

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS**

Monday, September 19, 1995

- 10:00 a.m. - 11:00 a.m. Public Works Department - Rich Medved, Director.
- 1) Introduction of New Employee - Flood & Drainage.
 - 2) Signature - Amended Agreement Regarding the Transportation Planning Staff for the Skagit Sub-Regional Transportation Planning Program.
 - 3) Update - Customer Service Strategy.
 - 4) Miscellaneous.
- 11:00 a.m. - 11:15 a.m. Proclamation - 4-H Week in Skagit County - October 2 - 8, 1994.
- CONSENT AGENDA.**
- MISCELLANEOUS.**
- 1:30 p.m. - 2:00 p.m. Bid Opening - Rental Ferry Passenger Vessel.
- 3:30 p.m. - 4:30 p.m. Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, September 19, 1994, with Commissioners Harvey Wolden, Robby Robinson and Robert Hart present.

PUBLIC WORKS DEPARTMENT - Rich Medved, Director.

1. Introduction of New Employee - Flood & Drainage.

Dave Brookings, Public Works Staff, introduced new Flood and Drainage Engineering Technician III, Ryan Lopossa, to the Board.

2. Signature - Amended Agreement Regarding the Transportation Planning Staff for the Sub-Regional Transportation Planning Program.

Dave Baltz, Public Works Department Staff, presented the subject Amended Agreement to the Board for signature. Mr. Baltz stated that this is the final piece of paperwork to complete the transfer of Eric Ireland to Skagit Council of Governments (SCOG). Mr. Baltz indicated that the only obligation of the County is to provide a benefit package for Mr. Ireland. Commissioner Robinson moved to approve the Amended Agreement Regarding the Transportation Planning Staff for the Skagit Sub-Regional Transportation Planning Program. The motion was seconded by Commissioner Hart, and passed unanimously. (Contract #01748)

3. Update - Customer Service Strategy.

Rich Medved, Public Works Department Director, reviewed with the Board the progress made by the Public Works Department regarding Customer Service. Mr. Medved advised that the Public Works relocation has been accomplished and will consolidate all Public Works personnel in one building for "one-stop" availability for business concerning any facet of Public Works. Mr. Medved indicated that this relocation also relieves a tight parking situation for the general public around the courthouse campus.

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Mr. Medved further advised that all Public Works employees are participating in customer service training.

Mr. Medved stated that interdisciplinary teams are working together more closely on projects and that a designated contact in the Planning Department has been established to allow more expeditious answers to questions.

Mr. Medved explained that as part of the empowerment process, project leaders are more deeply involved with the entire scope of individual projects. This has resulted in a smooth process, with supervisors more in touch with concerns in the field of both County crews and residents.

Mr. Medved advised that the Department has instigated drainage maintenance and brush and tree trimming prior to the start of the rainy season. This results in fewer service requests.

Continued news releases such as the announcements of road oiling locations will be accomplished, per Mr. Medved. News releases have been sent about the new Public Works building location. A winter driving advisory news release is planned for early this Fall.

A discussion ensued on the fine job the road oiling crews did this summer and that all oiling projects were completed prior to the end of August. Mr. Medved reported that signage has assisted the general public and there have been fewer claims than ever before.

As an aside, Mr. Medved noted that his Department has an increased awareness of their function in the community, and that volunteer activities in his Department have consequently increased substantially with many Department members taking leadership roles. Mr. Medved expressed his feeling that much of the customer service training has spilled over into private lives.

4. Miscellaneous.

A brief discussed was held regarding the extension of the deadline for responses to the RFP for the incinerator. It was the consensus of the Board that 60 days have already transpired and that this is sufficient time for those interested to respond. Mr. Medved indicated his concurrence with the Board's feelings.

PROCLAMATION - 4-H WEEK IN SKAGIT COUNTY - OCTOBER 2 - 8, 1994.

Commissioner Robinson moved to approve the Proclamation proclaiming October 2 through October 8, 1994 as "4-H Week" in Skagit County. Commissioner Hart seconded the motion, which was unanimously passed.

CONSENT AGENDA.

Commissioner Hart moved to approve the Consent Agenda for September 19, 1994 as presented by Staff. Commissioner Robinson seconded the motion, which was unanimously approved.

* Commissioners' Office:

1. Record of the Proceedings from Monday, September 12, 1994.
2. Record of the Proceedings from Tuesday, September 13, 1994.

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3. Memorandum of Agreement with Anacortes Community Health Council for parenting classes for the period April 1, 1994 through April 1, 1995 for maximum consideration of \$1,000. (Contract #02161)

* Risk Management:

4. Out-of-State Travel Request for Paul Reilly to attend an NRA Shooting Range Workshop in Las Vegas, Nevada, October 17-21, for a total cost of \$1,060.

* Juvenile Probation:

5. Personal Services Agreement with Northwest Youth Services for victim awareness classes for the period January 1, 1994 until terminated for a maximum consideration of \$5,242. (Contract #02162)

* Sheriff's Office:

6. Out-of-State Travel Request for Ken Tiscornia for a criminal investigation in Orange County on September 14, 1994, and, at Sheriff Frazier's advice, no itemized dollar amount is specified or required.

