

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS**

Wednesday , December 28, 1994

10:30 a.m. - 11:00 a.m. Emergency Management - Tom Sheahan, Director.

- 1) Disaster Preparedness Performance Evaluation for Skagit County.

11:00 a.m. - 11:30 a.m. Public Hearing - Budget Amendment.

The Skagit County Board of Commissioners met in regular session on Tuesday, December 28, 1994, with Commissioners Harvey Wolden, Robby Robinson and Robert Hart present.

EMERGENCY MANAGEMENT - Tom Sheahan, Director.

1. **Disaster Preparedness Performance Evaluation for Skagit County.**

Tom Sheahan, Director of Emergency Management, presented to the Board an Inventory of Organizational Disaster Preparedness. The analysis contains sections on physical preparedness, social preparedness, training, financial preparedness and community preparedness. Mr. Sheahan reviewed the methods for scoring each item with 0 being low and 7 being high.

Under physical preparedness, Mr. Sheahan indicated that hazardous sites and materials have been cleaned up and organized in compliance with federal requirements. The physical preparedness section includes hazard analysis, site analysis, building safety, securing heavy objects, protecting vital records and evacuating personnel. Mr. Sheahan reviewed each of the pertinent points of the performance evaluation.

Mr. Sheahan stated that planning for preparedness is done in conjunction with other agencies to facilitate the gathering of information, planning for disasters, and updating disaster plans. The disaster plan for Skagit county was updated in 1993 and has been accepted and approved by the State.

Mr. Sheahan advised that the two primary goals for the Emergency Management Department of Skagit County are to protect life and property in a disaster/incident (response) and to maintain current written Emergency Operations Plan and Standard Operating Guidelines.

Secondary goals include:

1. Test and Exercise current plans and procedures.
2. Initiate recovery and mitigation efforts.

A brief review ensued on the training preparedness done within the County.

Mr. Sheahan reviewed the financial preparedness section of the evaluation, noting that local government must pay 82% of the required funds which is quite a burden considering the many state and federal mandated programs. Mr. Sheahan expressed his appreciation for the interest and support of the Board. It was noted that there is no disaster fund set up by the State or the County, so the General Fund would have to be tapped to pay for disaster repairs, if needed.

Mr. Sheahan then reviewed the community preparedness section of the evaluation and noted that education of the public concerning hazards is of the utmost importance.

Mr. Sheahan advised that the overall analysis is just above average. The Board indicated that this evaluation

is a good indicator of the County's position and state of readiness compared to the rest of the State, and brings items to light that may need improvement.

A general discussion concerning community awareness ensued. Commissioner Hart stated that many citizens are not aware of how devastating earthquakes can be. Chairman Wolden stated that there is also complacency about flooding possibilities and problems.

The Board indicated their appreciation for the good report prepared by the Emergency Management Department.

PUBLIC HEARING - BUDGET AMENDMENT.

Chairman Wolden opened the public hearing by introducing Mike Woodmansee, Budget/Finance Director. The proposed supplement would amend six budgets including the Current Expense Fund #001 - \$242,000, Public Health Fund #101 - \$153,000, County Fair Fund #106 - \$8,000, Human Services Fund #116 - \$40,000, Senior Services Fund #118 - \$5,500, and 911 Communication Fund #125 - \$30,000. The specifics of the budget amendments were briefly reviewed.

There being no public comment forthcoming, Commissioner Hart moved to close the public hearing. The motion was seconded by Chairman Wolden, and passed unanimously.

Commissioner Robinson moved to approve the Resolution Authorizing Supplemental Budget as presented by Mr. Woodmansee. The motion was seconded by Commissioner Hart and passed unanimously. (Resolution #15605)

MISCELLANEOUS.

1. Mr. Woodmansee presented a Resolution for a Budget Line Item Change. After a brief explanation of the changes, Commissioner Robinson moved to approve the Budget Line Item Change as presented by Mr. Woodmansee. Commissioner Hart seconded the motion, which was unanimously approved. (Resolution #15606)
2. Staff presented a Resolution Appointing Edwyna Fong as the Fair Housing Contact Person for Skagit County. After a brief discussion, Commissioner Hart moved to approve the Resolution as presented by Staff. Commissioner Robinson seconded the motion, which passed unanimously. (Resolution #15607)
3. Staff presented a Resolution establishing a Community Development Block Grant (CDBG) Grievance Procedure. Commissioner Hart moved to approve the Resolution as presented by Staff. Commissioner Robinson seconded the motion, which passed unanimously. (Resolution #15608)
4. Staff presented a Resolution Adopting an Interim Zoning Map for March Point and a New Section to the Skagit County Zoning Code 14.04, as recently approved by the Board following the public hearings on this matter. Commissioner Hart moved to approve the Resolution as presented by Staff. Commissioner Robinson seconded the motion, which passed unanimously. (Resolution #15609)
5. Staff presented a Resolution Granting a Quitclaim Deed to the Washington State Department of Transportation for property located near SR20. After a brief review of the exact location of the

property and assurances that John Moffat, Chief Civil Deputy, and Linda Leonhart of the Public Works Department Staff had verified the legality of the documents and location of the property, Commissioner Robinson moved to approve the Resolution and resultant Quit Claim Deed as provided by Staff. Commissioner Hart seconded the motion, which passed unanimously. (Resolution #15610, Deed #00393)

6. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, December 28, 1994, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Claims Warrant numbered MW124141-41 in the total amount of \$25,000 (Transmittal No. C64-94)

ADJOURNMENT.

Commissioner Robinson motioned to adjourn the proceedings. Commissioner Hart seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON


Harvey Wolden, Chairman

Robby Robinson, Commissioner


Robert Hart, Commissioner

ATTEST:


Patti J. Owen, Clerk
Skagit County Board of Commissioners