

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS**

**Monday, January 13, 1992:**

9:00 a.m. - 10:00 a.m.            Board of Health:

- 1)    Appeal Request from William Youngsman to Allow a Sub-Standard Lot Size for Property on Blodgett Road.

10:00 a.m. - 11:00 a.m.        Public Works Department - Rich Medved, Director:

- 1)    Continuation of Public Hearing - Consideration of Establishment of Erika Lane as a County Road.
- 2)    Commendation Presentation - Guemes Ferry Crew.
- 3)    Discussion - Proposed Affiliation with Washington State Data Center.
- 4)    Resolution - Amendment of Established Tasks and Selection Process of the Skagit River Flood Control Committee.
- 5)    Resolution - Authorizing a Temporary Loan to the Sedro Woolley Sub-Flood Control Zone Fund.
- 6)    Resolution - Road Closure - Hoehn Road #9100.
- 7)    Change Order #3 - Security Fencing at Burlington Maintenance Shop.
- 8)    Signature - Professional Services Contract - Cleaning/Maintenance Services for Guemes Ferry Terminal.
- 9)    Call for Bids - Purchase of One or More New Small Pick-up Trucks.
- 10)   Resolution - Rejection of Bids - Two New Small Station Wagons.
- 11)   Call for Bids - Two New 1992 Small Station Wagons.
- 12)   Miscellaneous.

CONSENT AGENDA.

MISCELLANEOUS ITEMS.

1:30 p.m. - 2:00 p.m.            Annual Report - Skagit Community Mental Health - Jere LaFollette, Director.

2:00 p.m. - 2:30 p.m.            1)    Facilities Discussion - Former Blade Building Parking Lot.  
2)    Contract for Signature - Repair of Parapet Wall - Courthouse Building.

2:30 p.m. - 3:00 p.m.            Presentation for Approval - Out-of-State Travel Request for Parks & Recreation Department Project Manager.

3:30 p.m. - 4:30 p.m.            Executive Session - Litigation.

The Skagit County Board of Commissioners met in regular session on Monday, January 13, 1992, with Commissioners W. W. Vaux, Robby Robinson and Ruth Wylie present.

**BOARD OF HEALTH:**

1) Appeal Request from William Youngsman to Allow a Sub-Standard Lot Size for Property on Blodgett Road.

George Ridgeway, Environmental Health Specialist, explained that Bill and Jim Youngsman have applied for approval of a long plat to develop 9 residential lots on their property on Blodgett Road near Cedardale Road at Skyridge. Each lot would be 1/2 acre in size. Mr. Ridgeway provided an Assessor's map and a copy of a map provided by the applicant.

Mr. Ridgeway explained that because the soil on lots 4 and 5 of the proposed long plat are very sandy and perc too well, the Youngsmans will be required to install an alternate septic system; in this case a sand line pressurized trench. The Skagit County Code requires a minimum of one acre lot size for any alternate system. Mr. Youngsman has applied for a waiver of this portion of the Code to allow him to install the alternate systems on the two half-acre lots.

The Skagit County Health Officer, Dr. Howard Leibrand, explained that he has not recommended the reduction in lot acreage because it goes against State rules, which also require a minimum of one acre lot size, and that untreated sewage would contaminate the local water table if the system should fail.

The Board discussed with Mr. Ridgeway and Mr. Youngsman's representative the fact that the Youngsman property slopes towards a wetland area.

Mr. Ridgeway gave an explanation of a sand line trench. He stated that a trench is dug, the bottom of which is filled with a barrier of less pervious materials through which sewage is filtered. He stated that even if the County approves the waiver, it still must be approved by the State Department of Health.

John Thayer, Environmental Health Supervisor, explained that because homeowners tend to dispose of chemical wastes in their sewage systems, chemical contamination is a concern on lots with very coarse soils. Chemicals are not trapped by coarse soils and can find their way to water sources and wetlands.

Mr. Youngsman's representative defended the request, stating that the Board gave a waiver to Janet Conrad in August, 1991.

Commissioner Wylie stated that although she respects the opinion of Mr. Youngsman's representative, a septic system designer, she feels that the Board should follow the Code and the recommendation of the Health Officer. She motioned to deny the Waiver/Appeal to allow an alternate septic system on two substandard lots in the Youngsman long plat. Commissioner Vaux refused to second the motion; however, Chairman Robinson seconded the motion. The motion carried with votes from Commissioner Wylie and Chairman Robinson. Commissioner Vaux voted negatively.

