

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS**

**Monday, March 21, 1994**

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Flag Salute.

10:00 a.m. - 11:00 a.m.

Public Works - Rich Medved, Director.

- 1) Public Hearing - Opening of Unopened County Road Right-of-Way Known as Buchanan Lane.
- 2) Discussion - Global Positioning System (GPS).
- 3) Signature - Consultant Agreement for Architectural Services on Burlington Maintenance Facility.
- 4) Miscellaneous.

11:00 a.m. - 11:15 a.m.

Resolution - Call for Public Hearing to Consider the Addition of a New Chapter to the Skagit County Code Regarding Fees for Applications for Counsel at Public Expense.

**CONSENT AGENDA.**

**MISCELLANEOUS.**

1:30 p.m. - 2:30 p.m.

Work Session - Development Review in the Samish Watershed.

2:30 p.m. - 3:30 p.m.

Discussion - Arson Task Force Participation.

3:30 p.m. - 4:30 p.m.

Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, March 21, 1994, with Commissioners Harvey Wolden, Robby Robinson and Robert Hart present.

**PUBLIC WORKS DEPARTMENT - Rich Medved, Director.**

1. Public Hearing - Opening of Unopened County Road Right-of-Way Known as Buchanan Lane.

Linda Leonhart, Public Works Staff, reviewed with the Board a map showing the exact location of the proposed opening of an unopened County right-of-way on Buchanan Lane in Clear Lake. Staff recommended that the applicant be granted approval providing that all of the provisions are met. Chairman Wolden opened the public hearing for comment. There being no public comment forthcoming, Commissioner Robinson moved to close the public hearing. Commissioner Hart seconded the motion, which passed unanimously. Commissioner Robinson then moved to approve the proposed opening of unopened County right-of-way on Buchanan Lane. Commissioner Hart seconded the motion, which passed unanimously.

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### 2. Discussion - Global Positioning System (GPS).

Robin LaRue, Public Works Staff, advised that is a continuation of a work session held in November 1993 where Staff initially discussed the Global Positioning System (GPS), following a Department of Natural Resources presentation. Public Works has been working with the Mapping Department in the development of an implementation process for this system. Jeff Almvig, Mapping Department Staff, has put together a list of steps to go through this process.

Jeff Almvig reviewed with the Board a Proposed GPS Implementation Outline. The first step would be to obtain GPS resource and funding commitments which will include implementation of a contract, point densification network development, and evaluation of equipment and Staff required. A committee would then need to be formed to review needs assessment, identify accuracy standards, prepare and review contracts and develop a GPS implementation timeline with key benchmarks.

Development of a GPS Implementation Plan (Contract A) would then follow and would involve preparing the contract, reviewing and finalizing the contract, selecting a consultant, implementing the contract, and all parties reviewing the contract. Following this, implementation of a GPS Point Network (Contract B) would occur. This would then involve the same steps as for Contract A above. The County would then determine the purchase method for GPS equipment. At this point, the County would be ready to begin GPS training and implementation of a pilot program.

Staff advised that there may be matching funds available from the Corps. of Engineers for procurement of the equipment.

The Board discussed with Staff the expected timeframe for implementation of this program.

Doug Barnet, County Engineer, stated that one of the items Staff has been waiting for is development of the Corps. of Engineers feasibility study. If the County could do a feasibility study in kind with the Corps. of Engineers, it would allow the County to have the assistance of the Corp. in purchasing the equipment.

Commissioner Hart stated that the County is going to end up with a modelling system of this type no matter what kind of assistance we receive. The bottom line will involve the same amount of money no matter what. Staff advised that matching funds will come from the Department of Ecology if they are not forthcoming from the Corps. of Engineers.

It is anticipated that this mapping process will make Staff more productive and mapping more cost effective. It was also noted that the State requires us to do the mapping whether the feasibility study is used or not. Mr. Barnet indicated that Staff should have a good handle on the implementation of this program within the next month or two.

Mike Woodmansee, Budget/Finance Director, asked for clarification of who will lead the committee proposed in the outline. Chairman Wolden indicated that it was the Board's feeling that Jeff Almvig, together with County engineers and County surveyors should be on the committee. Mr. Woodmansee indicated that this involves multiple facets of the Public Works Department and that the committee should have a leader committed to carrying out the wishes of the Board.

The Board indicated their desire to get started on this project immediately.

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3. Signature - Consultant Agreement for Architectural Services on Burlington Maintenance Facility.

