

**SKAGIT COUNTY COMMISSIONERS' AGENDA**

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise  
 Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980  
 Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

**I. MONDAY, DECEMBER 15, 2025:**

- a) ~~8:45 a.m. - 9:45 a.m.~~ ~~Briefing - Public Works and Department of Emergency Management~~  
**(Cancelled)**
- b) ~~9:45 a.m. - 10:45 a.m.~~ ~~Briefing - Planning and Development Services and Public Works~~ **(Cancelled)**
- c) ~~11:00 a.m. - 12:30 p.m.~~ ~~Social Event - Retirement Celebration for Skagit County Commissioner Board Chair Lisa Janieki~~ **(Cancelled)**
- d) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- e) \*1:00 p.m. Pledge of Allegiance
- f) \*1:00 p.m. - 1:30 p.m. Planning and Development Services – Jack Moore, Director:
  - 1. Presentation: Outstanding Wastewater Treatment Plant Award for the Edison Wastewater Treatment Facility under State Waste Discharge (SWD) Permit #ST0045515
  - 2. Miscellaneous
- g) \*1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- h) \*2:00 p.m. - 2:30 p.m. Discussion/Possible Action: To Consider an Ordinance Regarding the Creation of a Climate Impact Advisory Committee
- i) \*3:00 p.m. - 3:30 p.m. Prosecuting Attorney's Office – Erik Pedersen, Chief Civil Deputy:
  - 1. Public Hearing/Possible Action: To Consider Testimony Regarding Amending Skagit County Code Chapter 2.40 Pertaining to Claims Against the County
  - 2. Public Hearing/Possible Action: To Consider Testimony Regarding Amending Skagit County Code Chapter 2.36 Pertaining to the Skagit County Public Defender
  - 3. Miscellaneous
- j) 3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

**II. TUESDAY, DECEMBER 16, 2025:**

- a) 10:00 a.m. - 11:30 a.m. North Star Homeless Service Priority Setting Work Session
- b) \*11:30 a.m. Pledge of Allegiance
- c) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. Public Comment Period
  - 2. County and Individual Success Stories
  - 3. Miscellaneous (announcements, letters, etc.)

***Continued OVER...***

**III. WEDNESDAY, DECEMBER 17, 2025:**

- a) 9:00 a.m. Skagit Council of Governments - Transportation Policy Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SCOG)
- b) 10:00 a.m. Skagit Council of Governments – Growth Management Act Steering Committee Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SCOG)
- c) 11:00 a.m. Skagit Transit Board of Directors Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SKAT)
- d) 3:30 p.m. - 5:00 p.m. Work Session with Public Health

**IV. THURSDAY, DECEMBER 18, 2025:**

- a) 10:00 a.m. - 11:30 a.m. Snohomish, Whatcom, Island, San Juan and Skagit Counties (SWISS) Quarterly Meeting with remote option hosted by Washington State Association of Counties
- b) 1:00 p.m. - 3:00 p.m. Northwest Regional Council (NWRC) Governing Board Meeting (Mount Vernon NWRC Office, 301 Valley Mall Way, Suite 100, Mount Vernon)

**V. FRIDAY, DECEMBER 19, 2025:**

- a) •3:30 p.m. Social Event – Retirement Celebration for Skagit County Superior Court Judge Thomas Verge (Skagit County Superior Courthouse, Courtroom 2, 205 West Kincaid, Mount Vernon)

**MONDAY, DECEMBER 15, 2025:      *BID OPENING (Clerk of the Board & Public Works Staff)***

\*2:30 p.m. (or soon thereafter)      South Osterman Creek Culvert Repair Project #EO214-5: FEMA Project #4650DR-WA-674680

**FUTURE PUBLIC HEARING:**

Tuesday, December 23, 2025, 1:00 p.m. To Consider Testimony Regarding Proposed Amendments to the Planning and Development Services Department Fee Schedule

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21). • Social event – This is a social event only and no county business or action will be taken at this event.

**1. CONSENT AGENDA FOR MONDAY, DECEMBER 15, 2025 (items 1 through 20):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, December 8, 2025.
2. Record of the Proceedings for Tuesday, December 9, 2025.
3. Record of the Proceedings for Wednesday, December 10, 2025.

**b) ADMINISTRATIVE SERVICES:**

4. Personal Services Agreement with Skagit Tourism Bureau to perform all duties assigned to “consultant” under Skagit County Agreement No. C20200219 for the establishment of the Skagit County Tourism Promotion Area. Compensation shall be up to 100% of the monthly revenue received by Skagit County. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.

**c) BUDGET AND FINANCE:**

5. Resolution to call for a public hearing to consider testimony regarding amending the 2025 Skagit County Budget. The public hearing is scheduled to take place on Monday, December 29, 2025, at 1:15 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental in Mount Vernon. Attendance will be in-person, by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote at <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9>
6. Funding Agreement with Museum of Northwest Art (MoNA) to award \$15,000 of Lodging Tax funds to support tourism promotion as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.
7. Funding Agreement with Washington State University Foundation (Breadlab) to award \$7,500 of Lodging Tax funds to support tourism promotion as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026 and continue until December 31, 2026.