**PUBLIC WORKS DEPARTMENT - RICH MEDVED, DIRECTOR:**

Commissioner Robinson reversed the order of items one and two for time effectiveness.

2) Commendation Presentation - Guemes Ferry Crew.

Rich Medved presented a placque of commendation to the Guemes Ferry Crew for outstanding 100% US Coast Guard Compliance. The Board of Commissioners offered their congratulations. Earling Bigness, Myron Merrill and Fred Biederman accepted the placque on behalf of the Crew.

1) Continuation of Public Hearing - Consideration of Establishment of Erika Lane as a County Road.

Robin LaRue presented the following information as requested by the Board December 21, 1991.

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Legal Ownership of the Roadway - after discussion with John Moffat it is his opinion that the people using the road have a good case to claim that portion of the roadway by prescriptive rights.

Drainage Along Swan Road - Mr. LaRue presented a vicinity map showing Erika Lane and surrounding area of concern regarding drainage. The cross culvert approximately 350 feet east of the Swan Road and Francis road intersection conveys water from south of the Swan Road. This water traverses the open field in a northerly direction and intersects Erika Lane near the Studley west property line. From there it appears to travel in a easterly direction along the gravel portion of the roadway and intersects with a ditch line coming from the east. From this point the water flows along the east side of the Studley driveway through a culvert under the driveway and across an open field. Mr. LaRue feels that this drainage swale does not contribute to the concerns expressed by Ms. Bartee and Ms. Halliday in the December 31, 1991, public hearing.

The water from the cross culvert could be diverted toward the Francis Road intersection -requiring a piped drainage system due to roadside development (parking areas, lawns, driveways etc.) and the surrounding ground slopes towards the cross culvert, not Francis Road. The flow line of the culvert would be four to five feet deep in some places.

To pulverize the existing BST surface on Erika Lane and re-gravel will be an approximate cost of \$3,700.00 to the County.

Constructing a ditch along the South side of Erika Lane is dependent on the direction the ditch would flow. Erika Lane slopes easterly. If the ditch is graded to flow easterly to intersect with drainage swale (800+ feet) the cost is approximately \$2,000.00. If graded to flow toward the Francis Road (west), beginning at the Studley west property line, (700 feet) due to the depth of the ditch and crossing of Erika Lane a portion of the ditch will be covered pipe, estimating the cost to be \$2,800.00 - \$3,00.00.

Estimated cost of rerouting the water along the Swan Road, and including restoration of existing parking areas, driveways and lawns is \$25,000.00 - \$17,000.00.

Janet Bartee then presented photos of her property to Mr. LaRue and the Board of the water drainage problem that she has. Mr. LaRue again attempted to clarify the direction of the water flow and that the proposed solutions did not affect her property adversely.

Mr. Rhoner suggested deepening 100 yards of the ditch going east on Swan Road.

Various comments from the public continued.

Chairman Robinson motioned for the public hearing to be closed, Commissioner Vaux seconded, the motion carried unanimously.

Commissioner Wylie made the motion to install a culvert on the County right-of-way at Francis Road at Erika Lane to be maintained for drainage by the County; restore Erika Lane to a gravel surface for approximately \$3,700.00; and ditch from east to west on Erika Lane to be shared by the property owners and County at the approximate total cost of \$2,000.00. The road will remain private, and the property owners will maintain it henceforth.

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Commissioner Vaux clarified Commissioner Wylie's motion to be that the County will pulverize Erika Lane and return it to a gravel surface; install a drainage ditch on the south side of Erika Lane which slopes from east to west, and that the new culvert at Francis Road will be installed beneath Erika Lane.

Rich Medved confirmed that the County has right-of entry to do the work.

Robin Larue stated that the work can be done within the next couple of weeks, but the grinding of the road and returning to gravel is best to be postponed until spring to avoid mud holes, etc.

Commissioner Vaux seconded the motion, which carried unanimously. Commissioner Vaux also confirmed that the property owners are to pay half of the ditching costs estimated by the Public Works Department.

### 3) Discussion - Proposed Affiliation with Washington State Data Center.

Sharon Estee of The Office of Financial Management, at no cost to the County, has invited the County to become an affiliate with the State Data Center, a US Census Bureau supported statewide data program. This will provide awareness of, access to, and use of census and economic data by both the public and private sectors. After discussing the program with Rich Medved, it was felt that the Public Works Department could facilitate the program.

