

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS**

Monday, January 9, 1995

8:30 a.m. - 10:00 a.m. Board of Health

- 1) Introduction of New Staff.
- 2) Request for Land Division Waiver Of 100 Foot Sanitary Set-Back Between Property Line and Private Well For Proposed Subdivision on Hamilton-Cemetery Road for Robert Mullen.
- 3) Request for Land Division Waiver Of 100 Foot Sanitary Set-Back Between Property Line and Private Well For Proposed Subdivision Near Thornwood Road and Highway 9 for Charles Hodgkin.
- 4) Proposed Modification to Skagit County Water Quality Improvement Fund.
- 5) Proposed Enforcement Action - Conway Tavern.

10:00 a.m. - 11:00 a.m. Public Works Department - Rich Medved

- 1) Public Hearing - Consideration of Establishment of an Extension of Carolina Street, No. 1097.
- 2) Public Hearing - Consideration of Franchise Agreement/Application - Del Mar Community Service, Inc.
- 3) Public Hearing - Consideration of Amendment of the Six-Year Road Program.
- 4) Resolution - Formation of a Drainage Utility Citizen's Advisory Committee.
- 5) Miscellaneous.

11:00 a.m. - 11:30 a.m. Facilities Management - Roger Howard, Director

- 1) Discussion - Facilities Project Update

CONSENT AGENDA

MISCELLANEOUS

1:30 p.m. - 2:30 p.m. Public Hearing - User Policies and Fees for County Parks and Fairgrounds.

2:30 p.m. - 3:30 p.m. Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, January 9, 1995, with Commissioners Robert Hart, Harvey Wolden and Ted Anderson present.

BOARD OF HEALTH - Pat Pearce, Director

1. Introduction of New Staff.

Francis Krause, Public Health Nurse, Alex Vancouvie, Assessment Analyst, and Wade Bissett, Field Trainee, were introduced this morning.

2. Request For Land Division Waiver of 100 Foot Sanitary Set-Back Between Property Line and Private Well For Proposed Subdivision on Hamilton-Cemetery Road for Robert Mullen.

Lorna Haycox, Health Department staff, made a brief presentation in regard to the above request and introduced Louis Requa, Skagit Surveyors, who represented Mr. Mullen.

Mr. Requa briefly reviewed the situation and brought to the Board's attention that there were no objections to this Waiver, indicated by a letter read from the neighbor owning the adjoining property.

The Health Department conveyed that they have no objection to this waiver and that there did not appear to be a public health hazard that would result from this situation. Commissioner Anderson moved to approve the Waiver Request as presented. The motion was seconded by Commissioner Wolden, and was unanimously approved. (Resolution to be provided by staff at a later date).

3. Request For Land Division Waiver of 100 Foot Sanitary Set-Back Between Property Line and Private Well For Proposed Subdivision near Thornwood Road and Highway 9 for Charles Hodgkin.

Mr. Louis Requa, Skagit Surveyors, representing Mr. Hodgkin, made a brief presentation of this situation and explained that the well driller, Wayne Prince, and Mr. Hodgkin had made a honest mistake in determining the well drilling site. Mr. Requa indicated how this could have been miscalculated by illustrating the property lines. Discussion ensued in regard to the value and advantages of hiring a surveyor to eliminate these types of problems. Commissioner Wolden moved to approve the Waiver Request as presented. The motion was seconded by Chairman Anderson and passed unanimously. (Resolution to be provided by staff at a later date).

4. Proposed Modifications to Skagit County Water Quality Improvement Fund.

George Ridgeway, Permit Center Staff, reviewed changes on the original loan agreement document. He indicated that John Moffat, Chief Civil Deputy and Tom Karsh, Permit Center staff, have reviewed this document.

Mike Woodmansee, Budget/Finance Director, brought to the Board's attention the fact that we did not intend to impose this restriction on property owners, however, this was imposed on us by the state. A brief discussion ensued and Commissioner Wolden made a motion to approve the amendment as presented, indicating the two changes to the loan agreement. Commissioner Anderson seconded the motion and it was approved unanimously. Contract #02045.

