

RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS

Tuesday, May 8, 1984

8:30 a.m. Public Works Department - Work Session - Road Supervisors.
Discussion - Lexington Avenue.

9:00 a.m. Public Works Department - Gene Sampley, Director:

1. Bid Opening - Two new dump trucks.
2. Bid Opening - One new wheel loader.
3. Call for Bid - Railroad pipe installation - Sedro Woolley Sub-Flood Control Zone.
4. Call for Public Hearing - Overwidth farm implements.
5. Discussion - Designate Birch Lane as a one-way road.
6. Discussion - Skagit County Flood Control Fund.
7. Discussion - Furniture refinishing for Courthouse.
8. Discussion - County Clean-Up Day.
9. Discussion - Change in road surfacing standards.
10. Discussion - Allocation of Federal Forest Highway Funds.
11. Discussion - Maddox Creek Contract Agreement.
12. Discussion - Coal Creek Sub-Flood Control Zone.
13. Discussion - Parking lot update.
14. Miscellaneous items.

11:00 a.m. Parks, Recreation and Senior Services Department - Jon Aarstad, Director:

1. Bid Opening - Utility turf truck.
2. Contract Amendment - Action Contract for RSVP.
3. Contract for signature - YMCA/Clear Lake swimming area management.
4. Miscellaneous items.

MISCELLANEOUS ITEMS

2:00 p.m. Planning Department - Bob Schofield, Director:

1. Lower Samish River - Skagit Conservation District.
2. Miscellaneous items.

MISCELLANEOUS ITEMS

The Skagit County Board of Commissioners met in regular session on the above date with Commissioners Norris and Rohrer present. Commissioner Mansfield was absent.

1. Bid Opening - Two new dump trucks.

Megan Cheney, on behalf of Jerry McInturff, Skagit County Auditor and Ex-Officio Clerk of the Skagit County Board of Commissioners, read the Notice of Call for Bids, as published in the Skagit Valley Herald on April 27 and May 4, 1984.

The following bids were received:

- a. Blade Chevrolet
1100 Freeway Drive
Mount Vernon, WA 98273

Cashier's Check enclosed (\$4,343.51)

Manufacturer: Chevrolet with Truckweld Custom Dump
Model: C7D042
Model Year: 1985

Total Bid for Two Complete Units: \$86,870.21

- b. Evergreen International, Inc.
1515 Freeway Drive
Mount Vernon, WA 98273

Bid Bond enclosed (5% of bid)

- (1) Manufacturer: International with Truckweld Body
Model: 1954
Model Year: 1985

Total Bid for Two Complete Units: \$91,329.85

- (2) Manufacturer: International with Lynnwood Truck
Model: 1954
Model Year: 1985

Total Bid for Two Complete Units: \$87,831.80

- (3) Manufacturer: International with Euclid Body
Model: 1954
Model Year: 1985

Total Bid for Two Complete Units: \$89,401.30

c. Truck Center Corporation
600 5th Avenue South
Seattle, WA 98114

Bid Bond enclosed (5% of bid)

- (1) Manufacturer: GMC & Beall Truck Weld
Model: Brigadier TJ8C042
Model Year: 1984

Total Bid for Two Complete Units: \$85,292.47

- (2) Manufacturer: GMC Lynnwood Truck Equipment
Model: Brigadier J8C042
Model Year: 1984

Total Bid for Two Complete Units: \$82,238.90

- (3) Manufacturer: GMC & Lynnwood Truck Equipment
Model: Topkick TC7D042
Model Year: 1984

Total Bid for Two Complete Units: \$81,769.86

- (4) Manufacturer: GMC & Beall Truck Weld
Model: Topkick C7D042
Model Year: 1984

Total Bid for Two Complete Units: \$84,823.43

d. Vern Sims Ford, Inc.
116 W. Ferry Street
Sedro Woolley, WA 98284

Bid Bond enclosed (5% of bid)