This program includes census and other data publications, computerized census data on tape, and CD ROM data files. There had been a plan to purchase some of these items for transportation planning work at a cost of up to \$500.00. This would allow the County to have a full program at no cost. The responsibilities of the County would be to provide one location for data, storage, and phone line for public to call for information; distribute new census data and materials as available. Planning has been asked if they want to share in this.

Chairman Robinson asked if this meant that it will cost staff time and storage. Dave Baltz, Transportation Planner, advised that it does not.

Commissioner Wylie asked if this information will be set up as self accessed. The response was no, but it could be set up that way if the demand increases.

The Board gave approval for the proposal.

### 4) Resolution - Amendment of Established Tasks and Selection Process of the Skagit River Flood Control Committee.

Dave Brookings presented a resolution which he proposed for adoption. He explained that this was an amendment to Resolution No. 8442 of 1980 which formed a Skagit River Flood Control Committee. This Committee's initial task was to develop a Skagit County Comprehensive Flood Control Management Plan for the County. It is now necessary to amend the established tasks and selection process of Committee members as per Resolution No. 8442.

The proposed resolution clarifies that special affected areas outside dike districts will be represented by one Committee member. There will be a special notice in the local newspaper for that special area for a two-week period calling for interested individuals to submit their name, address and phone number to the Skagit

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County Public Works Department. Public Works shall make recommendations to the Board as to the individuals who will represent the following special affected areas: Nookachamps-Clear Lake, Allen-Samish, Sterling, Rockport-Marblemount, South Skagit Highway.

The purpose of the flood control committee is to accomplish the tasks of assisting the Army Corps of Engineers 1992 Skagit River Reconnaissance Study; act at the Advisory Committee for the County-wide Drainage Study; act as an advisory Committee to provide recommendations for allocating the Skagit County Flood Control Grant; and to update the existing Skagit County Comprehensive Flood Control Management Plan as needed.

In answer to Commissioner Wylie's observation that there are a lot of tasks, Mr. Brookings explained that these will be spread out over time. Commissioner Vaux moved for approval, Commissioner Wylie seconded, and the motion carried unanimously. (Resolution No. 14185)

5) Resolution - Authorizing a Temporary Loan to the Sedro Woolley Sub-Flood Control Zone Fund.

Dave Brooking presented a resolution which he proposed for adoption. Mr. Brookings explained that funds to finance the engineering study which includes a grant from the State of Washington Department of Ecology are presently insufficient to pay for the study when due. Therefore a temporary loan is requested from the Road Fund #117 (not to exceed \$40,000) to the Sedro-Woolley Sub-Flood Control Zone Fund #131. This temporary loan will remain in the Road Fund until certain costs in connection with this project are to be paid. The loan shall bear interest at the rate of 7% per annum, and is to be repaid to the County Road Fund #117 by January 1, 1993. (Resolution No. 14186)

Commissioner Wylie motioned to approve the resolution. Commissioner Vaux seconded the motion which carried unanimously. (Resolution No. 14186)

6) Resolution - Road Closure - Hoehn Road #9100.

This item was deleted from the agenda.

7) Change Order #3 - Security Fencing at Burlington Maintenance Shop.

Commissioner Vaux motioned to approve Change Order #3 to the contract for the installation of a security fence at the County's Burlington Maintenance Shop to include installation of security fencing at the Concrete Maintenance Facility. Commissioner Wylie seconded the motion, which carried unanimously.

8) Signature - Professional Services Contract - Cleaning/Maintenance Services for Guemes Ferry Terminal.

Commissioner Vaux motioned to approve for signature the contract with American Building Maintenance Company for cleaning services at the Guemes Ferry Dock waiting room and crew facilities. Compensation occurs at \$184.64 per month and the contract terminates on December 31, 1993. Commissioner Wylie seconded the motion, which carried unanimously. (Contract No. 01184.)

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9) Call for Bids - Purchase of One or More New Small Pick-up Trucks.

Mr. Medved explained that there is need of a truck for Mark Watkinson, Emergency Management Coordinator. Commissioner Vaux motioned to approve the resolution authorizing a call for bids for the purchase on one or more new small pick-up trucks to be received and opened on January 26, 1992. Commissioner Wylie seconded the motion, which carried unanimously. (Resolution No. 14187)

10) Resolution - Rejection of Bids - Two New Small Station Wagons.

