

RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS

Monday, March 2, 1992:

Flag Salute.

10:00 a.m. - 10:30 a.m.

Public Works Department - Rich Medved, Director:

- 1) Presentation - Certificate of Commendation Recycler of the Month of February - Al's Auto Supply.
- 2) Signature - Advertisement Contract Skagit Valley Herald.
- 3) Presentation - Process for Establishing Road Improvement Districts.
- 4) Call for Bids - Rental of Road Maintenance Equipment.
- 5) Call for Bids - Purchase of Road Maintenance Materials.
- 6) Call for Bids - 1) One New One-Ton Cab and Chassis; 2) Four New 1992 Half-Ton Pickup Trucks.
- 7) Call for Bids - One New Small Sedan.
- 8) Resolution - Sale of Surplus Property, Used Beam Guardrail.
- 9) Signature - Department of Ecology Flood Control Assistance Account Program Grant for Sedro-Woolley Sub-Flood Control Zone Comprehensive Drainage Plan.
- 10) Discussion - County-Owned Blocked Fish Passages.
- 11) Miscellaneous.

CONSENT AGENDA.

MISCELLANEOUS ITEMS.

1:30 p.m. - 2:00 p.m.

Budget/Finance Department - Mike Woodmansee, Director:

- 1) Certification of 1991 Property Inventory.

2:00 p.m. - 3:00 p.m.

Facilities - Roger Howard, Manager:

- 1) Work Session - New Building.

3:30 p.m. - 4:30 p.m.

Executive Session - Personnel.

The Skagit County Board of Commissioners met in regular session on Monday, March 2, 1992, with Commissioners Robby Robinson, W. W. Vaux, and Ruth Wylie present.

**PUBLIC WORKS DEPARTMENT - RICH MEDVED, DIRECTOR:**

- 1) Presentation - Certificate of Commendation Recycler of the Month of February - Al's Auto Supply.

Ric Boge, Recycling Coordinator, stated that the Commendation for Recycler of the Month of February has been awarded to Al's Auto Supply, the first retailer of motor oil in Skagit County to receive household used motor oil from the public for recycling. Mr. Boge stated that Al's Auto has two 55 gallon drums of used oil emptied by Clean Care each week. Mr. Boge introduced Mr. Loi Caldwell, the Manager of the Mount Vernon Al's Auto Supply store, to the Board. Commissioner Vaux asked Mr. Caldwell what Clean Care does with the oil. Mr. Caldwell responded that they take the oil to Canada for recycling. Recycled oil is then mixed with new oil. The Board presented the Certificate of Commendation for Recycler of the Month of February and thanked him for being willing to participate in the oil recycling program in Skagit County.

- 2) Signature - Advertisement Contract Skagit Valley Herald.

The Board signed a contract for advertising in the Skagit Valley Herald commencing February 1, 1992, and terminating January 31, 1993, at the rate of \$8.50 per column inch for a minimum of 50 column inches per year. (Contract #01249).

3) Presentation - Process for Establishing Road Improvement Districts.

Steve Winter, Office Engineer, stated that there is to be a call for a public hearing for a resolution to form a road improvement district (RID) next week, and wanted to review the process with the Board. Under the R.C.W. there are two ways to establish an RID. One is by resolution from the Board of Commissioner's and the other is by petition from the homeowners on the road involved.

Initiation by the Board of County Commissioners:

- The Board passes a resolution declaring the intention of establishing a district containing the following: the nature and extent of the district; the estimated cost of the improvements and amount to be borne by the properties within the district; a date and time for a public hearing regarding the formation of the district; and direction to the County Engineer to prepare a diagram showing all benefited properties and estimated cost to each property.
- A copy of the resolution is sent to each property owner within the boundary of the proposed district including an estimate of the cost of the improvement to be borne by the property owner, a ballot for the property owner to indicate if they are in favor or against the formation of the district to be returned no later than one week after the public hearing.
- Each property owner has one vote for each full dollar of estimated assessment. A majority of votes cast shall determine formation of the district.