- (1) Manufacturer: Ford with Lynnwood Body
Model: LN8000
Model Year: 1984

Total Bid for Two Complete Units: \$82,062.97

- (2) Manufacturer: Ford with Fruehauf Body
Model: LN8000
Model Year: 1984

Total Bid for Two Complete Units: \$82,972.47

(3) Manufacturer: Ford with Truckweld Body
Model: LN8000
Model Year: 1984

Total Bid for Two Complete Units: \$85,379.97

e. Gearhart Ford Sales
P.O. Box 370
Mount Vernon, WA 98273

Bid Bond enclosed (\$25,000)

Manufacturer: Ford
Model: LN8000
Model Year: 1974

Total Bid for Two Complete Units: \$167,000.00

The Public Works Department will review the bids and make a recommendation to the Board at a later date.

2. Bid Opening - One new wheel loader.

Megan Cheney, on behalf of Jerry McInturff, Skagit County Auditor and Ex-Officio Clerk of the Skagit County Board of Commissioners, read the Notice of Call for Bids, as published in the Skagit Valley Herald on April 27 and May 4, 1984.

The following bids were received:

a. Millbrook Equipment Company
1712 Hickox Road
Mount Vernon, WA 98273

Cashier's Check enclosed (\$4,200.00)

Manufacturer: John Deere
Model: 644 C
Model Year: 1984

Subtotal	\$92,178.36
Less Trade-in	8,500.00
Total Cost	\$83,678.36

- b. N C Machinery Co.
2020 Freeway Drive
Mount Vernon, WA 98273

Bid Bond enclosed (5% of bid)

- (1) Manufacturer: Caterpillar Tractor Co.
Model: 950 Series B
Model Year: 1984

Subtotal	\$93,499.20
Less Trade-in	9,000.00
Total Cost	\$84,499.20

- (2) Manufacturer: Caterpillar Tractor Co.
Model: 936
Model Year: 1984

Subtotal	\$87,369.55
Less Trade-in	9,000.00
Total Cost	\$78,369.55

The Public Works Department will review the bids and make a recommendation to the Board at a later date.

3. Call for Bid - Railroad pipe installation - Sedro Woolley, Sub-Flood Control Zone.

Gene Sampley explained that the County called for bid last year to install a 48-inch storm drainage casing through the Burlington Northern Railroad grade located at the west city limits of Sedro Woolley, with no response from bidders. He presented for the Board's consideration a resolution authorizing the Auditor to issue a Call for Bids for this item in the Skagit Valley Herald and also the Daily Journal of Commerce to hopefully attract bidders.

Commissioner Rohrer motioned to adopt the resolution authorizing the Auditor to issue a Call for Bids for the installation of a 48-inch storm drainage casing, as described above. Chairman Norris seconded the motion. The motion was carried and so ordered. (Resolution #10061)

The bids will be received and publicly opened on Tuesday, May 29, 1984, at 9:00 a.m.

4. Call for Public Hearing: Overwidth farm implements.

John Rumsey, of the Public Works Department, explained that adoption of an ordinance, in place of the existing resolution, was necessary relating to the use of permits for and regulations pertaining to the movement of overwidth farm equipment on County Roads. Adoption of such an ordinance

would bring the County into compliance with the Washington Administrative Code on this matter.

Commissioner Rohrer motioned to adopt the resolution authorizing the Auditor to issue a Call for Public Hearing regarding the adoption of an ordinance pertaining to the movement of overwidth farm equipment on County roads. Chairman Norris seconded the motion. The motion was carried and so ordered. (Resolution #10062)

The public hearing will be held on Tuesday, May 29, 1984, at 9:00 a.m.

Commissioner Rohrer asked if it would be possible to set up a permit center in Burlington. The pros and cons of this were discussed, with additional discussion to follow at a later date.

5. Discussion - Designate Birch Lane as a one-way road.

Gene Sampley presented the Board with a memo from the Public Works Department and copies of a letter from Mr. Eldon L. D'Meyer requesting that Birch Lane be designated as a one-way road.