5. Proposed Enforcement Action - Conway Tavern.

John Thayer, Health Department Staff, presented a review of the previous attempts to resolve the situation, noting that the system is still not in compliance with the County sewerage code. Testimony was also heard from the business owners, in regard to attempts to resolve the problem.

A lengthy discussion followed as to establishing some sort of accountability for the people doing the testing, designing and engineering to eliminate the problem of incorrect systems being installed. Mr. Thayer mentioned that it is not the intent of the Permit Center or Health Department to close any business, but compliance must be enforced.

The Health Department noted that complaints have been received from neighbors regarding odors and the aspect of danger to children playing in the area.

Commissioner Wolden made a motion to allow a 90 day extension from today on the requirement to conform with Skagit County Sanitation code for Conway Tavern. Commissioner Hart suggested that there be some signage and fencing constructed for the 90 days to restrict public access. The Board suggested that we notify those people who have inquired with concerns and let them know the situation is in the process of being resolved. The motion was seconded by Commissioner Anderson and approved unanimously. (Resolution to be provided by staff at a later date).

6. Miscellaneous

- A. On Friday, January 6, 1995, the Health Department was alerted to the fact that several people have been hospitalized with the shigella virus. It was determined by the Health Department that the virus was linked to a birthday party, although it is not food related and they do not anticipate an ongoing problem.
- B. It was brought to the Board's attention that the Skagit County Health Department has been asked to be the fiscal agent for the State of Washington regarding the community network. John Moffat is in the process of reviewing the documentation. It was noted that Skagit County is the only County asked to be an agent.
- C. It was noted that Community Action Agency has requested a Letter of Support for funding for two Vista Volunteers and the Board agreed to provide such letter.
- D. It was noted that Skagit County Coalition for Substance Abuse would like to hold workshops around the county regarding working with youth. These workshops would be at end of January, or the first week of February. They have approached the Health Department for funds under "urgent needs". Pat Pearce mentioned that she would get further information on the Hope and Vital Program for the Commissioners.

PUBLIC WORKS DEPARTMENT - Rich Medved, Director

1. Public Hearing - Consideration of Extension of Carolina Street, No. 1097

Chairman Hart opened the public hearing and introduced Linda Leonhart, Public Works Staff to present the following consideration:

A map was shown and presentation made explaining that this extension meets all county requirements and has support of all property owners involved. There being no public comment forthcoming, Commissioner Wolden moved to close the public hearing. Commissioner Anderson seconded the motion, which was passed unanimously. A motion was made by Commissioner Wolden to Extend Carolina Street, No. 1097, as presented. The motion was seconded by Commissioner Anderson and was approved unanimously. It was noted that the final order of establishment will be drawn up soon. (Resolution to be provided by staff at a later date).

2. Public Hearing - Consideration of Franchise Agreement/Application - Del Mar Community Service, Inc.

Chairman Hart opened the public hearing and introduced Linda Leonhart, Public Works staff to present the following consideration:

Linda Leonhart presented a map showing the area involved and indicated that this consideration is mostly a record keeping process. Carol Ehlers, President of Del Mar Community Service, Inc. indicated that the area as outlined on the map as presented is more inclusive than intended and that the application should be corrected. Commissioner Wolden moved that the Public Hearing be continued to Tuesday, January 17, 1995, at 10:00 a.m. Commissioner Anderson seconded the motion and it was approved unanimously to continue the public hearing.

3. Public Hearing - Consideration of Amendment of the Six-Year Road Program - Doug Argo, Public Works

Chairman Hart opened the Public Hearing. This consideration includes the Cook Road from I-5 to the City limits of Sedro Woolley, signalization of the Cook Road/Old 99 North intersection, and Bow Hill Road from Chuckanut Drive to Worline Road.

Doug Argo, Public Works Staff, reviewed the delays on the projects indicated above and advised that there is some state and federal funding available for projects included on the six-year road program.

