

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS**

Tuesday, February 2, 1993

9:00 a.m. - 10:00 a.m. Department of Planning and Community Development - Dave Hough,
Acting Director:

- 1) Discussion - Capital Facilities Plan.
- 2) Discussion - Code Enforcement Procedures.
- 3) Resolution - Requesting a Report and Recommendation from the
 Planning Agency on a Proposal to Amend the North Central
 District Comprehensive Plan Map.
- 4) Code Enforcement Report.
- 5) Miscellaneous.

10:00 a.m. - 10:30 a.m. Skagit County Historical Society Museum Report.

The Skagit County Board of Commissioners met in regular session on Tuesday, February 2, 1993 with Commissioners Robert Hart, Harvey Wolden, and Robby Robinson present.

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT - DAVE HOUGH, ACTING DIRECTOR:

- 1) Discussion - Capital Facilities Planner/Coordinator Position.

Mr. Hough stated that the proposed position has been discussed with Mr. Medved, Public Works Director, and Mike Woodmansee, Budget/Finance Director. Mr. Medved has agreed to fund 50% of this position from the County Road fund. He said that it is important to have a county-wide Capital Improvement Plan in place before impact fees can be imposed. This plan will not only involve County services, but special purpose districts, schools and cities. The Planner/Coordinator position will provide coordination among the cities, County, special districts, and state and federal agencies.

Commissioner Robinson motioned to approve the position of Capital Facilities Planner/Coordinator. Commissioner Wolden seconded the motion, which carried unanimously.

- 2) Discussion - Code Enforcement Procedures.

Tim Hoffman, Code Compliance Officer, stated that the procedure he uses is as follows:

- Complainants are required to fill out a complaint form and submit it to Mr. Hoffman.
- He then does necessary research and/or investigation regarding the complaint.
- A letter is sent regarding the need to comply.
- A second letter is sent if there is no reply to the first. This letter states that the issue may be sent to the Prosecuting Attorney's office.
- A third letter is sent if there is still no reply stating that the enforcement issue will be sent to the Prosecutor to handle.

John Moffat, Chief Civil Deputy Prosecuting Attorney, stated that the letter system is to provide the person every opportunity to comply in order to avoid involving the County in unnecessary law suits.

Chairman Hart stated that he had no problem with this portion of the process. He stressed that there is a need to keep a positive attitude between staff and the public.

Mr. Hoffman stated that some of the bad experiences that members of the public have with Code Enforcement issues is that sometimes more permits are required than originally known.

Chairman Hart stated that more comprehensive information needs to be provided at the permit counter.

Mr. Hoffman stated that a lot of the people take it personally that they are being made to comply with the County Code. It can be difficult to explain that it is the law.

Mr. Moffat stated that if there is an easy fix in a non-compliance situation, it is usually fixed right away. If the offender has performed a large project that has cost them a decent amount of money, then they will not want to change the situation.

Chairman Hart suggested that Mr. Hoffman synopsize the Code Enforcement information that he has been sending to the Board. The name, date, and a brief description of the offense in a list form would suffice.

Mr. Moffat said that the procedure currently used was developed years ago to keep the Board advised and aware of the compliance situation, and so that they would be aware of the persons involved.

Chairman Hart stated that a letter from the Code Compliance Officer stating that a person is going to be sent to the Prosecuting Attorney for action is sufficient. There is no need for the Board to sign off on it.

Commissioner Robinson stated that there will be special circumstance now and then. When it involves the safety of the persons involved, other avenues can be taken.

Mr. Moffat introduced Dionne Classen to the Board. She is a Deputy Prosecuting Attorney, and has been with the County for two years. She will be handling the Code Enforcement cases. Mr. Moffat will supervise and handle some of the cases himself. Mr. Moffat stated that it was nice to know that the top County officials are supportive of the Prosecutor's Office regarding the enforcement issues.

3) Resolution - Requesting a Report and Recommendation from the Planning Agency on a Proposal to Amend the North Central District Comprehensive Plan Map.