John Rumsey, of the Public Works Department, explained that Birch Lane is an extremely narrow road which, in some locations, narrows down to 11 feet of surfaced road. Mr. D'Meyer has been having problems with people pulling off the road onto his lawn, as the road is not wide enough to support two-way traffic. The road was formally established by the County in 1981, although it was assumed to be County road and was maintained much earlier. Houses and fences are too close to allow widening the road.

The Board instructed the Public Works Department to schedule a public meeting for May 22, 1984, at 9:00 a.m. on the Public Works agenda, and to notify all the people in the area of this issue.

6. Discussion - Skagit County Flood Control Fund.

Don Nelson, Flood Control Engineer, stated that the major change in the guidelines as recommended by the Flood Control Committee was limiting the maximum dollar amount of any single project to \$12,500 or 50 percent of the total project cost, whichever is least.

Jess Knutzen, Chairman of the Flood Control Committee, stated that the committee members voted to change the name of the committee to the "Skagit County Flood Control Committee." In the future, when additional members are to be appointed, new members will be appointed from areas not presently represented.

Chairman Norris suggested a statment be made in the guidelines that the goal would be to improve dikes up to the 25-year flood level. Mr.

Knutzen pointed out that the dikes in the worst shape should be upgraded first.

Mr. Knutzen also noted that their original June 1, 1984, deadline for accepting applications may have to be extended for this first year. Chairman Norris agreed that this first year should be flexible in that regard.

The Board thanked those present for attending the discussion.

George Dynes, also a committee member, noted that the County should also closely follow the money to be coming from the State. Bob Schofield, Director of the Planning Department, stated that some guidelines for that money are to be available soon. He will keep the Board and Don Nelson informed on his findings.

Commissioner Rohrer motioned to adopt the guidelines of the Skagit County Flood Control Committee with the recommended alterations. Chairman Norris seconded the motion. The motion was carried and so ordered.

7. Discussion - Furniture refinishing for Courthouse.

Roger Howard, of the Public Works Department, stated that he had been requested by Duane Kline to check into the possibility of hiring a part-time summer employee to refinish the oak furniture in the Administration Building.

The Board instructed Mr. Howard to check with some professional furniture refinishers, before hiring someone needing training and supervision.

8. Discussion - County Clean-Up Day.

The Board approved of a County clean-up day at the Inman Landfill on Saturday, May 26, and at the Gibraltar Landfill on Sunday, May 27. It was emphasized that the free dumping is to be for private individuals only and does not apply to commercial haulers.

9. Discussion - Change in road surfacing standards.

Gene Sampley presented a memo to the Board regarding revision of the Skagit County Road Standards to accomplish the change in surfacing standards previously discussed (asphalt concrete surfacing). Mr. Sampley stated that this revision would affect long and medium plats, but not short plats. Discussion followed regarding how repeated short plats in an area could be included.

Chairman Norris instructed Mr. Sampley to check into the possibility of late comers' fees.

Bob Schofield, Director of the Planning Department, stated that the new Short Plat Ordinance raises the minimum number of acres to be excluded from short platting procedures to 40 acres, rather than 20 acres.

The Board requested that a meeting be scheduled as a separate agenda item at 10:00 a.m. on Tuesday, May 22, 1984. The Board also requested that notices be given to all engineers in the County and the Board of Realtors.

10. Discussion - Allocation of Federal Forest Highway Funds.

Gene Sampley discussed the allocation of Federal Forest Highway Funds with the Board, explaining that the federal government has changed the formula for distribution of federal funds, but put in a protection provision that insures each forest highway area at least the amount of funds it received in the fiscal year of 1982.

The Board instructed Mr. Sampley to look into this in more detail relative to other developments in the current administration regarding forest funds.

11. Discussion - Maddox Creek Contract Agreement.

Don Nelson, Flood Control Engineer, reviewed the status of Mrs. Twomey's drainage issue on Blackburn Road.

