

RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS

Monday, June 23, 1986

8:30 a.m. Work Session - Road Supervisors.

Flag Salute

9:00 a.m. Board of Health:

1. Discussion of Draft Wastewater Facility Plan for Skagit County Sewer District #3 (Dewey-Similk Beach Area).
2. Update on Proposed Changes to Mound Sewage System Construction and Site Requirements.
3. Survey of School Chemistry Laboratories.

10:00 a.m. Work Session - Budget/Finance.

10:30 a.m. Public Works Department - Gene Sampley, Director:

1. Discussion - Lake Cavanaugh Run.
2. Discussion - Sedro-Woolley Foot Race.
3. Discussion - Cook Road Milk Run.
4. Discussion - General Special Events - County Roads.
5. Discussion - Surplus Property.
6. Discussion - County Employee Hazard Communication Program.
7. Discussion - Fire Works Permits.
8. Signature - Engineering Professional Services Contract.
9. Miscellaneous Items.

1:30 p.m. Bid Opening - Inman Landfill Closure Phase I and Liner Expansion.

MISCELLANEOUS ITEMS

2:00 p.m. Executive Session - Litigation.

2:30 p.m. Parks, Recreation and Senior Services Department - Jon Aarstad, Director:

1. Discussion - Insurance Requirements for Professional Services Contracts.
2. Request for Letters of Interest for Clear Lake Swimming Beach Project.
3. Miscellaneous Items.

3:00 p.m. Discussion - Reorganization Proposal - Jerry McInturff, Auditor.

The Skagit County Board of Commissioners met in regular session on Monday, June 23, 1986, with Commissioners Rohrer, Vaux and Walberg present.

BOARD OF HEALTH:

1. Discussion of Draft Wastewater Facility Plan for Skagit County Sewer District #3 (Similk-Dewey Beach Area).

Tom Karsh, Environmental Health Specialist III, introduced Larry Sasser, of R. W. Beck and Associates, and Denis Caron, Commissioner of Sewer District #3. Mr. Karsh noted that this discussion was for informational purposes only. The funds available at this time are not as great as they were in 1976, when a facility plan was proposed. Mr. Karsh briefly explained the plan to filter sewage from clusters of approximately ten homes onto parcels of two acres or greater.

He noted that there will be a discussion with the Sewer District #3 Commissioners in the Planning Department Conference Room at 7:00 p.m., Thursday, June 26, 1986. Following that meeting will be several public hearings and a decision by the Sewer District Commissioners as to whether or not to proceed with the project.

In answer to several questions from Marion Peck, Mr. Sasser explained that up to 75 percent in Federal funds will be available, since this project was designated an innovative and alternative system. However, the State will not fund a project in conjunction with Federal funds.

Mr. Caron requested detailed information regarding funding for their upcoming meeting.

Mr. Sasser answered various questions regarding the cost of the project for each improved parcel. He noted that R. W. Beck and Associates has recommended the septage residue be trucked to the Anacortes treatment plant. Property owners with unimproved lots would not be assessed.

Mr. Peck felt the people would not be interested in paying the \$5+ million cost of this improvement. He wanted to know which systems in the Similk-Dewey Beach area are failing, so they can individually be improved.

Mr. Karsh explained that certain areas contain soil conditions which cannot possibly properly handle the septage created on the individual lot sizes, according to County standards.

Discussion followed regarding the proposed survey to identify the problem areas.

Mr. Peck recommended the Permit Center stop issuing building permits for areas which cannot properly handle the sewage.

Mr. Karsh noted that modern technology has made it possible to build houses without contributing additionally to the problem.

Commissioner Vaux felt there were still questions to be answered prior to any decision being made.

Mr. Karsh stated that they are trying to determine through the Department of Ecology if the survey portion can be funded separately from the facility project.

Commissioner Vaux felt that if the State won't help find out if there is a problem, then the County should fund the survey.

Mr. Karsh stated that they will determine what financing is available for investigating the existing systems. The plan has to be completed by September.

2. Update on Proposed Changes to Mound Sewage System Construction and Site Requirements.

Tom Karsh, Environmental Health Specialist III, explained that the State Department of Social and Health Services, through a Technical Review Committee, is revising the guidelines to mound sewage system construction and site requirements.

One proposed change is to reduce the soil depth requirement from 24 inches to 12 inches for mound systems. Mr. Karsh identified this requirement in detail and discussed the pros and cons. He recommended the code be changed to require very precise soil investigation several times during the wet season.

John Thayer, Environmental Health Specialist III, will share information gained from other counties regarding the proposed changes.

