

RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS

Wednesday, February 21, 1990

2:00 p.m. Department of Planning and Community Development - Scott Kirkpatrick, Director:

- 1) Sewer Approval Fees.
- 2) Miscellaneous.

MISCELLANEOUS ITEMS.

3:30 p.m. Public Comment Period.

The Skagit County Board of Commissioners met in regular session on Tuesday, February 21, 1990, with Commissioners Ruth Wylie and Dave Rohrer present. Commissioner Vaux's absence was excused.

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT - SCOTT KIRKPATRICK, DIRECTOR:

1) Miscellaneous.

Mr. Kirkpatrick introduced a representative from Automated Document Retrieval, the firm contracted to perform a records management analysis for the Planning Department.

The representative explained that Phase I of the study has been completed. He reviewed the findings generated during Phase I. He stated that the primary objective of the study is to create a system which meets the official public records requirements of the department, as well as to meet the working standards of the department. He discussed for microfilming and archiving of records.

2) Sewer Approval Fees.

Mr. Kirkpatrick and Tom Karsh, Environmental Health Specialist, reminded the Board that fees for land use and septic permits were raised as of February 1, 1990. A decision was also made to raise building permit fees at the same time, but at the request of the building industry, the fees were raised a portion of the full amount in April and will be raised to the full amount of the increase after a six month review. These step raises were necessary because of the building industry's need to complete contracts negotiated at the previous rate. Apparently the on site septic installers had these same concerns, but did not come forward with them at the time of discussions on fee increases.

A meeting was held with the septic installers, and the following points were brought out as concerns of the septic industry when considering fee increases:

- a cost of services study is essential to determine what fees may be charged.
- a chart or matrix needs to be sent to each septic installer to help them determine what fee they will be charged.
- a new fee category was suggested that would create a savings for some installations by combining the site and design evaluations at a reduced rate. The new rate would encourage installers to have both done at the same time, reducing the number of times an inspector must visit the site.
- a refund/waiver policy should be developed for septic and land use permits. This will be brought up again later this year.

The Board directed Mr. Kirkpatrick to bring this topic up at a later date when Commissioner Vaux can be present.

3) Miscellaneous.

Mr. Kirkpatrick stated that he has been asked to participate on a panel of the Washington State Growth Strategies Commission on Friday, February 23, in Bellingham. The panel is a sub-committee dealing with land use.

MISCELLANEOUS ITEMS.

- A. Barbara Edwards, Fair Manager, presented corrections to the Washington State Fair Fund Application for Special Assistance Grant for horse stall renovation, portable livestock pens and outside electrical outlets for the Skagit County Fair, raising the total amount requested to \$8,148.48. This grant had been previously signed by the Board on February 13, 1990. The corrections were approved for signature.
- B. The Board approved for signature Parks and Recreation Department Officials contracts for Susie Jackson, Julie Robinson, and Darick Brewer for the period from January 1, 1990, through December 31, 1990, at wages of from \$5.00 to \$16.00 per game, or at \$5.00 per hour.

PUBLIC COMMENT PERIOD

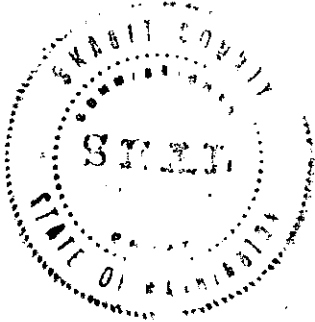
No members of the public were present for public comment at this time.

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ADJOURNMENT

Commissioner Wylie motioned to adjourn the proceedings. Commissioner Rohrer seconded the motion. The motion carried and was so ordered.


BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON



Ruth Wylie, Chairman

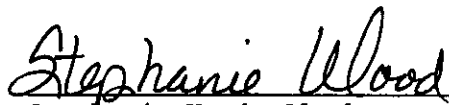


W. W. Vaux, Commissioner



Dave Rohrer, Commissioner

ATTEST:



Stephanie Wood, Clerk
Skagit County Board of Commissioners