Chairman Norris encouraged the Public Works Department to continue working toward a solution to that issue. The Board was assured that this was continuing.

12. Discussion - Coal Creek Sub-Flood Control Zone.

Don Nelson, Flood Control Engineer, reported that a group of people, including representatives of the Department of Natural Resources and Scott Paper, have met several times to discuss the formation of a sub-flood control zone in this area. He stated that boundaries for the zone have been developed, and a petition has been prepared for the property owners interested, but has yet to be circulated. Mr. Nelson stated that one woman has contacted him regarding the possibility of spreading the cost over three years or so, rather than a one-time assessment. He stated that the timber companies own approximately one-third of the property in the proposed zone.

Mr. and Mrs. Worline and Mrs. Queen were present to state their concerns regarding this matter. Chairman Norris explained the hearing and establishment process, and assured them that this project was in the very preliminary stages.

Mr. Nelson provided Mr. and Mrs. Worline and Mrs. Queen with copies of the map showing the proposed boundaries. Mr. Nelson will keep the Board informed of the status of this project.

13. Discussion - Parking lot update.

There was considerable discussion of the proposed uses of the parking lots north and south of the new jail facilities. It was determined that the north lot should be reserved for County vehicles, except for four spaces, which will be visitor parking, including the handicap parking. The landscaping in the northwest corner should be revised or eliminated to provide one additional parking space. The northeast corner should also be viewed for one additional space if possible.

The south parking lot will be dedicated to employee parking, as well as for one Prosecutor vehicle and one Juvenile Detention vehicle. The Board requested that Roger Howard explore the possibility of Sheriff vehicles parking on the east side of the jail.

Robert Taylor, Commissioners' Assistant, was instructed to schedule a public hearing for amending the Parking Ordinance to include the two new lots for jurisdiction purposes.

14. Miscellaneous items.

The following Public Works Department items were addressed:

- a. The Board approved for signature a letter agreement with Mr. Del Reisner, 310 Commercial Avenue, Anacortes, Washington 98221, for an extension of the Similk Compactor Site Lease Agreement.
- b. Gene Sampley presented the Board with a memo regarding Public Works Department policy with regard to on-street parking with County vehicles. It is the policy of the Public Works Department to recognize and adhere to all on-street parking regulations in the vicinity of the County Courthouse and within the City of Mount Vernon. Further, no County vehicles are permitted to park on Myrtle Street between Second and Third Streets.

Chairman Norris instructed Robert Taylor to extend this policy to include all County departments.

- c. Chairman Norris stated that the old cars used to rip-rap the Skagit River in the past should be removed and replaced with an acceptable form of rip-rap where necessary. Gene Sampley stated that this project is already being looked into.

Chairman Norris suggested that the Department of Ecology might be contacted regarding this item also.

- d. Gene Sampley informed the Board that several staff members of the Public Works Department will be rafting the river soon to observe problem areas needing attention.
- e. The Board requested that Gene Sampley work with Robert Taylor, Commissioners' Assistant, in cooperation with the City of Mount Vernon concerning a feasibility study on a parking garage. Robert Taylor was instructed to make the initial contacts, and Gene Sampley will be the coordinator for this work. A meeting will be scheduled which will include representatives of the City, possibly the Chamber of Commerce, Gene Sampley, Roger Howard, and Duane Kline.

The Board emphasized that there will be no discussion relative to participation in the cost of the project at this committee level. All negotiations relative to participation will be directed by the Board of Commissioners.

MISCELLANEOUS ITEMS

Robert Taylor, Commissioners' Assistant, presented the following items:

1. The Board reviewed the following Petitions for Property Tax Refund:
 - a. Mt. Vernon Projects, Inc., 329 E. College Way, Mt. Vernon, Washington 98273, in the amount of \$1,337.85, because of overpayment.
 - b. R. W. Parker, 2845 Lyman-Hamilton Highway, Sedro Woolley, Washington 98284, in the amount of \$188.64, because of senior citizen exemption. (#844719)

Commissioner Rohrer motioned to approve the above listed Petitions for Property Tax Refund, as recommended by the Assessor and Treasurer. Chairman Norris seconded the motion. The motion was carried and so ordered.

