

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS**

Tuesday, June 30, 1992

Flag Salute.

9:00 a.m. - 10:00 a.m.

Department of Planning and Community Development - Scott Kirkpatrick, Director.

- 1) Signature - Amendment of SCC 14.04.150 Unclassified Special Uses Relating to Day Care Facilities, Animal Clinics and Recreational Vehicle Trailer Parks; and 14.04.030 (Definitions) Relating to Day Care Facilities and Storage of Unlicensed and/or Inoperable Vehicles.
- 2) Resolution - GMA Comprehensive Planning Policies.
- 3) Code Enforcement Report.
- 4) Miscellaneous.

3:00 p.m. - 4:00 p.m.

Presentation - Vern Wagar of County Road Administration Board.

The Skagit County Board of Commissioners met in regular session on with Commissioners Robby Robinson, and Ruth Wylie present. Commissioner Vaux's absence was excused.

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT - SCOTT KIRKPATRICK, DIRECTOR.

- 1) Signature - Amendment of SCC 14.04.150 Unclassified Special Uses Relating to Day Care Facilities, Animal Clinics and Recreational Vehicle Trailer Parks; and 14.04.030 (Definitions) Relating to Day Care Facilities and Storage of Unlicensed and/or Inoperable Vehicles.

Mr. Kirkpatrick addressed the Board, stating that the proposed Ordinance changes requested by citizens, have been through the public hearing process, and adopted by the Board. He presneted the ordinance for signature.

Commissioner Wylie stated that there needs to be a signature date, and an effective date for the Ordinance.

Mr. Kirkpatrick stated that 30 days from the signature date would be reasonable for the effective date.

Commissioner Wylie motioned to adopt the Ordinance amending Skagit County Code 14.04 Zoning Ordinance, 14.04.150 Unclassified Special Uses Relating to Day Care Facilities, Animal Clinics and Recreational Vehicle Trailer Parks; and 14.04.030 Definitions Relating to Day Care Facilities and Storage of Unlicensed and/or Inoperable Vehicles. The Ordinance shall be effective 30 days from the date signed.

Chairman Robinson seconded the motion, which carried and was so ordered.
(Resolution No.14377)

- 2) Resolution - GMA Comprehensive Planning Policies.

Mr. Kirkpatrick presented to the Board the Comprehensive Planning Policies for review and adoption. He stated that the Board's adoption of these Policies will meet the July 1, 1992, deadline. Mr. Kirkpatrick stated that he had a package prepared that will be sent to the State upon adoption.

Commissioner Wylie motioned to approve the GMA County-Wide Comprehensive Plan Policies, effective date July 1, 1992.

Chairman Robinson seconded the motion, which carried and was so ordered. (Resolution No.14378).

3) Code Enforcement Report.

The Code Enforcement Report was presented to the Board.

PRESENTATION - VERN WAGAR OF COUNTY ROAD ADMINISTRATION BOARD (CRAB).

Rich Medved, Public Works Director introduced Mr. Wagar to the Board stating that this was the first formal visit by a representative from the CRABoard since 1991.

Mr. Wagar stated that his personal background included being a County Engineer, and Public Works Director. He has been with Pierce County for 17 years, 3 years as Assistant Director.

Mr. Wagar stated that his CRABoard duties include spending one day in each of the counties, which sets a goal of 39 counties to visit. That makes about 8 counties every two and a half weeks.

Mr. Wagar presented a handout to the Board which introduces CRAB, why it exists, and why it is a good reference source.

Mr. Wagar reviewed with the Board that the CRABoard Mission statement is broken down into functional areas: Statutory Oversight, Grant Management, Information Resources, and General Administration; and vision statements for each Functional Area. Mr. Wagar stated that the State of Washington is the only state that has a CRABoard. The State of Oregon has hired three staff people to function in the same capacity.

CRAB has 4 people dedicated to be available to train counties on a County Road Information System, and a Road Design System.

Mr. Medved questioned how many counties utilize the Civil Engineering Package.

Mr. Wagar replied that 30 counties out of 39 utilize the Civil Engineering Package. He felt that the complicated system could be the reason other counties were not utilizing it as yet.

Mr. Wagar reviewed with the Board the organizational structure of CRAB, the distribution of County Motor Vehicle Fuel Tax, the statutory distribution of motor vehicle fuel tax, and the History of CRAB.

Mr. Wagar reviewed the CRAB revenue sources to be as follows:

- Administration - part of the 1.5% withheld from the counties' portion of the Motor Vehicle Fuel Tax.
- Rural Arterial Program - trust account funded by .58 cent of the Motor Vehicle Fuel Tax. One percent of revenue is withheld for Administration and Transportation Planning.
- County Arterial Preservation Program - trust account funded by .45 cent of the Motor Vehicle Fuel Tax. One percent of revenue is withheld for Administration and Transportation planning.

