

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS**

Monday December 9, 1991:

- 9:00 a.m. - 9:30 a.m. Board of Health:
- 1) Public Hearing - 1992 Proposed Schedule of Charges.
- 9:30 a.m. - 10:00 a.m. 1) Resolution - Setting County Policy for Soliciting Bids.
 2) Signature - Agreement for Telephone Services for 911 System.
- 10:00 a.m. - 11:30 a.m. Public Works Department - Rich Medved, Director:
- 1) Introduction of New Employee - Erling Biggness, Part-Time Ferry
 Manager.
 2) Public Hearing - Guemes Island Ferry Capital Facilities Plan.
 3) Discussion - Inman Landfill Operating Hours.
 4) Call for Public Hearing - Vacation of a Portion of County Road Right-
 of-Way - Fish Hatchery Lane.
 5) Signatures - Schultz Road #9532 a) Revision to C.R.P., b) Final Cost
 Records.
 6) Miscellaneous.
- CONSENT AGENDA.
- MISCELLANEOUS ITEMS.
- 1:00 p.m. - 1:30 p.m. Department of Planning and Community Development - Scott Kirkpatrick,
 Director:
- 1) Amendments to Comprehensive Plan/Rezone Administrative Policies.
 2) Enforcement Report.
- 1:30 p.m. - 3:00 p.m. Tour of Skagit Community Mental Health Crisis/Respite House - 502 North
 6th Street, Mount Vernon.
- 3:00 p.m. - 4:30 p.m. Executive Session - Litigation and Personnel.

The Skagit County Board of Commissioners met in regular session on Monday, December 9, 1991, with Commissioners W. W. Vaux, Robby Robinson and Ruth Wylie present.

BOARD OF HEALTH:

- 1) Public Hearing - 1992 Proposed Schedule of Charges.

Chairman Vaux waived the notice of public hearing, as published in The Skagit Argus.

John Thayer, Environmental Health Supervisor, explained that the last major revision to the Schedule of Charges occurred in May of 1990. It is now necessary to revise the schedule again due to factors such as the need to create a fee for consultation on failed water samples, to address new classes of food establishments, and to develop penalties for violations of the solid waste ordinances.

The Board discussed with Mr. Thayer the problem of illegal dumping on private property that the owner of

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the property is unable to control, sludge violation fees, and private landfill surcharges.

At the end of the discussion, and see that there would be no public comment, Commissioner Wylie motioned to close the public hearing. Commissioner Robinson seconded the motion, which passed unanimously. Commissioner Wylie then motioned to approve the proposed 1992 Schedule of Charges, as submitted. Commissioner Robinson seconded the motion, which passed unanimously.

RESOLUTION - SETTING COUNTY POLICY FOR SOLICITING BIDS.

Mike Woodmansee, Budget/Finance Director, presented a resolution which he proposed for adoption. He explained that during the last legislative session, the threshold for which formal bids must be sought was raised from \$10,000 to \$25,000. Telephone bids must now be obtained for items costing more than \$2,500, where the previous limit was \$1,000. Mr. Woodmansee's resolution adopted those thresholds for Skagit County as well as ordered that the following new policy take effect:

- Each January, Skagit County must establish a list of vendors and potential bidders who wish to be contacted for bids for broad categories of items.
- County departments must call those vendors who have asked to be contacted when bids are sought for certain items on the list.
- An ad must be published once each year to notify potential bidders of the existence of the list.
- Any department wishing to purchase an item the value of which is between \$2,500 and \$25,000 must notify the Board of Commissioners of their intention to solicit phone bids for the item.

No decision was made by the Board on Mr. Woodmansee's item. Time had elapsed and the item was continued to 11:30 a.m.

SIGNATURE - AGREEMENT FOR TELEPHONE SERVICES FOR 911 SYSTEM.

This item was continued to 11:30 a.m.

PUBLIC WORKS DEPARTMENT - RICH MEDVED, DIRECTOR:

- 1) Introduction of New Employee - Erling Biggness, Part-Time Ferry Manager.

Erling Biggness, Part-Time Ferry Manager, was introduced to the Board.

- 2) Public Hearing - Guemes Island Ferry Capital Facilities Plan.

Chairman Vaux waived the reading of the notice of public hearing, as published in The Skagit Argus.

Dave Baltz, Transportation Planner, introduced members of the Guemes Ferry Advisory Committee; Al Bush, Glen Veal, Raleigh Jones, and Max Benjamin.

Mr. Baltz explained that a 14-year comprehensive plan is required for management of the Guemes Ferry. Additionally, as a part of the County's 6-year road program, the Guemes Ferry must be addressed. In the course of complying with these requirements, Mr. Baltz explained, public input has included a public meeting, meetings of the Ferry Advisory Committee, and completion of a mail survey.

