

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS**

Monday, August 15, 1994

- 10:00 a.m. - 11:00 a.m. Public Works Department - Rich Medved, Director.
- 1) Discussion and Signature - Personal Services Agreement with Arne Svendsen for Work in the Blanchard Sub Flood Control Zone.
 - 2) Discussion and Signature - Resolution for Establishment of 1994 Small Quantity Generator Chemical Waste Disposal Rates.
 - 3) Discussion - Bid Award: Market Development for Recycled Materials.
 - 4) Miscellaneous.
- 11:00 a.m. - 11:15 a.m. Signature - Resolution Delegating Authority to Represent Skagit County, County Employees and/or Officers in Small Claims Court to the Risk Manager.

CONSENT AGENDA.

MISCELLANEOUS.

- 1:30 p.m. - 2:00 p.m. Juvenile Probation Department - Lyle Poolman, Director.
- 1) Discussion - Completion of Work Release Space for Temporary Use of Juvenile Probation.
 - 2) Tentative Proposal from Island County for Use of Skagit County Juvenile Probation Facilities.
- 2:00 p.m. - 2:15 p.m. Discussion and Signature - Interagency Agreement for Early Intervention Services.
- 3:30 p.m. - 4:30 p.m. Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, August 15, 1994, with Commissioners Harvey Wolden, Robert Hart and Robby Robinson present.

PUBLIC WORKS DEPARTMENT - Rich Medved, Director.

1. Discussion and Signature - Personal Services Agreement with Arne Svendsen for Work in the Blanchard Sub Flood Control Zone.

Dave Brookings, Public Works Department Staff, presented to the Board for signature a Personal Services Agreement with Arne Svendsen for work in the Blanchard Sub Flood Control Zone. Mr. Brookings explained that the work to be done will stabilize an existing unstable (erodible) creek bank and will provide additional capacity during flooding. Mr. Brookings explained that this contract will not exceed \$5,000. Commissioner Hart moved to approve the contract as presented by Staff. Commissioner Robinson seconded the motion, which was unanimously approved. (Contract #02107)

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2. Discussion and Signature - Resolution for Establishment of 1994 Small Quantity Generator Chemical Waste Disposal Rates.

Jeff Hegedus, Hazardous Waste Specialist, advised that this Resolution will allow small businesses to dispose of small amounts of hazardous waste at the incinerator. In addition to the on-going technical assistance currently provided, the County can now accept chemical wastes from qualified County businesses. Mr. Hegedus stated that providing a local disposal outlet for these wastes will result in a more cost effective and convenient option for business enterprise, and reduce the amount of these materials being improperly disposed of in the municipal waste stream, ground, air and waterways.

The Board indicated their approval of this project. Commissioner Hart noted that it is important for small businesses to have a local method of disposing small amounts of chemical waste.

Commissioner Robinson queried Mr. Hegedus on the methodology for establishing the proposed rate schedule. Mr. Hegedus explained that that he basically figured costs plus 10% for administrative time and overhead. He further explained that this will be a smaller volume than regular hazardous waste. Small companies do not have the resources to pay large fees. Mr. Hegedus further advised that the 10% mark-up will cover administrative costs, and there will be no profit generated whatsoever.

Specifics of the volumes anticipated and the relevant fees were discussed.

Commissioner Robinson moved to approve the Resolution as presented by Mr. Hegedus. Commissioner Hart seconded the motion, which was unanimously approved. (Resolution #15454)

3. Discussion - Bid Award: Market Development for Recycled Materials.

Mr. Hegedus advised that the Economic Development Association of Skagit County (EDASC) has been awarded a two-year contract for the market development of recycled materials. Central to the Scope of Work is development of the Environmental Industry Park adjacent to the Resource Recovery Facility. Elements of the work to be performed include:

- A. Promotion of the economic development of industries in the region which use reclaimed wastes as a resource.
- B. Provision of on-site consultations with businesses and organizations regarding waste reduction and recycling issues and strategies.
- C. Increasing procurement by businesses, government and agencies of products with recycled content.

Mr. Hegedus advised that the contract is valued at \$70,000 over the two year contract period.

Rich Medved, Director of Public Works, advised the Board of his feeling that this is a good step for the County in establishing a leadership role in the recycling industry.

Commissioner Hart moved to approve the recommendation of a bid award to EDASC for the market development of recycled materials. Commissioner Robinson seconded the motion, which was unanimously approved. (Contract to be provided at a later date by Staff).

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4. Miscellaneous.

