

SKAGIT COUNTY COMMISSIONERS AGENDA

MONDAY, DECEMBER 19, 2005:

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| 8:00 a.m. – 8:15 a.m. | Executive Session – Personnel, Litigation and Land Acquisition |
| 8:15 a.m. – 8:45 a.m. | Work Session – County Commissioners |
| 8:45 a.m. – 9:30 a.m. | Work Session – County Administrator |
| *T 9:30 a.m. – 10:00 a.m. | Public Hearing – To Consider Public Testimony Regarding a Resolution Authorizing Skagit County to Increase Property Tax Revenues, In Excess of Increases in the Value of State-Assessed Property, New Construction and Improvements to Property For the 2006 Budget Year |
| *T 10:00 a.m. – 10:30 a.m. | 2006 Budget Adoption |
| *T 10:30 a.m. – 11:00 a.m. | Presentation of Certificates of Appreciation to Skagit County Planning and Development Services Retirees Tish Campbell and Rod Liming |
| 11:00 a.m. – 11:30 a.m. | Consent Agenda and Miscellaneous Items |
| 11:30 a.m. – 11:45 a.m. | Public Comment Period |
| *T 1:30 p.m. – 2:30 p.m. | Public Hearing – To Consider Public Testimony Regarding an Ordinance Imposing a 1/10 th of 1% Sales and Use Tax in Skagit County For the Purpose of Providing Funds For New and Expanded Chemical Dependency or Mental Health Treatment Services, Including the Operation of New or Expanded Therapeutic Court Programs |
| *T 2:30 p.m. – 2:45 p.m. | Closed Record Hearing on the Hearing Examiner's Recommendation For Approval of the Alteration of the Final Plat of Red Tail Flats (PL05-0361) |
| 2:45 p.m. – 4:30 p.m. | Executive Session – Personnel, Litigation and Land Acquisition |

TUESDAY, DECEMBER 20, 2005:

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| *T 8:00 a.m. – 9:00 a.m. | Work Session – Cockreham Island – Training Levee Issues and Status of Total Buyout Feasibility Study |
| *T 9:00 a.m. – 10:00 a.m. | <u>Public Works – Chal Martin, Director</u>
1. Discussion – FEMA Floodplain/Flood Insurance Update
2. Discussion – Skagit River Hydrology and Hydraulics
3. Miscellaneous |
| *T 10:30 a.m. – 11:00 a.m. | Public Hearing – To Consider Public Testimony Regarding a Resolution Authorizing Skagit County to Increase Emergency Medical Services (EMS) Property Tax Revenues, In Excess of Increases in the Value of State-Assessed Property, New Construction and Improvements to Property For the 2006 Budget Year |

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- *T 11:00 a.m. – 11:30 a.m. Public Hearing - To Consider Public Testimony Regarding a Revision to Admission Fees For the 2006 Skagit County Fair
- *T 11:30 a.m. – 12:00 p.m. Decision – Creation of a Clean Water (Shellfish Protection) Program, Including Budget, Rates and Charges

WEDNESDAY, DECEMBER 21, 2005:

- 1:00 p.m. – 2:00 p.m. Public Transportation Area Board Meeting (Port of Skagit County)
- 2:00 p.m. – 3:00 p.m. Regional Transportation Area Board Meeting (Port of Skagit County)
- 3:00 p.m. – 4:00 p.m. Skagit Council of Governments Meeting (Port of Skagit County)

T – These sessions will be videotaped and broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**SKAGIT COUNTY COMMISSIONERS
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COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, December 12, 2005.
2. Record of the Proceedings for Tuesday, December 13, 2005.
3. Resolution appointing members to the Skagit County EMS (Emergency Medical Services) Commission effective January 1, 2006, and ending on December 31, 2009.

