

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY COMMISSIONERS**

Monday, April 13, 1992:

Flag Salute.

9:00 a.m. - 10:00 a.m.

Board of Health.

- 1) Public Hearing - Amendments to Chapter 12.20 of the Skagit County Code Camping Vehicle Park Regulations.

10:00 a.m. - 11:00 a.m.

Public Works Department - Rich Medved, Director:

- 1) Introduction - New Employees (Incinerator Utility Operators: Steve Hastings and Tom Caviezel).
- 2) Resolution - Voluntary Transfer of Sick Leave.
- 3) Signature - Change Order No. 1 - Silver Creek Bridge.
- 4) Signature - Supplement No. 5 - Recycling Agreement Skagit County Solid Waste Disposal Facilities
- 5) Request for Proposals - Design, Construction, and Operation of a Privately Owned Material Recovery Facility.
- 6) Miscellaneous.

CONSENT AGENDA.

MISCELLANEOUS ITEMS.

1:30 p.m. - 1:45 p.m.

Discussion - Courthouse Parapet Wall Repair.

1:45 p.m. - 2:00 p.m.

Proclamation - Skagit County Law Day.

2:00 p.m. - 3:00 p.m.

Appeal of Hearing Examiners Decision Regarding the Short Plat Application #91-061 of Jess Webb for property at Chuckanut Drive and Sam Bell Road.

3:00 p.m. - 4:00 p.m.

Presentation - Budget Overview - Mike Woodmansee, Budget/Finance Director.

4:00 p.m. - 4:30 p.m.

Executive Session - Personnel.

The Skagit County Board of Commissioners met in regular session on Monday, April 13, 1992, with Commissioners Robby Robinson, Ruth Wylie, and W. W. Vaux present.

BOARD OF HEALTH.

- 1) Public Hearing - Amendments to Chapter 12.20 of the Skagit County Code Camping Vehicle Park Regulations.

Chairman Robinson waived reading the call for public hearing as published in The Skagit Argus.

John Thayer, Environmental Health Supervisor, distributed the one letter of comment to the Board that was received regarding the proposed amendments, and stated that no other comments had been received.

John Hadman, Environmental Health Specialist, addressed the Board to review the synopsis of the proposed code revision. The areas proposed for revision are: Definitions; Tent Camping; Permit Required; Inspection Records; Location, Space and General Layout; Supervision; Drinking Water Supply; Toilet and Handwashing Facilities; Shower Facilities; Sewage Disposal; Refuse Disposal; Reporting of Communicable Disease; Interference with Notices; Enforcement; and Suspension and/or Revocation of Permits; Penalties; and Prior Inconsistent Rules and Regulations Repeated.

Commissioner Vaux questioned what would happen to existing camping vehicle parks that do not have a special use permit.

Mr. Hadman stated that if an existing camping vehicle park wishes to do major changes, then a special use permit would be required.

Commissioner Wylie questioned whether a camping vehicle park would be allowed by the County Health Department to operate if they have no special use permit.

Mr. Thayer stated that those parks that have had complaints against them will be checked out and the Health Department is coordinating with the Planning Department for permitting processes.

Mr. Thayer stated that two or more camping vehicles present at a site constitutes a camping vehicle park.

Judy Lipsey, 3381 Lyman/Hamilton Road, addressed the Board. Ms. Lipsey asked whether having a relative staying on her property in a self-contained camping vehicle would make it necessary for her to acquire a camping vehicle park permit. Ms. Lipsey stated that she does not charge her relative to stay.

Mr. Hadman stated that a permit is not necessary if there is no charge and the stay is less than six months.

Commissioner Vaux questioned whether a new permit would be required should a camping vehicle park be sold, and if so, what the process would be, and how long it would take.

Mr. Hadman stated that the person of responsibility is being permitted, not the park, so when a park is sold, the new owner would have to have the permit transferred to their responsibility. The transfer process generally would be:

- Purchaser requests a camping vehicle park permit.
- Purchaser receives guidelines and application.
- Purchaser completes and submits application.
- Park site is inspected within one or two days.
- Transfer of permit is made.