The 1991 - 1993 Revenue Projections are as follows:

- State Supervision - \$3.5 Million. CRAB Administrative Budget fixed at \$1.21 Million; Balance of revenues fund WSDOT local programs.
- Rural Arterial Trust account - \$30.75 Million. \$30.44 Million for grants; \$0.31 Million for Administration and Transportation Planning. • County Arterial Preservation Account - \$23.72 Million. \$23.48 Million for Grants, \$0.24 Million for Administration and Transportation.

Mr. Wagar reviewed the Rural Arterial Trust Account program description with the Board. This program established by the Legislature in 1983, is funded by .58 of the Motor Vehicle Fuel Tax, which is estimated to generate approximately \$30.8 million during the 1991/93 biennium. In the last 6 months, the CRAB staff has updated the program.

Mr. Wagar reviewed with the Board, the County Arterial Preservation Account Program Description (CAP): This program established by the Legislature in 1990 is funded by .45 cent of the Motor Vehicle Fuel Tax, estimated to generate approximately \$23.7 million during the 91/93 biennium.

Commissioner Wylie questioned whether CAP is distributed strictly by County road miles, and how it is determined who gets the money.

Mr. Wagar stated that the CAP Engineer will review the road prospectuses submitted (the roads themselves) with the county engineer.

Mr. Wagar stated that he, Doug Barnet, and Rich Medved had been meeting all day, and had looked at a RAP and CAP project on Best Road. The also looked at a RAP project on Reservation and Avon Allen Roads.

Doug Barnet stated that he took Mr. Wagar on a tour out Memorial Highway to Best Road (a previous RAP Project) to Reservation Road, out to Highway 20, and down Avon Allen Road.

Mr. Wagar stated that he wanted to cover bases on items covered in the days' meetings. The old organizational chart bothered him as it didn't show the County Engineer responsible for engineering construction and maintenance as required. The new organizational chart looks good, and is well balanced. Mr. Wagar said that he was quite impressed how things have developed over the last 9 to 10 months. Regarding the Six year program, for 1991 there is an annual program, construction report, and what actually happened. On the Six year program there was a big difference on what was programmed and what actually happened. He stated that he understood that it was due mostly to the 1990 flood situation.

Mr. Wagar addressed Mr. LaRue and stated that he needed to check and see if the Six Year expenditure and revenue projection is being developed for the next Six Year program.

Mr. Wagar stated that he was impressed by the support from the Board for extensive training in the Public Works Department. He admired Mr. Medved's goal to raise the professional level. He stated that from the feedback from Mr. Medved that had been drawn from the salary survey, Skagit County has a low number of professional engineers on staff, but that will change in time.

Mr. Wagar stated that the May retreat that the Public Works Department held seemed to be a good thing. He said that he review the exercise, with Mr. Medved, creating the mission statement, goals, and actions.

He appreciated hearing Mr. Medved recount the details of the retreat and how the massive list of goals was compacted, narrowing down to five major goals and a task plan. Mr. Wagar felt that the retreat exercise was very valuable for the department.

Mr. Wagar stated that he wanted to mention Dave Baltz, Transportation Planner, and the progress he has made in the short time he has been with the County. Mr. Wager commented that Mr. Baltz had resurrected the RTPO.

Mr. Baltz, stated that the RTPO had been formally disbanded and inactive for 7 - 8 months.

Mr. Wagar stated that in looking through his information in preparation to meet with the Board, it appeared that the County was meeting all the basic requirements in adopting the Six Year Road Program. He offered his compliments to the department for having all well in order and said that he was very impressed with what has happened in the past year.

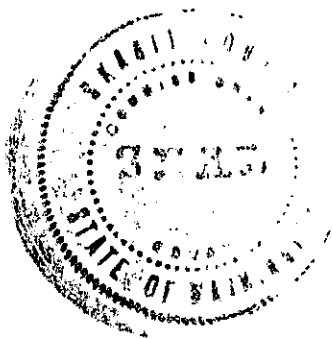
Mr. Wagar, as a result of the visit, will address a letter to the Board with copies to Mr. Medved and to CRAB so they know what is going on.

Chairman Robinson stated to Mr. Wagar that his presence was appreciated and thanked him for coming up and having a discussion with the Board.

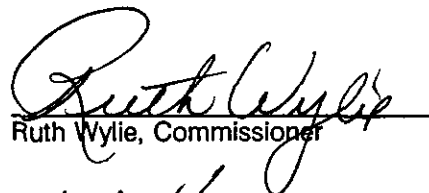
ADJOURNMENT


Commissioner Wylie motioned to adjourn the proceedings. Chairman Robinson seconded the motion. The motion carried and was so ordered.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON





Robby Robinson, Chairman


Ruth Wylie, Commissioner


W. W. Vaux, Commissioner

ATTEST:


Connie Carter, Clerk of the Board
Skagit County Commissioners