

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS**

**Tuesday, November 23, 1993**

- 8:30 a.m. - 9:00 a.m. Work Session - Operations Division Manager/District Maintenance Supervisors.
- 9:00 a.m. - 10:00 a.m. Department of Planning and Community Development - Dave Hough, Director:
- 1) Deliberation and Decision - Interim Controls on Land Divisions in Unincorporated Skagit County.
  - 2) Discussion - Citizen Advisory Committee - Open House Summary.
  - 3) Discussion - Urban Growth Areas.
  - 4) Code Enforcement Report.
  - 5) Miscellaneous.
- 10:00 a.m. - 10:30 a.m. Public Hearing - Addition to Skagit County Code to Establish a Method for Issuing Permits for Open Burning in Unincorporated Skagit County.
- 10:30 a.m. - 11:00 a.m. Public Hearing - Proposal to Amend Interim Urban Growth Area for City of Sedro Woolley.
- 1:30 p.m. - 2:00 p.m. Bid Openings:
- 1) Provide and Install Service Body and Components Upon One County-Owned One-Ton Cab and Chassis.
  - 2) One New 1993 or 1994 Full-Size Cargo Van.
- 2:00 p.m. - 3:00 p.m. Work Session - Annual Road Program.

The Skagit County Board of Commissioners met in regular session on Tuesday, November 23, 1993, with Commissioners Robert Hart, Harvey Wolden and Robby Robinson present.

**DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT - DAVE HOUGH, DIRECTOR:**

**1) Deliberation and Decision - Interim Controls on Land Divisions in Unincorporated Skagit County.**

Dave Hough, Director, Planning and Community Development, reported.

In summary, interim regulations were designed to maintain rural density areas until such time as the comprehensive planning process is completed. Scheduling for public hearings before the Planning Commission is planned for mid January for the land use element. The final zoning map will take some time but it is felt it would be appropriate to have a third phase of interim regulations that would be modified based on the adopted land use element. This addresses some of the concerns the Board of County Commissioners have had and also some of the concerns of the public relative to the process not going on too long.

Chairman Hart commented that it had been their hope that the interim controls would be removed by the end of the year. He asked if the Planning Department would be looking at the first of March, or earlier, for having a complete picture about when some of these areas can be released?

Mr. Hough said they will be requesting the Planning Commission to meet more than twice a month for this process and, hopefully, weekly or more. They don't know how many hearings it will take to complete this process. It is hoped there will be a recommendation from the Planning Commission on the land use

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element for the Board of County Commissioners sometime in February. At that time they can schedule a hearing on interim controls.

Chairman Hart emphasized that it is critical if construction is to proceed next year that those areas where a decision can be made can be identified.

Mr. Hough said that is their intent. They don't see anything to delay that except the hearing process.

Commissioner Robinson said he had high hopes that this would be done by the first of the year, but also stressed the importance of not hurrying the process the advisory committees and the Planning Commission will be engaged in.

Commissioner Robinson motioned to approve for signature an ordinance Extending Temporary Interim Zoning Regulations for Unincorporated Skagit County through May 24, 1994 or until such time as the comprehensive land use element is adopted and implemented, whichever comes first.

The Board again emphasized the importance of moving along as quickly as possible without rushing the committee and the Planning Commission. Chairman Hart stressed the importance of citizen input.

The motion was carried unanimously. (Ordinance No.15127)

**2) Discussion - Citizen Advisory Committee - Open House Summary.**

Kraig Olason, Assistant Director, provided a brief report on the Citizen Advisory Committee Open House on November 15, 1993.

The turnout to the meeting was excellent, with about 150 people in attendance. This kind of forum is being tried out in order to experiment in ways to expand their ability to get the information out to the public. Time permitting, they would like to do more of this in the future.

Chairman Hart agreed that the process went extremely well. Maybe a more thorough outline could have been given earlier on in terms of what the committees had accomplished and also in recognizing the work of these committees. Overall, the process is working extremely well. When they go to the public hearing process they will find out where the final document is going to go. The discussion was honest with all the issues on the table.

Mr. Olason said that they have all learned a lot and feel really good about it.

Edwyna Fong, Assistant Planner, said that one thing that helped the committee she was working with was, because the policies had gone through all of the other departments, they felt good that they had been reviewed from many points of view.

Mr. Hough said one of the interesting things he observed was the number of committee members responding to questions. He emphasized that the committee members are a very important part of the whole thing.

Chairman Hart agreed that although the planning process is difficult, more and more of the community is getting involved in the planning process. He said he felt good about that.

