

**SKAGIT COUNTY BOARD OF COMMISSIONERS
AGENDA**

MONDAY, DECEMBER 22, 2003:

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| 8:00 a.m. – 8:30 a.m. | Work Session – Commissioners |
| 8:30 a.m. – 9:00 a.m. | Work Session – County Administrator |
| *T 9:45 a.m. – 10:00 a.m. | Consideration/Decision -2004 Skagit Emergency Medical Services Budget |
| *T 10:00 a.m. – 11:00 a.m. | <u>Planning & Permit Center – Gary Christensen, Assistant Director</u>
1. Discussion – FEMA Post-Flood Inspections
2. Miscellaneous |
| 11:00 a.m. – 11:30 a.m. | Consent Agenda and Miscellaneous |
| 11:30 a.m. – 11:45 a.m. | Public Comment Period |
| 11:45 a.m. – 12:00 p.m. | Public Hearing – 2003 Supplemental Budget Amendments |
| *T 1:00 p.m. – 2:00 p.m. | Public Hearing – Guemes Island Ferry Task Force Schedule and Fare Policy |
| *T 2:00 p.m. – 2:30 p.m. | <u>Public Works Department – Chal Martin, Director</u>
1. Update: Various Public Works Items
2. Miscellaneous |
| 2:30 p.m. – 4:00 p.m. | Executive Session – Personnel, Litigation, and Land Acquisition |

THURSDAY, DECMEBER 25

HOLIDAY OBSERVED

*T – These sessions will be videotaped. Effective May 8, 2003, the Skagit County Government Access Channel that broadcasts the Board of Skagit County Commissioners meetings will be changed for COMCAST subscribers, from Channel 10 to Channel 21 in the Sedro-Woolley, Burlington, and Mount Vernon areas and air on Thursday's at 7:00 p.m. and Saturday's at 12:00 noon. The Commissioners meetings will continue to be aired on NORTHLAND CABLE, Channel 3, in the La Conner and Bow-Edison areas, with broadcasts on Thursday's at 12:00 noon and 7:00 p.m., and in Anacortes on Channel 10 every Friday at 2:00 p.m. and 7:00 p.m., and on MVTV, Channel 10, Monday through Friday at 3:00 p.m., Saturday at 12:00 p.m., and Sunday at 3:00 p.m.

**CONSENT AGENDA
MONDAY, DECEMBER 22, 2003**

COMMISSIONER'S OFFICE:

1. Record of the Proceedings for Monday, December 15, 2003.

ADMINISTRATIVE SERVICES

2. Personal Services Agreement with Louis J. Haff, dba Haff Engineering and Management Services to provide interim management services for the Planning and Permit Center. The agreement shall be effective upon execution and continue through September 30, 2004. Compensation shall be \$100/hr not to exceed 90 hours per month plus eligible expenses.
3. Letter supporting the Governor's Salmon Recovery Office for signature.

BUDGET AND FINANCE:

4. Resolution to call for a public hearing on Monday, January 5, 2004 at 9:30 a.m. regarding authorization of a supplemental budget for 2003.
5. Resolution to approve the extension of the Interfund Loan to Lake Management District #3 from December 31, 2003 to December 31, 2011, at which time the assessed levy will be paid in full.
6. Resolution to establish the Water Quality Fund #127 to create a separate fund to account for the State Revolving Loan Fund for the Clean Water District.
7. Interlocal Agreement per **Resolution No. 20030258** with the City of Anacortes for an Economic Development Project (Snow Mountain Sewer Extension) to be funded by Distressed County Facility funds.
8. Resolution to establish a Central Services Department
9. Resolution to establish Central Services Fund #504 to account for the activities of the Information Systems Department, Geographic Information Systems Department, and the Records Department.

CONSERVATION FUTURES:

10. Conservation easement granted by Carl Austin Swanson to Skagit County. The easement will extinguish one development right and permanently protect approximately 31 acres of farmland near LaConner at a cost of \$31,034.53.