Initiation by Property Owner Petition:

- The petition must include:
  - the nature and extent of the district;
  - signers must be owners of property within the proposed district boundaries;
  - petition signers must represent a majority of the lineal front footage of the property within the proposed district.
- If the petition is complete the Board would pass a resolution calling for a public hearing. This differs from the Board initiated process in that there is no ballot process conducted.

At the public hearing regarding the formation of the road district the Board shall:

- determine whether the improvements are feasible;
- determine whether the benefits derived exceed the cost of the improvements;
- determine the amount, if any, of the county road fund participation;
- select the method of assessment.
- determine whether to create the district.

The costs that are included when a road improvement district is formed include:

- the cost of the construction of the improvement;
- the cost of engineering the improvement;
- the cost of advertising, mailing, and publishing notices;
- the cost of legal services, issuance of bonds and other financial costs.

After construction of the improvement all maintenance of the improvement shall be performed by the County not the expense of the road fund.

The homeowner petition process is what will be followed on the RID coming up.

4) Call for Bids - Rental of Road Maintenance Equipment.

Commissioner Vaux motioned to adopt the Resolution to Call for Bids for Rental of Road Maintenance Equipment. Commissioner Wylie seconded the motion, which carried unanimously. (Resolution #14244).

5) Call for Bids - Purchase of Road Maintenance Materials.

Commissioner Vaux motioned to adopt the Resolution to Call for Bids for the Purchase of Road Maintenance Materials. Commissioner Wylie seconded the motion, which carried unanimously. (Resolution # 14245).

6) Call for Bids - 1) One New One-Ton Cab and Chassis; 2) Four New 1992 Half-Ton Pickup Trucks.

Commissioner Wylie motioned to adopt the Resolution to Call for Bids for the Purchase of One New One Ton Cab & Chassis and Four New 1992 Half-Ton Pickup Trucks. Commissioner Vaux seconded the motion, which carried unanimously. (Resolution #14246).

7) Call for Bids - One New Small Sedan.

Commissioner Wylie motioned to adopt the Resolution to Call for Bids for the Purchase of One New Small Sedan. Commissioner Vaux seconded the motion, which carried unanimously. (Resolution #14247).

8) Resolution - Sale of Surplus Property, Used Beam Guardrail.

Commissioner Vaux motioned to adopt the Resolution for the Sale of Surplus Property - Beam Guardrail to Skagit Speedway in the amount of \$80.00 for 2,016 linear feet of used non-standard beam guardrail. Commissioner Wylie seconded the motion, which carried unanimously. (Resolution #14248).

9) Signature - Department of Ecology Flood Control Assistance Account Program Grant for Sedro-Woolley Sub-Flood Control Zone Comprehensive Drainage Plan.

The Board signed a Grant with the State of Washington Department of Ecology for the Sedro Woolley Sub-Flood Control Zone Comprehensive Drainage Plan #G9200178, effective July 1, 1991, expiring June 30, 1993. The maximum eligible project cost is \$40,000, 75% (\$30,000) to be the State Grant share, 10% (\$10,000) to be the Local share. (Contract #01250).

10) Discussion - County-Owned Blocked Fish Passages.

Dave Brookings addressed the Board with an update on County-owned blocked fish passages. Mr. Brookings showed a slide of a drainage culvert at Lake Kavanaugh showing the major type of problems that are faced with. The slide showed a two foot drop from the culvert to the water which is not acceptable from the Fisheries viewpoint. The easiest solution would be to retrofit downstream by installing log weirs. This would make a 6 inch drop that would be acceptable for fish passage.

Mr. Brookings stated that in 1989 the Department of Fisheries listed 22 blocked passages needing attention. At that time Mark Sparr, former Public Works Director, directed he and Don Nelson to build a matrix showing the problem areas. Mr. Brookings stated that he has come up with a matrix breaking down the cost per fish coming through a new culvert. This matrix ranks from 1 - 10 the most cost effective areas in which to begin work that the Department of Fisheries had agreed with. Mr. Brookings stated that the Department of Fisheries sent an agreement to review which he forwarded to John Moffat and Dave Fleming. They determined it to be unacceptable and sent it back to the Department of Fisheries. Mr. Brookings stated that Mr. Doug Matoon, through the Washington Association of County Engineers, is working on an agreement on this issue for all Washington Counties. He is reviewing a draft from the Department of Fisheries at the present.

