

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise
 Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980
 Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, DECEMBER 29, 2025:

- a) *10:30 a.m. Pledge of Allegiance
- b) *10:30 -11:30 a.m. Closed Record Hearing: Regarding the Hearing Examiner's Decision on a Type 4 Variance PLAN4-2025-0001 Submitted by Peter Travis Schwetz
- c) *11:30 a.m. - 12:00 p.m. Planning and Development Services – Jack Moore, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding an Extension of an Interim Ordinance Declaring an Emergency and Adopting a Moratorium on the Acceptance of Permit Applications for Certain Uses and Activities on Agricultural (Ag-NRL) Lands
 - 2. Miscellaneous
- d) *1:15 p.m. - 1:30 p.m. Budget and Finance – Trisha Logue, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding Amending the 2025 Skagit County Budget
 - 2. Miscellaneous
- e) *1:30 p.m. - 2:15 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- f) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, DECEMBER 30, 2025:

FIFTH WEEK - NO REGULAR AGENDA SCHEDULED

- a) 2:30 p.m. - 3:15 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order
 - 2. Executive Session
 - 3. Reconvene Public Meeting for the sole purpose of Adjournment
- b) 3:15 p.m. - 4:30 p.m. Commissioners Briefing

III. WEDNESDAY, DECEMBER 31, 2025:

- a) •9:00 a.m. - 10:30 a.m. Social Event – Retirement Celebration for Skagit County Commissioner Board Chair Lisa Janicki
- b) *1:30 p.m. - 2:00 p.m. Deliberations/Possible Action: Hearing Examiner's Decision on a Type 4 Variance PLAN4-2025-0001 Submitted by Peter Travis Schwetz

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21. • Social event – This is a social event only and no county business or action will be taken at this event.

IV. THURSDAY, JANUARY 1, 2026:

NEW YEAR'S DAY HOLIDAY - COUNTY OFFICES CLOSED

FUTURE BID OPENING:

Tuesday, January 20, 2026, 11:45 a.m. Procurement of Maintenance Materials (Liquid Asphalt, Mixed Asphalt, Gravel, and Rock Products) with Annual Purchases Expected to Exceed \$25,000

REQUEST FOR PROPOSALS (RFP):

Thursday, February 19, 2026, 2:00 p.m. Request for Proposals (RFP) for Jail Food Services and Commissary Provider

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1. CONSENT AGENDA FOR MONDAY, DECEMBER 29, 2025 (items 1 through 27):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, December 22, 2025.
2. Record of the Proceedings for Tuesday, December 23, 2025.
3. Resolution establishing the HB 2015 Community Safety and Support Fund 130 for the collection and distribution of the 0.1% Sales and Use Tax for criminal justice purposes.

b) ADMINISTRATIVE SERVICES:

4. Amendment No. 1 to Agreement No. C20240686 with the Skagit County Historical Society to provide funding for operation of the Museum, use of an artifact storage area, and support for information technology. This Amendment adds compensation for the 2026 year in the amount of \$162,000 and requests of used furniture. Total compensation shall not exceed \$324,000. The term remains the same and shall continue until December 31, 2027. All other terms and conditions of the original Agreement shall remain in effect.

c) BUDGET AND FINANCE:

5. Interlocal Cooperative Agreement with City of Mount Vernon to assist in providing library materials to residents of unincorporated Skagit County during 2025. Compensation from Skagit County shall not exceed \$12,476. The Agreement shall commence on the date of execution and continue through December 31, 2025.

d) CORONER:

6. Federal Grant Subrecipient Interagency Agreement with Washington State Patrol, WSP Contract No. K21667, in the amount of \$19,972.32 to allow the Skagit County Coroner's Office to purchase additional equipment for the autopsy suite. The Subrecipient Agreement is ratified to commence on May 29, 2025 and shall continue until September 30, 2026.

e) EMERGENCY MANAGEMENT:

7. Facility Use Agreement with Skagit Valley College to provide use of facilities to support emergency management for flood preparation and response. No compensation is associated with this Agreement. The Agreement shall be in full force beginning December 10, 2025 at 2:00 p.m. or when executed, whichever is later, and continue until facilities are no longer needed to support the current incident.
8. Personal Services Agreement with TerraFort to assist with damage assessments and reporting for the December 2025 flood event. Compensation shall not exceed \$10,500 and is based on a fee schedule. The Agreement is ratified to commence on December 26, 2025 and shall continue until January 30, 2026.

f) EMERGENCY MEDICAL SERVICES:

9. Vendor Services Agreement with Bound Tree Medical, LLC to furnish emergency medical supplies and equipment for Skagit County EMS training and BLS first responder agencies in the Skagit County Sheriff's Office, Skagit County Search and Rescue, Skagit County Fire Districts 2, 3, 4, 5, 6, 7, 8, 9, 11, 12, 14, 15, 16, 17, Regional Fire Authority, the Town of La Conner Fire Department, and the Town of Concrete Fire Department. Annual compensation shall not exceed \$250,000. The Agreement shall commence on the date of execution and continue until September 11, 2029.

g) FACILITIES MANAGEMENT:

10. Amendment No. 1 to Vendor Services Agreement No. C20250404 with Dimensional Communications, Inc. to install new/used AV equipment including the audio video equipment from courtroom #5 and re-install after remodel is complete at the Skagit County Superior Court's 3rd floor hearing room #5, located at 205 West Kincaid Street in Mount Vernon. This Amendment extends the term of the Agreement by two months to continue until February 28, 2026 to allow time to complete work. Compensation remains the same and shall not exceed \$13,724.25 including applicable tax. All other terms and conditions of the original agreement shall remain in effect.
11. Amendment No. 1 to Vendor Services Agreement No. C20250371 with Tiger Construction Ltd. for a tenant improvement project on the third floor of the Skagit County Courthouse located at 205 West Kincaid Street in Mount Vernon. This Amendment extends the term of the Agreement by two months to continue until February 28, 2026 and increases compensation by \$12,842.18 for change orders that were performed.

Compensation shall not exceed \$334,890.18. All other terms and conditions of the original Agreement shall remain in effect.

12. Amendment No. 4 to AIA Standard Form Agreement No. C20250059 with TRICO Companies for tenant improvements on the 3rd floor of the Administration Building located at 700 South 2nd Street in Mount Vernon. This Amendment updates the Scope of Work to reflect multiple changes, primarily based on conditions exposed or identified during the course of work. Compensation is increased from \$2,554,170 to an amount not to exceed \$2,677,648 plus applicable tax. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

h) INFORMATION SERVICES:

13. Resolution to authorize waiving the competitive bidding requirements outlined in RCW 36.32.245 and declaring a sole source provider, Granicus, to provide continued video streaming and archiving services currently utilized by Skagit County.
14. Amendment No. 3 to Contract No. C20210010 with Granicus to maintain software and hardware for streaming media services which allow the public to watch Commissioner meetings and other public meetings live and via the internet. This Amendment extends the term of the Agreement from December 31, 2025 to December 31, 2026, updates the rate schedule, and increases compensation by \$82,685.96 for a new estimated total compensation amount not to exceed \$402,233.86 plus applicable taxes. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
15. Resolution to authorize waiving the competitive bidding requirements outlined in RCW 36.32.245 and declaring a sole source provider, Dimensional Communications, Inc., for the maintenance and support of Skagit County audio-visual systems located throughout Skagit County buildings.
16. Maintenance Agreement and Extended Warranty with Dimensional Communications, Inc. to provide audio-visual expertise on systems in use throughout Skagit County buildings. Compensation shall not exceed \$92,000 plus applicable sales tax and is based on an annual rate and maintenance fee schedule. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.

i) PARKS AND RECREATION:

17. Fiber Utility Easement with Upper Skagit Indian Tribe for a permanent, perpetual, non-exclusive easement on Parcel No. P38653 for the purpose of providing a partial route for the placement, installation, use, maintenance, and operation of underground fiber optic utilities including fiber optic lines, telephone communication facilities, and telecommunication facilities. No compensation is associated with this Easement. The Easement shall commence on the date of execution and continues in perpetuity.

j) PUBLIC HEALTH:

18. Personal Services Agreement with Pioneer Human Services to provide acute withdrawal management, crisis stabilization, and inpatient behavioral health treatment at the Skagit STAR Center in Sedro-Woolley. Compensation shall not exceed \$1,000,000 to support start-up costs not paid for by other sources. The Agreement is ratified to commence on October 1, 2025 and shall continue until September 30, 2026.
19. Personal Services Agreement with Pioneer Human Services to provide acute withdrawal management, crisis stabilization, and inpatient behavioral health treatment at the Skagit STAR Center in Sedro-Woolley. Compensation is based on reimbursement for actual costs and shall not exceed \$12,000 to support the cost of operating the facility. The Agreement shall commence on February 1, 2026 and shall continue until December 31, 2026.

k) PUBLIC WORKS:

20. Personal Services Agreement with Herrera Environmental Consultants, Inc. to update and combine the 2017 Skagit County Solid Waste Management Plan and the Moderate Risk Hazardous Waste Management Plan and take into consideration updated Washington State guidelines and code. Compensation shall not exceed \$67,130. The Agreement shall commence on the date of execution and continue until December 31, 2026.
21. Cooperation Agreement between the United States of America, Department of the Army and Skagit County for emergency flood response assistance to supplement Skagit County efforts to fill a levee breach on the Cockreham levee along the Skagit River. The Agreement is ratified to commence on December 13, 2025 and shall continue until project completion.

22. Amendment No. 4 to Personal Services Agreement No. C20220023 with Natural Systems Design to provide as-needed support (on an on-call task assignment basis) for management and administration of non-federally funded capital flood, stormwater, and drainage projects. This Amendment extends the term of the Agreement from December 31, 2025 to December 31, 2026. Compensation remains the same and shall not exceed \$100,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

l) RISK MANAGEMENT:

23. Public Employee Blanket Bond Application with RLI for 23 employees at Skagit County District Court.

m) SHERIFF:

24. Interlocal Agreement with the Town of Concrete for law enforcement services. Compensation shall be paid quarterly to the county and shall not exceed \$984,158 for the three-year Agreement. Skagit County will also provide additional officers and equipment at the Town's request at additional cost. The Agreement shall commence on January 1, 2026 and continue through December 31, 2028.
25. Interlocal Cooperative Agreement with the City of Anacortes to provide boating safety program services. Funding will be provided from monies received under WAC 352-65-040 and Skagit County will distribute to Anacortes 30% of the vessel registration fees the state distributes to the County. The Agreement shall commence on January 1, 2026 and shall renew automatically each year.
26. Agreement with Whatcom County (Northwest Minichain) to provide transportation services for Skagit County prisoners with at least one trip per weekday. Compensation is based on a fee schedule and shall not exceed \$258,175. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.

n) TREASURER:

27. Professional Services Contract with The Public Group, LLC to assist Skagit County to register with and set up an account on Public Surplus, an online auction and surplus management system. Compensation shall not exceed the 5% buyer's premium paid by the winning bidder. The Agreement is ratified to commence on November 1, 2025 and shall continue until December 31, 2027.

2. MISCELLANEOUS AGENDA (item 1):

a) PUBLIC HEALTH:

1. Subaward Agreement with Community Action of Skagit County to operate and administer the HOME funded Tenant Based Rental Assistance (TBRA) Program for qualifying low-income households in Skagit County. Compensation shall not exceed \$125,136.17. The Agreement is ratified to commence on October 1, 2025 and continue until December 31, 2027.