

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS**

Tuesday, August 22, 1989

9:00 a.m. Application for Vista Volunteer - Kay Haaland.

9:30 a.m. Senior Services Department:

- 1) Bid Award - Senior Catered Meals.
- 2) Miscellaneous.

MISCELLANEOUS ITEMS.

10:30 a.m. Certificate of Commendation - Carol Mitcham.

The Skagit County Board of Commissioners met in regular session on Tuesday, August 22, 1989, with Commissioners Dave Rohrer, Ruth Wylie and W. W. Vaux present.

APPLICATION FOR VISTA VOLUNTEER - KAY HAALAND.

Kay Haaland, Skagit County W.S.U. Cooperative Extension Chairman, stated that the Cooperative Extension is looking at applying for Vista Volunteer funding for a staff person to coordinate the activities of the Child Care Task Force, as well as coordination of the activities of volunteers involved in child care in Skagit County.

Ms. Haaland introduced Jane Zelling of Skagit Community Action Agency. Ms. Zelling explained that Vista Volunteers are a part of the federal government's Action Program, which also supports Peace Corps volunteers. She stated that the program is federally funded, and would provide a \$400.00 per month stipend, as well as medical benefits and a cash award at the end of one year to a volunteer who would work a 40 hour work week from November 5, 1989, to November 4, 1990. She stated that Community Action has five program openings for Vista Volunteers, and would strongly consider Skagit County Cooperative Extension's Child Care Task Force for one slot.

In answer to questions by the Board, Ms. Zelling stated that during the past year, Vista Volunteers in Skagit County have been involved in housing and shelter projects, energy conservation programs, teen parenting and transportation. She stated that the program is expected to continue after the volunteer leaves, having been developed by the volunteer for others to follow. She stated that monitoring of the volunteer consists of quarterly evaluations by Community Action regarding advancement toward preset goals and objectives, which are reported to Region 10 in Seattle. Additionally, Kay Haaland would be responsible for daily supervision of the volunteer. Ms. Zelling related that the volunteer would be paid directly by the federal government, that the volunteer may hold no other job, and may be receiving public assistance during employment.

Ms. Haaland stated that the goals of the child care program may include the opening of five new centers in target communities to be identified at a later date. The volunteer would also be asked to work with schools and the YMCA to develop their programs, as well as to work with the public to develop a child

care resource list. Expenses to the County would include supplies and a telephone. The volunteer would be housed at the YMCA, where Ms. Haaland could make daily visits, and would be expected to perform their own clerical work. Ms. Zelling explained that the volunteer would undergo a training program of from three to four days prior to their beginning work.

The Board gave permission for application to the Vista Volunteer program.

SENIOR SERVICES DEPARTMENT:

1) **Bid Award - Senior Catered Meals.**

Commissioner Vaux motioned to adopt the resolution awarding the bid for Senior Citizen's catered meals at the Mount Vernon, Mount Vernon Manor, Sedro Woolley and Burlington nutrition sites to United General Hospital for the sum of 1) \$2.20 for hot home-delivered meals, 2) \$2.00 for hot congregate meals, and 3) \$1.50 for frozen home delivered meals. Commissioner Wylie seconded the motion, which was unanimously approved. (Resolution #12183)

2) **Miscellaneous.**

A. The Board approved for signature Statements of Assurances to be included with budget information, workplans, and service level targeting information for 1990 contracts being submitted by the Senior Services Department to Northwest Regional Council for the following programs:

- a) Skagit Senior Volunteer Services
- b) Skagit Nutrition/USDA Services
- c) Skagit Senior Employment
- d) Senior Information and Assistance and Case Management

B. The Board approved for signature Contract Amendment #89-3170-21 (02) between Skagit County Senior Services and Northwest Regional Council for revised budgeting, addition of a fourth congregate meal service day at Sedro Woolley and addition of a second congregate meal service day at Burlington, and decrease of service level for congregate meals from 25,704 to 24,300.

C. Tim Holloran, Senior Services Director, stated that he had received an estimate from Sharon Dubois, County Custodial Supervisor, of 20 hours per week for custodial services at the Mount Vernon Senior Center, or 25 hours per week if the exterior maintenance is included. Mr. Holloran stated that he has asked Ms. Dubois to additionally comment on the cleaning of the restrooms at the incinerator. He will submit his findings to the Board next week for review and direction. A student is currently caring for the building until September 1, 1989.

MISCELLANEOUS ITEMS.

A. As of this date, August 22, 1989, the Board, by unanimous vote, did approve for signature Warrant #W-18879A (Voucher #890197) in the amount of \$600.00 (P-09-89).

- B. Jeff Monsen, Assistant Public Works Director, reported on the findings of the committee chosen to review the Requests for Proposals for architectural consultation at the Guemes Ferry dock. He stated that the committee, composed of Roger Howard, Facilities Manager, Tony Bacetich, Ferry Operations Manager, and Mark Spahr, Public Works Director, received proposals from 23 architectural firms, 5 of which were ultimately interviewed. He stated that the CH2M Hill Corporation was unanimously chosen by the committee, even when special consideration was given to local firms because of their knowledge of the area. Mr. Monsen reviewed the facets of the project which require special expertise such as would be available from CH2M Hill. He stated that the original estimate for the consultation was approximately \$10,000; however, new estimates place the cost at between \$15,000 and \$20,000. Mr. Monsen provided a copy of the proposed scope of work for the consultant.