Commissioner Wylie motioned to approve the resolution rejecting the single bid received for the purchase of two new small station wagons. Commissioner Vaux seconded the motion, which carried unanimously. (Resolution No. 14188)

11) Call for Bids - Two New 1992 Small Station Wagons.

Commissioner Wylie motioned to approve the resolution authorizing a call for bids for the purchase of two new 1992 small station wagons, to be received and opened on January 27, 1992. Commissioner Vaux seconded the motion, which carried unanimously. (Resolution No. 14189.)

12) Miscellaneous.

There were no miscellaneous items from the Public Works Department at this time.

**CONSENT AGENDA.**

Commissioner Vaux motioned to approve the consent agenda of January 13, 1991, as submitted. Commissioner Wylie seconded the motion, which passed unanimously.

• Planning Department:

1. Resolution - Approval of Agricultural Variance #VAR 91-047 of Kendra Smith. (Resolution #14192)

\* Treasurer's Office

2. Signature - Sale of County Land approval form for sale of tax title property located in a portion of Parker Business Center to Michael J. Raskin.

• Parks and Recreation Department:

3. School Facility Use Agreements with Mount Vernon School District for:

- a) Centennial School Gym - Thursdays, 1/9/92 through 3/26/92 for basketball program at \$25.00 per night. (Contract #01121)
- b) Lincoln Gym - Wednesdays and Thursdays, 1/6/92 through 3/25/92 for volleyball and basketball program at \$25.00 per night. (Contract #01121)
- c) LaVenture Gym - Monday, Wednesday and Fridays, 1/7/92 through 4/3/92 for basketball and

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volleyball program at \$50.00 per night. (Contract #01121)

4. Rafters Agreement with River Rats for the period from October 1, 1991, through September 30, 1992, at a cost of \$1.00 per person existing the Skagit River onto County property, and a \$100.00 performance deposit. (Contract #01187)

\* Health Department:

5. Annual contract between Snohomish Health District and Skagit County for 1992 Region 3 AIDSNET funds. Total for 1992 is \$80,864.00. (Contract #01193)
6. Second annual contract with Affiliated Health Services to provide Heart Health Program to clients, at least 75% of which must be Hispanic. Health Department provides initial risk screening, referral, education and follow up, and receives \$14,200 for the 1992 year plus the use of reflatron equipment for the program. (Contract #01194)

\* Commissioners' Office:

7. Resolution - appointing Robert Peterson to Planning Commission to complete the unexpired term of Rich Miller, who has resigned. Term expiration is 09/01/1993. (Resolution #14193)
8. Resolution - appointing Ruth Wylie to Northwest Air Pollution Authority Board of Directors for period from July 1, 1991, to December 31, 1994, and appointing Bill Vaux her alternate. (Resolution #14194)
9. Record of the Proceedings from Monday, January 6, 1992.
10. Record of the Proceedings from Tuesday, January 7, 1992.
11. Record of the Proceedings from Thursday, January 9, 1992.

**MISCELLANEOUS ITEMS.**

- A. Jerry McInturff, Skagit County Auditor, showed the Board redistricting maps.
- B. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, January 13, 1992, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- 1) Warrants #76878 through #77309 (Vouchers #117280/200001 through #117782/200093) in the amount of \$543,345.58. Transmittal #C-01-92.
- 2) Manual Warrant #76877-001 in the amount of \$53,683.61. Transmittal #C-001-92.

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- C. Commissioner Wylie motioned to adopt the resolution authorizing the emergency road closure on Deception Road #1271 on Friday, January 10, 1992, for the purpose of investigating the presence of a compressed gas cylinder located on the beach near the road. Commissioner Vaux seconded the motion, which passed unanimously. (Resolution #14190)
- D. On recommendation from the City/County Planning Policies Committee, Commissioner Wylie motioned to adopt the Memorandum of Agreement on the process for developing and adopting county-wide planning policies. Commissioner Vaux seconded the motion, which passed unanimously. (Contract #01185)
- E. Commissioner Vaux motioned to adopt the resolution establishing the 1992 salary increase and health and welfare benefit levels for non-union employees. The annual cost-of-living raise was set at 4%. Commissioner Wylie seconded the motion, which passed unanimously. (Resolution #14191)
- F. The Board approved the final plat of Sunrise Ridge #2 and signed the mylars for the plat.

