

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS**

**January 24, 1994**

- 10:00 a.m. - 11:00 a.m.            Public Works Department - Rich Medved, Director
- 1) Discussion - Request for Letters of Interest/Qualifications for Consultant Services for Creation of Solid Waste Districts.
  - 2) Discussion - Interlocal Agreement for Skagit/Island Regional Transportation Planning Organization.
  - 3) Miscellaneous.
- 11:00 a.m. - 11:30 a.m.            Resolutions - Compliance with Application Process for Community Development Block Grant and SEPA Exemptions.
- CONSENT AGENDA.
- MISCELLANEOUS ITEMS.
- 1:30 p.m. - 2:30 p.m.            Executive Session - Personnel, Litigation and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, January 24, 1994, with Commissioners Robert Hart and Robby Robinson present. Commissioner Wolden's absence was excused.

**PUBLIC WORKS DEPARTMENT - Rich Medved, Director**

1. Discussion - Request for Letters of Interest/Qualifications for Consultant Services for Creation of Solid Waste Districts.

Rich Medved, Director of Public Works, advised the Board that the Public Works Department is interested in requesting a public call for letters of interest/qualifications from consultants for consideration of a solid waste collection district and/or solid waste disposal district. Mr. Medved advised the Board that the County will be ready to enter into such a consultant agreement by mid-March, and that the amount of the consultant services is estimated to be in the \$40,000-\$60,000 range. Commissioner Hart stated his concern that strong knowledge of anticipated costs should be ascertained as well as a narrowing of the scope of the consultant's work so as not to duplicate information previously ascertained by County personnel, and also questioned the need for the use of an outside consultant. Mr. Medved advised the Board that he has spoken with John Moffat, Skagit County Prosecuting Attorney, regarding the lack of time and personnel from the Prosecutor's office to focus on the development of the solid waste districts. Most of the work done in developing the actual districts will be done by Skagit County Staff according to Mr. Medved. Mr. Medved assured the Board that County Staff will narrow the process down and do additional research before handing this matter over to a consultant. The narrowing process will be underway during the time period needed for publishing the announcement for the public hearing. Commissioner Hart moved to prepare a letter requesting letters of intent/qualifications for consultant services. Commissioner Robinson seconded the motion, which was unanimously passed.

2. Discussion - Interlocal Agreement for Skagit/Island Regional Transportation Planning.

Dave Baltz, Transportation Planner, presented to the Board for review and discussion copies of the RTPO Agreement and advised that said agreement was reviewed and approved at the Sub-Regional RTPO Policy Board meeting last month. Mr. Baltz informed the Board that at that meeting there was concurrence that the agreement should be reviewed by each jurisdiction's governing body, and that, upon approval, each

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governing body designate their RTPO Policy Board representative to sign the Agreement at the Regional Policy Board meeting scheduled for January 26. This agreement is an update of previous agreements related to the RTPO signed approximately 3 years ago. Mr. Baltz advised the Board that he has worked closely with WSDOT in drafting the Agreement, and that the Agreement has been reviewed by John Moffat, Skagit County Prosecuting Attorney, who suggested removal of the dates of the State acts, and inclusion of a timeframe duration for the Agreement. These comments can be submitted to DOT so that they will have the suggested changes for the Regional RTPO meeting on Wednesday, January 26. Commissioner Hart questioned Mr. Baltz about the statement "and state government to make the best use of land, air, water, energy and other resources and overcome the problems of waste and pollution." Mr. Baltz stated that he also had questioned this phrase, and Mr. Medved expressed his reluctance to include such language in the Agreement.

Commissioner Hart moved to authorize the chairman to sign the agreement with the changes as proposed above. Commissioner Robinson seconded the motion, which was unanimously approved.

### 3. Miscellaneous.

- A. Robin LaRue, Public Works Department Staff, presented the Board with a resolution regarding authorization of the sale of a County-owned 20-passenger bus to Skagit Area Transit. The Board was informed that there is one minor problem in the transfer of ownership in that the County still does not have title to the vehicle from the Department of Transportation. The paperwork is in place to transfer the title to the County, and ownership will then be transferred to SKAT. SKAT is currently using the bus as a back-up vehicle. Commissioner Robinson moved to approve the resolution, which was seconded by Commissioner Hart. The motion was unanimously approved. (Resolution #15207)
- B. Don King informed the Board that the incinerator experienced a minor boiler tube explosion late Friday night that was repaired over the weekend. Consequently, a shutdown of one of the lines scheduled for Sunday was cancelled. The Board asked for clarification of the intended timing for the shutdown and the differences in the cost of repair if done immediately or a few weeks from now. The alternatives and advantages/disadvantages of rescheduling the shutdown and needed repairs were discussed among Staff and the Board. To effectuate the shutdown immediately, it would be necessary for the Board to declare an emergency at the incinerator.

Mr. King advised the Board that if the shutdown is delayed, there will be additional repairs and the increased damage to the equipment will extend the shutdown approximately 4 days. Staff assured the Board that there would be no increased risk to the equipment or to the general public, and that declaring an emergency situation now will effect the repairs at less cost to the County. Alternative disposal options were also discussed. Mr. Medved advised the Board that bypass operations would be necessary and would be a good test run for use of a regional disposal company, which will be necessary due to the impending closure of the Inman Landfill.

Commissioner Hart expressed the Board's reluctance to declare an emergency at this time and indicated their preference for a comprehensive shutdown in the future, with the further development of preventative maintenance at the incinerator a primary objective. The Board urged Mr. King and Staff to use expediency in developing a plan for the proposed shutdown and alternative disposal options, together with further implementation of a maintenance schedule.

CONSENT AGENDA.

