

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS**

**Monday, September 26, 1994**

10:00 a.m. - 11:00 a.m.

Public Works Department - Rich Medved, Director.

- 1) Public Hearing - Proposed Parking Restrictions on Portion of Fir Island Road, No. 4020.
- 2) Signature - Resolution Authorizing and Adopting a Procedure for Securing Telephone and/or Written Quotations for Public Work Less than Ten Thousand Dollars.
- 3) Update - Customer Service Strategy.
- 4) Miscellaneous.

**CONSENT AGENDA.**

**MISCELLANEOUS.**

1:30 p.m. - 2:00 p.m.

- 1) Bid Opening - Wood Road Fish Passage Project.
- 2) Bid Opening - Commissary Supplies - Sheriff's Office.

2:30 p.m. - 3:30 p.m.

Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, September 26, 1994, with Commissioners Harvey Wolden, Robby Robinson and Robert Hart present.

**PUBLIC WORKS DEPARTMENT - Rich Medved, Director.**

1. Public Hearing - Proposed Parking Restrictions on Portion of Fir Island Road, No. 4020.

Ed Hawes, Public Works Staff, reviewed with the Board the exact location of the proposed parking restrictions on Fir Island Road and noted that the residents in the area are in favor of the such restrictions in the area of Snow Goose Produce. Reports had been received on dangerous parking situations in front of the subject business. Sight distance restrictions resulted in the potential for collisions to occur, but there have been no documented accidents according to Mr. Hawes.

Specific recommendations from staff include:

1. Establishing a "No Parking" zone from the Rawlins Road intersection south on Fir Island Road to Mile Post 4.7 for both directions of traffic.
2. As a portion of the parking restriction, the segment immediately between Snow Goose Produce and Fir Island Road should be restricted to "No Parking - Loading Zone Only."

There being no public comment forthcoming, Commissioner Robinson moved to close the public hearing. The motion was seconded by Commissioner Hart and passed unanimously.

Chairman Wolden moved to adopt the Engineering Department recommendations as stated imposing parking restrictions on a portion of Fir Island Road. Commissioner Robinson seconded the motion, which passed unanimously. (Resolution to be provided by Staff at a later date.)

2. Signature - Resolution Authorizing and Adopting a Procedure for Securing Telephone and/or Written Quotations for Public Work Less than Ten Thousand Dollars.

Rich Medved, Director of Public Works, indicated that this Resolution Authorizing and Adopting a Procedure for Securing Telephone Quotations for Public Work Less Than Ten Thousand Dollars is merely a housekeeping item in order to be in compliance with RCW 36.32.250 which deals with the competitive bid process for public works. Mr. Medved advised that this Resolution is necessary in order for the Chief Civil Deputy, John Moffat, to approve relevant contracts in this regard.

Chairman Wolden questioned the telephone quote process and the reliability thereof.

Staff confirmed that all bids require a Notice of Intent that the Board must approve, and thereby such quotes can be rejected if the Board is not comfortable with the quote.

Commissioner Hart moved to adopt the Resolution Authorizing and Adopting a Procedure for Securing Telephone and/or Written Quotations for Public Work Less than Ten Thousand Dollars. The motion was seconded by Commissioner Robinson and carried unanimously. (Resolution #15498)

3. Update - Customer Service Strategy.

Mr. Medved noted several items which have been implemented by the Public Works Department to improve customer service.

Improved lighting has been installed on the Guemes Ferry dock after consultations to assure the lighting does not disturb local residents. Also, additional informational signs and striping have been completed for easier use by first-time users of the Guemes Island Ferry. An updated map of Guemes Island has also been provided so that those unfamiliar with island roadways will be less confused on exiting the ferry terminal.

Mr. Medved advised that a new purchase order form has been designed and ordered. This form is currently being tested under LGSF, and will help track costs better and allow for the faster payment of vendor invoices.

Mr. Medved further advised that the Department has drafted an "Adopt a Road" litter control program as service clubs, civic groups, etc. have expressed interest in such a program. The draft proposal will be circulated to the Board for comment.

4. Miscellaneous.

Mr. Medved noted that the Department has received 6 responses to the Request for Proposal concerning the incinerator. There will be a technical review of these proposals and an interview schedule set up shortly. It is Mr. Medved's intent to conduct interviews during the next two weeks and to have recommendations to the Board by October 23, 1994.

CONSENT AGENDA.

Commissioner Robinson moved to approve the Consent Agenda for Monday, September 26, 1994, as presented by Staff. Commissioner Hart seconded the motion, which was unanimously approved.

