

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS**

Monday, August 2, 1993

10:00 a.m. - 11:00 a.m.

Public Works Department, Rich Medved, Director:

- 1) Public Hearing - Vacation of a Portion of Unused County Right-of-Way Known as Concrete Sauk Valley Road, No. 0800.
- 2) Public Hearing - Franchise Application, Starcom Service Corporation.
- 3) Signature - Call for Bids - Skagit River Channel Improvement Project R.M. 16.5.
- 4) Request for Proposals - Household Hazardous Waste Disposal and Related Services.
- 4) Miscellaneous.

CONSENT AGENDA.

MISCELLANEOUS.

1:30 p.m. - 1:45 p.m.

Bid Opening - Demolition, Grading, Asphalt Paving, Landscaping, Sidewalks and Other Associated Work and Responsibilities for a New Parking Lot for Skagit County in Mount Vernon.

1:45 p.m. - 2:00 p.m.

Resolutions:

- 1) Call for Public Hearing - Budget Amendment.
- 2) Budget Line Item Change.
- 3) Accepting Proposal for Jail Inmate Phone System.

The Skagit County Board of Commissioners met in regular session on Monday, August 2, 1993, with Commissioners Robert Hart, Harvey Wolden, and Robby Robinson present.

PUBLIC WORKS DEPARTMENT, RICH MEDVED, DIRECTOR:

- 1) Public Hearing - Vacation of a Portion of Unused County Right-of-Way Known as Concrete Sauk Valley Road, No. 0800.

Chairman Hart waived the reading of the notice of public hearing, as published in The Skagit Argus.

Linda Leonhart, Records Clerk, stated that a petition was received from Hurn Shingle Company, Incorporated, for the vacation of a County Right-of-Way on the Concrete Sauk Valley Road. The property was deeded to the County by a Portland Cement Company. The subject property is located approximately .3 mile from Highway 20. The vacation has been requested in order for the Hurn Shingle Company to have the full piece of property along the right-of-way that adjoins their property. Ms. Leonhart stated that the Public Works Department recommends vacating the property to the petitioner free of cost except for the cost of the public hearing. The County originally acquired the property for \$1.00.

Chairman Hart opened the public hearing for comment.

Seeing and hearing no comment from the audience, Commissioner Robinson motioned to close the public hearing. Commissioner Wolden seconded the motion, which carried unanimously.

Commissioner Robinson motioned to approve the vacation of the portion of unused County right-of-way adjacent to Concrete Sauk Valley Road as recommended. Commissioner Wolden seconded the motion which carried unanimously. The Board signed the Order Vacating County Road Right-of-Way.

2) Public Hearing - Franchise Application, Starcom Service Corporation.

Ms. Leonhart stated that Starcom Services Corporation is requesting a franchise in order to install fiber optic cable from the Whatcom/Skagit County line to just north of the Burlington city limits along Old Highway 99 North.

Chairman Hart opened the public hearing for comment.

John Nesbitt, Starcom Services Corporation Property Manager, addressed the Board. Mr. Nesbitt stated that the request by Starcom Services Corporation is as Ms. Leonhart presented.

Commissioner Robinson asked if the franchise agreement provided any protection to the County.

Ms. Leonhart stated that a utility permit will be required through the County Engineering Department should the franchise be approved. The agreement will contain the standard language for protecting the County.

Seeing and hearing no further comment from the audience, Commissioner Wolden motioned to close the public hearing. Commissioner Robinson seconded the motion, which carried unanimously.

Commissioner Robinson motioned to approve the franchise application of Starcom Service Corporation as recommended. Commissioner Wolden seconded the motion which carried unanimously. (Resolution #14953).

3) Signature - Call for Bids - Skagit River Channel Improvement Project R.M. 16.5.

Doug Barnet, County Engineer, presented a resolution to the Board for approval and signature to call for bids for the Skagit River Channel Improvement Project. This project will occur in the area of the Burlington Northern Railroad Bridge off Whitmarsh Road. Material is to be removed from the site and placed at two designated waste sites.

Chairman Hart asked where the two deposit sites are.

Dave Brookings, Flood and Drainage Engineer, stated that one location is across Whitmarsh Road from the project site, and the other is at the east end of Gilkey Road.

Commissioner Robinson motioned to call for bids as recommended to be opened August 18, 1993, at the hour of 1:30 p.m., or as soon thereafter as possible, in the Commissioners' Hearing Room, 202A, Skagit County Administration Building, 700 S. Second, Mount Vernon, Washington. Commissioner Wolden seconded the motion, which carried unanimously. (Resolution #14954).

4) Request for Proposals - Household Hazardous Waste Disposal and Related Services.

Jeff Hegedus, Moderate Risk Hazardous Waste Specialist, presented a resolution for the Board's approval and signature for advertising for Request for Proposals for off-site contracting for household hazardous waste disposal.

