

RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS

Monday, November 9, 1987

- 8:30 a.m. Work Session - Road Supervisors and Superintendent.
Flag Salute
- 9:00 a.m. Board of Health:
1. Discussion of Draft Policy and Procedure for Public Inspection and Copying of Public Records.
 2. Public Hearing on Proposed Changes to Bonding Requirements for Sewage System Installers.
- 10:00 a.m. Discussion - Mount Vernon River Front Utilization Plan and Request for Funding - Larry Ashby.
- 10:30 a.m. Public Works Department - Jay Ensley, Acting Director:
1. Signature - Rock Rip-Rap Grant.
 2. Signature - Bid Award Resolution - One (1) New Passenger Van and One (1) New Four-Door Sedan.
 3. Call for Public Hearing - Consideration of Road Establishment on Blank Road.
 4. Signature - Out-of-State Travel Authorization.
 5. Miscellaneous Items.
- 11:00 a.m. Call for Bids - Senior Services Catered Meals.
- MISCELLANEOUS ITEMS
- 1:30 p.m. 1. Bid Opening - Four (4) New 1988 Half-Ton Pickup Trucks.
2. Bid Opening - One (1) New Wheel Loader, Capacity 4 to 4 1/2 Cubic Yards.
- MISCELLANEOUS ITEMS
- 2:00 p.m. 1. Bid Opening - Concrete Senior Center Remodel.
2. Contract Signature - Courthouse Annex Remodel.
- MISCELLANEOUS ITEMS
- 2:15 p.m. Work Session - Annual Road Program.
- 3:00 p.m. Executive Session - Personnel and Labor Negotiations.

The Skagit County Board of Commissioners met in regular session on Monday, November 9, 1987, with Commissioners Walberg, Vaux and Rohrer present.

BOARD OF HEALTH:

1. Discussion of Draft Policy and Procedure for Public Inspection and Copying of Public Records.

John Thayer, Environmental Health Specialist III, offered John Moffat, Chief Civil Deputy of the Prosecutor's Office, the opportunity to comment on the draft policy and procedure for public inspection and copying of public records for the Health Department.

Mr. Moffat stated that the draft appears to comply with statutory requirements.

Mr. Thayer noted that the intent of the draft policy is to allow public access to records, while simultaneously allowing the Health Department to operate in a smooth, efficient manner. He noted that access to public records for commercial purposes is prohibited, according to RCW 42.17.260(5). He emphasized the need to protect the public records for the purpose of keeping the files intact.

Mr. Moffat noted that the major objection to the Health Department's policy has been the one-hour time limit placed on the review of records. The public does not understand why they can't review the records as long as they want without being supervised.

Mr. Thayer explained that the one-hour time limit was designed to allow a staff member the opportunity to shift their schedule to accommodate the public for one hour at a time. He also explained that different staff members are familiar with particular subjects. There is not any limit to the number of one-hour blocks of time a person may review records.

Carolyn Milat, Director of Public Health, noted that if a person knows exactly what they are looking for, then the expert in that field can most efficiently help that person.

Mr. Thayer continued to review the proposed draft. In summary, he noted that the Health Department will make records available to the public, but the public must be willing to understand that the Health Department staff members have other constraints on their time as well.

Commissioner Rohrer stated that as long as the policy is within the law, he had no problem with it. He felt the public does have the right to view the records.

Commissioner Vaux asked what policies other Skagit County departments have with regard to access to public records.

Mr. Moffat stated that he did not know.

Commissioner Vaux stated that he felt the County should have the same policy throughout the various County departments and offices.

Don Bockelman, 2863 South Skagit Highway, Sedro-Woolley, noted that other departments in Skagit County have no restrictions with regard to viewing public records. His experience with other counties and states has been that the public is able to view the records at any time for any length of time. He felt the RCWs mandated total access to public records. He also volunteered to be searched following access to the records.

Mr. Moffat stated that the RCWs do not state that the public may look at the public records for as long as desirable. With regarding to searching the public, Mr. Moffat felt the County would be open to litigation.

Commissioner Vaux stated that it was his desire to continue this meeting to allow time to review other department's policies.

Zell Young, of West Mount Vernon, felt there were discrepancies within County departments.

It was the consensus of the Board to continue this matter indefinitely, until such time as all departments have been reviewed. In the interim, the Health Department will continue with the draft policy, as recommended by Mr. Moffat.

2. Public Hearing on Proposed Changes to Bonding Requirements for Sewage System Installers.

Chairman Walberg waived the reading of the Notice of Public Hearing, as published in the Skagit Argus on October 27, 1987.