A citizen asked whether Rosario Road is on the six-year road plan and asked if Public Works would notify property owners before the onset of construction.

Rich Medved, Director of Public Works, assured her that owners would be notified and that they would check whether Rosario Road was included.

Jim Flannery, Sedro Woolley, inquired as to the county's haste on the Cook Road signalization project. He expressed his concern of the changes rapid transit might bring. A discussion followed. There being no further public comment forthcoming, a motion was made by Commissioner Wolden to close the public hearing. Commissioner Anderson seconded the motion and it was passed unanimously. Commissioner Wolden moved to amend the six-year road program as presented by Staff. The motion was seconded by Commissioner Anderson and passed unanimously. (Resolution to be provided by Staff at a later date).

4. Resolution - Formation of a Drainage Utility Citizens' Advisory Committee.

Dave Brookings, Public Works Staff, presented a proposal to form a nine member Drainage Utility Citizens' Advisory Committee. The duties and criteria for members of the committee were reviewed and a proposed ad was shown for publication. Mr. Brookings will screen applicants as far as criteria, then will pass the entire applicant list to the Board.

Discussion ensued regarding using road districts rather than commissioner districts to establish membership on the committee.

Alice Sutton, Sedro Woolley, spoke in this regard and questioned who would be taxed in these districts, etc. Further discussion ensued in regard to who would be eligible to serve on this committee.

Commissioner Wolden suggested that at this point, the committee should be formed and then the issues can be handled by the committee.

Carol Ehlers, Anacortes, brought to attention the fact that people don't know whether they are in or out of a drainage utility district. She suggested that a newspaper ad might specifically disclose who would qualify.

Commissioner Wolden made a motion to approve the formation of the Drainage Utility Citizens' Advisory Committee, with adjustments as follows: Each member shall serve a term of three years from the date of confirmation. Once appointed, the first terms of the members shall be staggered as follows: Three members shall be appointed for one year and three members shall be appointed for three years. Thereafter, the successors to the first appointees shall be appointed to three year terms. Commissioner Anderson seconded the motion and it was unanimously approved. Public Works will amend the resolution and bring back next week for signature. (Resolution to be provided by staff at a later date).

5. Miscellaneous -

- A. Mr. Medved advised that Severe Emergency Road Restrictions, east of I-5, are in force. Public Works anticipates one week of these restrictions.
- B. Mr. Medved advised the Board that the City of Burlington has agreed to pay for the Gear Bridge project. Construction will proceed in 1995.
- C. Commissioner Anderson advised of an inquiry from a Concrete resident in regard to the unacceptability of plastics recycling. Mr. Medved agreed to look into the matter.

FACILITIES MANAGEMENT - Roger Howard, Director

Mr. Howard reviewed a calendar showing the schedule of department relocations, as necessary, in regard to the various construction projects.

Mr. Howard advised that he will be working with Leonard & Boudinot in regard to the Public Works vehicle maintenance project.

Negotiations are in process with Puget Power in regard to the lease on sub-station building. They may have lease as early as next week for the commissioners to sign. Mr. Howard mentioned that the County has the first option to purchase land when Puget Power has no further use for it. Discussion ensued in regard to buildings and land and restrictions involved.

Mr. Howard advised that Summersun Nursery has asked to extend their lease on the County property. There was discussion as to the options available to the County. Mr. Woodmansee reviewed the history of the original acquisition of this property. It was suggested that an analysis of the property should be determined before the County proceeds with a public hearing. In regard to the lease on the Riverview Building, Mr. Howard advised that the lease needs to be renewed next week. He recommended renewing for 9 months to assure that we have ample time to move.

It was brought to the Commissioner' attention that they have alternative parking during the underground diesel storage tank removal in the administration building.

Mr. Howard advised that Esary Roofing, Inc. will be repairing the roof on the building located at 1202 South Second Street.

The wheels are off the cannon in front of courthouse at this time and will be shipped for repair. Mr. Howard advised that there has been a request by the City of Mount Vernon to begin a rezone process, involving several county properties.