The product of the public input and staff efforts was presented in draft form to the Board of Commissioners. Mr. Baltz reviewed additional changes which have been suggested by the Ferry Advisory Committee

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individually with the Board. For each change, the Board indicated their preference.

The hearing was then opened for public comment.

Max Benjamin suggested that a sentence which states that passage is free from Guemes Island to the mainland be deleted because it is inaccurate. Following a discussion it was agreed to change the wording to read that "no ticket is required to board on the Guemes Island side". Mr. Benjamin argued successfully for another minor wording change, as well as the deletion of two paragraphs. Mr. Benjamin also recommended that the document receive review from a professional editor.

Al Bush also had minor wording changes to suggest.

When there was no further public comment, Commissioner Wylie motioned to close the public hearing. Commissioner Robinson seconded the motion, which passed unanimously.

The Board then directed Mr. Baltz to make the changes discussed at the public hearing, review those changes with the Ferry Advisory Committee, and then submit the document to the Board of Commissioners for adoption.

3) Discussion - Inman Landfill Operating Hours.

Don King, Solid Waste Division Operations Manager, explained that as of January 1, 1992, the law required that a certified operator be on site during all operating hours at the Inman Landfill. It currently takes about 30 minutes to process one customer at the landfill, and therefore if a customer arrives to discard waste after 4:00 p.m., they are still on site at 4:30 p.m. It takes an additional 30 minutes following the closure of the landfill for the operator to complete steps necessary to close operations. Because winter hours are 8:30 a.m. to 4:30 p.m., it will become necessary to pay the certified operator 30 minutes of overtime each day unless the winter hours are adjusted. Mr. King recommended that the closure time to the public be reduced by 30 minutes to 4:00 p.m. during the winter.

After discussion, the Board directed that the operating hours be moved forward 30 minutes in the morning from 8:30 a.m. to 9:00 a.m., and that the landfill be closed to the public at 4:30 p.m., allowing the operator to go home at 5:00 p.m.

4) Call for Public Hearing - Vacation of a Portion of County Road Right-of-Way - Fish Hatchery Lane.

Linda Johnson, Records Clerk, explained that the Department of Fisheries has initiated this vacation request based on a 1966 agreement between the Department of Fisheries and Skagit County which was signed during the realignment of Rockport-Cascade Road. In that agreement, Skagit County agreed that in exchange for the property needed to realign the road, a portion of Fish Hatchery Lane would be vacated to the Department of Fisheries.

Commissioner Wylie motioned to call for a public hearing to be held on December 30, 1991, at 10:00 a.m., to consider the vacation of a portion of right-of-way known as Fish Hatchery Lane. Commissioner Robinson seconded the motion, which passed unanimously.

5) Signatures - Schultz Road #9532 a) Revision to C.R.P.. b) Final Cost Records.

Commissioner Wylie motioned to authorize an additional \$460.00 in construction funds for the Schultz Road County Road Project #9532-1. Commissioner Robinson seconded the motion, which passed unanimously.

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(Resolution #14154)

The Board then approved for signature the final cost record for the Schultz Road County Road Project #9532-1.

6) Miscellaneous.

There were no miscellaneous items from the Public Works Department at this time.

CONSENT AGENDA.

Commissioner Wylie motioned to approve the consent agenda of December 9, 1991, as submitted. Commissioner Robinson seconded the motion, which passed unanimously.

• Public Works Department:

1. Final Order of Vacation - Trumpeter Lane. Petitioners Steve and Robyn Johnson, et al.

• Parks and Recreation Department:

2. School facility use agreement - Lincoln Gymnasium for Junior High Girls Basketball, December 3, 10, and 17, 1991, at total cost of \$75 (\$25 per night). (Contract #01121)
3. Contract with Jim Clark and Son Construction for removal of Hausle House and Shop. Total bid - \$3,506.65. Duration of contract: 60 days. (Contract #01164)

* Health Department:

4. Agreement #9700-01601 with State Department of Health. Provides \$1186.00 to defray costs of conducting three public forums to obtain public comment on health priorities for the State Board of Health. (Contract #01165)
5. Consolidated contract for 1992 with Washington State Department of Health. Total award is \$224,337.00 (Contract #01168)

• Skagit County W.S.U. Cooperative Extension:

6. Appendix A to Memorandum of Agreement with W.S.U. Cooperative Extension. Delineates positions and funding levels for five jointly funded positions. (Contract #00796)

* Human Services Department:

7. Contract #2490-084776 with Service Alternatives of Washington to provide community integration services for developmentally disabled persons. This agency was selected by the Developmental Disabilities Advisory Board after a request for proposals process was followed. Contract term is from January 1, 1992, to June 30, 1993. Contract sum is not to exceed \$60,000 for service to a maximum of 16 persons, at a service minimum of 200 hours per month. (Contract #01166)

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* Juvenile Probation Department:

8. Authorized signature form - At Risk Youth Contract #1-92-265028.

* Commissioners' Office:

9. Resolution - Appointment of Susan Dentel to Developmental Disabilities Administrative Board. Expires December 9, 1994. (Resolution # 14155)
10. Record of the Proceedings from December 2, 1991.
11. Record of the Proceedings from December 3, 1991.