- Commissioners' Office:
  1. Record of the Proceedings from Tuesday, January 18, 1994.
  2. Out-of-State Travel Request for Shelley Holt to attend the National Public Employers Labor Relations Association 1994 Annual Conference from April 23-29 for the approximate amount of \$1,710.
  3. Personal Services Agreement for Shirley Hikogawa to provide family and individual therapy in conjunction with the ARIS program from January 1, 1994 through December 31, 1994 at the rate of \$60 per 50-minute therapy session. (Contract #001901)
  4. Personal Services Agreement with William Dockstader to provide data processing planning and programming services from January 1, 1994 through December 31, 1994 with payment at the rate of \$75 per hour for senior consulting services and \$35 per hour for staff consulting services. (Contract #001902)
  5. Resolution Providing a Defense to Ruth Wylie in Lawsuit by Darrell Heiner. (Resolution #15209)
- Parks & Recreation:
  6. Personal Services Agreement with JC Draggoo and Associates for developing a park master plan for the Northern State site for the period January 6, 1994 through March 31, 1994 for the maximum amount of \$14,920. (Contract #001903)
  7. Mount Vernon School District #320 School Facility Rental Application and Agreement for the Jefferson Gym commencing January 6, 1994 for no charge to the County. (Contract #001904)
  8. Mount Vernon School District #320 School Facility Rental Application and Agreement for the Fieldhouse at Mount Vernon High School commencing January 12, 1994 for no charge to the County. (Contract #001905)
  9. Mount Vernon School District #320 School Facility Rental Application and Agreement for the Washington School Gym commencing January 12, 1994 for no charge to the County. (Contract #001906)
  10. Mount Vernon School District #320 School Facility Rental Application and Agreement for the LaVenture Gym for the period January 8, 1994 through March 12, 1994 for no charge to the County. (Contract #001907)
- \* Health:
  11. Personal Services Agreement with Tammie Reichlin to provide breastfeeding peer counseling for the maximum amount of \$275 the period February 1, 1994 through December 31, 1994. (Contract #001908)

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### \* Public Works:

12. Supplement No. 3 to the Parametrix, Inc. Solid Waste Management Plan Up-Date 1993 Consulting Services Agreement for Engineering Services increasing the contract value of \$185,880 by \$8,000 so that the new contract value will not exceed \$193,880; and extending the completion date to June 30, 1994. (Contract #01200)
13. Personal Services Agreement with Grove's City Electric Service, Inc. to provide drainage-related work on the property owned by Mr. & Mrs. Frank Sybrandy.

The Board was advised by Staff that Consent Agenda Item #13 was removed from the Consent Agenda at the request of the Public Works Department. Commissioner Robinson moved to approve the Consent Agenda, items 1-12. Commissioner Hart seconded the motion, which was unanimously approved.

### MISCELLANEOUS ITEMS.

1. Mike Woodmansee, Budget/Finance Director, presented to the Board for signature a Resolution and Contract to purchase software for the Permit Center from the Sierra Computer Systems, Inc. The Resolution indicated that only a limited number of companies could provide this particular software. Each company was asked to submit their proposal and was asked to meet the following needs of the County: Hardware and Software Compatibility, Automatic and Custom Report Capability, Service Reputation, Experience, and Flexibility for Program Changes. Commissioner Robinson moved to accept the proposal of Sierra Computer Systems, Inc. for the routing, permit processing and information retrieval system for the Permit Center. Commissioner Hart seconded the motion, which passed unanimously. (Resolution #15208). Mr. Woodmansee also produced the necessary Computer Software Procurement Agreement with Sierra Computer Systems, Inc. to the Board for signature in the total amount of \$37,095 for the term January 1, 1994 and continuing thereafter, subject to renewal or termination. Commissioner Robinson moved to approve the Computer Software Procurement Agreement. Commissioner Hart seconded the motion, which passed unanimously. (Contract #001910)

2. A Voluntary Mitigation Agreement with the developers of Cedar Ridge Estates was then presented to the Board for review. The preliminary plat was approved a year ago, conditioned on this Voluntary Mitigation Agreement wherein the developer would provide a payment of 4% of the total sale of each lot for the purpose of acquisition and/or development of a regional public park facility located within the Conway School District boundaries. This money can be used for capital projects only and will not be used for operations or maintenance activities. Commissioner Robinson moved to approve this Voluntary Mitigation Agreement and the motion was seconded by Commissioner Hart. The motion was unanimously approved. (Contract #001900)

### RESOLUTIONS - COMPLIANCE WITH APPLICATION PROCESS FOR COMMUNITY DEVELOPMENT BLOCK GRANT AND SEPA EXEMPTIONS.

Mike Woodmansee presented a resolution to the Board Adopting a Policy for Guideform Residential Anti-Displacement and Relocation Assistance Plan under Section 104(d) of the Housing and Community Development Act of 1974, as Amended. This resolution, Mr. Woodmansee explained, is necessary to complete the application for the Community Block Grant on behalf of the Skagit Community Action Agency. Commissioner Robinson moved to adopt the above Resolution. Commissioner Hart seconded the motion, which passed unanimously. (Resolution #15210).

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The Board was also asked to sign the Finding of Exemption or Categorical Exemption (NEPA) and Finding of Categorical Exemption (SEPA) as a part of the application process for the Community Block Grant. Commissioner Hart moved to approve this document for signature, and Commissioner Robinson seconded the motion. The motion passed unanimously. (Contract #001919)

ADJOURNMENT:

Commissioner Robinson motioned to adjourn the proceedings. Commissioner Hart seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON



  
Harvey Wolder, Chairman

  
Robby Robinson, Commissioner

  
Robert Hart, Commissioner

ATTEST:

  
Patti J. Owen, Clerk  
Skagit County Board of Commissioners