CONSENT AGENDA.

Commissioner Wolden moved to approve the Consent Agenda for Monday, January 9, 1995, with the deletion of Item #19, which has been omitted for further clarification. Commissioner Anderson seconded the motion, which passed unanimously.

• Commissioners' Office:

1. Record of the Proceedings from Tuesday, January 3, 1995.
2. Supplement amending the Personal Services Agreement with Rich Galvez to provide a 3-day leadership training program commencing September 12, 1994, and continuing until completed, or until sooner terminated, at a charge of \$900 per session, plus expenses. (Contract #02153).
3. Signature - Letter of Understanding with Inlandboatmen's Union of the Pacific Marine Division regarding full-time employee's vacation leave. (Contract #002274).
4. Resolution Amending Skagit County Personnel Policies and Procedures Manual. (Resolution #15618).

• Facilities:

5. Signature - Contract with O'Sullivan Omega, Inc. for Underground Storage Tank Closure located in the Commissioners Parking Area at a cost of \$7,000. (Contract #002273).
6. Personal Services Agreement with Esary Roof and Siding Company for roof repair on building located at 1202 South Second Street with cost not to exceed \$1,200 including sales tax, permit fees, etc. (Contract #002274).

* Health:

7. Personal Services Agreement with Kathleen DeCatur for Coordinating and Implementing Activities Associated with Child Find in Individual Communities for the period of January 3, 1995, through September 30, 1995, at a rate of \$16 per hour and not to exceed 1,000 hours. (Contract #002275).
8. Contract with Skagit County Substance Abuse Coalition for the period of December 6, 1994 through May 6, 1995. (Contract #002276).

* Senior Services:

9. Contract for Provision of Senior Services with the City of Sedro Woolley for Information and Assistance Services, Nutritional Services, Senior Center, Retired Senior Volunteer Program, Coordination and Delivery of Supportive Services and Utilization of Media for the period January 1, 1995 through December 31, 1995. (Contract #002277).
10. Signature - Contract with Northwest Regional Council for the Skagit County Senior Nutrition Project for the period of January 1, 1995, through December 31, 1995. (Contract #002278).
11. Signature - Contract with Northwest Regional Council for the Skagit Information and Assistance/Case management for the period of January 1, 1995, through December 31, 1995. (Contract #002279).
- * Public Works:
 12. Signature - Contract with Associated Sand & Gravel Company, Inc. for improvements on Pioneer Highway in the amount of \$233,022.68. (Contract #002280).
- Juvenile Probation:
 13. Signature - Probation Services Agreement with City of Sedro Woolley for the period of January 1, 1995, through December 31, 1995. (Contract #002281).
 14. Signature - Probation Services Agreement with City of Anacortes for the period of January 1, 1995, through December 31, 1995. (Contract #002282).
 15. Signature - Probation Services Agreement with City of Burlington for the period of January 1, 1995, through December 31, 1995. (Contract #002283).
- Sheriff's Office:
 16. Signature - Interlocal Agreement with Whatcom County to provide transportation services for prisoners for the period of January 1, 1995, through December 31, 1995. #002284
- * Treasurer:
 17. Resolution in regard to Treasurer's Property Tax Refunds made During the Year 1994. (Resolution #15616).
- * District Court:
 18. Signature - Agreement with Commonground to provide mediation and related dispute resolution services for the period of January 1, 1995, through December 31, 1995. (Contract #002285).
 19. Resolution to Provide a Defense to Eugene C. Anderson in Lawsuit by Edward G. Kacher. (This item was not approved pending further clarification).

MISCELLANEOUS.

1. Mike Woodmansee, Budget/Finance Director, presented a resolution for Diversion of Road Levy for Traffic Enforcement, which entitle the Treasurer authorization procedures for identifying Road Fund monies used for traffic enforcement. A motion was made by Commissioner Wolden to approve this resolution. Commissioner Anderson seconded the motion and it was passed unanimously. (Resolution #15615).
2. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, January 9, 1995, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Voucher numbers 5000001 through 5000010, and 5014-01 through 5014-7, (Warrant numbers 12474 through 124754), in the total amount of \$193,496.07. (Transmittal #C01-95).

