

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS**

Monday, February 3, 1992:

Flag Salute.

10:00 a.m. - 11:00 a.m.

Public Works Department - Rich Medved, Director:

- 1) Discussion - Proposed Tree Cutting Policy - Skagit County
- 2) Bid Award Recommendation - Two New Small Station Wagons
- 3) Bid Award Recommendation - One or More New Small Pickup Trucks
- 4) Report - Final Summary/Evaluation 1991 Household Hazardous Waste Collection Day and Paint Swap Event
- 5) Update - Waste Reduction Education Program
- 6) Miscellaneous

CONSENT AGENDA.

MISCELLANEOUS ITEMS.

1:30 p.m. - 2:00 p.m.

Public Hearing - Agricultural Variance Request #AGV-91-038 of Henry Ploeg for Property Located at 972 Samish Island Road.

2:00 p.m. - 2:30 p.m.

Meeting with Local School Superintendents Regarding Juvenile Justice Grant Proposal.

2:30 p.m. - 2:45 p.m.

Signature - Humane Society of Skagit County Memorandum of Agreement.

2:45 p.m. - 3:30 p.m.

Update on Permit Center Activities

3:30 p.m. - 4:30 p.m.

Executive Session - Litigation.

The Skagit County Board of Commissioners met in regular session on Monday, February 3, 1992, with Commissioners Robby Robinson, Ruth Wylie, and W. W. Vaux present.

PUBLIC WORKS DEPARTMENT:

- 1) Discussion - Proposed Tree Cutting Policy - Skagit County.

Rich Medved, Director of Public Works, explained that there has been a problem over the last year interpreting when the County can remove trees from right-of-ways. After several meetings with Road Supervisors; John Moffat, Chief Civil Deputy Prosecuting Attorney; and Dave Fleming, Risk Manager, a proposed Tree Cutting Policy for Skagit County has been written. Mr. Medved presented to the Board a proposed Resolution for a Tree Cutting Policy for Skagit County, and a proposed Standard Office Procedures for Cutting Trees on County Rights-of-Way. At the end of the discussion Commissioner Vaux motioned to approve the resolution setting a Tree Cutting Policy for Skagit County and Standard Office Procedures for Cutting Trees on County Rights-of-Way. Commissioner Wylie seconded the motion which carried unanimously. (Resolution No. 14211)

- 1) Bid Award Recommendation - Two New Small Station Wagons.

Commissioner Vaux motioned to adopt the resolution presented by the Public Works Department awarding the bid for purchase of two small station wagons. The first bid to be awarded to Frontier Ford to furnish one 1992 Ford Escort station wagon, as per specifications for the bid price of \$10,618.62, and the second bid, because of immediate availability of the unit, to be awarded to Skagit Ford to furnish one new 1992 Ford Escort station wagon, as per specifications, for the bid price of \$11,488.42. Commissioner Wylie seconded the motion which carried unanimously. (Resolution No. 14212)

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3) Bid Award Recommendation - One or More New Small Pickup Trucks.

Commissioner Vaux motioned to adopt the resolution presented by the Public Works Department awarding the bid for purchase of one or more small pickup trucks; the first bid to be awarded to Skagit Ford to furnish one new 1992 Ford Ranger four-wheel drive extended cab small pickup truck, as per specifications for the bid price of \$15,182.23; the second bid to be awarded, because of immediate availability of the unit, to Blade Chevrolet to furnish one, new 1991 Chevrolet CT10653 four-wheel drive extended cab small pickup truck, as per specifications, for the bid price of \$15,360.68. Commissioner Wylie seconded the motion which carried unanimously. (Resolution No. 14213)

4) Report-Final Summary/Evaluation 1991 Household Hazardous Waste Collection Day and Paint Swap Event

Francis Ambrose, Project Coordinator, presented to the Board the Report on 1991 Household Hazardous Waste Collection and Paint Swap Event.

