

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS**

Monday, October 29, 1990

10:00 a.m. - 11:30 a.m. Public Works Department - Mark Spahr, Director:

- 1) Discussion - East Lake Drive #0675, Clear Lake.
- 2) Change Order - 18-Month Periodic Maintenance Haul-Out.
- 3) Discussion - Destruction/Recycling of Confidential County Documents.
- 4) Resolution - Adoption of Emergency Operations Policies - Incinerator.
- 5) Update - Incinerator Operations.
- 6) Call for Public Hearing - 1991 Solid Waste Disposal Rates.
- 7) Miscellaneous.

CONSENT AGENDA.

MISCELLANEOUS ITEMS.

1:30 p.m. - 2:00 p.m. Budget Work Session.

The Skagit County Board of Commissioners met in regular session on Monday, October 29, 1990, with Commissioners Ruth Wylie, W. W. Vaux and Dave Rohrer present.

PUBLIC WORKS DEPARTMENT - MARK SPAHR, DIRECTOR:

- 1) Discussion - East Lake Drive #0675, Clear Lake.

Mr. Spahr established that no residents of East Lake Drive were present for the discussion.

Mr. Spahr related that this discussion pertains to portions of roadway located in the area of Clear Lake that were not built on the County's right-of-way years ago, and still remains outside County-owned land to this day. The impending construction of a water line to service homes in the area has caused a neighborhood dispute over how easements will be granted for the installation of the line.

Robin LaRue, Design/Construction Engineer, provided a vicinity map of the roadway. He stated that the water line currently runs as far as the J. Follman property on East Lake Drive. Mr. C.C. Wood has refused to allow the Skagit P.U.D. #1 an easement to place the water line on his property, since the existing East Lake Drive currently encroaches on his property. Mr. Carl Browning is effected by Mr. Wood's decision. Mr. LaRue stated that when the roadway was established in 1953, waivers were received from property owners for the construction of the roadway on their property. Mr. LaRue stated that, from information gained from previous surveys, it appears as though the roadway does encroach upon the Wood and the Browning properties. Mr. LaRue recommended that the Public Works Department contract with a professional to perform a survey of the roadway. John Moffat, the County's Chief Civil Deputy, has indicated that he feels a quiet title action would probably serve to establish the roadway as it now exists. Mr. LaRue stated that the other alternative would be to run the water line solely on the Browning property. Mr. Browning would be willing to quit claim his portion to the County; however, Mr. Wood has continually been antagonistic toward the County at any time they have attempted to perform service work on the roadway, and Mr. LaRue felt this would be a good time to settle the entire matter.

Mr. Moffat has declared that it is impossible for the water line to be installed along the existing roadway, as land ownership now exists, and the P.U.D. is disinclined to place the line anywhere that would detour from the road.

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Mr. LaRue stated that the survey work would take from four to five months, while Mr. Moffat has indicated that the quiet title action may take up to six to seven months.

The Board agreed to commence with the survey work, but instructed Mr. LaRue to notify the P.U.D. and Mr. Browning of their intentions.

2) Change Order - 18-Month Periodic Maintenance Haul-Out.

Mr. Spahr stated that the Board has authorized the Public Works Director to approve change orders in amounts that do not exceed 10% of the bid award. He explained that a change order is needed to the contract with Marine Industries Northwest for additional maintenance items for the Guemes Ferry which will exceed the 10% limit, requiring Board approval. Mr. Spahr stated that the replacement of failing heaters in the crew and passenger compartments will be approximately \$1,940. Credits of \$7,109 will be received back because it was decided that sandblasting and re-coating of the hull will not be needed this year. The installation of acoustic insulation will cost an additional \$1,076, and the installation of a new wear plate will cost about \$3,589.00. Finally, changing the cooling water line will cost about \$16,834. The total of all credits and new work is \$16,330.15.

Commissioner Vaux motioned to approve Change Order #2 to the contract for the 18-month maintenance haul-out of the Guemes Ferry with Marine Industries Northwest, in the amount of \$16,330.15. Commissioner Rohrer seconded the motion, which passed unanimously. (Contract #00565)

3) Discussion - Destruction/Recycling of Confidential County Documents.

Ric Boge, Recycling Coordinator, reported the results of his investigation into the purchase of a paper shredder for the destruction of confidential waste paper generated by County offices. He stated that he surveyed all of the County offices and found that an average minimum of 1500 pounds of confidential waste paper is generated each month. Some is torn up by hand, and some is shredded by two small paper shredders in two departments. The majority is transported by Records Management personnel to the Scott Paper Mill in Everett for burning in their boiler. Mr. Boge figured that it costs in the neighborhood of \$300 per trip to transport the material to Everett, a task performed seven times per year. Mr. Boge stated that the Records Management Department has a number of reasons for wishing to change their current system, but most pressing reasons are that the use of the boiler at Scott Paper is only a temporary arrangement, and that it would be preferable to recycle the paper and save the cost of making trips to Everett.

Paula Kvam, Records Management Director, stated that she cannot destroy confidential waste paper in the County's incinerator because she cannot visually verify the destruction of the materials.

Mr. Boge stated that a new shredder capable of accommodating the amounts of material generated by County offices would cost approximately \$2100. It could be located in an area now occupied by an unused incinerator in the parking garage, and managed by the Records Management Department. Mr. Boge recommended the following steps to accomplish this:

- Direct the Facilities Manager to remove the unused incinerator and remodel the area to accommodate the shredding of confidential waste paper.
- Direct the Records Management Department to purchase a paper shredder and maintain it, and to develop a system for providing destruction services to the departments, and to see to the recycling of as much of the paper as possible.