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\* Commissioners' Office:

1. Record of the Proceedings from Monday, September 19, 1994.
2. Record of the Proceedings from Tuesday, September 20, 1994.
3. Record of the Proceedings from Wednesday, September 21, 1994.
4. Amendment to Memorandum of Agreement with the Skagit County Historical Society adding an additional \$3000 to the original contract for development and production of a brochure for public distribution. (Contract #01997)
5. Personal Services Agreement with Nicola Pearson for theater direction and administration of all theater staff in conjunction with the "Do in' It Right" program for the period June 27, 1994 through August 17, 1994 for the sum of \$3,170. (Contract #02170)

• Health:

6. Support Group Facilitator Contract with Bette J. Posey for Wednesday evenings in 1994 at the rate of \$40 per month. (Contract #02168)

\* Human Services:

7. Contract Amendment with DSHS - Division of Alcohol and Substance Abuse - adding \$7,600 for community drug and alcohol treatment services to the existing contract. (Contract #01668)

\* Public Defender:

8. Personal Services Agreement with William H. Coleman to conduct a sexual deviance evaluation for a client for the period July 27, 1994 through September 30, 1994 for total compensation of \$800. (Contract #02169)

\* Senior Services:

9. Agreement with Affiliated Health Services for Off-Project Meal Preparation for the period January 3, 1995 through December 29, 1995 at the rate of \$3.50 per bulk meal delivered and \$3.23 per hot home-delivered meal. (Contract #02171)
10. Agreement with Island Hospital for Off-Project Meal Preparation for the period January 3, 1995 through December 29, 1995 at the rate of \$2.85 per bulk meal delivered, \$3.10 per hot home-delivered meal and \$7.50 transportation charge per day. (Contract #02172)

\* Public Works:

11. Referendum 39 Stormwater Grant Agreement with the State Department of Ecology for Inman Landfill Stormwater Pollution Prevention Plan (SWPPP) Development expiring June 30, 1995, with a total project cost of \$55,000 with the County's share being \$27,500. (Contract #02173)

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12. Resolution Awarding Bid for Rental of Ferry Passenger Vessel to Arrow Launch Service. (Resolution #15499)
13. Supplement No. 9 to Consultant Services Agreement for Inman Study and Remediation Project adding \$17,014.40 for additional closure area and overtime, for a total contract amount of \$883,242.73. (Contract #01344)
14. Resolution establishing County Road Project/Railway Project for Peter Johnson Road No. 8600 for engineering costs of \$8,000. (Resolution #15500)
15. Washington Utilities and Transportation Commission Petitions for signalization of Peter Anderson Road. (Contract #02174)
16. Change Order No. 1 to Contract with Sligar Construction for additional gravel base and reworking of the rock riprap wingwalls for an additional contract amount of \$7,452.40 for a total contract amount of \$70,920.48. (Contract #02083)

**MISCELLANEOUS.**

- A. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, September 26, 1994, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Voucher numbers 4011743 through 4012339, 4001-30 through 4001-33, 4007-17 through 4007-48, 4020-53 through 4020-70, 4114-53 through 4114-56, 4019-90 through 4019-116, 4019-132, 4017-104 through 4017-124, 4118-104 through 4118-124, 4101-177 through 4101-206 (Warrant numbers 118878 through 119504) in the total amount of \$821,503.18 (Transmittal #C49-94).

- B. Staff presented a Personal Services Agreement with Pioneer Masonry Restoration Company for the repair of masonry and mortar at several locations on the exterior of the Skagit County Courthouse for the maximum amount of \$2,000. Commissioner Robinson moved to approve the Personal Services Agreement as presented by Staff. The motion was seconded by Commissioner Hart and passed unanimously. (Contract #02175)

**BID OPENINGS.**

1. Bid Opening - Wood Road Fish Passage Project.

Chairman Wolden waived the reading of the Notice of Call for Bids as published in The Skagit Argus. The following bids were received and opened:

SRV Construction, Inc.  
P.O. Box 481  
Oak Harbor, WA 98277-0481  
Total Bid: \$69,363.38

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Janicki Logging & Construction  
103 No. Township  
Sedro Woolley, WA 98284  
Total Bid: \$69,168.88

Brad Mason Trucking & Excavating, Inc.  
12828 Beverly Park Road  
Mukilteo, WA  
Total Bid: \$64,662.25

2. Commissary Supplies - Sheriff's Office.

Chairman Wolden waived the reading of the Notice of Call for Bids as published in The Skagit Argus. The following bids were received and opened:

The Candy Man Ltd.  
Candy Only - \$16,054

Harbor Wholesale  
Total Bid - \$52,741.42

Lee Grocery Company  
Total Bid - \$54,314.02  
With Generic Cigarettes - \$46,574.02

ADJOURNMENT.

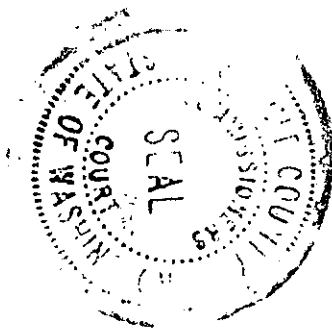
Commissioner Robinson motioned to adjourn the proceedings. Commissioner Hart seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON

  
Harvey Wolden, Chairman


  
Robby Robinson, Commissioner

  
Robert Hart, Commissioner



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ATTEST:



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Patti J. Owen, Clerk  
Skagit County Board of Commissioners