Gary Christensen, Senior Planner, stated that the Washington State Department of Transportation (WSDOT) has made a request for a comprehensive plan map amendment to reclassify approximately 6 acres from Agriculture to Public Use on the North Central District Comprehensive Plan Map for a highway maintenance equipment facility. The WSDOT has need of a maintenance equipment facility east of Sedro-Woolley, which would be classified public use. The direction needed is whether the Board feels this request warrants a report and recommendation.

There will be more of this type of request in the future with the enactment of the Growth Management Act. The Department will share information regarding a request, and the Board will determine if further review is necessary. This will eliminate unnecessary use of staff time.

Chairman Hart stated that he agrees with the use desired by WSDOT. He stated that until the GMA is enacted, it would be preferable to discourage Comprehensive Plan Amendments, but this one he does agree with.

Commissioner Robinson motioned to adopt the resolution requesting a report and recommendation from the Planning agency on a proposal to Amend the North Central District Comprehensive Plan Map. Commissioner Wolden seconded the motion which carried unanimously. (Resolution #14729).

4) Code Enforcement Report.

The Code Enforcement Report was presented to the Board.

5) Miscellaneous.

- A) Mr. Hough presented a resolution for approval and signature reaffirming and expanding the adopted Sphere of Influence Agreement between Skagit County and the Town of Hamilton to address the requirement of the Growth Management Act of 1990.

Commissioner Robinson motioned to adopt the resolution as presented, Commissioner Wolden seconded the motion, which carried unanimously. (Resolution #14728).

- B) Mr. Hough presented a letter for the Board's approval to the Boundary Review Board invoking their jurisdiction regarding a request to annex Carey's Lake Addition to the Town of Hamilton.

Commissioner Robinson motioned to invoke Boundary Review Board jurisdiction and sign the prepared letter. Commissioner Wolden seconded the motion, which carried unanimously.

- C) A discussion was held regarding the status of Empire Construction and their proposed demolition landfill. Mr. Hough stated that no permits have been applied for at this time. Empire Construction has hired a consultant to perform water quality analysis, a feasibility study, soils testing, and environmental reviews.

SKAGIT COUNTY HISTORICAL SOCIETY MUSEUM REPORT.

Chairman Hart was not available for this item.

Jim Barmore, Historical Activities Coordinator, presented a review of the events over the 1992 year. He also provided a comparative of statistics between the 1991, and 1992 years.

Negotiations are in process for the purchase of property adjacent to the museum's south side. There is a house on the property that is planned to be developed to serve as a new library and archives. The move into the building is estimated to occur in the fall. Mr. Barmore said that it is expected that the purchase agreement will be signed within the next week. The computer system is continuing to be implemented, a two line telephone system has been installed, as well as a third computer.

The Skagit County Historical Museum calendar holds "Skagit Topics" with sponsorship from GTE. One Thursday a Month, different topics will be presented. This series began January 28 with 'They Claimed These Mountains. The remaining dates and topics are:

February 25 - 'Skagit Ragtime' - Cheri Cook will entertain with music of the days gone by.

March 25 - 'The Development of Seed Growing' - Austin Swanson will speak on family and community

experience in the specialized aspect of agriculture.

April 22 - 'Oystering Around Blanchard' - Dick Steele of the Rock Point Oyster Company introduces an immigrant oyster, the basis of a thriving modern industry which had begun with the tiny Olympia Oyster.
May 27 - 'Pleasant Ridge: An Agricultural Neighborhood' - Sue Hackett will focus on this pioneer settlement, presenting a cross section of the geological, ecological, architectural, and social culture that supports area farms.

The Historical Society Board members present expressed their appreciation of Mr. Barmore and felt that he was definitely an asset to the museum.

Mr. Barmore will continue to provide updates to the Board on a quarterly basis.

ADJOURNMENT

Commissioner Wolden motioned to adjourn the proceedings. Commissioner Robinson seconded the motion which carried and was so ordered.


BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON


Robert Hart, Chairman


Harvey Wolden, Commissioner


Robby Robinson, Commissioner

ATTEST:


Connie Carter, Clerk
Skagit County Board of Commissioners