- A. The Board queried Mr. Medved for clarification of the Consent Agenda item concerning a bid award to Associated Sand & Gravel for \$305,886.09. Mr. Medved briefly explained the scope of this award.
- B. Mr. Medved informed the Board that the fiber material being installed at the Inman Landfill has failed. Fortunately, the manufacturer will warranty the material and replacement costs will also be borne by the manufacturer. Mr. Medved pointed out that there is concern over the possible 2-3 week delay in the completion of this project and the impending October 9 deadline. A discussion ensued concerning the ramifications of this development.
- C. Mr. Medved advised the Board that there are two letters that the Department of Transportation wants signed concerning the road improvements to the Deception Pass Bridge. The letters have been signed by Island County representatives. The first letter would give the DOT approval to finish the design of the project with the plans deemed acceptable by Skagit and Island Counties. Mr. Medved advised that from a technical engineering standpoint, Staff has determined that the plans are adequate. The second letter is from a historical preservation group that would have the County indicate their intent to maintain the historical significance and importance of the bridge.

The Board briefly discussed the implications of these two letters and the possible effects on Skagit County.

The Board indicated their reluctance to sign the letter regarding approval of plans due to the uncertainty of the availability of funds for actually constructing the roadway in a timely fashion. Consequently, it was the Board's feeling that the money spent for completing the plans may be wasted if the project is not completed in the near future. The Board further indicated that they would be willing to sign the historical significance letter as discussed. Mr. Medved indicated that he would draft the appropriate responses to the DOT.

- D. The Board queried Mr. Medved on the search for a replacement for the County Engineer. Mr. Medved advised that the position will be posted by next Monday.

SIGNATURE - RESOLUTION DELEGATING AUTHORITY TO REPRESENT SKAGIT COUNTY, COUNTY EMPLOYEES AND/OR OFFICERS IN SMALL CLAIMS COURT TO THE RISK MANAGER.

Dave Fleming, Risk Manager, presented a Resolution to the Board delegating authority to represent Skagit County, County Employees and/or Officers in Small Claims Court to the Risk Manager. Mr. Fleming advised that a recent challenge to Mr. Fleming's authority to settle a small claims case was raised, and the court commissioner suggested a formalization of the County policy. Commissioner Hart moved to approve the Resolution as presented by Mr. Fleming. Commissioner Robinson seconded the motion, which unanimously carried. (Resolution #15460)

CONSENT AGENDA.

Commissioner Hart moved to approve the Consent Agenda for Monday, August 15, 1994. Commissioner Robinson seconded the motion, which was unanimously approved.

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• **Commissioners' Office:**

1. Record of the Proceedings from Monday, August 8, 1994.
2. Record of the Proceedings from Tuesday, August 9, 1994.
3. Record of the Proceedings from Wednesday, August 10, 1994.
4. Out-of-State Travel Request for Alicia Huschka to attend a Government & Education Systems Users Group training symposium in Tarpon Springs, Florida, September 18-21, 1994, for a total cost of \$1,555.
5. Personal Services Agreement with Fidalgo Park & Recreation District for the period July 11, 1994 through August 11, 1994, for use of its pool facility and personnel for swimming and water safety instruction for the Best SELF Program for total compensation of \$4,250. (Contract #02108)
6. Personal Services Agreement with Skagit Valley Family YMCA for Best SELF swimming instruction from June 27, 1994 through August 11, 1994, for total compensation of \$2,296. (Contract #02109)

* **Planning:**

7. Personal Services Agreement with Claire S. Reiner for facilitation of meetings of a Citizens Advisory Committee developing recommendations for the Comprehensive Plan for total compensation of \$3,000 for the period July 15, 1994 through December 31, 1994. (Contract #02110)

* **Senior Services:**

8. Resolution Appointing Julie A. Bjorn-Fisher to the Northwest Senior Services Advisory Board. (Resolution #15455)

* **Human Services:**

9. Resolution Appointing Gilmore Kion-Crosby as Deputy Designated Mental Health Professional. (Resolution #15456)
10. Personal Services Agreement with Meredith Baker-Post to act as the Children's Area Resource Coordinator for the period August 1, 1994 through June 30, 1995 at a rate of \$20 per hour for an average of 17.5 hours per week. (Contract #02111)
11. Resolution Appointing Maria C. Day to the Skagit County Substance Abuse Advisory Board. (Resolution #15457)

* **District Court Probation:**

12. Probation Services Agreement to provide probation services for the City of Sedro Woolley for the period January 1, 1994 through December 31, 1994 for a total fee of \$3,000.

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(Contract #02112)

* Health:

13. Resolution Calling for a Public Hearing to Revise Skagit County Code Chapter 12.36 to Adopt Chapter 246-215 W.A.C. by Reference thereby adopting State Board of Health rules and regulations governing food and drinking establishments. (Resolution #15458)
14. Guest Speaker contract with Silverio Vivanco for presentations in Spanish on HIV/AIDS issues at a rate of \$25 per presentation. (Contract #02113)

* Public Defender's Office:

15. Personal Services Agreement with Rex Smith, Ph.D., for handwriting analysis on a case-by-case basis for the period July 20, 1994 through December 31, 1994 at a rate of \$75 per hour. (Contract #02114)

* Public Works:

16. Resolution Awarding Bid for March's Point Road, et al., Overlay Projects to Associated Sand & Gravel Co., Inc. for the total amount of \$305,886.09. (Resolution #15459)
17. Supplement #3 to Agreement with Perteet Engineering, Inc. for the Cook Road/Old 99 Signalization, increasing the scope of work and the total contract amount by \$2,895. (Contract #01750)
18. Supplement #1 to Agreement with Michael R. Birdsall & Associates for developing methodology from available sources for determination of classified system road capacities and adequacy, extending the contract time to December 31, 1994. (Contract #01870)

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, August 15, 1994, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Voucher number MW116853-31 and warrant number MW116853-31 in the total amount of \$3,325 (Transmittal #C41-94); and

Voucher numbers 4101-101 through 4101-113, 4FID-243, 4FID-257 through 4FID-277, 4EL-179 through 4EL-186, 4010-390, 4010-411 through 4010-435, 4014-24 through 4014-43, PW4-1508 through PW4-1655 (Warrants numbered 116854 through 117460) in the total amount of \$1,291,661.44 (Transmittal #C41-94)

2. Staff presented a Resolution Establishing Salary Increase for Exempt Employees - Sheriff's Office in conjunction with the three year Collective Bargaining Agreement recently approved.

Commissioner Hart moved to approve the Resolution as presented by Staff. Commissioner Robinson seconded the motion, which was unanimously approved. (Resolution #15453)

- 3, Staff presented to the Board a letter regarding a waiver of a PUD Refund concerning late-comer fees for Richard and Nancy Gilbert, who desire to connect to the Bulson Road water line that Skagit County helped fund. Commissioner Hart moved to sign the subject letter, and the motion was seconded by Commissioner Robinson. The motion carried unanimously.

JUVENILE PROBATION DEPARTMENT - Lyle Poolman, Director.

1. Discussion - Completion of Work Release Space for Temporary Use of Juvenile Probation.

Lyle Poolman, Juvenile Probation Department Director, explained to the Board the need for a modification in the use of the juvenile probation facilities to enable the Department to house female detainees as needed. Mr. Poolman advised that the procedure at this time is to take female detainees to Whatcom County at a cost of \$80 per day plus the cost of an officer to transport the detainees to and from court appearances. Mr. Poolman advised that this procedure probably costs the County between \$25,000 and \$30,000 per year. In order to help lessen this expenditure, Mr. Poolman recommended to the Board putting a door between cubicles on the upper tier allowing the housing of female detainees.

The Board indicated their concurrence with this plan.

2. Tentative Proposal from Island County for Use of Skagit County Juvenile Probation Facilities.

Mr. Poolman advised that Skagit County currently offers the use of detention facilities to our neighboring counties as needed. The detention fees are now \$60 per day per bed. The detention fees charged to parents and/or guardians is half that amount. Mr. Poolman advised that this amount was established by ordinance in 1981 and that he would like to pursue some formulas for raising our detention fees. Mr. Poolman advised that it is not his intent to generate a profit, but that the County should be adequately reimbursed for housing such detainees. Mr. Poolman further advised that it appears that approximately \$70-\$80 per day is more in line.

Commissioner Hart indicated that these types of updates need to be performed on a more regular basis.

The Board indicated their approval of Mr. Poolman researching this matter further.

On another matter, Mr. Poolman advised that he had been approached by San Juan County concerning a proposed arrangement to guarantee two beds to them on a permanent basis. The tentative offer is that San Juan County would be willing to pay Skagit County \$100,000 for a two-bed availability guarantee over the next 10 years. In addition, the daily rate would continue to be paid. Specifics of the proposal were discussed with the Board. Mr. Poolman indicated that the Department feels this request can easily be accommodated after the remodeling is completed.

The Board indicated their approval for pursuing this plan. The Board further indicated their desire to assist neighboring counties.

DISCUSSION AND SIGNATURE - INTERAGENCY AGREEMENT FOR EARLY INTERVENTION SERVICES.

Barb Meler, Health Department Staff, advised that the County has been involved with the Interagency Coordinating Council for many years and reviewed with the Board a proposed Interagency Agreement. Ms. Meier advised that the Health Department has received about \$113,000 per year to provide family resource coordination under the Birth to Three Program. The Interagency Agreement means that funds for 1995 are being increased by \$42,950, and, consequently, the Interagency Coordinating Council has asked Skagit County to become the lead agency. Specifics of the proposed budget were reviewed by Ms. Meler.

Commissioner Hart moved for the Chairman to sign the Interagency Agreement for Early Intervention Services. Commissioner Robinson seconded the motion, which was unanimously approved. (Contract #02115)

ADJOURNMENT.

Commissioner Robinson motioned to adjourn the proceedings. Commissioner Hart seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON





Harvey Wolden, Chairman



Robby Robinson, Commissioner



Robert Hart, Commissioner

ATTEST:



Patti J. Owen, Clerk
Skagit County Board of Commissioners