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Mr. Hough concluded that they have received a lot of comments as a result of that meeting and from the policies. They are open to further comments until December 15 and will share whatever they get with the Commissioners.

**3) Discussion - Urban Growth Areas.**

Dave Hough reported that relative to the urban growth areas, the final approval will be part of the land use element of the comprehensive plan.

The areas the Board approved last month were based on the proposed boundaries by the city. A number of special study areas were indicated and they started meeting with all of the cities. They have met with Anacortes, Burlington, Sedro Woolley, Hamilton and La Conner. From the initial meetings with these cities, the response has been extremely positive. Mr. Hough said that he and Paul Carr, Capitol Facilities Planner, will be meeting with the Concrete City Council this evening. They will also be scheduling meetings with Lyman and Mount Vernon.

Mr. Hough explained that they are trying to complete the initial meetings before December so they can put together a County wide report. The next step will be to respond specifically back to the cities. They will want to meet with the Board of County Commissioners in a work session to discuss numbers, maps and specific boundaries. They hope to be able to schedule that work session very early in December.

Chairman Hart asked if they were planning on having an initial summary put together before the Mayors' meeting with the Board in early December?

Mr. Hough said they hope to have this ready for the December 7 meeting. They don't know if they will have a proposal from each of the cities, but the general overall County summary should be ready. It is important that the County and the cities reach agreement on a number of issues, including transportation issues and a number of other items that have been put on the table.

Chairman Hart asked if the cities had completed their studies relative to the capacity of services they will be able to provide?

Mr. Hough said each city has done this a little differently. Anacortes did a capacity analysis relating to the sewer treatment facility and they feel the lid on growth in that city is limited to a population of 18,300. They believe they will reach that number by the year 2,000. Then the question arises, where will the population go after that time?

The City of Sedro Woolley has projected over 50% of their growth can occur within the city limits. Burlington hasn't got into this yet, although a big item of discussion is who provides the services.

**4) Code Enforcement Report.**

The Code Enforcement Report was reviewed by the Board.

There was some discussion about the enforcement of the code and how there is beginning to be more consistency relative to enforcement. Commissioner Wolden commended Tim Hoffman, Code Enforcement Officer, for doing a good job.

**MISCELLANEOUS ITEMS**

Stephanie Wood, Administrative Coordinator, presented the following for the approval of the Board:

1) Chairman Hart motioned to approve for signature a resolution authorizing a Budget Line Item Change relative to the Public Health Fund #101 in the amount of \$278,018, the Law Library Fund #108 in the amount of \$100, the 911 Communications Fund #125 in the amount of \$9,500 and the Land Acquisition Fund #340 in the amount of \$39,000. Commissioner Wolden seconded the motion, which passed unanimously. (**Resolution #15128**)

2) Commissioner Wolden motioned to approve for signature voucher numbers 9777 through 97921 and claims warrants numbered 97777 through 97921 in the total of \$243,498.54. Commissioner Hart seconded the motion, which passed unanimously. (**R26-93**)

**PUBLIC HEARING - ADDITION TO SKAGIT COUNTY CODE TO ESTABLISH A METHOD FOR ISSUING PERMITS FOR OPEN BURNING IN UNINCORPORATED SKAGIT COUNTY.**

Chairman Hart opened the public hearing. Dan Cain, Skagit County Fire Marshal, presented to the Board a proposed ordinance relative to the creation of a new chapter of the Skagit County Code relative to burning permits. He advised that this had been presented at a public hearing two weeks ago. The ordinance has been modified somewhat in order to reflect some input from DNR.

Mr. Cain also presented a resolution to the Board for their approval relative to the establishment of a pile size and burning permit fees for written burning permits.

After some discussion, Commissioner Robinson motioned to close the public hearing. Commissioner Wolden seconded the motion, which passed unanimously.

Commissioner Robinson motioned to approve for signature an ordinance for the Creation of a New Chapter of the Skagit County Code Requiring Burning Permits and Imposing Fees for Burning Permits. Commissioner Wolden seconded the motion, which passed unanimously. (**Ordinance #15129**)

Commissioner Robinson motioned to approve for signature a resolution for the Establishment of Pile Size and Burning Permit Fees for Written Burning Permits. Commissioner Wolden seconded the motion, which passed unanimously. (**Resolution #15129**)

**PUBLIC HEARING - PROPOSAL TO AMEND INTERIM URBAN GROWTH AREA FOR CITY OF SEDRO WOOLLEY.**

Chairman Hart opened the public hearing. Carol Johnson, Planner for the City of Sedro Woolley, and Dave Hough, Director, Planning and Community Development, were present.