The Skagit County Public Works Department coordinated Skagit County's third Household Hazardous Waste and Paint Swap Event on Friday, September 27, and Saturday, September 28, 1991, in the northwest parking lot of the Cascade Mall in Burlington, Washington. Material was collected from 1,157 vehicles that represented at least 1,700 households. Approximately 2,000 gallons of paint was swapped out to the public for reuse. There were no major spills or accidents and everyone concerned with the event felt it was a success. Included in the report is information on the planning process, statistics from the event, summary of materials collected, cost of the event, and recommendations for future collection events.

The Board requested to see results of jurisdictions using recycled motor oil. Ric Boge, Recycling Coordinator, discussed the possibility of installing temporary motor oil collection drums at the incinerator and at Sauk transfer station. This unit would consist of two 50 gallon drums inside another container for spillage prevention and would cost approximately \$2,000 - \$3,000 for both. Mr. Boge will have more information on this topic next week.

5) Update - Waste Reduction Education Program.

Francis Ambrose, Project Coordinator, presented an update on the Waste Reduction Education Program. This is a cooperative education program between Skagit County and the Department of Ecology on Recycling and Waste Reduction. There is a "Shop Smarter" display that is available for loan and Ms. Ambrose sets up this display and presents an informative talk on recycling and waste reducing shopping practices. She will present anywhere invited and has already been in the Skagit County Administration Building lobby, the Burlington Eagles, and one Thrifty Foods store with invitations to the others. She has also been invited to the Padilla Bay Interpretive Center, Anacortes Chamber of Commerce, and Anacortes Library.

6) Miscellaneous .

- A. Frances Ambrose presented the 1991 Christmas Tree Chipping Report. The third annual Christmas Tree Chipping Event was held on Saturday, January 11, 1992, at the Skagit County Road Shop in Burlington. Advertised hours of operation were from 9 am - to 4 pm. Actual time open was 8:30 am - 4:20 pm. In that time 412 trees were chipped received from 209 vehicles. Ric Boge and Frances Ambrose, Public Works/Recycling; Glen Johnson, local farmer; and 2 adult and 12 teenage volunteers provided the labor for the event.

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CONSENT AGENDA

Commissioner Wylie motioned to approve the consent agenda of February 3, 1992, as submitted. Commissioner Vaux seconded the motion which passed unanimously.

* Public Works Department:

1. Signature - Final Cost Records - Blanchard Road Railroad Crossing
2. Signature - Final Cost Records - Gardner Road Railroad Crossing

* Assigned Counsel:

3. Contract for Professional Services with William R. McCann to provide legal services in Superior Court and Juvenile Court conflict cases during 1992. Payment for services vary and are determined by the type of case/service performed. (Contract # 01209)
4. Contract for Professional Services with Stephen R. Skelton to provide legal services for Superior Court and Juvenile Court conflict cases during 1992. Payment for services vary and are determined by the type of case/service performed. (Contract # 01210)

* Public Defender:

5. Contract for Professional Services with Dr. Phillip Russell to provide services evaluating clients upon request beginning January 1, 1992, terminating December 31, 1992, at the rate of \$75.00 per hour. (Contract # 01211)

* Commissioners' Office:

6. Memorandum of Agreement between Skagit County and Concrete Chamber of Commerce to fund Tourism Promotion effective January 1, 1992, and to be completed no later than December 31, 1992, in the amount of \$3,000.00. (Contract # 01212)
7. Memorandum of Agreement between Skagit County and the Valley Museum of Northwest Art to fund Tourism Promotion effective January 1, 1992, and to be completed no later than December 31, 1992, in the amount of \$3,000.00. (Contract # 01213)
8. Memorandum of Agreement between Skagit County and The Lincoln Theatre Center Foundation, to fund Tourism Promotion effective January 1, 1992, to be completed no later than December 31, 1992, in the amount of \$2,000.00. (Contract # 01214)
9. Memorandum of Agreement between Skagit County and the Town of Hamilton to fund Tourism Promotion effective January 1, 1992, and to be completed no later than December 31, 1992, in the amount of \$10,000.00. (Contract # 01215)
10. Application for Dance License - Skagit Valley Grange No. 620 beginning February 1, 1992, ending January 31, 1993. License # 513.