Tom Karsh, Environmental Health Specialist III, presented a draft ordinance to amend Section 12.04.090, "Installer Requirements" of the Skagit County Rules and Regulations for On-site Sewage Disposal (Skagit County Code). Mr. Karsh summarized the proposed amendment as follows: As a condition of certification with Skagit County, applicants for sewage system installer's certificates must show evidence of compliance with State of Washington Department of Labor and Industries requirements for the registration of contractors as found in Chapter 18.27, Revised Code of Washington. Therefore, the certified installers would pay only one surety bond (State).

Mr. Karsh explained that other counties only require contractors to be licensed with the State. He noted that the impact to contractors would be fairly minimal, however, it would reduce the amount of surety bond required.

Discussion ensued regarding protection of the public. Mr. Karsh explained that the public would be only minimally impacted.

Mr. Karsh recommended the Board adopt the proposed ordinance. He noted that

the amendment would become effective for any new installers immediately, and would apply to existing installers at the time they renew with the County.

No public comments were received at this time.

Commissioner Vaux motioned to close the public hearing. Commissioner Rohrer seconded the motion. The motion was carried unanimously.

Commissioner Vaux motioned to amend Section 12.04.090, "Installer Requirements" of the Skagit County Rules and Regulations for On-site Sewage Disposal (Skagit County Code), as proposed. Commissioner Rohrer seconded the motion. The motion was carried unanimously.

MISCELLANEOUS ITEMS

1. The Board approved for signature a Contract for the Provision of Senior Services for calendar year 1988 between Skagit County and the City of Mount Vernon. The City shall pay for the services provided for this agreement the sum of \$19,300.
2. The Board approved for signature a Contract for Professional Services between Skagit County and Gail R. Smith, 520 South First Street, Mount Vernon, for the provision of professional legal services in performing all Juvenile Dependency conflict cases that are considered to be conflict of interest cases for the Skagit County Public Defender's Office and have been determined to be within the scope of indigent defense. This agreement shall terminate December 31, 1987.
3. In accordance with action previously taken, the Board approved for signature the resolution refunding the costs of on-site soils evaluation in the amount of \$363.48 to Fred Chrysler. (Resolution #11377)
4. Commissioner Rohrer motioned to approve the Record of the Proceedings of Monday, November 2, 1987, and Wednesday, November 3, 1987. Commissioner Vaux seconded the motion. The motion was carried unanimously.
5. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, November 9, 1987, the Board, by a unanimous vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows: Vouchers #709530 through #710041 (Warrants #27734 through #28130) in the total amount of \$484,552.86. (C-44-87)

DISCUSSION - MOUNT VERNON RIVER FRONT UTILIZATION PLAN AND REQUEST FOR FUNDING
- Larry Ashby.

Larry Ashby informed the Board of the proposed Mount Vernon river front utilization plan. He explained that the company they hope to retain, Community Development by Design, of Berkeley, California, proposes to find out what citizens want to maintain the quality of life we enjoy. Mr. Ashby explained why Community Development by Design would be more qualified than calling for bids.

The total project cost is estimated at approximately \$48,000, with \$40,000 going directly to Community Development by Design. The moneys allocated would be made available conditioned upon receiving a State of Washington Local Development Matching Fund Grant in the amount of \$24,000.

Mr. Ashby asked the Board to contribute \$3,000, and adopt a resolution supporting this project. If the grant application is successful, the plan would begin May 1, 1988.

Commissioner Vaux stepped down, since he had a conflict of interest.

Mr. Ashby noted that he needs a commitment by November 25, 1987.

Mr. Ashby answered various questions from the Board.

Chairman Walberg expressed concern for another downtown project plan that may never be constructed.

Mr. Ashby informed the Board that a fund has surfaced which contains enough funds to construct Phase I of the project.

Commissioner Rohrer requested additional time to consider the proposal.

Chairman Walberg requested additional information also.

PUBLIC WORKS DEPARTMENT - Jay Ensley, Acting Director:

1. Signature - Rock Rip-Rap Grant.

This item was continued until November 16, 1987.

2. Signature - Bid Award Resolution - One (1) New Passenger Van and One (1) New Four-Door Sedan.

In accordance with action previously taken, the Board approved for signature the resolution awarding the bid for the purchase of one new 1987 Chevrolet

Astro Model CL passenger van for the bid price of \$14,453.37 to Walt Blade Chevrolet; and one new 1987 Chevrolet Cavalier four-door sedan for the bid price of \$8,965.00. (Resolution #11378)

3. Call for Public Hearing - Consideration of Road Establishment on Blank Road.

This item was continued until Monday, November 16, 1987.

4. Signature - Out-of-State Travel Authorization.

Commissioner Vaux motioned to approve an Out-of-State Travel Request for Jeff Mosen, Acting County Road Engineer/Assistant Director of the Public Works Department, to attend a Public Works Management Seminar in Phoenix, Arizona in December. Estimated cost for the travel, accommodations and seminar total \$1,200. Commissioner Rohrer seconded the motion. The motion was carried unanimously.