ADMINISTRATIVE SERVICES:

4. Resolution adopting a policy protecting individuals engaged in nonviolent civil rights demonstrations. Documentation is required in order for Skagit County to complete a Community Block Grant (CDBG) Planning-Only application, authorized under R20050281, for \$40,000 to fund a twelve-county survey of farmworker housing needs. Documents include a Title VI Certification stating the needs of protected groups within the community; a Residential Anti-Displacement and Relocation Assistance Plan; and an adopted policy prohibiting the excessive use of force.
5. Amendment No. 1 to Interlocal Cooperative Agreement **No. C20050343** between Skagit County and Washington State University – Division of Governmental Studies and Services, to conduct organizational assessment surveys (employees and public). The amendment extends the agreement from December 31, 2005, to February 28, 2006, and amends the budget to transfer \$4,500 from travel to goods/services, with no change in the total costs. All other terms and conditions of the original contract shall remain in effect.
6. Resolution approving the ratification of Grant Contract No. S06-76105-863 with the Washington State Department of Community, Trade and Economic Development.
7. Resolution authorizing the execution of an Interlocal Cooperative Agreement with the Washington State Department of Community, Trade and Economic Development, which approves Grant Agreement No. S06-76105-863.
8. Grant Contract No. S06-76105-863 in the amount of \$300,000 awarded to Skagit County from the Washington State Department of Community, Trade and Economic Development. Skagit County will coordinate with Whatcom, Snohomish, Island and San Juan Counties to develop the Northwest Agriculture Center.
9. Resolution approving the ratification of a Personal Services Agreement between Phase West LLC and Skagit County.
10. Personal Services Agreement with Phase West LLC to complete the activities to assist in the establishment of the Northwest Agriculture Center, which will provide business assistance to small farms in Skagit, Snohomish, Island, San Juan and Whatcom Counties. The agreement shall commence on September 1, 2005, and continue through March 31, 2006. Compensation is not to exceed a total of \$25,000.
11. Resolution authorizing the ratification of a Personal Services Agreement with the Western Washington Agricultural Association.

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12. Personal Services Agreement with the Western Washington Agricultural Association, which will provide technical assistance and support services on issues impacting the agricultural community. The agreement shall commence on August 1, 2005, and continue until December 31, 2008. Compensation shall not exceed \$10,000 for the remainder of 2005, and is not to exceed \$20,000 in any calendar year during the life of the contract.

ASSIGNED COUNSEL:

13. Personal Services Agreement with Corbin Volluz, Attorney at Law, to provide indigent defense/legal services to clients referred by Superior Court, Juvenile Court and District Court. The agreement shall commence on October 31, 2005, and continue until December 31, 2007. Compensation shall vary depending the on the services being rendered.

AUDITOR'S OFFICE:

14. Amendment No. 1 to the Help America Vote Act (HAVA) Grant Agreement **No. C20050162** with the Washington State Secretary of State. The amendment specifies compensation and billing procedures and details a Statement of Work. All other terms and conditions of the original agreement shall remain in effect.

BUDGET/FINANCE:

15. Resolution authorizing diversion of a portion of the road levy (\$950,000) for traffic law enforcement.

CORONER'S OFFICE:

16. Personal Services Agreement with Daniel Selove, MD, to perform autopsy services as directed by the Skagit County Coroner. The agreement shall commence on January 1, 2006, and continue until December 31, 2007. Compensation shall not exceed \$100,000 per year.

DISTRICT COURT:

17. Amendment No. 1 to Personal Services Agreement **No. C20040499** with Maria De Lourdes Young, which extends the expiration date of the agreement to December 31, 2006. The insurance requirement has also been waived. All other terms and conditions of the original contract shall remain in effect.

FAIRGROUNDS:

18. Personal Services Agreement with Audrey Smith to manage the Fairgrounds facility under the supervision of the County Administrator. The agreement shall commence on January 1, 2006, and continue until December 25, 2006. Compensation is not to exceed \$60,000.

HEALTH DEPARTMENT:

19. Personal Services Agreement with Vanessa Soderberg to provide assessment and interventions to MSS (Integrated Maternity Support Services) and ICM (Infant Case Management) to eligible clients who are referred by the Public Health Department. The agreement shall commence on October 1, 2005, and continue until December 31, 2006. This contract is funded via DSHS Medical Coupons, which pay for the services on a fee for service basis.