Doug Barnet, County Engineer, presented to the Board a contract with Merritt & Pardini for signature. Mr. Barnet explained this is a contract for professional architectural consultant services concerning the Skagit County maintenance facility building at the Burlington Maintenance Yard. Staff advised that 49 consulting firms responded to the RFP, which were then narrowed down to 7 firms. Rich Medved, Director of Public Works, and Mr. Barnet reviewed these final 7 firms and decided the most qualified firm to be Merritt & Pardini. Merritt & Pardini has built over 100 maintenance facilities similar to the subject building. The contract is for the design of the building and does not include any site work. The Board asked if Roger Howard, Facilities Director, had been involved in the development of this project. Staff advised that Mr. Howard concurred with Public Works Staff on the choice of Merritt & Pardini.

Commissioner Robinson moved to approve the contract with Merritt & Pardini for services indicated. Commissioner Hart seconded the motion, which passed unanimously. (Contract #01978)

4. Miscellaneous.

- A. Robin LaRue, Public Works Department Staff, asked the Board to approve a contract with Snelson Refractory Services at the Resource Recovery Facility for the maximum consideration of \$22,000 for the period March 31, 1994 through March 31, 1995. Commissioner Robinson to approve the Personal Services Agreement with Snelson Refractory Services. Commissioner Hart seconded the motion, which passed unanimously.
- B. The Board questioned No. 10 on the Consent Agenda, which was a Supplemental Agreement to a Contract with Perteet Engineering, Inc. Staff verified that this work will be done during the shutdown and is caused by wear/corrosion on tubes and boilers at the incinerator and is not an increase by the contractor but is for additional work required.
- C. The Board was advised that a Public Works employee was involved in an automobile accident over the weekend in which a fatality occurred. The employee is recovering from his injuries.

**RESOLUTION - CALL FOR PUBLIC HEARING TO CONSIDER THE ADDITION OF A NEW CHAPTER TO THE SKAGIT COUNTY CODE REGARDING FEES FOR APPLICATIONS OF COUNSEL AT PUBLIC EXPENSE**

Staff advised that Gray Foster, Office of Assigned Counsel, apologized for not appearing in person today. Staff presented for review a resolution calling for a public hearing to consider the addition of a new chapter to the Skagit County Code regarding fees for applications for counsel at public expense. The proposal states that in order to help defray the cost of operating assigned counsel programs, those benefitting from the program should contribute \$10 per hour for legal services, unless the applicant is declared indigent. King County has already adopted this type of resolution. This resolution has been reviewed and approved by John Moffatt, Chief Civil Deputy. Commissioner Robinson moved to approve the resolution as presented by Staff. Commissioner Hart seconded the motion, which passed unanimously. (Resolution # 15287)

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**CONSENT AGENDA:**

• Commissioners' Office:

1. Record of the Proceedings from Monday, March 14, 1994.
2. Record of the Proceedings from Tuesday, March 15, 1994.
3. Personal Services Agreement with Steve Kleinbart to provide data processing planning and programming services from January 1, 1994 through December 31, 1994 at the rate of \$100 per hour. (Contract #01980)
4. Service Agreement with Skagit County Community Action Agency to provide all staff and necessary supervision to carry-out the Plan of Work as delineated in the 1994 Community Development Block Grant Program budget through February 28, 1995. (Contract #01981)
5. Addendum #1 to Contract #01878 Memorandum of Agreement with Skagit County Community Action Agency adding an additional \$500 to the total compensation for expenses incurred in sponsoring a conference on April 28, 1994. (Contract #01878)
6. Resolution Calling for Bids for County Legal Printing for 1994-1995. (Resolution #15288)

• Public Works:

7. Resolution Establishing Operating Hours for Resource Recovery Facility Scalehouse. (Resolution #15289)
8. Signature on Letter regarding Satisfaction of Health Department Conditions for Approval of Closure/Post Closure Plan for Inman Landfill.
9. Service Agreement with Howard Stenn to provide instruction assistance with master Composer/Recycler Training for a total of 16 hours at the rate of \$65 per hour plus \$200 for travel expenses for the period March 21, 1994 through March 31, 1994. (Contract #01982)
10. Supplement No. 1 to Contract #01631 with Haskell Corporation increasing the compensation from \$22,000 to \$42,000 and extending the agreement from March 31, 1994 to December 31, 1994. Services consist of Boiler Code certified welding, installation of boiler tubes and/or shields and miscellaneous boiler repairs and/or retrofits as requested. (Contract #01631)
11. Resolution Establishing Eligibility List for Road Maintenance Rental Equipment. Resolution #15290)
12. Resolution Awarding Bid for Purchase of Motor Fuel. (Resolution #15291)
13. Signature on Ordinance Establishing Parking Restrictions on a Portion of Bayview-Edison Road, #3121. (Ordinance #15292)

