

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS**

Tuesday, June 22, 1993

- 9:00 a.m. - 10:00 a.m. Department of Planning and Community Development - Dave Hough, Director:
- 1) Review of Effective Zoning Administration Technical Conference.
 - 2) Discussion of Signage for Public Notification.
 - 3) Code Enforcement Report.
 - 4) Miscellaneous.
- 11:15 a.m. - 11:30 a.m. Signature - Agreement Between Skagit County, Washington State Department of Natural Resources, and Northwest Air Pollution Authority to Jointly Fund a Full-Time Warden.
- 11:30 a.m. - 11:45 a.m. Discussion - Request of Jerry Walton for Sewer Easement Across County Property at the Burlington Shop Site.
- 1:30 p.m. - 2:00 p.m. Better Understanding of Cash Kontrol System (BUCKS) Committee Recommendation - Approval -Skagit County Cash Collection Policies.

The Skagit County Board of Commissioners met in regular session on Tuesday, June 22, 1993, with Commissioners Robert Hart, Harvey Wolden, and Robby Robinson present.

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT - DAVE HOUGH, DIRECTOR:

1) Review of Effective Zoning Administration Technical Conference.

Oscar Graham, Associate Planner, reviewed the conference he attended with Tim Hoffman and Jeff Morgan. He said that planners from Nevada and Colorado have the same complaints about migrating Californians, and outlying areas being encroached upon. The trend nation wide seems to be toward rural living. Rural lifestyle is desired but it seems difficult to define exactly what rural is. Rural areas adjacent to urban centers are being populated. Other areas across the country have the same issues regarding growth and zoning as here in Skagit County. Mr. Graham said that other areas and states are also going through ordinance creation, enforcement, and compliance regarding growth issues and land use. He said that Skagit County methods of planning are similar to other areas in the country by comparison. Enforcement issues are parallel as well. Mr. Graham felt it was a worthwhile conference to attend.

Jeff Morgan, Assistant Planner, said that he learned how to provide better public information. He felt that the conference provided more information on general issues, but he was able to find information to apply to his specific daily work.

Commissioner Wolden asked what large issues were similar in other areas.

Mr. Graham stated that gambling, noise, and concert stadium events with alcohol present were discussed. He said that there were similar large issues but they were not identical.

Commissioner Robinson ask whether there were any similar problems with unique solutions shared.

Mr. Morgan stated that most areas have problems unique to their own situations, and that they are handled much the same as is done here.

Mr. Graham stated that a community in Deadwood South Dakota recently began allowing gambling in the community and the community is now oriented around gambling. He said that the tribal casinos beginning in our area will impact local communities. He said that zoning is determined by a point system in Breckenridge, Colorado, which is a ski resort area. These are specific economic situations that are not directly related to issues in Skagit County.

Tim Hoffman, Code Compliance Officer, stated that the population is approximately 2,000 during the off-season in Breckenridge, and approximately 21,000 during the busy season. He said that he received good, positive reinforcement from the conference. He found that Skagit County code enforcement was implemented in much the same way over the same issues as other areas of the country. He said that he greatly appreciated being able to go, and that it was worth it.

Mr. Hough stated that in the past 8 or 9 years, 5 or 6 other staff members have attended this conference. He said that staff always wonders how to do their job better and more effectively. He felt it was beneficial to attend these conferences to see what comparisons and similarities there are in other areas. It is good to have reinforcement.

2) Discussion of Signage for Public Notification.

Mr. Hough stated that the County has minimum requirements regarding posting notices on land use, shorelines, plats, etc. He is trying to find better ways to notify the public. One method that has been implemented is including a vicinity map in the legal advertisement. He said that King County and Seattle have been using larger signs, and the City of Mount Vernon has also. Mr. Hough displayed an example of the type of sign being used by the City of Mount Vernon which is approximately 2 feet x 3 feet in size. The sign has a white border, fuschia background, and large white lettering which reads "NOTICE of land use change for information call ###-####. A blank area is provided for a zip lock bag with the notice contained within to be attached. The proponent is charged for the signs used. The City purchases 100 at a time at a cost of \$7.00 per sign. Mr. Hough stated that he would like to adopt this method of signage for County land use applications. He said that he is a strong advocate of public awareness. He suggested a different background color for County signs.

The Board agreed with the recommendation, and Mr. Hough will proceed with having the signs created.

3) Code Enforcement Report.

The Code Enforcement Report was presented to the Board.

4) Miscellaneous.

A) Mr. Graham addressed the Board regarding a Coastal Zone Management Grant that the Board approved for application in the recent past. It is a 50/50 cost share between the County and State for small hydroelectric generation facilities. He said that approximately 6 applications are being reviewed. The grant will allow for the performance of four tasks: Performance Coordination, Position Paper on applicability of hydroelectric generation facilities, will include objection that there is not allowance for public hearings/meeting for public awareness, and is difficult for a local government to perform; development of draft Shoreline Master Program amendments; and citizens advisory committee review/local adoption of Shoreline Master Program amendments.

Mr. Graham stated that Federal lands are designated natural shorelines, which is not consistent with the management practices of the forestry management plan. He distributed copies of the grant for the board to review, and will address the issue next week for signature.

SIGNATURE - AGREEMENT BETWEEN SKAGIT COUNTY, WASHINGTON STATE DEPARTMENT OF NATURAL RESOURCES, AND NORTHWEST AIR POLLUTION AUTHORITY TO JOINTLY FUND A FULL-TIME WARDEN.