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20. Personal Services Agreement with Linda Kathleen Wigal to provide assessment and interventions to MSS (Integrated Maternity Support Services) and ICM (Infant Case Management) to eligible clients who are referred by the Public Health Department. The agreement shall commence on October 1, 2005, and continue until December 31, 2006. This contract is funded via DSHS Medical Coupons, which pay for the services on a fee for service basis.
21. Personal Services Agreement with Cecilia Meintel to provide assessment and interventions to MSS (Integrated Maternity Support Services) and ICM (Infant Case Management) to eligible clients who are referred by the Public Health Department. The agreement shall commence on October 1, 2005, and continue until December 31, 2006. This contract is funded via DSHS Medical Coupons, which pay for the services on a fee for service basis.
22. Personal Services Agreement with Ranger Marketing Communications to provide design and typesetting services for printed materials for various Washington State Department of Ecology grants. The agreement shall commence on December 15, 2005, and continue until December 31, 2007. Compensation shall not exceed \$2,000.
23. Interlocal Cooperative Agreement, per Resolution No. R20020448, between Skagit County and Skagit County Public Hospital District No. 2, which provides for the continuation of Public Health nursing services at the Island Hospital Teen Clinic. The agreement shall commence on October 1, 2005, and continue until September 30, 2006. Compensation remains at a \$41 hourly fee-for-service basis.
24. Resolution AND Interlocal Cooperative Agreement between Skagit County and the Washington State Department of Licensing, which allows the Department to obtain vehicle and vessel record information, including descriptions and ownership for inspection and copying. These services are necessary because of the contract with the Washington State Department of Ecology for "Abandoned Automobile Roundup" (Contract No. C20040441). This is a fee-for-service agreement, which means the Department will be billed for services rendered by the Department of Licensing.
25. Interagency Agreement between Skagit County and Skagit/Islands Head Start, which allows Public Health nurses to continue providing nursing consultation services to the staff and families of Skagit/Islands Head Start. The agreement shall commence on September 1, 2005, and continue through August 31, 2006. Compensation is on a fee-for-service basis, as services are provided.

HUMAN RESOURCES:

26. Resolution establishing 2006 salary increases for regular full-time and regular part-time non-represented employees and adding a longevity step increase to salary structures.
27. Resolution establishing 2006 health and welfare benefits and rates for Skagit County Employees.

INFORMATION SERVICES:

28. Bentley SELECT Program Agreement, including Addendum No. 1 and Amendment No. 1 between Skagit County and Bentley Systems, Inc., for software used by the Surface Water Management division of Skagit County Public Works. The agreement commenced on August 1, 2005. Both the addendum and amendment provide definitions of certain terms for each document.
29. Amendment No. 2 to Customer Service Agreement **No. C20020448** between Skagit County and Skagit 911 – Emergency Communications Center, which adds technology support services through January 1, 2008. All other terms and conditions of the original contract shall remain in effect.

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30. Addendum No. 2 to Personal Services Agreement **No. 01910** with Accela, Inc., which has through merger, assumed all rights and obligations of Sierra Computer Systems, Inc., a signatory to the original agreement. The Contractor will add an additional ten (10) Permits Plus Concurrent User Licenses and an additional ten (10) Concurrent Permits OfficeLink User Licenses to the current 25 licenses already in use by Skagit County employees. All other terms and conditions of the original contract shall remain in effect.

PARKS & RECREATION:

31. Rafting Contract between Skagit County and Northwest Adventure Center, which will run commercial float trips on the Skagit River. This agreement allows launching and exiting onto Skagit County property, commonly known as Howard Miller Steelhead Park. The Contractor must provide a \$75 non-refundable permit fee, proof of valid insurance, trip dates, a signed application and a signed contract. At the end of the season, the rafting company will be required to complete an actual use form detailing usage dates and gross revenues for the guided tour rafting trips, submitting full payment of 3% of their gross revenue to Skagit County Parks and Recreation. The agreement shall commence on December 1, 2005, and continue through November 30, 2006.
32. Rafting Contract between Skagit County and Wild Water River Tours, which will run commercial float trips on the Skagit River. This agreement allows launching and exiting onto Skagit County property, commonly known as Howard Miller Steelhead Park. The Contractor must provide a \$75 non-refundable permit fee, proof of valid insurance, trip dates, a signed application and a signed contract. At the end of the season, the rafting company will be required to complete an actual use form detailing usage dates and gross revenues for the guided tour rafting trips, submitting full payment of 3% of their gross revenue to Skagit County Parks and Recreation. The agreement shall commence on December 1, 2005, and continue through November 30, 2006.
33. Rafting Contract between Skagit County and BEWET, which will run commercial float trips on the Skagit River. This agreement allows launching and exiting onto Skagit County property, commonly known as Howard Miller Steelhead Park. The Contractor must provide a \$75 non-refundable permit fee, proof of valid insurance, trip dates, a signed application and a signed contract. At the end of the season, the rafting company will be required to complete an actual use form detailing usage dates and gross revenues for the guided tour rafting trips, submitting full payment of 3% of their gross revenue to Skagit County Parks and Recreation. The agreement shall commence on December 1, 2005, and continue through November 30, 2006.
34. Rafting Contract between Skagit County and North Cascades River Expeditions, Inc., which will run commercial float trips on the Skagit River. This agreement allows launching and exiting onto Skagit County property, commonly known as Howard Miller Steelhead Park. The Contractor must provide a \$75 non-refundable permit fee, proof of valid insurance, trip dates, a signed application and a signed contract. At the end of the season, the rafting company will be required to complete an actual use form detailing usage dates and gross revenues for the guided tour rafting trips, submitting full payment of 3% of their gross revenue to Skagit County Parks and Recreation. The agreement shall commence on December 1, 2005, and continue through November 30, 2006.
35. Rafting Contract between Skagit County and Pacific Northwest Float Trips, which will run commercial float trips on the Skagit River. This agreement allows launching and exiting onto Skagit County property, commonly known as Howard Miller Steelhead Park. The Contractor must provide a \$75 non-refundable permit fee, proof of valid insurance, trip dates, a signed application and a signed contract. At the end of the season, the rafting company will be required to complete an actual use form detailing usage dates and gross revenues for the guided tour rafting trips, submitting full payment of 3% of their gross revenue to Skagit County Parks and Recreation. The agreement shall commence on December 1, 2005, and continue through November 30, 2006.

