

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS**

**Monday, May 2, 1994**

Flag Salute.

10:00 a.m. - 11:00 a.m.

Public Works - Rich Medved, Director.

- 1) Resolution Regarding Certification of Underground Storage Tanks - Lake McMurray Store.
- 2) Resolution Regarding Certification of Underground Storage Tanks - Day Creek Store.
- 3) Miscellaneous.

11:00 a.m. - 11:30 a.m.

Public Hearing - Resolution Regarding Adoption of Admission Fees for the 1994 Skagit County Fair.

**CONSENT AGENDA.**

**MISCELLANEOUS.**

1:30 p.m. - 2:30 p.m.

Discussion - Miscellaneous Financial Matters.

2:30 p.m. - 3:00 p.m.

Hearing Examiner's Recommendation - Approval - Timber Open Space Application #OST-93-005 of James Martin, 1863 Peter Burns Road, Mount Vernon.

3:00 p.m. - 3:30 p.m.

Presentation for Signature - Resolution Establishing a Skagit County Training Program.

3:30 p.m. - 4:30 p.m.

Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, May 2, 1994, with Commissioners Harvey Wolden, Robert Hart and Robby Robinson present.

**PUBLIC WORKS DEPARTMENT - Rich Medved, Director.**

1. Resolution Regarding Certification of Underground Storage Tanks - Lake McMurray Store.

Robin LaRue, Public Works Staff, presented to the Board a Resolution Regarding Certification of Underground Storage Tank Application for Yumiko Coger Jujo, the owner of the Lake McMurray Store. Mr. LaRue advised that this resolution will certify to the State of Washington that Ms. Jujo should be considered for financial assistance to be used for corrective action and repair, replacement, reconstruction, and improvement of the underground petroleum storage tank(s) and tank site. Commissioner Wolden clarified with Staff that the County has taken on no liability in issuing this Resolution and that the applicant is fully responsible for completing the permitting process. Commissioner Robinson moved to approve the Resolution as presented by Staff. Commissioner Hart seconded the motion, which passed unanimously. (Resolution #15333)

**RECORD OF THE PROCEEDINGS**

**May 2, 1994**

**Page #2**

2. Resolution Regarding Certification of Underground Storage Tanks - Day Creek Store.

Robin LaRue, Public Works Staff, presented to the Board a Resolution Regarding Certification of Underground Storage Tank Application for Larry Gene Berkley, owner of the Day Creek Store. Mr. LaRue advised that this resolution will certify to the State of Washington that Mr. Berkley should be considered for *financial assistance to be used for corrective action and repair, replacement, reconstruction, and improvement of the underground petroleum storage tank(s) and tank site.* Commissioner Wolden clarified with Staff that the County has taken on no liability in issuing this Resolution and that the applicant is fully responsible for completing the permitting process. Commissioner Robinson moved to approve the Resolution as presented by Staff. Commissioner Hart seconded the motion, which passed unanimously. (Resolution #15334)

3. Miscellaneous.

A. Chairman Wolden presented Mr. Medved with a Certificate of Good Practice from the County Road Administration Board ("CRAB"). Commissioner Robinson noted that all counties did not receive one of these certificates, and that such certificate is very important to the County road programs.

B. Commissioner Hart indicated that he had recent conversations with Martin Moon regarding the Bow Hill Bow Hill Road. Mr. Medved stated that Staff has been meeting with various people along Bow Hill Road, that many problems have been resolved, and that efforts will continue in this regard.