The Board accepted Mr. Boge's recommendations, and directed him to proceed with their implementation.

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4) Resolution - Adoption of Emergency Operations Policies - Incinerator.

Jeff Monsen, Assistant Administrator - Solid Waste Division, presented a resolution that pertained to the emergency operation of the incinerator. The resolution accomplishes three things; it acknowledges that an emergency situation existed during the period of time when the incinerator changed from contracted operation to public operation by the County, from May 1, 1990, through October 1, 1990; it authorizes payment to firms involved in the operational transition in the total amount of \$16,490.06; and it defines operational emergencies. Each member of the Board was provided with a copy of the resolution to review.

Commissioner Vaux motioned to adopt the resolution presented by Mr. Monsen. Commissioner Rohrer seconded the motion, which passed unanimously. (Resolution #12702)

5) Update - Incinerator Operations.

Don King, Incinerator Supervisor, reported on the recent incidents involving the functioning of the incinerator. He stated that a recent generator failure caused a nine-day partial down time, which resulted in some revenue loss. Mr. King noted that the resulting down time would have been longer, had it not been for a resourceful repair of the part. Mr. King stated his intention of providing a list of replaceable parts and the length of repair or replacement time for each.

Mr. King reported that the incinerator was inspected on October 2, 1990, by the Northwest Air Pollution Authority. Other than making changes in the temperature sensing points in the kiln for better destruction of dioxins and furans, the inspection was passed.

Mr. King reported that the facility must undergo a test of its emission system (CEMS) every two years. The last testing was performed in November of 1988, so it is again time for the test to be performed. Mr. King asked for permission to request sealed bids for the surveying procedure which, he stated, would exceed \$10,000. Mr. King's request was granted.

Mr. King reported on the new ash bins recently purchased by the County.

6) Call for Public Hearing - 1991 Solid Waste Disposal Rates.

Commissioner Vaux motioned to adopt the resolution calling for a public hearing on Monday, November 26, 1990, at 10:00 a.m., to receive public testimony and consider the establishment of 1991 solid waste disposal rates proposed by the Public Works Department. Commissioner Rohrer seconded the motion, which passed unanimously. (Resolution #12703)

7) Miscellaneous.

There were no miscellaneous items from the Public Works Department.

CONSENT AGENDA.

Commissioner Vaux motioned to adopt the Consent Agenda of October 29, 1990, as submitted. Commissioner Rohrer seconded the motion, which passed unanimously.

* Petitions for Property Tax Refunds:

1. Kenneth R. Armstrong, 1115 S. 15th, Mount Vernon, WA 98273, in the amount of \$326.22, due

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to a senior citizen exemption. (012890)

2. James Smith, P.O. Box 44, Clear Lake, WA 98235, in the amount of \$839.41, due to a senior citizen exemption. (012990)
3. Beverly Erickson/Denise Noble, 1530 SneeOosh Road, LaConner, WA 98257, in the amount of \$405.70, due to a disabled person status. (013190)
4. Allen Koehn, 725 State Hwy 9, Sedro Woolley, WA 98284, in the amount of \$417.65, due to a senior citizen exemption. (013090)

* Assigned Counsel:

5. Professional Services Contract with Doug Owens, Attorney, to provide legal representation of Max Will in the dependency of his children from September 21, 1990, until the disposition of the case, at a rate of pay of \$60.00 per hour. (Contract #00727)

• Public Works Department:

6. Final Cost Record - Medford Road #9471 roadway repair. Total All Costs: \$12,632.92.
7. Final Cost Record - Martin Ranch Road #0868 roadway repair. Total All Costs: \$61,469.82.
8. Final Cost Record - Shaw Road #2525 roadway repair. Total All Costs - \$10,867.56.

* Commissioners' Office:

9. Call for public hearing - request for agricultural variance by Joseph Fohn. Hearing is scheduled for Tuesday, November 13, 1990, at 10:00 a.m., and will be a site visit, after which the Board will convene in their hearing room to receive public testimony. (Resolution #12704)
10. Record of the Proceedings from October 22, 1990.
11. Record of the Proceedings from October 23, 1990.

MISCELLANEOUS ITEMS.

- A. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, October 29, 1990, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

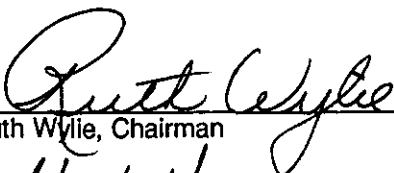
- 1) Warrants #72164 through #72315 (Vouchers #72164 through #72315) in the amount of \$605,947.07. Transmittal #R29-80.
- 2) Manual Warrant #MW033-60921 in the amount of \$136,000.00. Transmittal #C-47-90.

ADJOURNMENT:

Commissioner Vaux motioned to adjourn the proceedings. Commissioner Rohrer seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

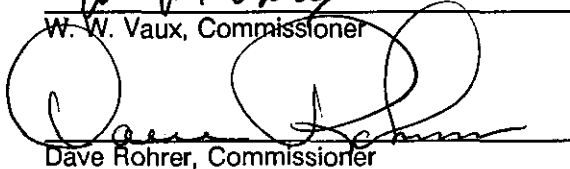




Ruth Wylie, Chairman

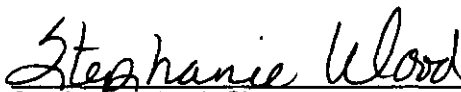


W. W. Vaux, Commissioner



Dave Rohrer, Commissioner

ATTEST:



Stephanie Wood, Clerk
Skagit County Board of Commissioners