

RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS

Tuesday, December 6, 1988

Flag Salute

10:00 a.m. Parks and Recreation Department - Jon Aarstad, Director:

1. Change Order - Burlington-Edison Regional Park.
2. Change Order - Howard Miller Steelhead Park Shop.
3. Discussion - Burlington-Edison Regional Park Fund.
4. Call for Public Hearing - Facility Rental and User Rates - Skagit County Fairgrounds and Skagit County Parks and Camping Fees.
5. Miscellaneous Items.

1:30 p.m. Bid Opening - Guardrail Installation Gibraltar Road, et al.

MISCELLANEOUS ITEMS

The Skagit County Board of Commissioners met in regular session on Tuesday, December 6, 1988, with Commissioners Ruth Wylie and Dave Rohrer present. Chairman Vaux's absence was excused.

PARKS AND RECREATION DEPARTMENT - Jon Aarstad, Director:

1. Change Order - Burlington-Edison Regional Park.

Jon Aarstad explained that this change order includes the addition of a well rather than PUD water, as well as installation of additional drainage lines. However, approval of this change order was delayed until next week, as it was awaiting signature by the contractor at this time.

2. Change Order - Howard Miller Steelhead Park Shop.

Jon Aarstad explained that this change order would provide for the addition of two sliding windows, gutters and downspouts on the Howard Miller Steelhead Park shop.

Commissioner Rohrer motioned to approve the change order dated December 6, 1988, in the amount of \$588.46, for the Howard Miller Steelhead Park shop, as presented. Commissioner Wylie seconded the motion. The motion was carried and so ordered.

3. Discussion - Burlington-Edison Regional Park Fund.

Following a brief discussion, Commissioner Wylie motioned to approve the transfer of all contributions to the Burlington-Edison Regional Park

construction into Burlington Playfield Construction Fund #356. Following completion of the project, any money remaining in the fund will then be transferred into the Parks Acquisition Fund #352, and thus the money will clearly go toward some future park improvement. Commissioner Rohrer seconded the motion. The motion was carried and so ordered.

4. Call for Public Hearing - Facility Rental and User Rates - Skagit County Fairgrounds and Skagit County Parks and Camping Fees.

Jon Aarstad presented the proposed 1989 use charges for fairground facilities.

Commissioner Wylie motioned to call for a public hearing at 1:30 p.m., Tuesday, December 27, 1988, for the purpose of setting rental fees for public use of fairground facilities at the Skagit County Fairgrounds. Commissioner Rohrer seconded the motion. The motion was carried and so ordered.

In accordance with action previously taken, Jon Aarstad presented the proposed facility fee schedule for 1989 for Howard Miller Steelhead Park, Skagit Playfields and the Swinomish Channel Boat Launch. Mr. Aarstad noted that the Skagit Playfields fees remain identical to the 1988 fees.

The public hearing to consider the proposed facility fee schedule for 1989 for Howard Miller Steelhead Park is scheduled at 1:30 p.m., Monday, December 19, 1988.

5. Miscellaneous Items.

- a. Jon Aarstad informed the Board that he sent a memo to other local agencies to determine if they are interested in jointly purchasing turf management equipment.
- b. A discussion was held regarding the launch site at Howard Miller Steelhead Park. A change of current is causing the current to strike the boat launch with great force, making it difficult to launch a boat.

Mr. Aarstad suggested rip-rapping the north bank of the Skagit River before the launch site, however, the Department of Fisheries would not be favorable to this proposal at this time, due to spawning.

The Board instructed Mr. Aarstad to meet with Jay Ensley, Director of the Public Works Department, and Don Nelson, Flood Control Engineer, to additionally discuss this matter with representatives of the Department of Fisheries.

Jerry McInturff, Skagit County Auditor, noted that the Steelhead Club could also send a letter to the Department of Fisheries expressing their desire to see the north bank rip-rapped.

- c. Jon Aarstad presented an updated listing of members of the Parks and Recreation Department staff, Parks and Recreation Advisory Board and Fair Advisory Board.
- d. The Board approved for signature the following Agreements:
 - (1) Professional Services Agreement with Donald Brian Hunter, 1617 North 26th, #405, Mount Vernon, WA 98273, for basketball scorekeeper services at the rates of between \$5 and \$6 per game, depending on league, commencing December 1, 1988, and continuing until December 31, 1988.
 - (2) Instructional Services Agreement with Matt Virata, Mount Vernon, WA 98273, for services as coach, referee and scorekeeper at the Sedro-Woolley Basketball Camp, commencing November 5, 1988, and continuing until December 17, 1988. Compensation shall be at the rates of \$4.50 per hour as coach, \$10 per game as referee, and \$5 per game as scorekeeper.
 - (3) Instructional Services Agreement with Cindy Sell, Mount Vernon, WA 98273, for services as coach at the Sedro-Woolley Basketball Camp, commencing November 5, 1988, and continuing until December 17, 1988. Compensation shall be at the rate of \$4.50 per hour.
 - (4) Instructional Services Agreement with Kelli Dillingham, Mount Vernon, WA 98273, for services as coach at the Sedro-Woolley Basketball Camp, commencing November 5, 1988, and continuing until December 17, 1988. Compensation shall be at the rate of \$4.50 per hour.
 - (5) Professional Services Agreement with Mike Zender, 2411 Yew Street, #5, Bellingham, WA 98226, for basketball official services at the rates of between \$10 and \$15 per game, depending on league, commencing October 3, 1988, and continuing until December 31, 1988.
 - (6) Professional Services Agreement with Jeff Jensen, 1803 E. Fox Hill Street, Mount Vernon, WA 98273, for basketball official services at the rates of between \$10 and \$15 per game, depending on league, commencing October 3, 1988, and continuing until December 31, 1988.
 - (7) Professional Services Agreement with Don Youngquist, 1447 Junquist Road, Mount Vernon, WA 98273, for his draft horse display at the 1988 Skagit County Fair for the sum of \$500.
- e. Jon Aarstad presented for the Board's information a memo regarding his plan to conduct a Parks and Recreation Department retreat on December 9, to discuss goals and objectives.