**PUBLIC HEARING - RESOLUTION REGARDING ADOPTION OF ADMISSION FEES FOR THE 1994 SKAGIT COUNTY FAIR.**

Don Helwig, Skagit County Fair Advisory Board, reviewed the proposed changes to the admission fees for the 1994 Skagit County Fair. The Board reviewed specifics of the changes proposed. There being no public comment forthcoming, Commissioner Hart moved to close the public hearing. Commissioner Wolden seconded the motion, which passed unanimously. Commissioner Hart then moved to adopt the fee schedule as proposed. Commissioner Robinson seconded the motion, which passed unanimously. (Resolution #15335)

Jon Aarstad, Parks and Recreation Director, advised that the Board will be receiving a written review and of a meeting of the Parks Advisory Board recently held concerning the use of the former Northern State Hospital grounds. Such report will include a proposed design plan, according to Mr. Aarstad.

**CONSENT AGENDA.**

Commissioner Hart moved to approve the Consent Agenda for Monday, May 2, 1994 as presented. Chairman Wolden seconded the motion, which passed unanimously.

• Commissioners' Office:

1. Record of the Proceedings from Monday, April 25, 1994.
2. Record of the Proceedings from Tuesday, April 26, 1994.

**RECORD OF THE PROCEEDINGS**

**May 2, 1994**

**Page #3**

3. Contract for Professional Services with LISTEN, Industrial Hearing Conservation, for conducting annual audiometric testing of selected operational employees from May 1, 1994 through June 30, 1994 according to the fee scheduled attached thereto. (Contract #02021)
- Data Processing:
  4. Software Development Agreement with The Software Group to provide programming enhancements to the previous procured Washington Assessment and Taxation System and Washington Tax Collection System for the period September 1, 1993 through December 31, 1994 with the fees listed on Exhibit "A" attached thereto. (Contract #02022)
- \* Planning:
  5. Procedural Ordinance Amending Skagit County Code 14.24.170(1)(c) Appeals, Skagit County Environmental Policy Ordinance. (Ordinance #15336)
  6. Resolution Concerning the Approval of Variance Request VAR #93-007 of Jack Hilde. (Resolution #15337)
  7. Resolution Concerning the Approval of Variance Request #VAR-93-028 of Leonard Lee. (Resolution #15338)
  8. Resolution Correcting Resolution #14770 Concerning an Agricultural Variance for Howard Taylor. (Resolution #15339)
- \* Public Works:
  9. Resolution Calling for Public Hearing - Speed Limit Reduction on Revilo Drive, No. 6162. (Resolution #15340)
  10. Resolution Revising County Road Project C.R.P. #2120-3, Bow Hill Road. (Resolution #15341)
  11. Resolution Revising County Road Project C.R.P. #4220-4, Chilberg Road. (Resolution #15342)
  12. Resolution Revising County Road Project C.R.P. #6300-5, Cook Road. (Resolution #15343)
  13. Supplement No. 2 Personal Services Agreement with McLucas and Associates, Inc. for Appraisal Services for the new Sunny Hill Quarry Site, increasing the completion date to May 16, 1994, with no increase in the contract amount. (Contract #01844)
  14. Construction Contract for Guardrail Projects on Farm-to-Market Road, No. 3101, with Coral Construction Company for \$213,333.13. (Contract #02023)

**MISCELLANEOUS.**

- A. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and

**RECORD OF THE PROCEEDINGS**

**May 2, 1994**

**Page #4**

those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, May 2, 1994, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Voucher numbers PW9400007849 through PW9400008169 and 128838 through 129618 and payroll warrants numbered 46629 through 47429 in the total of \$1,042,414.47 (Transmittal #P-09-94), and Voucher numbers P1-67001 through P1-67016, P1-155001 through P1-155033, P1-156001 through P1-156002, Warrant numbers 111718 through 111752 (Transmittal #C18-94).

- B. Bob Taylor, Administrative Officer, presented to the Board a Resolution Amending Resolution #14168 Regarding the Established Procedure for Securing Telephone and/or Written Quotations from Vendors for signature. After a brief discussion, Commissioner Hart moved to approve the Resolution as presented by Staff. Commissioner Robinson seconded the motion, which passed unanimously. (Resolution #15344)
- C. Jerry McInturff, County Auditor, advised the Board of the transactional information requested last week concerning his requests for additional personnel and/or changes in hours for the Auditor's office. The Board asked if the increase in the return of license renewal mailers has decreased the front office windows in the Licensing area. Mr. McInturff advised that all transactions processed in the County increased by 13% from 1990 to 1993, and that the increase in documents has increased from 127,000 documents in 1990 to 144,000 in 1993. Mr. McInturff further advised that the Licensing now issues overweight permits rather than the Department of Transportation.