Commissioner Wylie questioned whether there would be a shut down of the park in the transfer process.

Mr. Hadman stated that there would be no need to shut the park down if there were no problems.

Commissioner Vaux questioned whether, under the proposed rules and regulations presented, a camping area could exist that housed tent camping, as well as trailer camping, without water and septic facilities. Commissioner Vaux felt that the proposed rules would prohibit primitive tent camping.

Mr. Thayer stated that there needs to be guidelines for primitive camping. He stated that primitive campsites as outlined in the proposed regulations would be for self-contained camping vehicles.

Commissioner Vaux stated that he does not want to see the elimination of campgrounds available for a minimum fee. He stated that the Board is in the process of discussing with Jon Aarstad; Parks, Recreation, and Fair Director, the possibility of a primitive, limited use campground at Guemes Island with no water or sewer facilities. The proposed regulations would make it necessary to have water and sewer facilities available.

Ms. Lipsey stated that she agrees with Commissioner Vaux. She grew up in Skagit County and remembers camping in areas where the public could go into the trees and create their own campsites. The people pitched tents and made sure to take their garbage out with them. There were no fees to camp. These campsites became the campgrounds that are in existence today. Ms. Lipsey voiced concern for young and old alike that may have limited incomes, and would like to camp at a minimum expense. She questioned this possibility with the requirements of the proposed regulations.

Mr. Aarstad stated that there are pre-fabricated, concrete, self-contained restrooms on some County limited use campsites that are cleaned regularly that could be used at primitive sites.

Commissioner Wylie stated that campers can carry their water in when tent camping. The sanitary aspect of the regulations needs to be addressed. Commissioner Wylie stated that if sani-cans are available, and campers supply their own water, she doesn't see any problem with having primitive campsites.

Mr. Hadman stated that there is a wide spectrum of campers and that there needs to be minimum standards set. He felt that there will be water contamination when primitive camping is allowed with no sanitary facilities. Mr. Hadman stated that the proposed regulations are addressing camping vehicle parks that need to be cleaned up. These regulations are updating the old ones. Mr. Hadman stated that there is a need to anticipate what problems could arise for tent campers with the revision of these regulations, and address them also.

Chairman Robinson asked how many primitive camping sites are in the County.

Mr. Aarstad stated that there are two presently, Sauk, and Grandy. Young's Park, that is still undergoing planning, at Guemes Island would be the third.

Mr. Hadman stated that the proposed regulations are not for dual purpose camping areas, but for camping vehicle parks.

Commissioner Vaux stated that at Howard Miller Park there is a combination of all camping uses, and at Sauk also. He questioned what the difference is between the types of parks.

Mr. Hadman stated that Howard Miller Park is a full use facility.

Commissioner Vaux stated that he finds Sauk to be a primitive area. He questioned whether it would be considered a primitive area if there are more trailers than tents. There is no water, but there are sani-cans. Commissioner Vaux stated that he does not want to regulate out the tent camping at Sauk. Commissioner Vaux stated that he would like to see further revisions.

Commissioner Wylie questioned whether a camping vehicle park includes tents. She assumed that the dependent camping vehicle discription included tents.

Ms. Lipsey asked whether it is okay to have a family in a self-contained unit set up tents for their kids at a camping vehicle park.

Mr. Hadman stated that it would be okay since there is a self-contained unit for the entire family.

Chairman Robinson stated that the proposed regulations need more review.

Commissioner Wylie motioned to continue the public hearing to May 11, 1992, at 11:00 a.m., in the Commissioner's Hearing Room, 202A, County Administration Building, 700 S. Second, Mount Vernon, Washington. Commissioner Vaux seconded the motion, which carried unanimously.

PUBLIC WORKS DEPARTMENT - RICH MEDVED, DIRECTOR:

- 1) Introduction - New Employees (Incinerator Utility Operators: Steve Hastings and Tom Caveziel).

The Board was introduced to, and welcomed Tom Caveziel, and Steve Hastings, the new Incinerator Utility Operators.