Mr. Hough reported that the Board would be dealing with two different items. There is a request from Sedro Woolley relating to amending boundaries along with two minor text changes within the ordinance which were made for clarification purposes.

An ordinance was adopted on October 5 establishing urban growth boundaries. Since that time a request has been received from the City of Sedro Woolley to amend interim urban growth boundaries to include approximately 3 acres located at 2062 F & S Grade Road. The Planning Department has no objection to the proposed revision.

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In addition, Mr. Hough advised that a change in text has been requested by Ian Munce, Planning Director, City of Anacortes. This is a minor wording change to create greater clarification of those issues and concerns brought forward by the City of Anacortes representatives. The Planning Department has no problem with this change and recommends that the Board of Commissioners approve these modifications.

Commissioner Wolden motioned to close the public hearing. Commissioner Robinson seconded the motion, which passed unanimously.

Commissioner Wolden motioned to approve the request by Sedro Woolley to amend the urban growth boundaries to include approximately 3 acres located at 2062 F & S Grade Road. Commissioner Robinson seconded the motion, which passed unanimously.

Commissioner Robinson motioned to approve a proposal for text changes to Ordinance No. 15038 clarifying the intent of the ordinance. Commissioner Wolden seconded the motion, which passed unanimously.

**BID OPENINGS:**

**1) Provide and Install Service Body and Components Upon One County-Owned One-Ton Cab and Chassis.**

Charlie Tewalt, E.R.R./Ferry Coordinator, was present to read the following bids to the Board:

- |    |   |                    |
|----|---|--------------------|
| a) | Pacific Utility Equipment Company<br>1306 South 96th Street<br>Seattle, WA 98108<br>Bid Bond posted | \$ 28,599.42       |
| b) | Northend Truck Equipment, Inc.<br>3704 124th St., N.E.<br>Marysville, WA 98270<br>Bid Bond posted   | \$ 28,770.38       |
|    | Alternate Bid:  | \$ 29,738.77       |
| c) | Nelson Truck Equipment Co., Inc.<br>20063 - 84th Ave. S.<br>Kent, WA 98032<br>Bid deposit submitted | \$ 30,454.75       |
|    | Alternate Bid:  | \$ 32,000.00 + tax |
| d) | Coast Crane Co. of Washington<br>1531 Utah Avenue South<br>Seattle, WA 98134<br>Bid bond posted     | \$ 33,175.52       |

Mr. Tewalt advised the Board that the above submitted bids will be reviewed and a recommendation brought to the Commissioners within the next two weeks.

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2) One New 1993 or 1994 Full-Size Cargo Van.

Charlie Tewalt read the following bids to the Board:

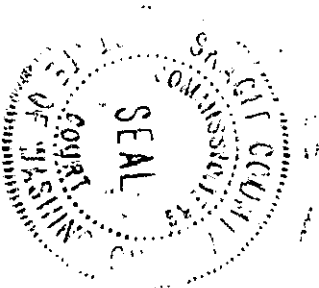
- a) Vern Sims Ford, Inc.  
116 West Ferry Street  
Sedro Woolley, WA 98284  
Due to the delivery time of December 31, 1993 they cannot bid this vehicle and guarantee delivery.
  
- b) Frontier Ford \$ 19,132.85  
1260 Thompson Road  
Anacortes, WA 98221
  
- c) Blade Chevrolet \$ 18,307.96  
1100 Freeway Drive  
Mount Vernon, WA 98273

Mr. Tewalt advised the Board that the above submitted bids will be reviewed and a recommendation brought to the Commissioners within the next two weeks.

**ADJOURNMENT:**

Commissioner Robinson motioned to adjourn the proceedings. Commissioner Wolden seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON

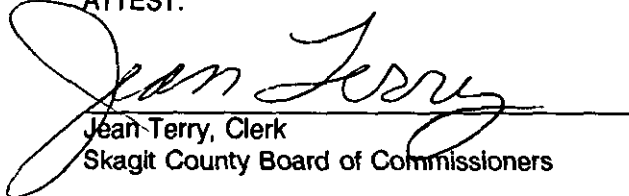


  
Robert Hart, Chairman

  
Robby Robinson, Commissioner

  
Harvey Wolden, Commissioner

ATTEST:

  
Jean Terry, Clerk  
Skagit County Board of Commissioners