Changes in staff and replacement options and costs were discussed among Staff and the Board.

Mike Woodmansee, Budget/Finance Director, queried Mr. McInturff about the possibility of increasing hours in Licensing for existing employees from a 35 hour work week to a 40 hour work week rather than adding an additional half-time person. Bob Taylor, Administrative Officer, noted that the union contract with the Teamsters is currently under review and the union will be getting in touch with employees regarding the possible increase in the work week.

Chairman Wolden reiterated that budget can be adjusted within departments as required.

The Board agreed to take this information under advisement.

**DISCUSSION - MISCELLANEOUS FINANCIAL MATTERS.**

Mike Woodmansee, Budget/Finance Director, reviewed several financial matters with the Board including year-to-date sales tax revenue, a review of the facilities improvement budget and the need to focus on specific projects, timber revenues for 1993, and the schedule of fund balances comparing estimated end fund balance for December 31, 1993 and actual.

Mr. Woodmansee also gave a demonstration of a new program which allows individuals to obtain accounting information in a table format for various accounts and departments of the County.

**HEARING EXAMINER'S RECOMMENDATION - APPROVAL - TIMBER OPEN SPACE APPLICATION #OST-93-005 OF JAMES MARTIN, 1863 PETER BURNS ROAD, MOUNT VERNON.**

Grace Roeder, Planning Department Staff, presented to the Board photographs of the subject property, together with a copy of the Assessor's map with the subject property prominently displayed. Ms. Roeder informed the Board that the applicant, James Martin, owns 20 acres which is zoned Forestry. The Martin home and various outbuildings are located on 2 acres of the property. Commissioner Robinson moved to approve the recommendation of the Hearing Examiner for approval of the timber open space application #OST-93-00 as described by Staff. Commissioner Hart seconded the motion, which was approved unanimously. (Resolution #15345)

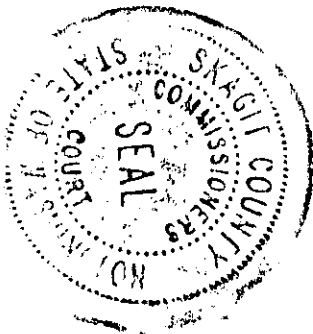
**PRESENTATION FOR SIGNATURE - RESOLUTION ESTABLISHING A SKAGIT COUNTY TRAINING PROGRAM.**

Dave Fleming, Risk Manager, presented to the Board for signature a Resolution Establishing a Skagit County Training Program. After a brief review of the content of the Resolution, Commissioner Hart moved to approve the Resolution as presented. Commissioner Robinson seconded the motion, which was unanimously approved. (Resolution # 15346) Bob Taylor, Administrative Officer, stressed the importance that the County gives to training and lends itself to a more effective and efficient organization and goes hand in glove with our customer service program. Mr. Taylor asked for the Board's support in signing a cover memo to announce this program indicating the important step in raising the bar on the services we provide. Commissioner Hart stressed the importance of working on training to improve efficiency levels. Commissioner Robinson indicated that this program will help alleviate the liabilities of the County.

**ADJOURNMENT.**

Commissioner Robinson motioned to adjourn the proceedings. Commissioner Hart seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON



  
Harvey Wolder, Chairman

  
Robby Robinson, Commissioner

  
Robert Hart, Commissioner

RECORD OF THE PROCEEDINGS  
May 2, 1994  
Page #6

ATTEST:



---

Patti J. Owen, Clerk  
Skagit County Board of Commissioners