- 2) Resolution - Voluntary Transfer of Sick Leave.

Mr. Medved presented to the Board a resolution approving voluntary transfer of sick leave. Numerous Public Works Employees have expressed the desire to transfer some of their accrued sick leave to the account of Glenn Evitt, who has exhausted his sick leave and vacation benefits due to serious medical conditions.

Commissioner Wylie motioned to approved the resolution for voluntary transfer of sick leave to the account of Glenn Evitt, not to exceed 170 hours. Commissioner Vaux seconded the motion, which carried unanimously. (Resolution #14289).

3) Signature - Change Order No. 1 - Silver Creek Bridge.

The Board signed a Change Order for the temporary detour bridge crossing on Alger Cain Lake Road, Silver Creek Bridge, in the amount of \$26,996.00.

4) Signature - Supplement No. 5 - Recycling Agreement Skagit County Solid Waste Disposal Facilities

Ric Boge, Waste Reduction/Recycling Coordinator, presented a supplement to the Resolution of Agreement No. 12068, with C & D Salvage and Recycling. Mr. Boge stated that due to unanticipated delays by the County in repairing equipment necessary for the Contractor to perform satisfactory service under a new Contract, this Supplement to the Contractor's agreement with the County is necessary. The supplement sets a new rate at which the Contractor shall be paid, as the Contractor is incurring expenses in preparation to provide recycling services at four County operated waste disposal/recycling facilities. The new rates are set forth in their entirety in Supplement No. 5 and the attached Proposals No. 5 and 6. These services were to begin January 1, 1992, but the County had not made the repairs necessary for the Contractor to begin work. The new contract will be ready for signature at the end of the month.

Commissioner Vaux motioned to approved the addition of Supplement No. 5 to the Recycling Agreement between Skagit County Solid Waste Disposal Facilities and C & D Salvage and Recycling as presented by Mr. Boge. Commissioner Wylie seconded the motion, which carried unanimously. (Resolution #12068).

5) Request for Proposals - Design, Construction, and Operation of a Privately Owned Material Recovery Facility.

Mr. Medved addressed the Board, stating that this Request for Proposals (RFP) is the result of work sessions held last summer centered on finding a way to get the private sector involved in material recovery.

Don King, Solid Waste Operations Manager, presented to the Board the RFP for the design, construction, and operation of a privately owned Material Recovery Facility (MRF) for the processing of Skagit County's waste stream. Mr. King stated that the proposed facility design is centered around three main criteria: the removal of all recyclables from the waste stream, marketing for revenue to cover operating cost, and improving profits; the removal of all non-processable material to prevent damage to the Resource Recovery Facility (RRF); and removal of maximum amount of materials containing contaminants causing ash residue to be classified as Special Incinerator Ash.

Mr. King stated that there has been interest indicated from private industries for the creation of this type of facility.

Mr. Medved stated that there have been a lot of inquiries to make proposals. Most of the firms interested have an idea of a site in mind located near the incinerator.

Commissioner Vaux asked why an RFP rather than a Request for Qualifications (RFQ).

Mr. Medved stated that an RFP leaves room for those interested private industries to be creative and show the County what various ideas are available. The County can then analyze the need to see costs and qualifications.

Commissioner Vaux motioned to approve the Request for Proposal for the Design, Construction, and Operation of a Privately Owned Material Recovery Facility. Commissioner Wylie seconded the motion, which carried unanimously.

CONSENT AGENDA.