5. Miscellaneous Items.

There were no miscellaneous Public Works Department items at this time.

CALL FOR BIDS - SENIOR SERVICES CATERED MEALS.

Kristie Rollag-Royce, Nutrition Project Coordinator, and Tim Holloran, Senior Services Supervisor, were present for this item.

Commissioner Rohrer motioned to call for bids for catered meals for senior citizens to be delivered to the appropriate nutrition sites. The total average number of meals to be served is 250 per day for the period of January 1, 1988, through December 31, 1988. Commissioner Vaux seconded the motion. The motion was carried unanimously.

Bids will be received and publicly opened at 1:30 p.m., Tuesday, November 24, 1987.

1. BID OPENING - FOUR (4) NEW 1988 HALF-TON PICKUP TRUCKS.

Chairman Walberg waived the reading of the Notice of Call for Bids, as published in the Skagit Argus on October 27, and November 3, 1987.

The following bids were received:

1. Walt Blade Chevrolet
1100 Freeway Drive
Mount Vernon, WA 98273

Bid deposit enclosed.
Manufacturer: Chevrolet
Model: CC10903
Total Out-of-Pocket Cost to Skagit County: \$46,846.01

2. Skagit Ford-Subaru
P.O. Box 1377
Mount Vernon, WA 98273

Bid deposit enclosed.
Manufacturer: Ford
Model: F150
Total Out-of-Pocket Cost to Skagit County: \$46,306.87

3. Vern Sims Ford
116 West Fir Street
Sedro-Woolley, WA 98284

Bid deposit enclosed.
Manufacturer: Ford Motor Company
Model: F150 P/U
Total Out-of-Pocket Cost to Skagit County: \$46,079.02

4. Seaside Chevrolet Buick
1004 Commercial Avenue
Anacortes, WA 98221

Bid deposit enclosed.
Manufacturer: Chevrolet Motor Div.
Model: 1/2 ton pickup
Total Out-of-Pocket Cost to Skagit County: \$43,062.85

5. Greg Hinton Olds-Cad-GMC, Inc.
2400 Riverside Drive
Mount Vernon, WA 98273

Bid deposit enclosed.
Manufacturer: GMC
Model: 1/2 ton TC10903
Total Out-of-Pocket Cost to Skagit County: \$42,775.07

The Public Works Department will review the bids prior to making a recommendation for award of bid.

2. BID OPENING - ONE (1) NEW WHEEL LOADER, CAPACITY 4 TO 4 1/2 CUBIC YARDS.

This bid opening is scheduled for 1:30 p.m., Monday, November 16, 1987.

MISCELLANEOUS ITEMS

1. Commissioner Vaux motioned to adopt the resolution ordering that Skagit County's Deferred Compensation Program's enrollment will be open the months of October, November and December, 1987. Commissioner Rohrer seconded the motion. The motion was carried unanimously. (Resolution #11379)
2. In accordance with action previously taken, the Board approved for signature the resolution denying the appeal of the Skagit County Hearing Examiner's decision to approve the Preliminary Plat #87-002, Schmidt Valley Ranch. (Resolution #11380)
3. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, November 9, 1987, the Board, by a unanimous vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows: Vouchers #46826 through #46928 (Warrants #46826 through #46928) in the total amount of \$651,252.60. (R-28-87)

1. BID OPENING - CONCRETE SENIOR CENTER REMODEL.

Chairman Walberg waived the reading of the Notice of Call for Bids, as published in the Skagit Argus on October 13, 20 and 27, 1987; in the Skagit Valley Herald on October 16, 23, and 30, 1987; and in the Concrete Herald on October 22, and 29, and November 5, 1987.

The following bid was received:

West Coast Roofing
1144 South Garl
Burlington, WA 98233

Bid deposit enclosed.

Base Bid:	\$55,473.00
Alternate #1:	575.00
Alternate #2:	8,857.00
Alternate #3:	23,783.00

Roger Howard, Facilities Manager, will review the bid prior to making a recommendation to the Board.

2. CONTRACT SIGNATURE - COURTHOUSE ANNEX REMODEL.

The Board approved for signature the Agreement between Skagit County and Eldred-Essex Construction, Inc., for completion of the Skagit County Prosecuting Attorney's Offices in the Courthouse Annex. The contractor will be paid \$336,000 for the project.

MISCELLANEOUS ITEMS

Roger Howard introduced Charles Applegate, who is his Project Coordinator, to the Board.

ADJOURNMENT

Commissioner Vaux motioned to adjourn the proceedings. Commissioner Rohrer seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON


Otto M. Walberg, Jr.
Otto M. Walberg, Jr., Chairman

W. W. Vaux
W. W. Vaux, Commissioner

Dave Rohrer
Dave Rohrer, Commissioner

ATTEST:

Megan Cheney
Megan Cheney, Clerk
Skagit County Board of Commissioners