Chairman Hart asked when the Moderate Risk Hazardous Waste facility is expected to be in operation.

Mr. Hegedes stated that the Moderate Risk Department will be moving to the facility when the phone system is installed. When there is a technician on staff finishing touches will be done and it is estimated for the facility to be operational in September, 1993.

Commissioner Robinson asked whether Mr. Hegedes will be performing the laboratory work.

Mr. Hegedes stated that he will be able to perform the majority of the laboratory work.

Commissioner Robinson motioned to approve of advertising for Request for Proposals as submitted. Commissioner Wolden seconded the motion which carried unanimously. (Resolution #14956).

5) Miscellaneous.

A) Mr. Medved presented a Change Order to the Board for approval and signature to the Dakota Creek contract showing the inclusion of sales tax. The sales tax was overlooked upon issuance of the contract.

Commissioner Robinson motioned to approve the change order as presented. Commissioner Wolden seconded the motion which carried unanimously. (Contract #00167).

CONSENT AGENDA.

* COMMISSIONER'S:

1. Record of the Proceedings for the Week of July 26, 1993.
2. Signature - Resolution approving the annexation of property (Pined) into Fire District No. 8. (Resolution #14955).
3. Signature - Addendum to the Memorandum of Agreement with Skagit County Community Action Agency for the period of January 1, 1993 through December 31, 1993, which adds \$8,300 for the administration of the Veteran's Relief Program. (Contract #01528).

• DATA PROCESSING:

4. Signature - Out-of-State Travel Request for Karen Radcliffe to attend the AMS Government and Education System Users Group and IBM Core Class in Salt Lake City, Utah, September 19 through 24, 1993. Total estimated cost for travel, accommodations class fees and meals = \$1,771.00.

* **HUMAN SERVICES:**

5. Signature - Contract Amendment to the monitoring and development mental health services contract between Skagit County and the North Sound Regional V,D Network for the period July 1, 1992 through June 30, 1993. This amendment assigns Children's Mental health services in the amount of \$3,999.00 to the County. (Contract #01032).

* **JUVENILE PROBATION:**

6. Signature - Detention Center Program Agreement between Skagit County and Northwest Educational Service District 189 (ESD 189) for the purpose of providing educational instruction to juveniles confined within the Skagit County Detention Center pursuant to ESD 189's agreements with a local school district. This is a renewal of an on-going agreement. (Contract #01721).
7. Signature - Contract with DSHS. County will provide detention services including secure care, supervision, shelter, food, education and recreation, not to exceed thirty days per youth per period of parole without advance permission of the DJR. (Contract #01722).

* **PUBLIC WORKS DEPARTMENT:**

8. Signature - Contract with Kess Industries, Incorporated, 130 - 37th Street NE, Auburn, Washington 98002 for the construction/fabrication of gas blower, skid, gas flare and delivery to Inman Landfill per bid specifications, at the bid amount \$51,994.43. (Contract #01723).

• **SHERIFF'S OFFICE:**

9. Out-of-State Travel for Barbara Leander to attend Spillman User Conference in Salt Lake City, Utah, August 9, through 15, 1993, for training and user conference for FORCE system. Total Travel, Meals, and accommodations - \$695.00.
10. Out-of-State Travel for Nancy Nelson to attend Spillman User Conference in Salt Lake City, Utah, August 9, through 15, 1993, for training and user conference for FORCE system. Total Travel, Meals, and accommodations - \$695.00.

MISCELLANEOUS.

- A) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W.42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, August 2, 1993, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

1. Warrants #36115 through 37077 (Vouchers #121407 through #122440, and #PW9300005032 through #PW 9300005361) in the amount of \$1,166,866.84. Transmittal #P-15-93.
2. Warrants #99904 through #99939 (Vouchers #P56001, and P126001, and #3011014 through #P56015, #P126038, and #3011015) in the amount of \$999,728.70. Transmittal #C34-93.
3. Warrants #99940 through #100416 (Vouchers #3010385 through #3011052) in the amount of \$817,609.04. Transmittal #C35-93.

- B) Stephanie Wood, Administrative Coordinator, presented for the Board's approval and signature an amendment to the Economic and Engineering Services of Olympia Contract, for the Coordinated Water System Plan. A grant was received from the Department of Health, which was not sufficient to complete the plan. The City of Anacortes, Public Utilities District (PUD) and the County will split the difference of the contract balance. The contract is \$33,000 over the original agreed amount. This overage includes \$5,000 for work to be done to make the water reservations that belong to PUD and the City of Anacortes legal and recognized. The State Department of Health (DOH) provided \$10,000 in funds, and the City of Anacortes, PUD, and Skagit County will cost share at one-third each for the balance.