MISCELLANEOUS ITEMS

- A. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W.42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, February 3, 1992, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

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- 1) Payroll Warrant #107541 through #108248 and #18183 through #18951 (Vouchers #PW920000001 through #PW920000246) in the amount of \$923,575.68. Transmittal #P-2-92.
 - 2) Warrant #90022 through #90059 and #90063 through #90064 (Vouchers #90022 through #90059 and #90063 through #90064) in the amount of \$60,685.74. Transmittal #R2-92.
 - 3) Warrant #77856 through #77906 (Vouchers #11834/034001 through #118365/068008) in the amount of \$869,790.41. Transmittal #C-05-92.
 - 4) Warrant #83825 through 83892 (Vouchers #83825 through 83892) in the amount of \$290,590.23. Transmittal #R33-91.
 - 5) Manual Warrant #MW77855 (Vouchers #77855-002) in the amount of \$10,000.00.
- B. The Board approved for signature a resolution to call for public hearing to set fees and charges for rental of the facilities at the Skagit County Fairgrounds and for admission to the Skagit County Fair Grounds. The public hearing will be on Tuesday, February 18, 1992, at 2:00 pm or as soon thereafter as possible, in the Commissioners' Hearing Room, 202A, County Administration Building, 700 South Second Street, Mount Vernon, Washington. (Resolution #14214).
- C. Commissioner Vaux motioned to approve a resolution establishing Insurance Services Fund #503 and Closing Insurance Reserve Fund #150 in order to comply with present accounting rules, as described in Government Accounting Standards Board Statement 10, requiring Skagit County to use either the Current Expense Fund or an Internal Service Fund to account for risk financing activities. Commissioner Wylie seconded the motion which carried unanimously. (Resolution #14215).
- D. Commissioner Wylie motioned to adopt a resolution increasing the Revolving Fund for the Skagit County Retired Senior Volunteer Program from \$1,400 to \$1,700 in order to provide sufficient funding for volunteer mileage, meal reimbursement and group activities. (Resolution #14216).
- E. The Board approved for signature a Memorandum of Agreement with the Mount Vernon Chamber of Commerce, Skagit Valley Tulip Festival, effective January 1, 1992, to be completed no later than December 31, 1992, in the amount of \$10,000.00. (Contract #01216).
- F. The Board approved for signature an Application for owner extension or sewer service agreement pursuant to interlocal cooperative agreement between Skagit County and Whatcom County Water District No. 12. Applicant: Ella May Monaghan, 209 Old Highway 99 N., Burlington, WA 98233.

PUBLIC HEARING - AGRICULTURAL VARIANCE REQUEST #AGV-91-038 OF HENRY PLOEG FOR PROPERTY LOCATED AT 972 SAMISH ISLAND ROAD, BOW.

Chairman Robinson waived the reading of the notice of public hearing, as published in The Skagit Argus.

Jeff Morgan, Assistant Planner presented the recommendation from the Planning Department and Hearing Examiner to deny the Agricultural Variance requested by Mr. Ploeg. There was no comment from the audience. Commissioner Wylie motioned to close the public hearing. Commissioner Vaux seconded the motion which carried unanimously. Commissioner Vaux commented that after reviewing the information he finds that special conditions and circumstances exist in this request. Commissioner Vaux motioned to approve the variance request. Commissioner Wylie seconded the motion which carried unanimously.

MEETING WITH LOCAL SCHOOL SUPERINTENDENTS REGARDING JUVENILE JUSTICE GRANT PROPOSAL

The following people were present for discussion with the Board: Jerry Ball, Conway Schools; Mike Jarboe, Concrete Schools; Paul Chaplik, Burlington-Edison Schools; Pam Carnahan, Sedro Woolley Schools; Jere LaFollete, Skagit Community Mental Health Center; Maria Day, Burlington-Edison School District; and Chris Tobey, Jocelyn Palmer-Perry, and Ken Chovil, Skagit County ARIS Program.