3. Survey of School Chemistry Laboratories.

Ron Palmer, Environmental Health Specialist II, reported on his audit of five of the six high school chemistry laboratories in Skagit County. He explained some examples of safety related problems observed, including chemical storage, banned chemicals, out-dated chemicals, electrical, ventilation, water supply, and safety equipment. He noted that this program has served to identify and provide assistance in the correction of major hazards in Skagit County's school chemistry labs. Follow-up audits will take place.

WORK SESSION - BUDGET/FINANCE.

This item was rescheduled at 3:30 p.m., Monday, June 23, 1986.

PUBLIC WORKS DEPARTMENT - Gene Sampley, Director:

1. Discussion - Lake Cavanaugh Run.

Jeff Monsen, Traffic Safety Engineer, informed the Board of the Once Around Lake Cavanaugh foot race scheduled for July 19, 1986. Mr. Monsen explained that this race, which is sponsored by the Lake Cavanaugh Fire Department, is in compliance with County requirements.

2. Discussion - Sedro-Woolley Foot Race.

Jeff Monsen presented information regarding the Great Sedro-Woolley Foot Race to be held July 4, 1986, sponsored by the Sedro-Woolley Rotary Club. He noted that no roads will be closed for this race.

3. Discussion - Cook Road Milk Run.

Jeff Monsen presented information regarding the 2nd Annual Skagit Milk Run in conjunction with the Skagit County Dairy Family of the Year Open House on July 19, 1986. He noted that organizers of the race are requesting: (1) a reduced speed limit (30 to 35 m.p.h.) on Cook Road during the period of the open house to allow safer parking on Cook Road; and (2) closure of Cook Road between District Line Road and Collins Road from 10:00 a.m. to 11:00 a.m., to allow the foot race.

Commissioners Rohrer and Walberg expressed opposition to allowing parking on Cook Road from Gardner Road to Collins Road.

Commissioner Vaux was not opposed.

Following discussion, the Board agreed to allow a 25 m.p.h. advisory speed limit along a portion of Cook Road and parking on one side only of Cook Road. Two County flagpersons will assist with the foot race.

4. Discussion - General Special Events - County Roads.

Jeff Monsen presented the Board with copies of the May 12, 1986, draft of guidelines for the use of Skagit County roadways for special events, as well as a letter from the Prosecutor's Office, a summary of other counties' requirements, and a letter from The Athletics Congress of the U.S.A. regarding liability insurance coverage. Mr. Monsen requested guidance from the Board regarding these guidelines, etc.

Commissioner Walberg suggested the use of County flagpersons when required on a reimbursable basis for costs.

The Board instructed Mr. Monsen to work with the Prosecutor's Office to draw up a hold harmless agreement, and/or require it to be placed on the event's entry form.

5. Discussion - Surplus Property.

Mike Loyd and John Semrau, of the Public Works Department, located and described additional parcels of surplus County property.

Discussion followed regarding developing an indexing system to keep a record of the status of surplus property in the future.

Ruth Wylie, Treasurer noted that she has approximately 40 letters to be mailed to adjacent property owners regarding some parcels. It appears that all parcels can be included in one sale.

Item #8 was addressed at this time.

8. Signature - Engineering Professional Services Contract.

Robert Boudinot, of Leonard and Boudinot, Inc., was present for this item.

The Board approved for signature an Agreement with Leonard and Boudinot, Inc., for consulting engineering services on four flood control projects and surveying and engineering services on Ovenell Road for 1986.

Item #6 was addressed at this time.

6. Discussion - County Employee Hazard Communication Program.

Mike Loyd, of the Public Works Department, explained that the Employee Hazard Communication Program was created out of the Employee Right to Know Law. He submitted copies of the draft program to the Board, and stated that he plans to meet with different County departments to discuss the proposal. The program will be presented to the Board in several weeks for adoption.

7. Discussion - Fire Works Permits.

The Board approved for signature a fire works permit for Robert Grant to locate a fire works stand across from Prairie Market on Memorial Highway, Mount Vernon.

9. Miscellaneous Items.

There were no miscellaneous Public Works Department items at this time.

BID OPENING - INMAN LANDFILL CLOSURE PHASE I AND LINER EXPANSION.

Chairman Rohrer waived the reading of the Notice of Call for Bids, as published in the Skagit Argus on June 3, and June 10, 1986, and in the Daily Journal of Commerce on June 2, and June 9, 1986.

