

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS**

**Tuesday, December 27, 1994**

- 7:30 a.m. - 8:30 a.m.                    Commissioners' Staff Meeting.
- 8:30 a.m. - 9:30 a.m.                    Executive Session - Personnel, Litigation and Land Acquisition.
- 9:30 a.m. - 10:00 a.m.                  Signature - Resolution Appointing John Meyer as Skagit County District Court Judge, Position No. 1, for the Interim Period January 1, 1995 through January 8, 1995.
- 10:00 a.m. - 11:00 a.m.                Public Works Department - Rich Medved, Director.
- 1)        Signature - Resolution Authorizing Writing Off Uncollectible Solid Waste Accounts Receivable.
  - 2)        Signature - Resolution Modifying Solid Waste Imprest Cash Fund.
  - 3)        Signature - Resolution Modifying County Road Imprest Change/Petty Cash Fund.
  - 4)        Miscellaneous.
- 11:00 a.m. - 11:15 a.m.                Facilities Management - Roger Howard, Director.
- 1)        Signature - Call for Bids for County Administration Building Remodel and Fourth Floor Addition.

**CONSENT AGENDA.**

**MISCELLANEOUS.**

The Skagit County Board of Commissioners met in regular session on Tuesday, December 27, 1994, with Commissioners Harvey Wolden, Robby Robinson and Robert Hart present.

**SIGNATURE - RESOLUTION APPOINTING JOHN MEYER AS SKAGIT COUNTY DISTRICT COURT JUDGE, POSITION NO. 1, FOR THE INTERIM PERIOD JANUARY 1, 1995 THROUGH JANUARY 8, 1995.**

Commissioner Robinson moved to approve the Resolution appointing John Meyer as Skagit County District Judge, Position No. 1, for the Interim Period January 1, 1995 through January 8, 1995. Chairman Wolden seconded the motion, which passed unanimously. (Resolution #15592)

**PUBLIC WORKS DEPARTMENT - Rich Medved, Director.**

- 1.        Signature - Resolution Authorizing Writing Off Uncollectible Solid Waste Accounts Receivable.

Marcia Jaeger, Public Works Department Staff, reviewed attached schedules detailing the amounts that are considered uncollectible. A brief discussion ensued on these individual situations. Commissioner Robinson moved to approve the Resolution authorizing writing off uncollectible solid waste accounts receivable as detailed in Schedules 1 and 2. Commissioner Hart seconded the motion, which passed unanimously. (Resolution #15593)

2. Signature - Resolution Modifying Solid Waste Imprest Cash Fund.

Ms. Jaeger noted that the reasons for modifying the solid waste imprest cash fund concern the closure of the Inman Landfill and security issues resident at certain sites. Attachment "A" listed the individuals who are the custodians of the imprest and change funds at various sites. Commissioner Hart moved to approve the Resolution Modifying Solid Waste Imprest Cash Fund. Commissioner Robinson seconded the motion, which passed unanimously. (Resolution #15594)

3. Signature - Resolution Modifying County Road Imprest Change/Petty Cash Fund.

Ms. Jaeger briefly reviewed the proposed Resolution which modifies the imprest cash funds for the County Road Fund #117 as detailed in Attachment "A" to the proposed Resolution. This changes are necessary due to the relocation of the Public Works Department to one building, and the resultant need to combine funds. Commissioner Robinson moved to approve the Resolution as presented by Staff. Commissioner Hart seconded the motion, which passed unanimously. (Resolution #15595)

4. Miscellaneous.

A brief discussion ensued on the procedures to be followed for declaring emergency situations, and a work session with the Board was scheduled for further clarification.

**FACILITIES MANAGEMENT - Roger Howard, Director.**

1. Signature - Call for Bids for County Administration Building Remodel and Fourth Floor Addition.

Roger Howard, Facilities Management Director, presented to the Board a Call for Bids for County Administration Building Remodel and Fourth Floor Addition. Mr. Howard briefly reviewed bid opening procedures as required by the State. The Board ascertained that this bid is for a one-phase project and that the City of Mount Vernon has approved the plans. Commissioner Robinson moved to approve the Resolution Calling for Bids for the Remodel and Fourth Floor Addition of the County Administration Building with the bid opening scheduled for January 10, 1995, at 1:30 p.m. Commissioner Hart seconded the motion which passed unanimously. (Resolution #15596)

Commissioner Hart queried Mr. Howard on the inclusion of ADA requirements and seismic upgrades. Mr. Howard indicated that these items have been identified and are included in the plans and specifications.