Mr. Tobey began the discussion stating that the Grant is a \$250,000 competitive grant the first year, then non-competitive for the following two years. The monies are for use similar to the ARIS program but more comprehensive. Mr. LaFollete submitted a draft of the Skagit Delinquency Reduction Project for the Board to review. This project is targeted for funding through the Governor's Juvenile Justice Advisory Committee. The preliminary proposal is due by February 25, 1992. If this proposal is selected, then there will be five months to prepare the full application. The areas where resources are necessary have been identified as follows:

PROGRAM AREA

- I. Prevention
 - A. Hispanic School Support Program - Mt. Vernon, Burlington, and Sedro-Woolley
 - B. Indian Reservation Linkage Project - Upper Skagit, Swinomish, Sauk-Suiattle
 - C. Youth Violence Prevention Training - All school districts
 - D. Youth Empathy Training Program (PTES)
 - E. Parent Education Project
- II. Recreation
 - A. Summer Youth Project
 - B. After School Recreation Services
- III. Early Identification, Referral, and Assessment
 - A. ARIS/Counselor Identification and Referral Enhancement Project
 - B. Community Mental Health Child and Family Assessment Services
 - C. Children's Hospital/Department of Child Psychiatry - University of Washington Tertiary Diagnostic and Assessment Program
- IV. Child and Family Mental Health Treatment Services
 - A. Child Mental Health Treatment Program

This group of representatives were invited to meet due to the cooperative efforts already in place between the school districts, Skagit Community Mental Health, and the County ARIS program. Another meeting is being held February 4, 1992, to further detail the above outline. February 13, 1992, the Superintendents will meet for the final proposal, and letters of support have been requested. Mr. Chaplik complemented the Commissioners, referring to them as catalysts, recognizing the needs for At-Risk youths and making financial commitments. The next work group meeting, to which the school superintendents are invited, is on February 6, 1992. Everyone present expressed agreement on continuing the preliminary application procedure.

SIGNATURE - HUMANE SOCIETY OF SKAGIT COUNTY MEMORANDUM OF AGREEMENT.

Commissioner Wylie motioned to enter into the Memorandum of Agreement with the Humane Society of Skagit County, commencing January 1, 1992, terminating December 31, 1992, at the rate of \$4,700 per month, and reimbursement up to \$10,000 for acquisition of an Animal Control vehicle and up to \$10,000 for construction of a two dog run with fencing. Commissioner Vaux seconded the motion, which carried unanimously. Humane Society President Dolores Lang, and Treasurer, Dottie Moe were present to sign. (Contract #01217)

UPDATE ON PERMIT CENTER ACTIVITIES

Bob Taylor, Administrative Officer, Mike Woodmansee, Budget/Finance Officer, Tom Karsh, Permit Coordinator, and Roxanne Michael, Building Official, presented an update on the Permit Center activities to the Board. The building permit application status is current as of 2/3/92 due to the authorization of overtime. Fifty-seven building permit applications were submitted in January 1992, 21 of those were single family residences. The current plan review backlog consists of three Single Family Residences, (which are being reviewed today) five accessory buildings, two fill and grades, and one commercial building. Other than the aforementioned jobs, all applications submitted to date have had their construction plans reviewed, permits typed and ready to issue, or notification has been sent to the applicant explaining why the plans could not be approved yet. The new building inspectors have completed their initial orientation training and are now independently making inspections. The Board has requested to meet these new employees.


Commissioner Wylie motioned to adjourn the proceedings. Commissioner Vaux seconded the motion. The motion carried unanimously.

2/24/92


BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON


Robby Robinson, Chairman


Ruth Wylie, Commissioner


W. W. Vaux, Commissioner

ATTEST:


Connie Carter, Clerk
Skagit County Board of Commissioners