2. The Board approved for signature a lease agreement between Warren Gilbert, Jr., and Marilyn M. Gilbert, husband and wife, and Skagit County, for lease of the building the Clerk's office uses for storage of records, from May 1, 1984, through April 30, 1985.
3. Commissioner Rohrer motioned to approve Warrants #34674 through #34733 in the amount of \$96,144.56. Chairman Norris seconded the motion. The motion was carried and so ordered. (R-17)
4. The Board approved the request of Jerry McInturff, Auditor, to grant permission to Diane Baker and Megan Cheney to attend a Clerk of the Board seminar in Ellensburg, Washington, on Thursday, May 17, 1984.

PARKS, RECREATION AND SENIOR SERVICES DEPARTMENT - Jon Aarstad, Director:

1. Bid Opening - Utility turf truck.

Megan Cheney, on behalf of Jerry McInturff, Skagit County Auditor and Ex-Officio Clerk of the Board of County Commissioners, read the Notice of Call for Bids, as published in the Skagit Valley Herald on April 20 and 27, 1984.

The following bids were received:

- a. Northwest Utility Vehicles
926 N. 165th Street
Seattle, WA 98133

Bid Bond enclosed

Brand: Cushman
Model: 530

Total Price: \$5,821.20

- b. Turf & Toro Distributors, Inc.
20224 80th Avenue South
Kent, WA 98032

Bid Bond enclosed

Brand: Turf Vac Sandancer
Model: 4

Total Price: \$5,587.69

Since the bids were higher than Jon Aarstad had estimated, Chairman Norris suggested that Mr. Aarstad check with Smiley's, Inc., to see if they could construct such a vehicle. A small pickup was also suggested to serve the purpose of a utility vehicle. Jon Aarstad will review the bids and check into alternatives before making a recommendation to the Board at a later date.

2. Contract Amendment - Action Contract for RSVP.

The Board approved for signature the Action Contract Amendment for RSVP, which deobligated \$120.10 (unexpended funds) for the period ending December 31, 1983.

3. Contract for signature - YMCA/Clear Lake swimming area.

The Board approved for signature the contract between the Skagit Valley Family YMCA and Skagit County for operation of the Clear Lake swimming area during a portion of 1984.

4. Miscellaneous items.

Jon Aarstad, Director of the Parks, Recreation and Senior Services Department, presented the following items:

- a. The Skagit Valley College will be the location of a "Light Drive" dinner/auction to raise money for lighting at the Skagit Playfields. The event is to begin at 6:00 p.m. on June 28, 1984, and will cost \$7.50 per person, including dinner. Donations are presently being accepted for the auction.
- b. Roger Howard, of the Public Works Department, has inspected the Parks, Recreation and Senior Services building, and found it to be structurally sound and suitable for moving, if the need arises. The Board instructed Mr. Aarstad to meet with Mr. Howard regarding a new roof on the building.
- c. The Board received information on the La Conner Fun Run, Softball Tournaments, and camping facilities in Washington.

PLANNING DEPARTMENT - Bob Schofield, Director:

1. Lower Samish River - Skagit Conservation District.

Bob Schofield, Director of the Planning Department, introduced Linda Arentzen of the Soil Conservation District (SCD) Office in Mount Vernon. Ms. Arentzen explained that the Federal Soil Conservation Service (SCS) will be in Skagit County this summer for several weeks to study the problems of increasing runoff, sedimentation and annual flooding in the Samish basin and deteriorating water quality in Samish and Padilla Bays. Following the study, the SCS will decide if the area warrants a complete watershed study, which would cost millions of dollars to the federal government.

Bob Hulbert, also of SCD, stated that Spokane and King Counties are also vieing for federal money, so it will be competitive.