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PLANNING & DEVELOPMENT SERVICES:

36. Contract with regard to a grant from the Washington State Department of Community, Trade and Economic Development to develop criteria for Comprehensive Plan map amendments to modify Urban Growth Area (UGA) boundaries. The agreement shall commence on December 1, 2005, and continue through June 30, 2007. Compensation is not to exceed \$30,000.

PROSECUTOR'S OFFICE:

37. Quit Claim Deed and Real Estate Excise Affidavit between Skagit County and Donna C. Bailey for the vacation of property, which corrects an inaccuracy in the records of title. No consideration is being paid for this transaction.
38. Personal Services Agreement with Summit Law Group to provide, at the request and direction of either Skagit County counsel, the Human Resources Director or the Risk Manager, representation and assistance on matters related to employment law, labor relations/negotiations and litigation. The agreement shall commence on January 1, 2006, and continue until December 31, 2006. Compensation is not to exceed a total of \$25,000.
39. Personal Services Agreement with Buck and Gordon, LLP to provide consultation, Legal services and litigation support on selected issues relating to the Growth Management Act and other land use and environmental issues. The agreement shall commence on January 1, 2006, and continue until December 31, 2006. Compensation is not to exceed a total of \$350,000.
40. Personal Services Agreement with Bart Freedman and Preston, Gates & Ellis to provide legal counsel, representation and negotiation services to the Skagit County Prosecuting Attorney's Office relating to tribal matters. The agreement shall commence on January 1, 2006, and continue until December 31, 2006. Compensation is not to exceed a total of 71,000.

SENIOR SERVICES:

41. Resolution AND Interlocal Cooperative Agreement between Skagit County and the Town of Concrete, which allows Skagit County Senior Services to provide staff, equipment and materials for the delivery of community-based services to the senior citizens of Concrete. The agreement shall commence on January 1, 2006, and continue until December 31, 2006. Compensation is not to exceed a total of \$6,858.

SHERIFF'S OFFICE:

42. Resolution AND Cooperative Law Enforcement Agreement between Skagit County and the Upper Skagit Indian Tribe, which will provide law enforcement services through the Sheriff's Office to the Tribe. The agreement shall commence upon the date of execution.

SUPERIOR COURT:

43. Personal Services Agreement with Northwest Family & Children's Services, which will provide guardian ad litem services for Skagit County, including legal representation in juvenile dependency proceedings that qualify. The agreement shall commence on January 1, 2006, and continue until December 31, 2006. Compensation is not to exceed a total of \$107,500.

TREASURER'S OFFICE:

44. Resolution designating banks as depositories for all public funds for 2006.

YOUTH & FAMILY SERVICES:

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45. Resolution AND Interlocal Cooperative Agreement between Skagit County and the Sunnyside School District, which will allow designated migrant youth referred by Youth & Family Services to participate in the Portable Assisted Study Sequence (PASS) Program. The agreement shall commence on December 1, 2005, and continue through August 31, 2006. Compensation is not to exceed a maximum amount of \$3,000.

