

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS**

**Monday December 23, 1991:**

9:00 a.m. - 10:30 a.m. Department of Planning and Community Development - Scott Kirkpatrick, Director:

- 1) Discussion - Policy for Recreational Vehicles and Mobile Homes Used as Residences.
- 2) Proposal to Sponsor Seminar on Capital Facility Planning and School Impact Fees.

10:30 a.m. - 11:0 a.m. Budget/Finance Department - Mike Woodmansee, Budget/Finance Director.

CONSENT AGENDA.

MISCELLANEOUS ITEMS.

1:30 p.m. - 2:00 p.m. Discussion - Agriculture Interpretive Center Matching Funds - Kay Haaland, W.S.U. Cooperative Extension.

The Skagit County Board of Commissioners met in regular session on Monday, December 23, 1991, with Commissioners W. W. Vaux, Robby Robinson and Ruth Wylie present.

**DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT - SCOTTKIRKPATRICK, DIRECTOR:**

- 1) Discussion - Policy for Recreational Vehicles and Mobile Homes Used as Residences.

Tim Hoffman, Code Compliance Officer, initiated the discussion which was continued from last week. Mr. Hoffman stated that a number of the complaints he receives are about mobile homes or recreational vehicles. Last week, Mr. Hoffman had asked for policies which he could use to address these complaints. Mr. Hoffman suggested that the discussion focus on mobile home storage today.

Mr. Hoffman stated that previously mobile home storage has been dealt with using a "six month building permit as a temporary structure". Mr. Hoffman stated that this arrangement doesn't adequately address the storage problem. Mr. Hoffman stated that there are a number of "stored" mobile homes that are being occupied, although they have no permits for occupancy and often do not have approved utilities. Many of these occupied "stored" mobile homes are even located on the same lot as a residence. In the case of a second residence on one lot, Mr. Hoffman can apply the zoning code.

Mr. Hoffman stated that mobile homes in storage are typically older mobile homes, since the majority of mobile home retailers require that a building permit is obtained prior to delivery of the mobile home.

The discussion deviated many times from mobile home storage. At one point, the discussion centered on whether or not to require pre-1976 manufactured mobile homes to meet L&I safety requirements. A list of necessary upgrades provided by the L&I was reviewed. Commissioner Wylie declared that she was in favor of the requirement, and Chairman Vaux declared that he was opposed.

Finally, Commissioner Wylie suggested that a new permit category be created for permitting of mobile home storage.

As an extension to Commissioner Wylie's motion, Chairman Vaux suggested that a seal be placed on a stored mobile home's sewer line which if broken, would indicate residential use. This suggestion was briefly

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discussed and apparently discarded.

The Board then agreed with Commissioner Wylie's suggestion that a permitting process is required. They also requested that for the next discussion on this subject, the staff report on what other municipalities in Skagit County are doing about pre-1976 manufactured mobile homes, and to provide an estimate on the cost to complete those steps necessary to bring an older mobile home into compliance.

Briefly, the discussion again swung to an earlier topic; the relocation of older trailers from trailer parks which are planned for residential construction. The Board decided to address this as a separate issue.

2) Proposal to Sponsor Seminar on Capital Facility Planning and School Impact Fees.

Tom Karsh, Environmental Planner, explained that a capital facilities plan is required by the Growth Management Act as an element of the County's Comprehensive Plan. Once that capital facilities plan has been adopted, the County can then consider impact fee ordinances to help pay for schools, roads, and parks. The adoption of a capital facilities plan will require an inventory of all public facilities (including schools and special service districts), the development of service level standards, six-year demand forecasts, a financial capacity analysis, and the coordination of concurrency between the county, cities and special service districts.

To help all of the participants understand the steps necessary to accomplish this task, a consulting firm, Henderson, Young and Company, was hired to present a one-day workshop on November 20. The workshop was well received, and Mr. Karsh suggested that another workshop be offered in conjunction with the City/County Planning Policies meeting to continue to familiarize public officials with the process. The cost for a two-hour session would be approximately \$1,500.

The Board agreed with Mr. Karsh's suggestion, but asked him to research the additional cost for a three-hour session. Commissioner Wylie then motioned to authorize the sponsorship and funding of a seminar by Henderson, Young and Company, to be presented at a City/County Planning Policies Committee meetings. Commissioner Robinson seconded the motion, which passed unanimously.

BUDGET/FINANCE DEPARTMENT - MIKE WOODMANSEE, BUDGET/FINANCE DIRECTOR.

- A. Commissioner Robinson motioned to authorize budget line item changes in the amount of \$107,250.00 for the Current Expense Fund #001, \$2,000.00 for the Public Health Fund #101, \$4,000.00 for the County Fair Fund #106, \$50.00 for the Law Library Fund #108, \$30,000.00 for the 911 Communications Fund #125, and \$40,000.00 for the Land Acquisition and Facility Improvement Fund #340. Commissioner Wylie seconded the motion, which passed unanimously. (Resolution # 14172)
- B. Commissioner Robinson motioned to adopt the resolution establishing the County Commissioners' Special Projects Fund #120, which will have a source of revenue of donations or other revenues as directed by the County Commissioners. Commissioner Wylie seconded the motion, which passed unanimously. (Resolution # 14173)
- C. Mr. Woodmansee reported that, because of changing in department staffing, the Public Works Department has taken over ownership of a vehicles previously owned and utilized by a part-time Department of Emergency Management employee. To replaced the Emergency Management vehicle, the Department is proposing to receive phone or written quotations, as opposed to sealed bids, as allowed by new bidding policies adopted by the Board.

