Members to Skagit County Fair Advisory Board to fill two openings by appointing Dody Goode, Clear Lake, and Randy Pepper, Anacortes, to serve additional terms, expiring December 31, 1998. No action was taken on this Resolution due to the death of Dody Goode.
  16. Resolution for Appointment of Board Member to Fair Advisory Board appointing Ms. Tracy Garner, Mount Vernon, effective March 6, 1995, through December 31, 1995, to fill the vacancy left by the resignation of Mitch Johnson. (Resolution #15673).
- \* Hearing Examiner:
  17. Personal Services Agreement with Wick Dufford to serve as Hearing Examiner Pro Tem for the March 2, 1995 hearing concerning the following matters: Appeal by Carol Ehlers of a Final Supplemental Environmental Impact Statement; and Final Plat approval of Seaview IV by San Juan Fidalgo Holding Company, Inc.; and all related pre-hearing and post-hearing matters. Compensation shall be at the rate of \$50 per hour. (Contract #2363).

**MISCELLANEOUS.**

1. Vouchers audited and certified by the auditing officer as required by R.C. W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, March 8, 1995, by a majority vote, did approve for payment those vouchers included in the above mentioned list and further described as follows:

Warrant number MW127615-06 in the total amount of \$329.09 (Transmittal #C10-95).

2. A Resolution to Appoint Mike Crawford to the Uniform Building and Fire Code Board of Appeals for the term effective June 30, 1994 through June 30, 1998, was presented. Commissioner Wolden made a motion to approve the Resolution. Chairman Hart seconded the motion and it passed unanimously. (Resolution #15674).
3. A Resolution to Appoint Dan Mitzel to the Uniform Building and Fire Code Board of Appeals for the term effective June 30, 1994 through June 30, 1998, was presented. Commissioner Wolden made a motion to approve the Resolution. Chairman Hart seconded the motion and it passed unanimously. (Resolution #15675).
4. A Request for Boating Safety Program Approval was presented to approve the operation of the boating safety program throughout its scheduled season. Commissioner Wolden made a motion to approve the request as presented. Chairman Hart seconded the motion and it passed unanimously. (Contract #2364).
5. Five year Limited Use Permit - Mt. Erie - No. 12-34-01-0111 for the Mt. Erie Micro Wave Site. Commissioner Wolden made a motion to approve this permit, as presented. Chairman Hart seconded the motion and it passed unanimously. (Contract #2365).
6. Bob Taylor, Administrative Officer, reviewed the sudden life threatening illness situation in regard to Paul Reilly, employee of the Prosecuting Attorney's office. Mr. Taylor mentioned that Mr. Reilly will exhaust his sick leave and vacation leave benefits as of March 15, 1995, and presented two Emergency Resolutions in that regard.

Mr. Taylor presented the first Resolution for Voluntary Transfer of Sick Leave. Indicating that this was for regular full-time and regular part-time employees to voluntarily donate sick leave to an employee who has a terminal or life-threatening illness, so long as the donor's accrued sick leave balance is maintained at sixty days after the donation.

Mr. Taylor mentioned that the second resolution pertained only to employee's of the Prosecuting Attorney's office and allowed unlimited transfers of sick leave to an employee.

A discussion ensued in regard to the possibility of employees jeopardizing their accrued sick leave.

The Board recommended limiting the Prosecuting Attorney's employees to transferring only up to one-third of his or her accrued sick leave to the account of said employee.

Commissioner Anderson made a motion to approve the Resolution that any Skagit County employee who is interested in transferring some of his or her accrued sick leave to the account of said employee may do so by submitting a signed copy of the sick leave transfer form to the Administrative Services Department, provided that a balance of sixty days sick leave is maintained after the donation. Chairman Hart seconded the motion and it passed unanimously. (Resolution #15677).

Commissioner Anderson made a motion to approve the 2nd Resolution with the appropriate change as follows: that any employee in the Prosecuting Attorney's office who is interested in transferring up to one-third of his or her accrued sick leave to the account of said employee may do so by submitting a signed copy of the attache sick leave transfer form. Chairman Hart seconded the motion and it passed unanimously. (Resolution #15677).

**ADJOURNMENT:**

Chairman Hart motioned to adjourn the proceedings. Commissioner Wolden seconded the motion. The motion was carried unanimously.

BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON



*Robert Hart*  
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Robert Hart, Chairman

*Harvey Wolden*  
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Harvey Wolden, Commissioner

*Ted W. Anderson*  
\_\_\_\_\_  
Ted W. Anderson, Commissioner

ATTEST:

*Debby Sims*  
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Debby Sims, Clerk  
Skagit County Board of Commissioners