

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS**

**Monday, August 23, 1993**

9:30 a.m. - 10:00 a.m.            1)    Discussion - Computer Plotter Purchase.  
   2)    Approval of Software Procurement Agreements.

10:00 a.m. - 11:00 a.m.            Public Works Department - Rich Medved, Director:

- 1)    Signature - Resolutions - Transfer of Sick Leave.
- 2)    Signature - Resolution Rescinding Call for Public Hearing for 1994 Solid Waste Disposal Rates.
- 3)    Signature - Resolution Adopting 25-Year Capital Improvement Program.
- 4)    Signature - Resolution Awarding Bid for the Skagit River Improvement Project.
- 5)    Miscellaneous.

CONSENT AGENDA.

MISCELLANEOUS ITEMS.

1:30 p.m. - 2:30 p.m.            Executive Session - Personnel and Land Acquisition.

The Skagit County Board of Commissioners met in regular session on Monday, August 23, 1993, with Commissioners Robert Hart, Harvey Wolden and Robby Robinson present.

**DISCUSSION - COMPUTER PLOTTER PURCHASE.**

Present from the Mapping Services Department were Geoff Almvig and Kaaren Wooding. Steve Kleinbart, Data Processing Coordinator, and Mike Woodmansee, Budget/Finance Director, were also present.

Purchase of new a plotter for the County's Mapping Center, in two installments with no interest charge, was verbally approved by the Board during the previous week. The Board was interested, however, in learning about how the plotter will be used.

Mr. Almvig stated that the Mapping Center currently has a pen plotter. One of the biggest drawbacks in continuing to use the pen plotter is the time that it takes to produce a "plot" or map. Up to six hours is needed for the current plotter to complete a plot. The plotter that the Board has approved will perform the same function in eight minutes. The new plotter will not use pens, which clog and break down. This new plotter will also allow Mapping staff to "store" jobs which can later be run after hours, unattended, so that staff will be able to better utilize their time. Mr. Almvig provided several examples of the maps produced by the new plotter.

Once again, the Board confirmed their approval of the purchase of the new plotter. Commissioner Wolden motioned to approve the purchase. Commissioner Robinson seconded the motion, which passed unanimously.

**APPROVAL OF SOFTWARE PROCUREMENT AGREEMENTS.**

Mike Woodmansee, Budget/Finance Director, and Alicia Huschka, Accountant, presented two contracts for the purchase of software.

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Ms. Huschka reported that the County has been working for some time on purchasing a medical management software system for the Health Department. She stated that currently there is no database on which to keep patient histories and other medical records, and therefore no computer reports can be generated to comply with the various grant agreements that the Health Department holds. The proposed new software would permit the Health Department to perform third party billing, medical coupon billing and cash receipting using the new software. The proposed software system costs \$28,840, payable over three installments.

Mr. Woodmansee explained that the Health Department's budget may require a supplement in order to pay for the software, although all of the funds will be within the Health Department's public health monies.

Mr. Kleinbart stated that he is satisfied with the software that has been chosen, as is the Health Department staff.

Commissioner Robinson motioned to approve a software procurement agreement for the Health Department medical manager plan from Adaptive Health Systems of Washington. Commissioner Wolden seconded the motion, which passed unanimously. (Contract #001746)

Mr. Woodmansee presented a contract with Omni-Tech for a jury management system for the Superior and District Courts which will automate the courts' ability to notify jurors and keep track of their names and addresses. Mr. Kleinbart stated that this is the same program used by the City of Mount Vernon, and that it will be compatible with our County computer network. The current system utilizes a single stand-alone Wang model personal computer, which is very inefficient and subject to breakdown.

Mr. Woodmansee stated that the agreement is \$10,500 for software and one year of maintenance and \$4,500 to convert present files.

Commissioner Robinson motioned to approve the software procurement agreement with Omni-Tech for juror pool management software. Commissioner Wolden seconded the motion, which passed unanimously. (Contract #001747)

### PUBLIC WORKS DEPARTMENT - RICH MEDVED, DIRECTOR:

#### 1) Signature - Resolutions - Transfer of Sick Leave.

Mr. Medved presented two resolutions, one for Brad Pinneke and one for Frank Ensley, which would allow voluntary transfer of sick leave from the accounts of other County Public Works employees for these two employees' surgery or illness related leaves.

Mr. Medved stated that the amount transferred will not more than 180 hours for Mr. Pinneke, and not more than 150 hours for Mr. Ensley.

Commissioner Robinson motioned to approve the resolutions transferring sick leave from the accounts of other Public Works employees to the accounts of Brad Pineke and Frank Ensley. Commissioner Wolden seconded the motion, which passed unanimously. (Resolution #14990 and Resolution #14991)

#### 2) Signature - Resolution Rescinding Call for Public Hearing for 1994 Solid Waste Disposal Rates.

Don King, Incinerator Manager, presented a resolution which would cancel and rescind a resolution earlier passed by the Board calling for a public hearing to consider 1994 solid waste disposal rates.