Commissioner Wolden motioned to approve the contract amendment as presented. Commissioner Robinson seconded the motion, which carried unanimously.

BID OPENING - DEMOLITION, GRADING, ASPHALT PAVING, LANDSCAPING, SIDEWALKS AND OTHER ASSOCIATED WORK AND RESPONSIBILITIES FOR A NEW PARKING LOT FOR SKAGIT COUNTY IN MOUNT VERNON.

Six bids were received and opened:

Mr. Howard informed the Board that there was not an acknowledgement of addendum portion in the bid package, therefore, each bid will have to be reviewed in light of this omission.

- 1) SRV Construction, Inc.
P.O. Box 3481
Oak Harbor, WA 98277

Bid Amount: \$186,184.00
Bid Bond Enclosed.
Addendum Acknowledged.
- 2) A.L. Sleister and Sons Construction, Inc.
12303 Cyrus Way
Mukilteo, WA 98275

Bid Amount: \$273,650.00
Bid Bond Enclosed.

**Record of the Proceedings
Monday, August 2, 1993
Page 6**

- 3) Callen Construction Co., Inc.
9632 Stein Road
P.O. Box 498
Custer, WA 98240

Bid Amount: \$179,500.00
Bid Bond Enclosed
- 4) Enviro-Chem Technologies, Inc.
4202 Meridian, Suite 103
Bellingham, WA 98226

Bid Amount: \$164,177.00
Bid Bond Enclosed.
- 5) BelMark
505 Cedar Avenue, Suite B-1
Marysville, WA 98270

Bid Amount: \$198,810.00
Bid Bond Enclosed.
- 6) Comm-Exco
953 Green Road
Burlington, WA 98233

Bid Amount: \$261,583.00
Bid Bond Enclosed.

Facilities will review and return at a later date for bid award recommendation.

Architects Estimate 200,000.

BUDGET/FINANCE:

- 1) Call for Public Hearing - Budget Amendment.

Bob Taylor, Administrative Officer presented two resolutions to the Board for approval and signature to call for a public hearing regarding supplemental budget amounts. These two supplements are regarding the Best SELF and Doin' it Right programs in the amount of \$100,000; and the drug Enforcement Reserve Fund for funding from the marijuana eradication grant in the amount of \$11,000.

Chairman Hart motioned to approve the resolutions to call for public hearings as presented. Commissioner Robinson seconded the motion, which carried unanimously. (Resolution #14960 and 14961).

2) Budget Line Item Change.

Mr. Taylor presented a resolution to the Board for approval and signature for a budget line item change transferring money from one line item to another. The funds are to be transferred from the Current Expense-Contingencies Fund to the Current Expense-Professional Services Fund in the amount of \$30,000; and from Land Acquisition Fund-County Administration Building, to Land Acquisition-Professional Services Fund in the amount of \$50,000. These line item changes will allow for funding counseling services for at-risk youth and for the payment of the Northern State Wetlands Study.

Chairman Hart motioned to approve the resolution as presented. Commissioner Wolden seconded the motion, which carried unanimously. (Resolution #14959).

3) Accepting Proposal for Jail Inmate Phone System.

Roger Howard, Facilities Manager, stated that six proposals were received and reviewed for the installation of a Jail Inmate Phone System. One Company, Gateway Technologies, fulfills the specifications of the proposal and will generate return revenues in the approximate annual amount of \$30,000. Mr. Howard stated that 30 percent of the gross revenue from collect calls placed will be returned to the County.

Commissioner Wolden motioned to approve the resolution awarding the contract for a Jail Inmate Phone System to Gateway Technologies. Chairman Hart seconded the motion, which carried unanimously. (Resolution #14958).

MISCELLANEOUS

- A) Mr. Taylor presented a resolution to the Board for approval and signature to modify the Petty Cash and change funds in the County Clerks' Office. This will create one imprest fund of \$200 instead of the two separate cash funds.

Chairman Hart motioned to approve the resolution as presented. Commissioner Wolden seconded the motion which carried unanimously. (Resolution #14962).

- B) Mr. Taylor presented a resolution for the Board's approval and signature amending the Skagit County Policies and Procedures Manual in accordance with the Federal Family and Medical Leave Act.

Chairman Hart motioned to approve the resolution as presented. Commissioner Robinson seconded the motion, which carried unanimously. (Resolution #14957).

- C) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W.42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, August 2, 1993, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants #96730 through #96856 and (Vouchers #96730 through #96856) in the amount of \$822,984.70. Transmittal #R16-93.

ADJOURNMENT

Commissioner Wolden motioned to adjourn the proceedings. Commissioner Robinson seconded the motion which carried unanimously.


BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON


Robert Hart, Chairman


Harvey Wolden, Commissioner


Robby Robinson, Commissioner

ATTEST:


Connie Carter, Clerk of the Board

clc