The Board discussed the procedure for fare collection and banking at the Ferry terminal. Commissioner Vaux stated that he wished to disguard the project entirely, citing cost overruns, choice of a non-local contractor, and the fact that there will still be no working plan for a building following completion of the study and expenditures of up to \$20,000. Mr. Monsen indicated that the needs of the ferry terminal have gone beyond just an addition to the building, citing other factors involved such as hazardous waste storage. He stated that the consultation would provide a five-year comprehensive plan. Commissioner Wylie suggested that the scope of work could be narrowed by excluding such things as the addressing of shoreline and permitting issues, which could be done by a County employee. Commissioner Vaux recommended researching the possibility of constructing additional buildings at the Guemes Island terminal.

Mr. Monsen then withdrew the request of the Public Works Department for approval of the hiring of CH2M Hill, and stated that he would return with a modified proposal at a later date.

CERTIFICATE OF COMMENDATION - CAROL MITCHAM.

Phyllis Coole-McKeehen, County Clerk, introduced the members of the Clerk's Office who were present. She introduced Carol Mitcham, who is retiring from the Clerk's Office this month. Chairman Rohrer then presented Ms. Mitcham with a Certificate of Commendation, signed by the Board of Commissioners, honoring her for her 17 years of dedicated service to Skagit County.

MISCELLANEOUS ITEMS.

- A. James Kirkpatrick, Public Utility District #1 Manager, stated that the P.U.D. will receive bids for construction of a new Rockport water system on Friday, August 25, 1989, at 2:00 p.m. He stated that this project, in which Skagit County is acting as a lead agency and a conduit for a portion of the grant funding, is showing potential cost overruns. He cited several unanticipated costs associated with the project. Mr. Kirkpatrick stated that Greg Peturka, P.U.D. Engineer, met with Jeff

Monsen, Assistant Public Works Director, to discuss the construction project. Mr. Monsen indicated that the P.U.D. will be required to repave portions of the County roads destroyed or damaged during the construction process. Mr. Kirkpatrick stated that the P.U.D. contractor could be asked to perform cold mix patching of any damaged areas, but asked that Skagit County assume the responsibility for any repaving required. He estimated that the entire roadway length in Rockport is approximately 1.1 miles.

Jeff Monsen provided copies of a letter to all present that the Public Works Department had planned to send to the P.U.D., approving the permit for the Rockport project, and delineating the responsibilities of the P.U.D. He drew the Board's attention to item #5, which stated that, regarding pavement restoration, "where the pavement width removed for the pipe installation constitutes over 20% of the total pavement width, the entire width of the roadway surface shall be repaved". He stated that this will encourage unnecessary destruction of the roadway.

Discussion then ensued on the virtues of light bituminous paving and cold mix patching. Mr. Monsen estimated a cost to the County of approximately \$10,000 to apply a light bituminous roadway repair to the 1.1 miles of road in Rockport.

When questioned by Commissioner Vaux, Mr. Kirkpatrick stated that the estimates for the project were \$220,000 to \$250,000, but that bids are expected to exceed the estimates. He and Mr. Peturka were unable to report exactly how much funding they will receive from Referendum 38 funds and the Imminent Threat Grant, but stated that the District property owners will pay nothing. The citizens of Rockport; however, will be assessed the amount not covered by the grant funding, and this amount is expected to be approximately \$1,200 per family.

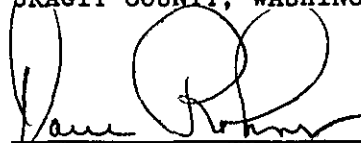
The bid specifications were then discussed, as well as the ability of an independent contractor to perform roadway repairs. Commissioner Vaux suggested that the P.U.D. issue a telephone addendum for repaving of the roads and see what response is received. If the bids reveal an overrun, the issue can be dealt with at that time.

Chairman Rohrer then motioned to request that the P.U.D. issue a telephone addendum, with confirmation by mail, for a light bituminous surface to be applied over cold mix on all roadway in Rockport, and if the bids come in over cost, the County will agree to assume responsibility for the roadway repair. During discussion of the motion, Mr. Monsen was able to confirm that the roads in Rockport were last oiled three years ago. Commissioner Vaux seconded the motion. The motion passed unanimously.

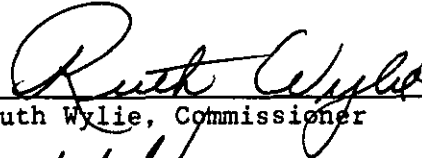
ADJOURNMENT

Commissioner Wylie motioned to adjourn the proceedings. Commissioner Vaux seconded the motion. The motion was carried unanimously.

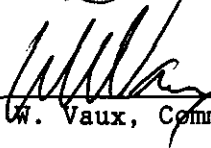
BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON



Dave Rohrer, Chairman



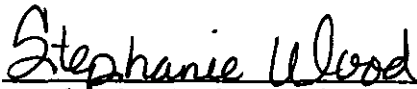
Ruth Wylie, Commissioner



W.W. Vaux, Commissioner



ATTEST:



Stephanie Wood, Clerk
Skagit County Board of Commissioners