Chairman Norris stated that he would look into the possibility of obtaining funds from the Community Development Block Grant program, since he is involved with the Planning and Community Affairs Agency.

Mr. Hulbert stated that there was a need for a lower levy project in case the watershed project doesn't materialize.

Ms. Arentzen stated that the Department of Ecology has labeled the Samish River the number one water quality problem in the state.

Mr. Hulbert stated that they are trying to get the Department of Ecology to review the Gages Slough study.

Chairman Norris asked that the request for expenditure of funds for additional SCD services be scheduled on the agenda. The Board thanked those present for attending the discussion.

2. Miscellaneous items.

Bob Schofield presented the following miscellaneous Planning Department items:

- a. The Board reviewed a letter of intention from the Department of Interior to transfer a tract of forest land to the State Department of Natural Resources.
- b. Commissioner Rohrer was informed that he needs to appoint a member to the Board of Adjustment.
- c. The Board was informed that the Permit Center has purchased a telephone answering machine to take calls from contractors needing inspections, during non-business hours.

MISCELLANEOUS ITEMS

The following miscellaneous items were addressed.

1. Commissioner Rohrer motioned to approve the Record of the Proceedings for Monday, May 7, 1984. Chairman Norris seconded the motion. The motion was carried and so ordered.
2. Commissioner Rohrer motioned to approve Warrants #2230 through #2346 in the amount of \$250,811.40. Chairman Norris seconded the motion. The motion was carried and so ordered. (C-23)
3. Jon Aarstad, Director of Parks, Recreation, and Senior Services Department, stated that he had checked with Smiley's, Inc., about constructing a utility turf truck, but they didn't feel they could fill the order with a competitive price. Mr. Aarstad also checked with auto dealerships in the area and found that a small pickup would range in the area of \$6,500 to \$8,500. After comparing the specifications of the two bids submitted, Mr. Aarstad recommended that the bid be awarded to Turf & Toro Distributors, Inc., of Kent, for the Turf Vac Sandancer, Model #4, for the amount of \$5,587.69.

Commissioner Rohrer motioned to award the bid for a utility turf truck and accessories to Turf & Toro Distributors, Inc., for the

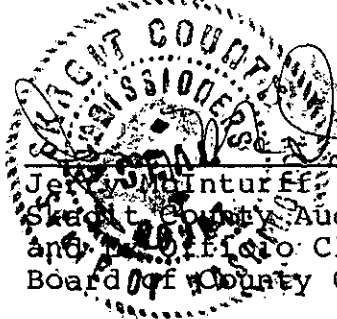
amount of \$5,587.69. Chairman Norris seconded the motion. The motion was carried and so ordered.

ADJOURNMENT

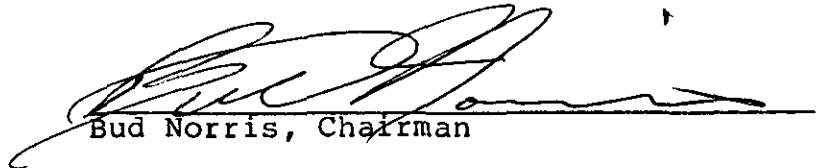
Commissioner Rohrer motioned to adjourn the proceedings. Chairman Norris seconded the motion. The motion was carried and so ordered.

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

ATTEST:

A circular seal for the Skagit County Board of Commissioners. The outer ring contains the text "SKAGIT COUNTY" at the top and "COMMISSIONERS" at the bottom. The center features a stylized figure, possibly a Native American, holding a bow and arrow. The seal is partially obscured by a signature and a horizontal line.

Jerry McInturff,
Skagit County Auditor
and Public Clerk of the
Board of County Commissioners

A handwritten signature in dark ink, appearing to read "Bud Norris", written over a horizontal line.

Bud Norris, Chairman

Jerry Mansfield, Commissioner

A handwritten signature in dark ink, appearing to read "Dave Rohrer", written over a horizontal line.

Dave Rohrer, Commissioner