* Planning and Community Development:

1. Signature - Resolution modifying Special Use Permit #SP-89-032 of CM Trucking & Construction. (Resolution #14287).

- * Treasurer's Office:
 2. Signature - Application for Tax Title Property Account #173404-1-002-0102, property adjacent to Lot 4, Sandalwood, 4361-000-004-0001 (10'). Applicant - Ruth Woodruff, P. O. Box 466, Craig, Alaska 99921.
- * Human Services:
 3. Signature - Contract Amendment between Skagit County and DSHS-Division of alcohol & Substance Abuse. The amendment adds \$25,000.00 to the existing contract from state funds to increase the detoxification grant. (Contract #01023).
- * Data Processing:
 4. Signature - Purchase Agreement with Computerland of Skagit County, 1615 Buck Way, Mount Vernon, WA 98273, for the County to purchase computer hardware, software, and services through the 1992 year. This Agreement is authorized by County Resolution #14278, dated March 30, 1992, awarding the bid to Computerland. (Contract #01298)
- * Public Works:
 5. Final Order of Vacation - For the vacation of a portion of County Road/Right of Way know as: Abandoned Sauk Valley Road #XCII, as approved by the Board in regular session April 7, 1992.
- * Sheriff's Office:
 6. Contract for Professional Services with James Tracy, Ph.D., 7614 195th Street S.W., Edmonds, WA 98020, to provide pre-employment psychological examinations at the rate of \$245.00 per examination. Contract shall commence January 1, 1992, and terminate December 31, 1992. (Contract #01297).
- * Administrative Services:
 7. Signature - Pre-Employment Drug Screening Policy.
 8. Signature - Contract for Professional Services with The Skagit Argus, 413 Gates Street, Mount Vernon 98273, to provide County Legal Printing at the rate of \$3.95 per column inch. Contract shall begin July 1, 1992, and terminate June 30, 1993. (Contract #01299).
- * Planning and Community Development:
 9. Signature - Resolution to call for Public Hearing regarding the extension of Fish Net Pen Moratorium to be held April 28, 1992, at 11:00 a.m. in the Commissioners' Hearing Room, 202A, County Administration Building, 700 S. Second, Mount Vernon, Washington. (Resolution #14288).

DISCUSSION - COURTHOUSE PARAPET WALL REPAIR.

Roger Howard, Facilities Manager, reviewed with the Board a report compiled by Griffin Chen Engineers, Inc., regarding the condition of the parapet wall of the Courthouse, and the cost estimate provided by Surveys, Inc. Mr. Howard stated that the parapet wall is unsafe and needs complete removal and rebuild. The wall is not reinforced and the mortar is a lime/sand mixture, not concrete. The clay brick interior structure of the wall is crumbling and falling. The Griffin Chen firm recommends the removal and rebuilding of the wall. Mr. Howard stated that this will be an expensive procedure due to accessibility, Courthouse business, and public access. Mr. Howard stated that it was his opinion, as well as Mr. Griffin's, that the price estimate provided by Surveys, Inc., of \$154,486 was low, possibly by as much as 50%.

Mr. Howard stated that the ledge at the top of the third floor, (at the base of the parapet wall) would stay but the 5 feet of wall would need rebuilding. The exterior surface brick, stone and terra cotta shapes can be reused in order to retain the present appearance.

Chairman Robinson questioned whether the entire top floor could be removed.

Mike Woodmansee, Budget/Finance Director, stated that he has recommended to Mr. Howard to price the possibility of removing the entire top floor.

Commissioner Wylie directed Mr. Howard to check the Historical Records to see if the Courthouse is an historical monument.

Commissioner Vaux directed Mr. Howard to get a second opinion on the condition of the parapet wall, and another price quote.

Mr. Howard will return to the Board at a later date with the requested information.

PROCLAMATION - SKAGIT COUNTY LAW DAY.

Commissioner Wylie motioned to Proclaim May 1, 1992, as Skagit County Law Day, in celebration of 35 years of nationwide observance of Law Day as set aside by official proclamation by the President and Congress of the United States.

Commissioner Vaux seconded the motion, which carried unanimously.

APPEAL OF HEARING EXAMINERS DECISION REGARDING THE SHORT SUBDIVISION APPLICATION #91-061 OF JESS WEBB FOR PROPERTY AT CHUCKANUT DRIVE AND SAM BELL ROAD.

