

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS**

**Tuesday, May 10, 1994**

- 7:30 a.m. - 8:30 a.m. Commissioners' Staff Meeting.
- 8:30 a.m. - 9:00 a.m. Work Session - Operations Division Manager/District Maintenance Supervisors.  
Flag Salute.
- 9:00 a.m. - 10:00 a.m. Planning Department - Dave Hough, Director.  
1) Discussion - Watershed Road Signs.  
2) Discussion - Code Enforcement Staffing Report.  
3) Code Enforcement Report.  
4) Miscellaneous.
- 10:00 a.m. - 11:00 a.m. Hearing Examiner's Recommendation for Approval - Timber Open Space Application #OST-93-009 of Ruth Mayor, 150 Oyster Creek Lane, Bow.
- 1:30 p.m. - 2:00 p.m. Approval of Additional Cash Collection Policies - Judy Menish, Skagit County Treasurer.
- 2:00 p.m. - 2:30 p.m. Public Hearing - Revolving Loan Fund Application for American Eagle.
- 3:00 p.m. - 4:00 p.m. Work Session - Update County-Wide Drainage Utility

The Skagit County Board of Commissioners met in regular session on Tuesday, May 10, 1994, with Commissioners Robby Robinson and Robert Hart present. Chairman Harvey Wolden's absence was excused.

**PLANNING DEPARTMENT - Dave Hough, Director.**

1. Discussion - Watershed Road Signs.

Kristi Carpenter, Planning Department Staff, provided an update to the Board on the installation of watershed road signs, with a particular discussion concerning the responsibility for on-going maintenance and/or replacement costs. Normal sign life is estimated to be approximately 5 years. Ms. Carpenter reviewed a letter regarding this matter from Edward Hawes, Traffic Engineering of the Skagit County Public Works Department. Ms. Carpenter advised the Board that the watershed planning projects are currently grant funded and thus, the Planning Department cannot commit to providing long-term funding for these on-going maintenance costs.

Commissioner Hart queried Ms. Carpenter on the number of signs, and Ms. Carpenter responded that there are approximately 14 signs in the two watersheds. Commissioner Robinson asked the approximate cost for staffing and equipment to repair the signs, and Ms. Carpenter responded that the estimated cost is approximately \$80 per sign per occurrence.

Dave Hough, Director of Planning, indicated that the signage will be valuable in advising the public of the existence of the watersheds.

The Board indicated their approval for this project, and their support for the signage.

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2. Discussion - Code Enforcement Staffing Report.

Mr. Hough reviewed with the Board an outline of the various departments using code enforcement and the process used in each department. Workloads throughout the department have been reviewed, and it is estimated that a regularly scheduled half-time person would be necessary and currently that luxury does not exist within the department, but may develop by the first of the year.

One alternative is to prioritize the types of enforcement and let some of them simmer while more urgent ones are dealt with. It was Mr. Hough's opinion that this is not the best solution as some complaints do not get taken care of and do not make everyone happy except those in violation. Life Safety is the ultimate deciding factor in prioritizing violations.

A brief discussion ensued concerning the recent shellfish contamination around Samish Island, and the potential that the State may mandate a shellfish protection area that will need to be monitored. Tom Karsh, Permit Center Staff, noted that this may further impact the code enforcement officer, and that a part-time enforcement person may be something the County needs to focus on.

The Board indicated their concern for life safety and their willingness to consider additional staffing requirements.

3. Code Enforcement Report.

The Code Enforcement Report was reviewed.

4. Miscellaneous.

- A. Tim Hoffman reviewed with the Board a Resolution Adopting a Policy to Require a HUD Fire Safety Standards Inspection and Approval for Permitting of Used Mobile Homes. Commissioner Robinson moved to adopt the Resolution as presented by Staff. Commissioner Hart seconded the motion, which was unanimously approved. (Resolution #15352)
- B. Mr. Hough advised the Board that the Planning Department has received a letter from the Corps. of Engineers indicating that the boundary change for the landowner of Clark's Cabins is justified. Mr. Hough indicated that the County may be required to call for a public hearing to consider this boundary change.
- C. Mr. Hough presented a Resolution to the Board calling for a public hearing on May 23 for interim zoning controls. Mr. Hough advised that at that time the County will be proposing extending the five acre moratorium until such time as the land use element of the comprehensive plan is adopted, which will be mid to late June. Commissioner Robinson moved to approve the Resolution as presented by Staff. Commissioner Hart seconded the motion, which was unanimously passed. (Resolution #15353)
- D. Mr. Hough reviewed with the Board a letter received from the Department of Energy, Bonneville Power Administration dated May 5, 1994.

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HEARING EXAMINER'S RECOMMENDATION FOR APPROVAL - TIMBER OPEN SPACE APPLICATION #OST-93-009 OF RUTH MAYOR, 150 OYSTER CREEK LANE, BOW.

Commissioner Hart summarized the recommendation for approval from the Hearing Examiner for the subject property. Commissioner Robinson moved to accept the recommendation of both the Hearing Examiner and Planning Department. Commissioner Hart seconded the motion, which passed unanimously. (Resolution #15354)

APPROVAL OF ADDITIONAL CASH COLLECTION POLICIES - Judy Menish, Skagit County Treasurer.

Judy Menish, Skagit County Treasurer, advised the Board that an additional policy is required regarding safeguarding funds being transported to the bank to increase security. Carelessness in transporting funds invites the opportunity for theft and sends a negative message to the taxpayer about the seriousness of the County in safeguarding their funds. Commissioner Robinson noted that this indeed seems to be good practice. This policy has been recommended by the Finance Committee. Commissioner Hart moved to approve the addition of Skagit County Cash Collection Policy No. 22 as presented by Ms. Menish. Commissioner Robinson seconded the motion, which passed unanimously. Ms. Menish advised that she would circulate this policy to all department heads in the near future.

ADJOURNMENT.

Commissioner Robinson motioned to adjourn the proceedings. Commissioner Hart seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON



*Harvey Wolden*  
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Harvey Wolden, Chairman

*Robby Robinson*  
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Robby Robinson, Commissioner

*Robert Hart*  
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Robert Hart, Commissioner

ATTEST:

*Patti J. Owen*  
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Patti J. Owen, Clerk  
Skagit County Board of Commissioners