**CONSENT AGENDA.**

Commissioner Robinson moved to approve the Consent Agenda as presented by Staff. Commissioner Hart seconded the motion, which passed unanimously.

• **Commissioners' Office:**

1. Record of the Proceedings from Wednesday, December 14, 1994.
2. Record of the Proceedings from Monday, December 19, 1994.
3. Record of the Proceedings from Tuesday, December 20, 1994.
4. Resolution Appointing Members to the LaConner Rural Partial County Library District Board

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of Trustees (Edna Nivens and Joanne Liantonio). (Resolution #15597)

5. Resolution Amending Skagit County Personnel Policies and Procedures Manual concerning Employee Relationships with Contractors, Vendors and Consultants, and Employee Dress Code Policy. (Resolution #15598)
6. Renewal of Agreement with the Economic Development Association of Skagit County for 1995 for the total contract amount of \$28,000. (Contract #02261)

\* Emergency Management:

7. Letter approving travel and meal costs for volunteer Gregg Huff to attend Emergency Management Trainings and Meetings.

\* Public Works:

8. Ordinance Amending SCC 10.04.030 to establish a speed limit on Lyman-Hamilton Highway. (Ordinance #15599)

\* Planning:

9. Resolution approving an Agricultural Variance for Alvin Hansen in accordance with the Hearing Examiner's recommendation of APPROVAL for said variance. (Resolution #15600)

\* Parks, Recreation & Fair:

10. Agreement with Anthony Rees regarding the Caretaker's Residence at the Skagit County Fairgrounds. (Contract #02262)

\* Senior Services:

11. Contract for Professional Services with Homewell Health Services for foot care at the Burlington and Anacortes Community Centers at the rate of \$12 per appointment for the period January 1, 1995 through December 31, 1995. (Contract #02263)
12. Contract for Provision of Senior Services for the Concrete Senior Center with the Town of Concrete for information and assistance services, nutritional services and Retired Senior Volunteer Program (RSVP) for the period January 1, 1995 through December 31, 1995. (Contract #02264)
13. Contract for Provision of Senior Services with the City of Mount Vernon for information and assistance services, nutritional services and Retired Senior Volunteer Program (RSVP) for the period January 1, 1995 through December 31, 1995. (Contract #02265)

\* Health Department:

14. Personal Services Agreement with Becky Kirk for breastfeeding peer counseling to clients requesting assistance of a trained counselor for the period January 2, 1995 through December 31, 1995 for maximum consideration of \$300. (Contract #02266)

15. Consolidated Contract with the State of Washington pages that were omitted in the original document concerning nondiscrimination of client services that need to be Initialled by the Board for inclusion in the Contract documents. (Contract #02231)

**MISCELLANEOUS.**

1. Staff presented a Resolution calling for a public hearing to consider the establishment of pile size and burning permit fees for written burning permits. Commissioner Hart moved to approve the Resolution calling for a public hearing on January 10, 1995 at 10:00 a.m. Chairman Wolden seconded the motion, which passed unanimously. (Resolution #15601)
2. Staff presented a Resolution authorizing a Request for Proposals for Computer Network Hardware and Software, and Related Products. Commissioner Hart moved to approve the Resolution as presented by Staff. Commissioner Robinson seconded the motion, which passed unanimously. (Resolution #15602)
3. Mike Woodmansee, Budget/Finance Director, presented a Resolution concerning the certification and updating of Property Tax Levies. These include the General, County Road and Emergency Medical Services levies as set forth in the Resolution in the following amounts: Current Expense - \$8,272,277, Veterans Relief - \$52,750, Mental Health - \$117,252, for a Total General County Levy of \$8,442,279, County Road Fund levy - \$4,947.073, and Emergency Medical Services Levy - \$1,367,848. After a brief discussion on the specifics of the Resolution, Commissioner Hart moved to adopt the Resolution as presented by Staff. Commissioner Robinson seconded the motion, which passed unanimously. (Resolution #15603)

**ADJOURNMENT.**

Commissioner Robinson motioned to adjourn the proceedings. Commissioner Hart seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON

  
Harvey Wolden, Chairman

\_\_\_\_\_  
Robby Robinson, Commissioner

  
Robert Hart, Commissioner

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ATTEST:



Patti J. Owen, Clerk  
Skagit County Board of Commissioners