The following bids were received:

1. Delhur Industries, Inc.  
P.O. Box 1116  
4333 Tumwater Access Road  
Port Angeles, WA 98362  
  
Bid bond enclosed.  
Total of Bid Schedule A:       \$ 810,462.00  
Total of Bid Schedule B:       \$ 653,832.00
  
2. General Power Corporation  
8520 14th Avenue N.W.  
Seattle, WA 98117  
  
Bid bond enclosed.  
Total of Bid Schedule A:       \$ 940,000.00  
Total of Bid Schedule B:       \$ 824,000.00
  
3. Humphrey Construction, Inc.  
P.O. Box 907  
15201 Woodinville-Redmond Road  
Woodinville, WA 98072  
  
Bid bond enclosed.  
Total of Bid Schedule A:       \$1,097,045.00  
Total of Bid Schedule B:       \$ 909,648.00

The Public Works Department will review the bids received and make a recommendation to the Board at a later date.

MISCELLANEOUS ITEMS

1. Commissioner Walberg motioned to adopt the resolution reappointing Robert Keller, Paul Mahoney, Ian Munce and John Spaulding, and appointing William Vaux to the Skagit County Ferry Advisory Committee. Chairman

Rohrer seconded the motion. The motion was carried unanimously.  
(Resolution #10878)

2. Commissioner Vaux motioned to approve the Petition for Property Tax Refund for George E. Britain, c/o Peoples Bank, 227 N. 4th, Suite 206, Mount Vernon, Washington 98273, in the amount of \$509.00, due to payment of first half tax twice. Commissioner Walberg seconded the motion, as recommended by the Skagit County Assessor and Treasurer. The motion was carried unanimously. (#005686)
3. Commissioner Vaux motioned to adopt the resolution reappointing William Gurney, 2210 N. LaVenture, Mount Vernon, Washington 98273, to the Northwest Senior Services Board, effective July 1, 1986, and expiring on June 30, 1989. Commissioner Walberg seconded the motion. The motion was carried unanimously. (Resolution #10879)
4. Commissioner Vaux motioned to adopt the resolution reappointing Barbara Lee, 1760 Chilberg Road, Mount Vernon, Washington 98273, to the Northwest Senior Services Board, effective July 1, 1986, and expiring on June 30, 1989. Commissioner Walberg seconded the motion. The motion was carried unanimously. (Resolution #10880)
5. Commissioner Vaux motioned to adopt the resolution reappointing Nancy Beals, 501 Souix Drive, Mount Vernon, Washington 98273, to the Developmental Disabilities Board, effective March 1, 1986, and expiring on February 28, 1989. Commissioner Walberg seconded the motion. The motion was carried unanimously. (Resolution #10881)
6. Commissioner Vaux motioned to adopt the resolution reappointing Alice Reichlin, 1878 Burkland Road, Mount Vernon, Washington 98273, to the Developmental Disabilities Board, effective March 1, 1986, and expiring on February 28, 1989. Commissioner Walberg seconded the motion. The motion was carried unanimously. (Resolution #10882)
7. Commissioner Vaux motioned to adopt the resolution reappointing Howard Shapiro, 106 N. 5th, Mount Vernon, Washington 98273, to the Developmental Disabilities Board, effective September 11, 1986, and expiring on September 10, 1989. Commissioner Walberg seconded the motion. The motion was carried unanimously. (Resolution #10883)
8. Commissioner Vaux motioned to adopt the resolution calling for a public hearing regarding amending Chapter 9.16, of the Skagit County Code, regarding the possession and use of intoxicating liquor. Commissioner Walberg seconded the motion. The motion was carried unanimously. (Resolution #10884)

The public hearing is scheduled at 10:00 a.m., Monday, July 7, 1986.

9. Commissioner Vaux motioned to approve the Record of the Proceedings for

Tuesday, June 17, 1986. Commissioner Walberg seconded the motion. The motion was carried unanimously.

10. Commissioner Walberg motioned to approve the Record of the Proceedings for Wednesday, June 18, 1986. Commissioner Vaux seconded the motion. The motion was carried unanimously.
11. Commissioner Walberg motioned to approve the Record of the Proceedings for Thursday, June 19, 1986. Commissioner Vaux seconded the motion. The motion was carried unanimously.
12. The Board approved for signature an amendment to a contract with the Department of Social and Health Services for second biennial year funding for the Substance Abuse Education Programs. [Contract #1440-49029(01)]

Chairman Rohrer announced that the Board would be in an executive session for approximately one-half hour.

**PARKS, RECREATION AND SENIOR SERVICES DEPARTMENT - Jon Aarstad, Director:**

Item #2 was addressed prior to Item #1.

2. Request for Letters of Interest for Clear Lake Swimming Beach Project.

Commissioner Walberg motioned to adopt the resolution issuing a Notice of Call for Letters of Interest for consulting services, including the design, preparation of bid specifications and project supervision of the renovation and expansion project at the Clear Lake swimming facility. Commissioner Vaux seconded the motion. The motion was carried unanimously. (Resolution #10885)

Letters of interest will be received at the Parks, Recreation and Senior Services Department until 4:30 p.m., July 8, 1986.