* Permit Center:

7. Out-of-State Travel Request for Thomas Noland to attend the Pacific Coast Oyster Growers Association Meeting in Seaside, Oregon on October 1 and 2, 1994, for a total cost of \$125.

* Senior Services:

8. Out-of-State Travel Request for Donna Sitts to attend the Region X RSVP Directors Conference in Portland, Oregon on October 19 and 20, 1994, for a total cost of \$297.50.
9. Grant from the State Department of Community, Trade and Economic Development for the period July 1, 1994 through June 30, 1995 in the total dollar amount of \$7,520. (Contract #02163)

* Health Department:

10. Personal Services Agreement with Whatcom County Health Department for water testing medium for the period September 15, 1994 through November 15, 1994 for maximum consideration of \$1,908. (Contract #02164)

* Best SELF:

11. Personal Services Agreement with Oralia Pacheco for reading, writing and language instruction to Best SELF enrollees at the rate of \$230 for the period June 1, 1994 through August 18, 1994. (Contract #02165)

* Parks, Recreation & Fair:

12. Various School Facility Rental Application and Agreements (Contract #01291) for the following:

Laventure Gym, Youth Basketball, 10/8/94 - 12/23/94, Total Rental of \$350
Laventure Gym, Adult/Youth Basketball, 10/3/94 - 12/19/94, Total Rental of \$400
Laventure Gym, Adult Volleyball, 10/7/94 - 12/23/94, Total Rental of \$400
Laventure Gym, Adult Volleyball, 10/5/94 - 12/21/94, Total Rental of \$350
Centennial Gym, Girls Basketball, 10/13/94 - 12/22/94, Total Rental of \$250
High School Fieldhouse, Youth Basketball, 10/22/94 - 12/17/94, Total Rental of \$450
Lincoln School, Youth Basketball, 10/10/94 - 12/19/94, Total Rental of \$275
Lincoln School, Adult Volleyball, 10/5/94 - 12/21/94, Total Rental of \$275
Mary Purcell, Youth Dance Instruction, 9/19/94 - 12/16/94, Total Rental of \$682.50

* Public Works:

13. Letter to Skagit County Health Department regarding Financial Assurance Closure/Post Closure Plan for Inman Landfill.
14. Supplement No. 1 to Local Agency Agreement with the Washington State Department of Transportation for Peter Anderson Railroad Crossing for a total County estimated funding participation of \$7,901. (Contract #01434)
15. City/County Railway Agreement with Burlington Northern for Federal-Aid Safety Projects, Highway-Railway Grade Crossing Warning Devices on Peter Anderson Road for a total cost of \$69,015 (to be split 75% County and 25% Railway). (Contract #02166)

MISCELLANEOUS.

- A. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, September 19, 1994, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Voucher numbers PDRAWSE06356 through PDRAWSE16532 (Payroll Warrants numbered 52217 through 52393) in the total of \$70,897.45 (Transmittal #P-18-94).

- B. A Personal Services Agreement with Denise Barry for purchasing and constructing costumes for the Doin' It Right play "Belongings" for the period June 27, 1994 through August 17, 1994 at the rate of \$100 was presented to the Board for signature. Commissioner Hart moved to approve the agreement as presented by Staff. Commissioner Robinson seconded the motion, which passed unanimously. (Contract #02167)
- C. Staff presented a Call for Public Hearing on Supplemental Budget allocations. The Current Expense Fund will be increased \$127,000 and decreased \$100,000. Commissioner Hart moved to approve the Resolution calling for a Public Hearing on Supplemental Budget. Commissioner Robinson seconded the motion, which carried unanimously. (Resolution #15494)

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- D. Staff presented a Resolution entitled Second Extension of Deadline for Conditions of Septic System Repairs at Conway Tavern & Eatery. After brief discussion, Commissioner Robinson moved to approve the Resolution as presented by Staff. Chairman Wolden seconded the motion, which unanimously passed. (Resolution #15495)

BID OPENING - RENTAL FERRY PASSENGER VESSEL.

Chairman Wolden waived the reading of the Notice of Call for Bids as published in The Skagit Argus. The following bid was received and opened:

Arrow Launch Service
Post Office Box 2376
Port Angeles, WA 98362

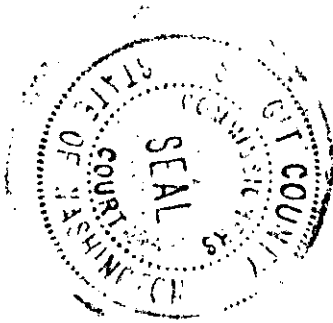
The rental rates for the Operated Boat Charter are \$100 per hour or \$1,000 for a 12-hour day and \$1,500 for an 18-hour day.

Staff advised that the award of the bid would be made within the next two weeks.


ADJOURNMENT.

Commissioner Robinson motioned to adjourn the proceedings. Commissioner Hart seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON





Harvey Wolden, Chairman


Robby Robinson, Commissioner


Robert Hart, Commissioner

ATTEST:


Patti J. Owen, Clerk
Skagit County Board of Commissioners