**d) FACILITIES MANAGEMENT:**

8. Vendor Services Agreement with WCP Solutions to provide custodial supplies and paper products to the Facilities Management Department. Compensation shall not exceed \$35,000 plus sales tax. The Agreement shall commence on January 1, 2026 and continue for one year.

**e) PLANNING AND DEVELOPMENT SERVICES:**

9. Resolution to establish limited signature authority for the Director of Planning and Development Services to sign Land Use Consistency Forms for the Washington State Department of Revenue.

**f) PUBLIC HEALTH:**

10. Amendment No. 1 to Personal Services Agreement No. C20240684 with Community Action of Skagit County to process mileage reimbursement requests for Skagit Meals on Wheels volunteers. This Amendment increases compensation for reimbursement for mileage for volunteer drivers from \$15,000 to \$19,500. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.
11. Interlocal Agreement with Skagit Transit to allow Skagit Transit the ability to donate a surplus Americans with Disabilities Act (ADA) vehicle to Skagit County for use by a non-profit homeless service provider. There is no compensation associated with this Agreement. The Agreement is ratified to commence on November 19, 2025 and continue until terminated.

**g) PUBLIC WORKS:**

12. Resolution calling for bids for the procurement of maintenance materials (liquid asphalt, mixed asphalt, gravel, and rock products) with annual purchases expected to exceed \$25,000. The bid opening is scheduled to take place on Tuesday, January 20, 2026, at 11:45 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote through this link: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9>

13. Personal Services Agreement with Kai Ottesen and Jules Riske, dba Belle Bean Services, LLC to provide annual monitoring services to Skagit County's Farmland Legacy Program conservation easements. Compensation shall not exceed \$80,000 and is based on an hourly fee. The Agreement shall commence on January 1, 2026 and continue until December 31, 2027.
14. Interlocal Cooperative Agreement with Skagit County Drainage and Irrigation District Consortium, LLC to allow the County to work with the Consortium on a reimbursable basis for assistance to be provided by the Consortium to the County related to coordinating Drainage and Irrigation District issues and matters. Compensation is based on reimbursement for the work and services performed and shall not exceed \$100,000. The Agreement shall commence on January 1, 2026 and continue until December 31, 2027.
15. Interlocal Cooperative Agreement with Skagit Conservation District to coordinate the development and implementation of a stormwater education and outreach program in Skagit County to continue to meet requirements of the National Pollutant Discharge Elimination System (NPDES) Western Washington Phase II Municipal Stormwater Permit. Compensation is based on a fee schedule and shall not exceed \$16,292. The Agreement shall commence on the date of mutual execution and shall continue until December 31, 2026.
16. Interlocal Cooperative Agreement with Skagit Conservation District to perform work, on a reimbursable basis, to assist the County with coordination of the development, implementation, and maintenance of water quality programs to meet the goals of the Clean Water Program (Shellfish Protection District). Compensation shall not exceed \$263,000. The Agreement shall commence on January 1, 2026 and shall continue until December 31, 2026.
17. Interlocal Cooperative Agreement with City of Sedro-Woolley to allow each party to perform work and provide materials and equipment upon request for roadway maintenance activities on a reimbursable basis. The Agreement shall commence on January 1, 2026 and continue until December 31, 2030.
18. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with David Evans and Associates, Inc. for the design of the North Osterman Creek Crossing FEMA Project No. 4593DR-WA-188906. Compensation shall not exceed \$824,815. The Agreement shall commence on the date of mutual execution and continue until December 31, 2028.
19. Amendment No. 1 to Personal Services Agreement No. C20250240 with Herrera Environmental Consultants to complete an alternatives analysis, preliminary, and final design for the Lorenzan Creek Stormwater Improvement Project to improve water quality, fish passage and habitat, and reduce upstream drainage concerns near the Concrete Public Works Facility located at 44510 Concrete Sauk Valley Road in Concrete. This Amendment extends the term of the Agreement from December 31, 2025 to December 31, 2026 to continue work through final design and permitting and updates the rates of the 2026 classifications in Exhibit "B". Compensation remains the same and shall not exceed \$180,002.25 and is based on a rate schedule. All other terms and conditions of the original Agreement shall remain in effect.

h) SHERIFF:

20. Professional Services Agreement with Gladiator Forensics, LLC to provide managed hosting and operational support for software used by the Skagit County Sheriff's Office. Compensation shall not exceed \$24,000 and Skagit County will be invoiced annually for hosting fees. The Agreement shall commence on the date of execution and continue for one year. At the end of the term, the Agreement will renew automatically for successive one-year terms and the then-applicable fees and terms.