Item #1 was addressed at this time.

1. Discussion - Insurance Requirements for Professional Services Contracts.

Jon Aarstad, Director of the Parks, Recreation and Senior Services Department, informed the Board that he has requested information from 75 entities regarding their insurance requirements for professional services contracts. Of the 75 surveys distributed, 22 have responded, and only the City of Redmond specifies within their contract a requirement for insurance. They also have an alternative for low risk contractors, by which the city provides the insurance.

Mr. Aarstad noted that most entities have hold harmless statements protecting



them from liability. He noted that if the County requires contractors to provide their own insurance, then probably one-third fewer programs will be offered.

The City of Sunnyside provides a separate contract for sports officials which does not require liability insurance.

Robert Taylor, Administrative Officer, outlined the alternatives available:

- a. Require all contractors provide liability insurance, and lose approximately one-third of the programs.
- b. Include all contractors on the payroll as employees, thereby covering their liability potential.
- c. Inquire about special treatment for low risk activities.

The Board directed Mr. Taylor and Mr. Aarstad investigate the matter through Fred S. James Co., while in the interim, continuing with the County's current requirement that the contractor provide the insurance.

### 3. Miscellaneous Items.

The following miscellaneous Parks, Recreation and Senior Services Department items were addressed:

- a. The Board approved for signature a Contract for Professional Services with Don Wick, for services performed as director of the County softball tournaments. Compensation for these services shall be \$100 per weekend, and this contract is in effect June 28, through September 1, 1986.
- b. Following a brief discussion, the Board agreed to make an offer to the Port of Skagit County for purchase of the proposed Concrete Community Center.
- c. The Board received information regarding the upcoming Golfers Against Cancer activities on July 10 and 11, 1986.

### MISCELLANEOUS ITEMS

Ruth Wylie, County Treasurer, presented an amended Petition for Property Tax Refund for the Board's consideration.

Commissioner Vaux motioned to approve the amended Petition for Property Tax Refund for David Andrews, P.O. Box 704, Concrete, Washington 98237, in the amount of \$16.59 for 1985 taxes. Commissioner Walberg seconded the motion; as

recommended by the Skagit County Assessor and Treasurer. The motion was carried unanimously. (#001186)

DISCUSSION - REORGANIZATION PROPOSAL - Jerry McInturff, Auditor.

Jerry McInturff, County Auditor, noted that one Office Assistant III position is scheduled to be terminated from his office at the end of June. Instead of the scheduled termination, he proposed to eliminate a Staff Assistant II position from the Licensing Division, and hire a Licensing/Elections Supervisor. Mr. McInturff noted that he has informed the Staff Assistant II position involved of the situation.

Discussion followed regarding the salaries involved.

Mr. McInturff stated that a Staff Assistant II, Salary Range 9, Step G, would earn \$20,500 annually.

Mr. Taylor noted that the Staff Assistant II position being considered at this time will be earning \$19,128 annually, effective July 1, 1986.

Commissioner Walberg suggested the Staff Assistant II position be replaced with an Office Supervisor I position, Range 21, earning \$17,872 to \$21,949 annually.

Commissioner Vaux suggested the Office Supervisor I position start at \$19,100 annually, and receive a review at the completion of six months employment.

Mr. McInturff felt that pay was not high enough to attract a qualified employee for this position.

Commissioner Walberg motioned to authorize the hiring of an Office Supervisor I, Salary Range 21, Step C, at the annual salary of \$19,128.20, with review and consideration after six months employment. Commissioner Vaux seconded the motion, with the condition that at a later date if no one can be found to fill the position, the Board will additionally consider the matter. The motion was carried unanimously.

MISCELLANEOUS ITEMS

1. Gene Sampley, Director of the Public Works Department, informed the Board that they will be making a recommendation to the Board tomorrow after the scheduled 1:30 p.m. item, with regard to award of bid for the Inman Landfill closure Phase I and liner expansion.
2. The Board offered to fund with Federal Revenue Sharing funds two-thirds of the estimated \$558 cost for Kathryn Longfellow, Internal Auditor/Chief

Accountant, of the Auditor's Office, to attend an Advanced Government Accounting workshop in Portland, Oregon, July 15 through 18, 1986.

Mr. McInturff will check the office's funds available to determine if they can pay the remaining one-third cost.

ADJOURNMENT

Commissioner Walberg motioned to adjourn the proceedings. Commissioner Vaux seconded the motion. The motion was carried unanimously.

BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON

  
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Dave Rohrer, Chairman

  
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W. W. Vaux, Commissioner

  
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Otto M. Walberg, Jr., Commissioner

ATTEST:

  
  
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Megan Cheney, Clerk  
Skagit County Board of Commissioners