Dan Cain, Fire Marshall, addressed the Board regarding the subject agreement. This agreement is an interim agreement for one year funding with grant monies through the Northwest Air Pollution Authority. (NWAPA). He said that the advantage to the County is that with a one man fire marshal, he cannot write burning permits without adding to staff. He said that banning outdoor burning County-wide would be difficult. The County would receive referrals for investigations. If a fire district felt a fire threat existed, the warden would be called to investigate. If there is a fire problem the county would respond, if smoke, NWAPA would respond, if on Department of Natural Resource (DNR) land, DNR would respond.

Dan Pugmire, DNR, stated that a warden has been hired and is on duty.

Mike Evenson, NWAPA, stated that double coverage was being performed between the agencies and it was found that they could coordinate and cooperate efforts. The Washington Administrative Code states that permits must be issued for burning. Whoever writes the permits must respond to complaints. The technical deadline is eight months after the guidelines are set by the State. If at that time compliance is not met, NWAPA would be contacted for non-compliance, a public hearing would be held and burning banned.

Commissioner Wolden asked whether there had been any discussion of requesting budgetary funding from the Fire District Commissioners.

Mr. Evanson said that the idea was brought up, but not approached. They are generally looking at a one-third contribution from the three agencies, not knowing specifically what will happen.

Commissioner Wolden stated that each individual fire district should be met with regarding the possibility of funding.

Commissioner Robinson motioned to approve the agreement between DNR, NWAPA, and Skagit County to fund a full time warden. Commissioner Wolden seconded the motion, which carried unanimously. (Contract #01687).

DISCUSSION - REQUEST OF JERRY WALTON FOR SEWER EASEMENT ACROSS COUNTY PROPERTY AT THE BURLINGTON SHOP SITE.

Roger Howard Facilities Manager, presented an agreement with the City of Burlington for a sewer easement for Jerry Walton across Skagit County Property at the Burlington Shop site.

Commissioner Wolden motioned to approve the easement as presented. Commissioner Robinson seconded the motion, which carried unanimously. (Contract #10688).

**BETTER UNDERSTANDING OF CASH KONTROL SYSTEM (BUCKS) COMMITTEE RECOMMENDATION
- APPROVAL -SKAGIT COUNTY CASH COLLECTION POLICIES.**

Judy Menish, Skagit County Treasurer, introduced the key personnel responsible for creating the collection policy for the County. Those persons were: Kathy Hill, Mike Woodmansee, Katie Jungquist, and Pam Terwilliger. Mary Ann Dodge, was also part of the team, but was not available to attend the meeting.

Commissioner Robinson asked when the training program was expected to begin.

Ms. Menish stated that the training of the trainers will begin September 15, 1993. Six people from the Treasurer's Office and two people 2 from other departments will participate in the training. Ms. Menish introduced Joann Geisbrecht from the Treasurers Office, who will be head trainer for the program.

Mr. Woodmansee stated that is was a large responsibility Ms. Menish accepted to update the cash handling for the County.

Ms. Menish stated that the goal set is to have 16 training sessions before the end of the year. Training will be in a team of two people over four sessions. There will be one training per quarter after that. The manual is being reviewed by the fifth and final review person, and then it will go to the printer.

Ms. Menish said that she will discuss the possibility with Bob Taylor and Mr. Woodmansee of meeting in the upper room of the Farmhouse Inn for training the trainers to concentrate on training and not be distracted. She said that the program meets all the concerns expressed by the State Auditors as specified in last year's audit. There will be a consolidation of bank accounts, cash receiving will be fine tuned, and various other adjustments will be made.

Chairman Hart stated that he was impressed with the way the committee has responded to the State auditor's requests.

Commissioner Robinson motioned to approve the resolution adopting a cash collection policy for Skagit County. Commissioner Wolden seconded the motion which carried unanimously. (Resolution #14916).

PUBLIC HEARING - ORDINANCE CHANGING VOTING PRECINCT BOUNDARIES IN SKAGIT COUNTY.

Chairman Hart waived the reading of the public notice as advertised in the Skagit Argus.

Jerry McInturff, County Auditor, stated that the majority of precincts changed were required to be changed by law, and city boundaries have changed making the number of registered voters in precincts in excess of what they should be. Any citizen affected by the change in precinct boundaries will be notified prior to any election in the future. The City of Anacortes had boundary changes due to the Strawberry Hill Annexation, and the City of Mount Vernon had changes in boundaries due to the Summersun Annexation.

Andy Young, Deputy Auditor, reviewed precinct maps designating the new boundaries with the Board.

Stephanie Wood, Adminlstrative Coordinator, stated that the law requires the County Code to define voting boundaries. The Skagit County Code had not been updated regarding voting precinct boundaries for quite a while. Public hearings have been held, and resolutions passed regarding the precinct boundary

adjustments, but the code was not changed. The ordinance being presented will bring the County Code up to date regarding the voting precinct boundaries.

Chairman Hart opened the public hearing for comment.

Seeing and hearing no comment from the audience, Commissioner Robinson motioned to close the public hearing. Commissioner Wolden seconded the motion, which carried unanimously.

Commissioner Robinson motioned to approve the ordinance amending Skagit County Code Chapter 1.20 adjusting boundary lines of Skagit County Voting precincts. Commissioner Wolden seconded the motion, which carried unanimously. (Ordinance #14917).

MISCELLANEOUS

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W.42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, June 22, 1993, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants #96298 through #96437 (Vouchers #96298 through #96437) in the amount of \$349,158.40. Transmittal Number R12-93.

ADJOURNMENT

Commissioner Wolden motioned to adjourn the proceedings. Commissioner Robinson seconded the motion which carried unanimously.


BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON


Robert Hart, Chairman


Harvey Wolden, Commissioner


Robby Robinson, Commissioner

ATTEST:


Connie Carter, Clerk of the Board