Commissioner Wylie was absent for the following items:

**ANNUAL REPORT - SKAGIT COMMUNITY MENTAL HEALTH - JERE LAFOLLETTE, DIRECTOR.**

Jere LaFollete presented the Skagit Community Mental Health Center's (SCMHC) Annual Report. He then introduced Leann Lundsford, and Meredith Baker-Post, Counselor's that are taking ARIS (At-Risk Intervention Specialist) referrals exclusively. Ms. Lundsford covers the Anacortes area, and Ms. Baker-Post covers the Mt. Vernon, Sedro-Woolley, and Upriver areas. Ms. Baker-Post explained that her part in the ARIS-SCMHC's relationship is dealing with referrals that are primarily parent/child conflict situations. She feels that the network from ARIS - School Districts - SCMHC is going very well. Jocelyn Palmer-Perry, ARIS, presented that having the two SCMHC counselors exclusively taking ARIS referrals is working better than the private practice counselors due to ease of access. The private contractors are still used for more specific specialized therapy.

**FACILITIES DISCUSSION - FORMER BLADE BUILDING PARKING LOT.**

Roger Howard, Facilities Manager, explained that he has been researching the possibility of constructing a parking lot on the site of the old Blade Building to temporarily ease the parking shortage until the construction on the County's new building can begin. He stated that a drainage system plan and landscaping plan consisting of tubs of plants will be required by the City of Mount Vernon to obtain a permit for construction for the 46-space parking facility. Mr. Howard explained that the contractor who performed the demolition and removal of the Blade Building has submitted an estimate of \$20,330.00 for the construction of a gravel lot.



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Commissioner Vaux stated that he is in favor of having the County's road crew perform the grading and application of crushed rock to the lot, while the drainage system may be bid out.

Chairman Robinson agreed with Commissioner Vaux's suggestion and Mr. Howard was directed to follow up.

Mr. Howard also reported on the current parking shortfall. He stated that there is a current shortage of 163 parking spaces for county employees and visitors. When the new building is complete, that shortage will increase to 363 spaces. Mr. Howard presented a report on the parking shortage. The Board asked that Mr. Howard schedule one hour on a later date to discuss the plans for alleviating the parking shortage.

**CONTRACT FOR SIGNATURE - REPAIR OF PARAPET WALL - COURTHOUSE BUILDING.**

Commissioner Vaux motioned to approve for signature a contract with Griffin Chen Engineers, Inc., P.S., to investigate the deterioration of a parapet wall at the Skagit County Courthouse, and to prepare construction documents for its repair, at a charge of \$65.00 per hour, not to exceed \$29,500. Chairman Robinson seconded the motion, which carried and was so ordered.

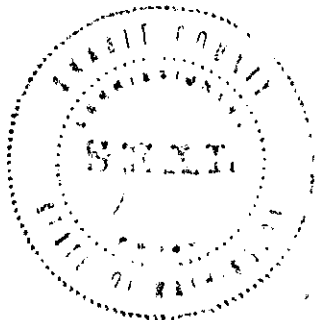
**PRESENTATION FOR APPROVAL - OUT-OF-STATE TRAVEL REQUEST FOR PARKS & RECREATION DEPARTMENT PROJECT MANAGER.**

Jon Aarstad, Parks and Recreation Department Director, explained that Steve Colby, Parks and Recreation Department Project Manager, will be president of the Washington Recreation and Parks Association beginning in April of 1992. This necessitates that Mr. Colby travel to Washington, D.C., in January for WRPA business. Mr. Aarstad requested, based on the fact that Mr. Colby's involvement in the WRPA will be beneficial to Skagit County, that out-of-state travel be approved for Mr. Colby for this event. Commissioner Vaux motioned to approve Mr. Aarstad's out-of-state travel request. Chairman Robinson seconded the motion, which carried and was so ordered.

**ADJOURNMENT:**

Chairman Robinson motioned to adjourn the proceedings. Commissioner Vaux seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON



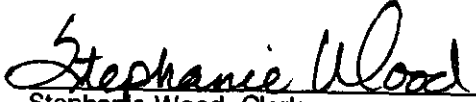
  
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Robby Robinson, Chairman

  
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Ruth Wylfe, Commissioner

  
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W. W. Vaux, Commissioner

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ATTEST:

  
Stephanie Wood, Clerk  
Skagit County Board of Commissioners