EMERGENCY MANAGEMENT:

11. Hazardous Material Emergency Response Agreement with Specialized Emergency Response Program (SERP) to provide hazardous materials response (HAZ MAT) services to the County. The agreement shall be effective upon execution. Compensation shall be an annual fee of \$15,000. This contract replaces **Contract No. C20030429.**

HUMAN RESOURCES:

12. Resolution to establish Unemployment Compensation Fund #505.

HUMAN SERVICES:

13. Personal Services Agreement with Phoenix Recovery Services for substance abuse treatment services for pregnant and parenting women and youth. The agreement shall be effective January 1, 2004, and continue through December 30, 2005. The County allocation will be \$54,350.

PLANNING & PERMIT CENTER:

14. Resolution approving for further review certain 2003 applications to amend the Comprehensive Plan and/or map and remanding these application to the Planning agency for a report and recommendation.
15. Amendment No. 1 to **Contract No. C20030042** with Skagit Surveyors and Engineers to extend the contract expiration date from December 30, 2003 to June 30, 2005 and amend the timelines for the various phases of the project.

SENIOR SERVICES:

16. Interlocal Cooperative Agreement with the Department of Corrections per **Resolution No. R20030269** for the purpose of preparation and delivery of frozen meals for the Skagit Nutrition Project. The agreement shall begin on January 1, 2004 and continue through December 31, 2004.

SHERIFF:

17. Resolution awarding the bid for furnishing inmate meals, commissary, and laundry services for the Skagit County Jail to Aramark Corrections.

TREASURER:

18. Resolution to order refunds of property taxes for 2003 flood victims.
19. Resolution designating the list of banks as depositories for all public funds for 2004.

PUBLIC WORKS:

20. Certificate of commendation for employee Glenn Evitt, who is retiring on December 31, 2003.
21. Resolution to amend **Resolution No. R20030353** to change the selling price from \$4300 to \$4000 on the sale of a motorcycle to the City of Sultan.
22. Letter of support and commitment for the Upper Skagit Tribe's grant applications for restoration of Hansen Creek and Red Creek.
23. Resolution to call for a public hearing to consider a vacation of unopened County right-of-way known as Edward Street in Rockport. The public hearing is scheduled for Tuesday, January 13, 2004, at 9:00 a.m.
24. Resolution to call for a public hearing to consider a vacation of unopened County right-of-way known as Front Street in Rockport. The public hearing is scheduled for Tuesday, January 13, 2004, at 9:00 a.m.
25. Amendment No. 1 to Personal Services Agreement **No. C20020333** with David Evans and Associates, Inc to assist the County with land acquisition and right-of-way matters related to the Edison Street Drainage Improvement Project. The amendment extends the contract to December 31, 2004.

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26. Amendment No. 2 to Personal Services Agreement **No. 05481** with EnviroIssues to extend the contract term to December 31, 2004. The extension will allow continued assistance with the public involvement aspect of the Skagit River Flood Damage Reduction and Ecosystem Restoration Project.
27. Amendment No. 2 to **Contract No. 05520** with Express Personnel for clerical, office, and accounting support. The amendment will extend the end date of the contract to December 31, 2004.
28. Amendment No. 2 to **Contract No C20020443** with OTAK, Inc. for revisions to the Non Motorized Plan section of the Transportation System Plan. The amendment will extend the expiration date of the contract to December 31, 2004. Compensation is increased by \$10,000 for a new total of \$25,424.
29. Vendor Services Agreement with Northwest Logging & Excavation for the emergency removal of debris from the abandoned Burlington Northern Santa Fe Railroad Bridge relating to the two October 2003 flood events. The agreement is effective October 18, 2003 and will continue through October 26, 2003. Compensation will not exceed \$30,430.49.
30. Centennial Clean Water Fund Grant agreement with the Washington State Department of Ecology. The grant will support the water quality monitoring agreement in **Resolution R20030210** associated with Skagit County **Ordinance O20030020**. The total amount of the grant is \$659,747. The County's 25% portion is \$164,937.