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Commissioner Robinson motioned to approve the resolution rescinding the call for public hearing for the 1994 solid waste disposal rates. Commissioner Wolden seconded the motion, which passed unanimously. (Resolution #14992)

3) Signature - Resolution Adopting 25-Year Capital Improvement Program.

Doug Barnet, County Engineer, presented a resolution adopting a new 25-year Capital Improvement Program. He stated that there have been a number of sessions with the Board where staff has had an opportunity to develop this program, and the finalized product is now ready to be approved.

Commissioner Wolden motioned to adopt the resolution approving the 25-year Capital Improvement Program. Commissioner Robinson seconded the motioned, which passed unanimously. (Resolution #14993)

4) Signature - Resolution Awarding Bid for the Skagit River Improvement Project.

Mr. Barnet presented a resolution which would award the bid for the Skagit River Channel Improvement Project to Janicki Logging for the bid price of \$100,478.00. The bids, Mr. Barnet stated, came in under the Engineer's estimate.

Commissioner Robinson motioned to award the bid for the Skagit River Channel Improvement Project to Janicki Logging. Commissioner Wolden seconded the motion, which passed unanimously. (Resolution #14994)

5) Miscellaneous.

A. Mr. Medved reported that Skagit County, in conjunction with the RTPO, has hired a Transportation Planner. In order to employ Eric Ireland, it is necessary to approve a cooperative agreement for this endeavor.

Commissioner Robinson motioned to approve the agreement with the RTPO for the employment of a Transportation Planner. Commissioner Wolden seconded the motion, which passed unanimously. (Contract #001748)

### CONSENT AGENDA.

Commissioner Wolden motioned to adopt the Consent Agenda for Monday, August 23, 1993, as presented. Commissioner Robinson seconded them motion, which passed unanimously.

\* COMMISSIONERS' OFFICE:

1. Record of the Proceedings for the Week of August 16, 1993.

\* HUMAN SERVICES:

2. Signature - Agreement with DSHS-Division of Vocational Rehabilitation (DVR). A Legislative action in 1993 requires the transfer of state grant funds allocated to counties by DSHS-

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Division of Developmental Disabilities (DD) to DVR to achieve higher matching dollar shares for each dollar of state funds. These funds will eventually be paid to DD provider agencies by DVR to purchase vocational training services. (Contract #001749)

\* PLANNING AND COMMUNITY DEVELOPMENT:

3. Signature - Ordinance amending Section 14.28, Chapter 7.02 of the Skagit County Code, Skagit County Shoreline Management Master Program, Aquaculture Provisions. (Ordinance #14995)

• PUBLIC WORKS DEPARTMENT:

4. Signature - Resolution calling for a public hearing regarding the vacation of a portion of the Plat of Alger. (Resolution #14996)
5. Signature - Contract - Perteet Engineering for the design of traffic signalization at the Cook Road and Old 99 intersection. (Contract #001750)
6. Signature - Agreement with CRAB for construction funds for the Bow Hill Road Project. (Contract #001751)
7. Signature - Final Cost Record - South Texas Road CRP 1720-2.
8. Signature - Final Cost Record - Hickox Road CRP 7000-3.

\* SHERIFF'S DEPARTMENT:

9. Signature - Resolution calling for bids for the purchase and delivery of commissary supplies for Candy, Snacks and Tobacco for the Skagit County Jail. Bid opening September 13, 1993, at the hour of 1:30 p.m., or as soon thereafter as possible, in the Commissioners' Hearing Room, 202A, Skagit County Administration Building, 700 S. Second, Mount Vernon, Washington. (Resolution #14997)
10. Signature - Resolution calling for bids for the purchase and delivery of commissary supplies - toiletry items, playing cards, and tennis shoes, for the Skagit County Jail. Bids opening September 13, 1993, at the hour of 1:30 p.m., or as soon thereafter as possible, in the Commissioners' Hearing Room, 202A, Skagit County Administration Building, 700 S. Second, Mount Vernon, Washington. (Resolution #14998)

### MISCELLANEOUS ITEMS.

- A. Mike Woodmansee, Budget/Finance Director, and Bob Taylor, Administrative Officer, presented a Manual Warrant to release funds to purchase the Adkins Tire building at 1202 South Second Street in Mount Vernon.

Chairman Hart motioned to approve a Manual Warrant in the amount of \$235,011.22. Commissioner Wolden seconded the motion, which passed unanimously.

ADJOURNMENT:

Commissioner Robinson motioned to adjourn the proceedings. Commissioner Wolden seconded the motion. The motion was carried unanimously.

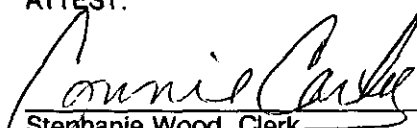
BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON

  
\_\_\_\_\_  
Robert Hart, Chairman

  
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Robby Robinson, Commissioner

  
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Harvey Wolden, Commissioner

ATTEST:

  
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Stephanie Wood, Clerk  
Skagit County Board of Commissioners