PUBLIC WORKS DEPARTMENT:

46. Resolution amending Resolution **No. R20030146**, which amends the Skagit County Purchasing and Contracting Guidelines to provide delegation of authority for approval of contract ratification resolutions.
47. Change Orders referencing CFR 18, and 24 through 29 in regards to the haul out and dry docking of the MV Guemes Island Ferry. Unanticipated and necessary repairs to various components of the vessel's propulsion and propulsion related systems were discovered during routine inspections pertaining to the dry docking in Bellingham.
48. Resolution rejecting all bids for one used Athey force feed loader. Only one bid was submitted, which was determined not to be a reasonable bid.
49. Resolution AND Coordinated Prevention Grant Agreement between Skagit County and Washington State Department of Ecology, which provides up to \$231,594 in funding to the Public Works Solid Waste Section. This amount is 75% of the expected costs for the Residential Waste Reduction and Recycling and the Moderate Risk Waste Programs. Public Works agrees to pay the remaining 25%, which totals \$77,198. Also included is a Procurement Certification Form, which documents the procurement procedures that will be used for grant-related projects. The agreement shall commence on January 1, 2006, and continue until December 31, 2007.
50. Resolution AND Interlocal Cooperative Agreement between Skagit County and Snohomish County, which allows Snohomish County to complete and provide grant administration of FCAAP (Flood Control Assistance Account Program) funded Comprehensive Flood Hazard Management Grants awarded in 2005 for the Sauk River. Snohomish County will manage the agreement during the period of the grant, which commences upon the date of execution and continues through May 30, 2007. Skagit County will participate in Sauk River assessment activities and contribute matching funds in an amount not to exceed \$14,000. Snohomish County is contributing \$26,000 to complete a total project match of \$40,000 to gain \$100,000 of grant funds from the Washington State Department of Ecology.
51. Supplemental Agreement No. 2 to Standard Consultant Agreement **No. C20040019** with Northwest Archaeological Associations, Inc., which extends the expiration date to December 1, 2006, and supplements the Scope of Work to add the sub-consultant Webb Group. Services being rendered are for the Guemes Ferry Parking Lot Project. All other terms and conditions of the original contract shall remain in effect.
52. Vendor Services Agreement with Skagit Soils, Inc. to provide a yard waste processing service, in which the Contractor will process yard waste into compost. The agreement shall commence on December 31, 2005, and continue through December 30, 2006. Compensation is not to exceed a total of \$11,000.
53. Amendment No. 2 to Vendor Services Agreement **No. C20040022** with Northwest Logging and Excavation, which extends the expiration date from January 12, 2006, to December 31, 2006. All other terms and conditions of the original contract shall remain in effect.
54. Resolution authorizing the ratification of contract with Certified Land Services, Corporation for the Helmick Road Improvement Project.

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55. Supplemental Agreement No. 2 to Standard Agency Agreement **No. C20040068** with Certified Land Services Corporation, which adds to the original Scope of Work right-of-way services for the Red Creek Restoration Project. This project includes the acquisition of two conservation easements. The amendment also extends the completion date to December 31, 2006, for the Helmick Road Improvement Project.
56. Amendment No. 2 to Personal Services Agreement **No. C20040173** with Montgomery Water Group, Inc., which extends the Contractor's end date from December 31, 2005, to April 30, 2006, for Phase 2 of the Big Lake Drainage Management Plan. All other terms and conditions of the original contract shall remain in effect.
57. Supplemental Agreement No. 1 to Local Agency Standard Consultant Agreement **No. C20050307** with E. D. Hovee & Company, which extends the completion date to December 31, 2006. The Contractor is performing a feasibility study for the Mount Vernon Parking Garage. All other terms and conditions of the original contract shall remain in effect.
58. Resolution authorizing the ratification of a Vendor Services Agreement with Dakota Creek Industries needed during the emergency dry docking of the MV Guemes.
59. Vendor Services Agreement with Dakota Creek Industries, Inc. for the emergency dry docking of the Guemes Ferry and repair of the seal for the number one outdrive. The agreement shall commence on October 28, 2005, and continue until October 28, 2006. Compensation is not to exceed a maximum total of \$13,991.20.