- f. Jon Aarstad informed the Board that Dennis Lind, Recreation Supervisor, will be working a revised schedule of 6 to 6 1/2 hours per day, Monday through Friday, plus a number of hours on Saturday. This will allow Mr. Lind to work an acceptable number of hours per week.
- g. The Board received an update on the Pomona Grange's renovation of Friday Creek Park. Mr. Aarstad suggested renaming the park to Pomona Grange Park.

The Board will consider the possible name change and make a determination at a later date.
- h. Jon Aarstad presented flyers from three Parks and Recreation programs: Junior Basketball Skills Camp, Cheerleading Program, and Cross-Country Skiing Program.
- i. Jon Aarstad thanked the Board for approving their 1989 budget. He also commended Mike Woodmansee, Budget and Finance Director, and Bob Taylor, Administrative Officer, for their assistance.

MISCELLANEOUS ITEMS

1. A discussion was held regarding the competitive bidding statute contained in RCW 39.30.020. Purchases costing between \$1,000 and \$3,500 require telephone quotes to be in compliance with the statute.

The Board directed Mike Woodmansee, Budget and Finance Director, to draft a letter to all County offices and departments ordering compliance with RCW 39.30.020.

2. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, December 6, 1988, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows: Vouchers #52045 through #52160 (Warrants #52045 through #52160) in the total amount of \$465,682.65. (R-36-88)

BID OPENING - GUARDRAIL INSTALLATION ON GIBRALTER ROAD, ET AL.

Chairman Vaux waived the reading of the Notice of Call for Bids, as published in The Skagit Argus on November 15, November 22, and November 29, 1988; and in The Daily Journal of Commerce on November 18, November 22, and November 25, 1988.

The following bids were received:

1. Peterson Brothers
2008 East Valley Highway
Sumner, WA 98390

Bid deposit enclosed.
Total Bid: \$139,377.26

2. Coral Construction Company
P.O. Box 347
Wilsonville, OR 97070

Bid deposit enclosed.
Total Bid: \$147,257.25

The Public Works Department will review the bids prior to making a recommendation for award of bid.

MISCELLANEOUS ITEMS

Commissioner Rohrer motioned to adopt the resolution awarding the bid for the purchase of pickup trucks as follows:

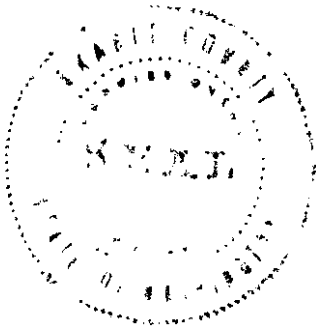
1. Two new 1989 Chevrolet Model CC10903 pickup trucks, as per specifications, for the bid price of \$22,962.75 from Seaside Chevrolet-Buick.
2. One new 1989 Chevrolet Model CC20903 3/4 ton cab/chassis unit, as per specifications, for the bid price of \$12,276.42 from Seaside Chevrolet-Buick.
3. One new 1989 GMC Model TK10903 1/2 ton four-wheel drive diesel pickup truck, as per specifications, for the bid price of \$14,013.17 from Greg Hinton Olds-Cadillac-GMC Trucks.

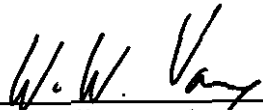
Commissioner Wylie seconded the motion, as recommended by the Public Works Department. The motion was carried and so ordered. (Resolution #11853)

ADJOURNMENT

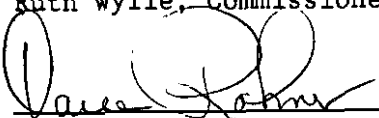
Commissioner Rohrer motioned to adjourn the proceedings. Commissioner Wylie seconded the motion. The motion was carried and so ordered.

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON



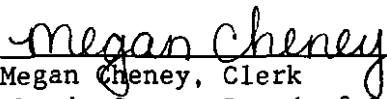


W. W. Vaux, Chairman

Ruth Wylie, Commissioner


Dave Rohrer, Commissioner

ATTEST:



Megan Cheney, Clerk
Skagit County Board of Commissioners