Commissioner Vaux questioned why the County should pay for repair and maintenance off the County right-of-way. Rich Medved responded that the County shouldn't. The County is not responsible for off right-of-way property. Mr. Medved stated that the Department of Fisheries is willing to give \$50,000 per year to repair the areas, but no maintenance funds. Mr. Brookings stated that there are a few problems that could be solved easily and there is \$50,000 available to draw from in the budget to do so. Robin LaRue stated that the Fisheries Department believes that the R.C.W. says the County is responsible no matter where the culvert is, but there is a case in progress that says the opposite. From a legal standpoint, the County's responsibility stops at the County right-of-way. Chairman Robinson asked about the Parker Road culvert that a citizen's group felt was first priority to be taken care of. Mr. Brookings responded that the Parker Road culvert is not even on the matrix he developed, it is not a priority to be done now. Commissioner Wylie stated that it would be more economical to build weirs, and that the problem sits with culverts off the County right-of-way. Mr. Brookings stated that a lot of the culverts are concrete and could be replaced with larger culverts, but then the water velocity could be an obstruction. Baffling can be done but the flow changes and may not pass water sufficiently. Mr. Brookings requested direction from the Board how to proceed, stating that it would be nice to show we are taking care of some of the problems, possibly in a letter. The Board directed Mr. Brookings to send a letter to the Fisheries Department regarding the culvert

situations and the process being followed. Chairman Robinson stated that the letter would need to clarify that the County would not be responsible for any off right-of-way repair and maintenance.

Mr. LaRue stated that five of the items on the matrix presented by Mr. Brookings are on the Six-Year Road Program for repair. Commissioner Wylie and Commissioner Vaux stated that anything that can be done within the County right-of-way is fine to do, but nothing off the right-of-way.

CONSENT AGENDA

\* Public Defender's Office:

1. Contract for Professional Services with Dr. William H. Coleman, 4200 Guide Meridian, Suite 201, Bellingham, WA 98226, for evaluating clients at the rate of \$65.00 per hour. Contract shall commence January 1, 1992, and terminate December 31, 1992. (Contract #01251).

• Health Department:

2. Contract for Professional Services with the Department of Social and Health Services for providing Interim Family Resources Coordination for infants and toddlers with disabilities and their families. This contract shall commence upon full signature of all parties and terminate August 15, 1992, at costs not to exceed \$11,250.00. (Contract #01252).
3. Consolidated Contract Amendment with the Department of Health to reduce some line items in order to add Medicaid Child Case Management line items. This revision does not change the total maximum consideration not to exceed \$224,337.00. (Contract #01168).

• Parks and Recreation Department:

4. Contract for Professional Services with Guyline Construction, Inc., 107 Cedar, Burlington, WA 98233, for fencing replacement and repair at the Skagit Valley Playfields; installation of new center and bottom rail, and replacement of approximately 480 feet of 8 foot 9 gauge knuckle/knuckle chain link fabric; and installation of 80 feet of new bottom rail and replacement of 80 feet of 4 foot, 9 gauge, knuckle/knuckle chain link fabric at the cost of \$4,289.25. This Contract shall commence on March 2, 1992 and terminate on April 3, 1992. (Contract #01253).

• Senior Services Department:

5. Contract for Professional Services with Homewell Health Services, A Division of Visiting Nurse Personal Services, 2021 E. College Way, Suite 220, P.O. Box 2315, Mt. Vernon, WA 98273, for foot care service as follows: Burlington and Concrete Community/Senior Centers will each have one foot clinic per month; Anacortes Community Center and Sedro Woolley Senior Centers will each have two foot clinics per month; and Mount Vernon Senior Center will have three foot care clinics per month. This contract will begin January 1, 1992, and be automatically renewed each year thereafter unless one or both of the parties give notice in writing to the contrary on or before 30 days prior to the termination or renewal of this Agreement. Fees for services are the responsibility of each individual client. (Contract #01254).