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14. Signature on Ordinance Amending Skagit County Code 10.04.030 to Establish a Speed Limit Revision on Rockport Cascade Road, #0870. (Ordinance #15293)
15. Final Cost Record for Bradshaw Road, C.R.P. #4441-1.
16. Final Cost Record for Bradshaw Road, C.R.P. #4441-2.
17. Personal Services Agreement for Leonard Boudinot & Skodje, Inc. for Civil Engineering Work at the Burlington Maintenance Facility for the period March 28, 1994 through March 31, 1995 in the total amount of \$11,500. (Contract #01983)
- Health:
  18. Resolution to Update the Skagit County Health Department Schedule of Charges Applicable to the Water Laboratory, Environmental Health, Nursing, Clinical Laboratory and Vital Records. (Resolution #15294)
- \* Data Processing:
  19. Personal Services Agreement with Ballard Computer for computer hardware and associate peripherals for the period March 21, 1994 through December 31, 1994 at compensation consistent with specific purchase letters. (Contract #01984)
- Parks & Recreation:
  20. Facilities Use/Rental Agreement for the Cafeteria at Skagit Valley College for a teen dance on April 8, 1994 for the rate of \$250 plus \$8 per hour for a facilities monitor. (Contract #01985)
  21. Rental Agreement with Conway School District for a softball field from March through June, 1994, for no fee. (Contract #01986)
- \* Planning:
  22. Resolution Upholding Hearing Examiner's Decision Regarding Determination of Non-Significance for William Youngman. (Resolution #15295)

Commissioner Robinson moved to approve the Consent Agenda for March 21, 1994. The motion was seconded by Commissioner Hart and unanimously approved.

**MISCELLANEOUS:**

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, March 21, 1994, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

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- 1) Voucher numbers PDRAWMR05267 through PDRAWMR05427 and payroll warrants numbered 45434 through 45594 in the total of \$64,010.99;
- 2) Voucher numbers 334 through 519 and warrants numbered 334 through 519 in the total of \$499,139.48.

**DISCUSSION - ARSON TASK FORCE PARTICIPATION.**

George Smith, Arson Investigator, was introduced to the Board by John Hunter of the Sheriff's Office. Mr. Smith advised the Board that funding and personnel from the State Fire Marshall's Office for Arson Investigations has been lost this past year, and since that time, the County has been placed under the State Department of Community Development and which has consequently divided the state into regions for the purpose of developing Arson Task Forces. *These regions must each develop their own arson investigation teams, with no funding from the State available.* Skagit County has been placed in Region 3 with San Juan, Island, and Whatcom counties. Mr. Smith has been elected committee chairman in trying to develop an Arson Task Force for our region.

According to Mr. Smith, *it will be necessary to develop an Interlocal Agreement similar to existing Mutual Aid agreements, to encompass policeman and firefighters working together on an Arson Strike Team.* These interlocal agreements would include any agency that would be impacted by a large fire or series of fires.

As Chairman of this regional committee, Mr. Smith is asking for the Board's approval and support to assist in making this Arson Task Force work. Commissioner Robinson asked what this would cost the County. Mr. Smith confirmed that the County would be dealing with loaning personnel between areas, not the more expensive task of training firefighters. John Hunter stated that all the commitment necessary from Skagit County will be to train one or two individuals who will then be loaned out within the region. *Two or three of these regional interlocal agreements have been implemented within the State according to Mr. Smith.*

Commissioner Robinson indicated his feeling that the County should proceed with this program and that it is very fortunate we have some expertise in this area and such qualified people available.

A packet of information was presented to the Board for their review containing information and sample agreements, etc. for law enforcement/task force development.

Mr. Smith expressed his concern that if the County does not get in on the ground level, it will be left behind.

Dave Needy, Skagit County Prosecuting Attorney, stated that in speaking to the cost to the County, such costs would involve some overtime but the gain in expertise and benefit to the County will far overshadow the cost involved. The expense to the County is going to be minimal according to Mr. Needy. He explained that we are currently doing this type of program in reference to homicides at no cost to either agency. Consequently, the officers are viewing every homicide in the County rather than just in their own jurisdiction. Mr. Needy has assigned a prosecutor to this task force, and will develop expertise at that level as well.

The Board indicated their approval of the development the Arson Task Force.

ADJOURNMENT:

Commissioner Robinson motioned to adjourn the proceedings. Commissioner Hart seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON

  
Harvey Wolden, Chairman

  
Robby Robinson, Commissioner

  
Robert Hart, Commissioner

ATTEST:

  
Patti J. Owen, Clerk  
Skagit County Board of Commissioners