* Planning Department:

12. Application for service from Whatcom County Water District #12 for Donald Pulver for property in the Plat of Alger - three sewer hook ups.

MISCELLANEOUS ITEMS.

- A. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, December 9, 1991, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- 1) Warrant #83229 through #83348 (Vouchers #83229 through #83348) in the amount of \$142,153.60. Transmittal #R-28-90.
 - 2) Manual #MW75876-28 through #MW75877-29 (Vouchers #MW75876-28 through #MW75877-29) in the amount of \$31,000.00. Transmittal #C-51-90.
- B. Minor wording changes in the Treasurer's Office banking services contract were initialed by the Board.
 - C. Chairman Vaux motioned to adopt the resolution remanding Variance #V-91-008 of Kevin Quigley to the Hearing Examiner for further consideration. Commissioner Robinson seconded the motion, which passed unanimously. (Resolution # 14156)
 - D. Chairman Vaux motioned to adopt the resolution appointing members to the Skagit County Water Utilities Coordinating Committee Appeals Subcommittee. Commissioner Robinson seconded the motion, which passed unanimously. (Resolution # 14157)
 - E. The Board again discussed the adoption of a resolution amending the County's bidding policy.

Mr. Woodmansee brought with him Ross Bailey, Operations Engineering Supervisor, who gave his opinion on why the bid limits should be raised.

After discussion, Commissioner Wylie motioned to rescind Resolution #12172 and adopt a new bidding policy which sets the minimum and maximum amounts for telephone bids at \$2,500 and \$25,000.00.

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Chairman Vaux, who felt that the Board should have an opportunity to exercise authority over whether or not an item should go to competitive bid or not, refused to second the motion.

Commissioner Wylie then amended her motion to add that the resolution should include under #5 a provision that the Board of Commissioners be petitioned for permission to obtain telephone bids on each item valued at between \$2,500.00 and \$25,000.00.

Commissioner Robinson seconded the amended motion, and the motion passed unanimously.

- F. The Board approved for signature an ANI-Only Host Provider Agreement and Application for ANI-Only 9-1-1 Services with Contel of the Northwest, Inc., dba GTE Systems of the Northwest. The term of the contract is five years, automatically renewing. Appendices to the contract set forth the non-recurring and monthly charges for the services. (Contract #01167)

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT - SCOTTKIRKPATRICK, DIRECTOR:

- 1) Amendments to Comprehensive Plan/Rezone Administrative Policies.

Mr. Kirkpatrick explained that after the first year of implementing a new policy which requires that all applications for Comprehensive Plan Amendments and Rezones be submitted during a 60-day application window, Planning Department staff has identified a need to further develop on the application policy. He stated that in order to process those applications so that they can be compared cumulatively with other applications received in the same year, as required by the Growth Management Act, it is necessary to place a one-year limit on the life of applications which have had no activity or progression on the applicant's part. The exception would be those applications which the Director has found to be "proceeding in good faith" to complete the application process. Mr. Kirkpatrick also proposed that those active applications which were received during the 1991 window be allowed 1992 as a grace period after which they may be cancelled in accordance with the new policy.

After a brief discussion, the Board approved Mr. Kirkpatrick's suggestions.

- 2) Enforcement Report.

Provided and briefly reviewed.

TOUR OF SKAGIT COMMUNITY MENTAL HEALTH CRISIS/RESPITE HOUSE - 502 NORTH 6TH STREET, MOUNT VERNON.

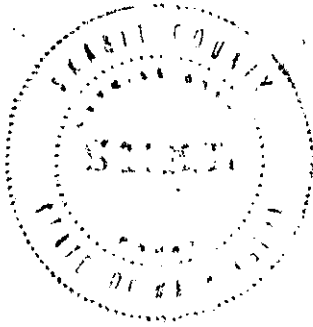
The Board toured a crisis/respice house at 502 North 6th Street in Mount Vernon, which is owned and operated by Skagit Community Mental Health and for which Skagit County has donated funds.

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ADJOURNMENT:


Commissioner Wylie motioned to adjourn the proceedings. Commissioner Robinson seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON





W. W. Vaux, Chairman




Robby Robinson, Commissioner



Ruth Wylie, Commissioner

ATTEST:



Stephanie Wood, Clerk
Skagit County Board of Commissioners