• ARIS:

6. Contract for Professional Services with Susan Radkins, M.A., P.O. Box 983, LaConner, WA 98257, to provide individual therapy at the rate of \$45.00 per hour and family therapy at the rate of \$50.00 per hour, and travel at the rate of \$25.00 per hour. This Contract shall commence on January 1, 1992, and terminate December 31, 1992. (Contract #01255).

7. Contract for Professional Services with Judith McCarthy, M.S., 1621 Freeway Drive, Suite 203, Mt. Vernon, WA 98273 to provide *Individual Therapy* at the rate of \$60.00 per hour, and *Family Therapy* at the rate of \$70.00 per hour. (These therapy sessions are actually 50 minute sessions). This Contract shall commence on January 1, 1992, and terminate December 31, 1992. (Contract #01256).
- \* Commissioners' Office:
8. Resolution appointing Carl Bruner, 205 Stewart Rd., Mt. Vernon, WA 98273, to the Developmental Disabilities Administrative Board. Appointment shall expire on February 28, 1994. (Resolution #14249).

**MISCELLANEOUS ITEMS.**

- A. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W.42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, March 2, 1992, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- 1) Warrants #78978 through #79009 (Vouchers #350001/70001 through #035010/71035 in the amount of \$778,437.61. Transmittal #C10-92.
  - 2) Warrants #19113- #19848 (Vouchers #108249 - 108873 and #PW9200000247 through #PW9200000498) in the amount of \$1,007,352.93. Transmittal #P-4-92.
- B. Commissioner Wylie motioned to approve the Call for Bids for County Legal Printing for 1992-1993. Commissioner Vaux seconded the motion, which carried unanimously. (Resolution #14250).

**BUDGET/FINANCE DEPARTMENT - MIKE WOODMANSEE, DIRECTOR:**

- 1) Certification of 1991 Property Inventory.

The Board signed the Certification of 1992 Property Inventory as presented by Mike Woodmansee and Chris Stamey. Mr. Woodmansee addressed the Board stating that Mr. Stamey had handled the Skagit County personal property inventory from start to finish with minimal instruction. He stated that Mr. Stamey worked hard over the past year to get the inventory accurate and put bar codes on all County personal properties. The inventory list that Mr. Stamey compiled includes new 1991 acquisitions, any items deleted, traded, or junked, and a complete list of properties.

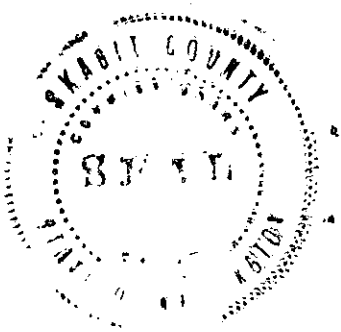
- 2) Miscellaneous.

Commissioner Vaux motioned to adopt the Modification of Memorandum of Agreement with Skagit County Community Action Agency modifying Section three (3) of the Agreement dated January 31, 1991 as follows: County agrees to fund the Director's position. The County will pay the Director's salary in 1992. The County will pay related Social Security, retirement and industrial insurance, and other employment benefits. In addition, the County will pay \$20,000 for provision of services through the Contractor by Skagit Rape Relief and Battered Women's Services, \$12,000 for provision of homeless services by the Friendship House, \$10,000 for provision of youth services by the Youth Services Coalition, and \$15,000 for Big Brothers and Big Sisters of Skagit County. Payment shall be made annually, based upon billing from the Contractor. No additional payments shall be made under this Agreement unless otherwise specifically agreed upon in writing as an amendment to this contract. Commissioner Wylie seconded the motion, which carried unanimously. (Contract #01196).

ADJOURNMENT

Commissioner Wylie motioned to adjourn the proceedings. Commissioner Vaux seconded the motion, which carried unanimously.

BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON



Robby Robinson  
Robby Robinson, Chairman

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Ruth Wylie, Commissioner

W. W. Vaux  
W. W. Vaux, Commissioner

ATTEST:

Connie Carter  
Connie Carter, Clerk  
Skagit County Board of Commissioners

Date 3/23/92