John Moffat, Chief Civil Deputy Prosecuting Attorney, addressed the Board regarding the issue before them. Mr. Moffat reviewed the following with the Board:

- The Planning Director denied Mr. Webb a Short Subdivision Application for failure to supply a study prepared by a Professional Engineer to determine the 100 year frequency flood elevation, as required by Skagit County Code 15.20.150(2).
- Mr. Webb appealed the necessity of a flood study to the Hearing Examiner.
- The Hearing Examiner found that such a study was not required.
- The Hearing Examiner then failed to comply with the Skagit County Code appeal procedures. He did not give 12 days notice to the Planning Director as required. The applicant was the only one present for the appeal.
- Mr. Sandell is now appealing to the Board the Hearing Examiner's Decision approving the Short Subdivision Application.

Mr. Moffat recommended that the two appeal items; the applicants' appeal of the denial of the short subdivision approval, and Mr. Sandell's appeal of the Hearing Examiner decision on the flood Damage Prevention Ordinance appeal, be combined in one public hearing.

Commissioner Vaux motioned to call for a public hearing on May 12, 1992, at 2:00 p.m., in the Commissioner's Hearing Room, 202A, County Administration Building, 700 S. Second, Mount Vernon, Washington. Commissioner Wylie seconded the motion, which carried unanimously.

PRESENTATION - BUDGET OVERVIEW - MIKE WOODMANSEE, BUDGET/FINANCE DIRECTOR.

Mr. Woodmansee reviewed with the Board, County Elected Officials, and Department Heads an overview of the County's Budget.

Mr. Woodmansee distributed a handout to all present containing a Summary of Fund Balances from 1984 to 1991; information on Yakima County's hiring freeze; a memo indicating Island County's decision to reduce Current Expense expenditures by 10%; a table showing remittances to Counties from Forest Board Transfer and Purchase Lands from 1982 to 1991; a memo from Brian Boyle, Commissioner of Public Lands regarding the projection of income from State Forest Board Lands; a letter from DSHS regarding an award of an additional \$25,000 to address critical social service needs in the timber impacted area of the County; Skagit County Facility Improvement Program; Criminal Justice Funding Requests from Supplemental Funds Granted by Legislature 1990-1993; Criminal Justice Funding Requests Included in County Budget 1990-1993; a table of the Supplemental Criminal Justice Funding Program - 1993 by Department involved and line item; and an article regarding Initiative 559-Property Tax Initiative.

Mr. Woodmansee stated that the Board and Administrative Services spends a lot of time discussing the County's revenues and expenditures and feel that it is a good point in time to review with all the County departments.

Mr. Woodmansee reviewed the handout with the audience present emphasizing that the Timber Revenues and Juvenile Justice funding are anticipated to be considerably less over the next five years than they have been in the past. This will affect all budget requests, unforeseen facilities maintenance and repair, and various expenditures that will be requested throughout the next few years.

Mr. Woodmansee stated that Timber Revenues are the third largest revenue fund for the County. There is a great deal of uncertainty regarding this revenue resource in the future with the Federal restrictions on timber exports from State land. The 1992 year is solid for this revenue source, but the following years will be dramatically less.

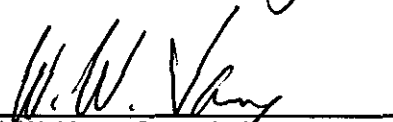
ADJOURNMENT

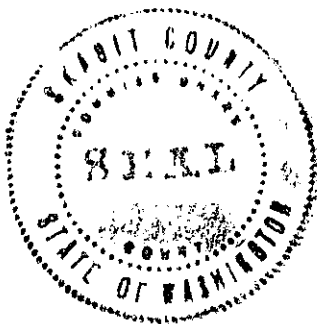
Commissioner Wylie motioned to adjourn the proceedings. Commissioner Vaux seconded the motion, which carried unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

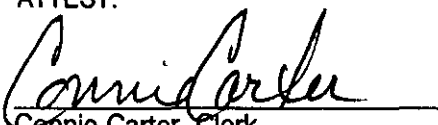

Robby Robinson, Chairman


Ruth Wylie, Commissioner


W. W. Vaux, Commissioner



ATTEST:


Connie Carter, Clerk
Skagit County Board of Commissioners