

RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS

Thursday, July 3, 1986

8:30 a.m. Discussion - Auditor's Office Reorganization.

The Skagit County Board of Commissioners met in special session on Thursday, July 3, 1986, with Commissioners Rohrer, Vaux and Walberg present.

DISCUSSION - AUDITOR'S OFFICE REORGANIZATION.

Commissioner Walberg initiated this continued discussion by asking if Jean Wilcox, Staff Assistant II, was planning to voluntarily terminate her employment on June 30, 1986, before being informed of her termination.

Jerry McInturff, Skagit County Auditor, stated that she had not informed him of such intentions.

Commissioner Walberg stated that as early as January, employees in the Auditor's Office were aware of her intention to terminate June 30, 1986.

Mr. McInturff explained that she had talked off and on for several years about taking an early retirement, but no dates were discussed.

Discussion followed regarding Ms. Wilcox's eligibility for unemployment funds. If she was terminated, she is eligible to receive approximately \$200 per week for 26 weeks. The Board informed Mr. McInturff that, according to the union, Ms. Wilcox had notified them that she would retire at the end of June so someone else wouldn't have to be terminated with the impending June 1986 layoff.

Commissioner Vaux suggested Mr. McInturff rehire Ms. Wilcox to avoid lacking an experienced employee, and terminate an Office Assistant III position, as previously determined in the budget process last November.

Commissioner Walberg offered Mr. McInturff the following options:

1. Take no action on the Board's proposal, retain the Staff Assistant II position, and terminate one Office Assistant III, as previously directed.
2. Hire an Office Supervisor I, while terminating the Staff Assistant II position, and terminate one Office Assistant III position, as previously directed.
3. Create an Office Supervisor I position, but leave it open, while requesting a budget amendment to fund the Office Assistant III position through 1986.

Mr. McInturff stated that he requested permission to upgrade one position to an Office Supervisor I, while retaining the level of staffing in June (16 employees).

Discussion followed regarding possible conflicts with the union.

Commissioner Walberg motioned to create an Office Supervisor I position, while terminating one Office Assistant III employee, as approved during the budget process. Commissioner Vaux seconded the motion.

Additional discussion followed.


Mr. McInturff stated that he cannot efficiently operate the Auditor's Office with only 15 employees.

The motion to create an Office Supervisor I position, while terminating one Office Assistant III employee, as approved during the budget process, was carried unanimously.

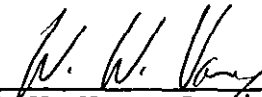
ADJOURNMENT

Commissioner Walberg motioned to adjourn the proceedings. Commissioner Vaux seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON



Dave Rohrer, Chairman



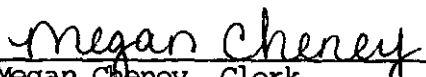
W. W. Vaux, Commissioner



Otto M. Walberg, Jr., Commissioner



ATTEST:



Megan Cheney, Clerk
Skagit County Board of Commissioners