PUBLIC HEARING - USER POLICIES AND FEES FOR COUNTY PARKS AND FAIRGROUNDS.

Chairman Hart opened the public hearing. In regard to the Skagit Playfields Park, Jon Aarstad, Director of Parks and Recreation, presented a cost breakdown of fees and an analysis of research done on what similar agencies charge. Mr. Aarstad asked for approval of a resolution adopting the User Fees for Skagit Playfield Park as presented. There being no public comment forthcoming, Chairman Hart moved to close this section of the public hearing. Commissioner Anderson seconded and it was approved unanimously. A motion was made by Commissioner Wolden to approve the Resolution as presented for the user fees for the Skagit Playfield Park. Commissioner Anderson seconded the motion and it was approved unanimously. (Resolution #15617).

Chairman Hart opened the next portion of the public hearing in regard to camping fees for Howard Miller Steelhead Park, Mr. Aarstad presented an analysis of comparable camping sites and discussed specifically what types of campsites are available at Howard Miller Steelhead Park.

Discussion ensued in regard to the impact of fee increases, staying in competitive market, etc.

There being no further public comment, Chairman Hart moved to close this portion of the public hearing. and it was seconded by Commissioner Anderson and passed unanimously. A motion was made by Commissioner Wolden to adopt fee schedule as follows for Howard Miller Steelhead Park: Campsite with hookups, 1995 - \$15, 1996 - \$16 - Campsite without hookups, 1995 - \$11, 1996 - \$12, \$16 both years for Adrionaks. The motion was seconded by Commissioner Anderson and passed unanimously. (Resolution to be provided by Staff at a later date).

Chairman Hart moved to open the last portion of the public hearing and Mr. Aarstad presented a package in regard to the Skagit County Fairgrounds Rental Rate Increase Proposal for 1995, discussing fees for specific areas of the fairgrounds. A discussion ensued in regard to specific group usage.

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Representatives of the Square Dancing group that use the facility commented on the fact that they are trying to proceed with publications for the New Year and would like fee information as soon as possible. It was brought to attention that the members of this group have also done a considerable amount of work on the buildings.

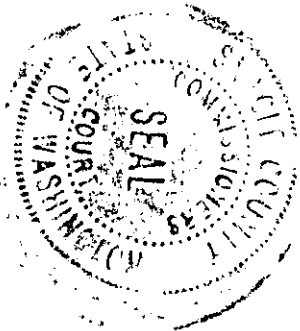
The Board unanimously agreed to allow the Square Dancers to proceed with last year's rates. There being no further public comment, Chairman Hart moved to close the public hearing and Commissioner Anderson seconded the motion.

Don Helwig, Skagit County Fair, commented briefly on the proposed rates. Chairman Hart moved to delay any action on this proposal until the Parks and Recreation Advisory Board convenes and gathers more information for a rate proposal. Commissioner Anderson seconded the motion and it passed unanimously.

ADJOURNMENT:

Chairman Hart motioned to adjourn the proceedings. Commissioner Wolden seconded the motion. The motion was carried unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON




Robert Hart, Chairman


Harvey Wolden, Commissioner


Ted W. Anderson, Commissioner

ATTEST:

 1-23-95
Debby Sims, Clerk
Skagit County Board of Commissioners

[23] From: PATP at skagit1 1/24/95 5:18PM (441 bytes: 14 ln)
To: PATTIO at skagit2, KATHYB at skagit2
Subject: NEW EMPLOYEES INTRODUCED 1-9-95

----- Message Contents -----

SORRY YOU DIDN'T GET THIS SOONER:

1. FRANCES STRAUS, PHN I
2. ALEX VON CUBE, ASSESSMENT ANALYST
3. WADE BESSETT, INTERN - EVH FIELD TRAINEE

PAT

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