Chairman Vaux believed that the bids obtained through sealed bids would be more competitive than those obtained by phone, and the Board directed Mr. Woodmansee to see that the Department of Emergency Management follows the sealed bid procedure for this purchase.

- D. Mr. Woodmansee stated that a fund is required to retain the tax revenues generated by the recently

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imposed \$10.00 per parcel charge for the Skagit County Flood Control Zone District. Mr. Woodmansee suggested that the River Improvement Fund, established in 1922, be extended to serve as a repository for the tax revenue.

The Board indicated that they would like a separate fund established which would prevent the tax revenues from combining with grant fund monies.

### CONSENT AGENDA.

Commissioner Wylie motioned to approve the consent agenda of Monday, December 23, 1991, as submitted. Commissioner Robinson seconded the motion, which passed unanimously.

#### \* Parks and Recreation Department:

1. Rafters agreement with Blue Sky Outfitters for the period from October 1, 1991, to September 30, 1992. Rafters must pay \$1.00 per person exiting the Skagit River onto County property and a performance deposit of \$100.00. (Contract #01177)
2. Rafters agreement with Alpine Whitewater for the period from October 1, 1991, to September 30, 1992. Rafters must pay \$1.00 per person exiting the Skagit River onto County property and a performance deposit of \$100.00. (Contract #01161)
3. Rafters agreement with Orion Expeditions, Inc., for the period from October 1, 1991, to September 30, 1992. Rafters must pay \$1.00 per person exiting the Skagit River onto County property and a performance deposit of \$100.00. (Contract #01178)
4. Agreement with Ken Deibert, Parks and Recreation Department employee, to reside in Manager's residence located at Howard Miller Steelhead Park at no rent or utilities charges in return for the assumption of responsibilities of park management. (Contract #01179)
5. Contract for Professional Services with Larry's Dozing, to provide excavation services for the installation of restroom facilities obtained through a Parks and Recreation Department grant. Contractor will be paid \$60.00 per hour. (Contract #01180)

#### \* Planning Department:

6. Resolution setting a public hearing date for an agricultural variance #VAR-91-047 of Kendra Smith, 1553 Cook Road. (Resolution # 14174)

#### \* Commissioners' Office:

7. Record of the Proceedings from Monday, December 9, 1991.
8. Record of the Proceedings from Tuesday, December 10, 1991.
9. Record of the Proceedings from Monday, December 16, 1991.
10. Record of the Proceedings from Tuesday, December 17, 1991.

### MISCELLANEOUS ITEMS.

- A. Don King, Operations Manager - Solid Waste Division, presented Supplement #2 to a contract with Economic and Engineering Services which was originally signed in November of 1990 for the completion of an ash management plan for Skagit County. In anticipation of the approval of the ash management plan, three ash samples were collected, but remained untested until after the plan was approved. The plan has now been approved by the Department of Ecology, and this supplemental

allows Economic and Engineering Services to have the samples tested.

Mr. King stated that later staff will solicit bids for testing services for next year.

The Board approved the supplement for signature.

**DISCUSSION - AGRICULTURE INTERPRETIVE CENTER MATCHING FUNDS - KAY HAALAND, W.S.U. COOPERATIVE EXTENSION.**

Kay Haaland, County Cooperative Extension Agency Chair, reported that the College of Agriculture and Home Economics has committed \$5,000 in matching funds towards an exhibit at the new Agriculture Interpretive Center. She requested that Skagit County provide the matching sum of \$5,000 to the project.

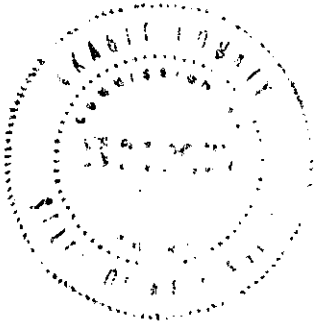
Chairman Vaux recalled that at the time Ms. Haaland first approached the Board about contributing to this permanent exhibit, the Board indicated that if she could obtain a commitment from the College for half of the funding, Skagit County would contribute the remaining half.

Commissioner Wylie motioned to contribute \$5,000 in matching funds to the W.S.U. Cooperative Extension Agriculture Section to benefit the Agriculture Interpretive Center. Commissioner Robinson seconded the motion, which passed unanimously.

**ADJOURNMENT:**

Commissioner Wylie motioned to adjourn the proceedings. Commissioner Robinson seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON

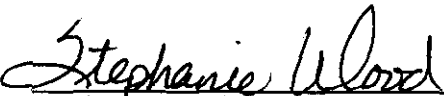


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W. W. Vaux, Chairman

  
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Robby Robinson, Commissioner

  
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Ruth Wylie, Commissioner

ATTEST:

  
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Stephanie Wood, Clerk  
Skagit County Board of Commissioners